

Prasar Bharati  
India's Public Service Broadcaster  
Prasar Bharati Secretariat  
2<sup>nd</sup> Floor, PTI Building, Parliament Street,  
New Delhi-110001.

No. 10/110/2014-PPC(Pt.)

Dated 27th May, 2016

**Office Order No. 118/2016**

**Subject : Work allocation between ADG (B&A) and ADG (Finance)**

In continuation of Office Order No. 119/2015 dated 16.6.2015 and in supersession of Office Order No. PB-K-1(o11)(57)2016-IFD dated 25.5.2016, the work allocation between ADG (B&A) and ADG (Finance) [redesignated as ADG (Plan & Revenue)] is reallocated as under :

Sl. No.	Designation	Work Allocation	Reporting Officer
1.	ADG (B&A) (Smt. Vineeta Barwa)	<ol style="list-style-type: none"> <li>1. All Budget matters of both Plan and Non-Plan</li> <li>2. Finalisation of Annual Accounts and all other Accounts related matters.</li> <li>3. Cash Flow Management</li> <li>4. All Taxation matters such as IT, ST, VAT, D-VAT, etc. Review of Board's Papers/Minutes for comments and follow-up action thereon.</li> <li>5. Administration of 6 PAOs (CCA functions)</li> <li>6. Release of funds to Directorates / Stations / Kendras / Units under Plan or non-Plan as per SBG.</li> <li>7. Coordination of Audit Committee Meeting and follow up thereon.</li> <li>8. Investments – Fixed Deposits in Banks</li> <li>9. Training of Budget, Accounts, Audit and Finance Personnel</li> <li>10. Implementation of New Pension Scheme</li> </ol>	Member (F)
2.	ADG (Plan & Revenue) (Shri S.K. Jaipuriyar)	<ol style="list-style-type: none"> <li>1. Plan Expenditure Monitoring</li> <li>2. Revenue Monitoring</li> <li>3. New Resources</li> <li>4. Unlocking value of Programme Properties from dormant properties and liabilities.</li> <li>5. Financial Advantages of Technology</li> </ol> <hr/> <ol style="list-style-type: none"> <li>6. To render assistance on proposals involving financial implication.</li> <li>7. Secretarial assistance to Board Committees – Finance &amp; Accounts Committee/ Business Development Committee.</li> <li>8. All internal as well as External Audit and follow up on Audit Paras / Objections.</li> <li>9. Financial Appraisal of DPRs/SFCs/EFCs of all Plan Schemes of AIR and DD.</li> </ol>	CEO           Member (F)

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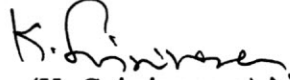
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2. Besides above, the following work will be handled jointly by Additional Director General (Budget & Accounts) and Additional Director General (Plan/Revenue) :

Sl.No.	Description
1.	MIS, Parliament Questions etc.
2.	Holding of meeting of Finance Management Committee and follow up action on its minutes
3.	Appraisal of Five Year Plan, Annual Plans and their reviews.

3. In respect of APAR for ADG (B&A), Member (F) shall be the Reporting Authority and CEO be the Reviewing Authority. In respect of APAR for ADG (Plan & Revenue), CEO shall be the Reporting and Reviewing Authority.

4. This issues with the approval of CEO.

  
(K. Srinivasan) 27/5/16  
Deputy Director (Pers.)

To

1. Concerned Officers
2. DG, AIR
3. DG, Doordarshan
4. E-in-C, AIR
5. E-in-C, DD
6. DDG(T) PB Secretariat for uploading this Order on PB Website
7. Hindi Unit for Hindi version
8. Office Order Folder

Copy for information to :

1. Staff Officer of CEO, Prasar Bharati
2. PS to Member (P), Prasar Bharati
3. PS to Member (F), Prasar Bharati
4. PS to all ADGs/DDGs/Directors