Office Memorandum

Subject: Reimbursement in respect of Newspapers purchased/supplied to officers at their residence.

In accordance with the Department of Expenditure OM dated 03.04.2018 and in supersession of all the previous order dated 17.09.2012 of this Secretariat, it has been decided that in place of existing practice of getting monthly reimbursement of newspaper on production of newspaper bills, reimbursement for newspaper may be made at the rates mentioned below on certification given by entitled officers.

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Designation of officers</th>
<th>Re-imbursement to be made per month</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Chairman/CEO</td>
<td>As per Actuals</td>
</tr>
<tr>
<td>2.</td>
<td>Member (F) &amp; Member (P)/DG/E-in-C</td>
<td>Rs. 1100/-</td>
</tr>
<tr>
<td>3.</td>
<td>ADG/DDG (Non functional SAG)</td>
<td>Rs. 850/-</td>
</tr>
<tr>
<td>4.</td>
<td>DDG/Director/Deputy Director/Section Officer or equivalent officers</td>
<td>Rs. 500/-</td>
</tr>
</tbody>
</table>

2. A certificate as per the Annexure to the effect that expenditure has been incurred on newspaper shall be provided by the officer on half yearly basis to the office for reimbursement.

3. The order will be effective from 03/04/2018.

(Rajesh Chandra) 29.10.18
Deputy Director(GA-I)

To,
1. ADG (Admn.) DG: AIR, Akashwani Bhawan, Sansad Marg, New Delhi
2. ADG (Admn.) DG: DD, Copernicus Marg, Mandi House, New Delhi
3. ADG (Admn.), NSD, AIR, New Broadcasting House, Sansad Marg, New Delhi
4. ADG (Admn.), DG: DD News, Copernicus Marg, Mandi House, New Delhi
5. ADG (E-Trg.), NABM, All India Radio, Kingsway Camp, New Delhi

Copy to:
6. PS to Chairman/SO to CEO
7. PS to M(F)
8. PS to ADG (E&A), PB Sectt.
9. PA to DDG (A), PB Sectt.
10. DDO, PB Sectt.
11. All Sections in PB Sectt.
Government of India
Ministry of _________
Department of _______

[Statement to be furnished on half-yearly basis by the Government Officer to Administration]

Name of the Applicant: ________________
Designation: __________________________
Department: __________________________
Pay Level & Basic Pay (Rs.): ________________

I certify that I have spent Rs.___________ towards purchase of Newspaper(s) for the months of:

i) Jan-June, 20__
OR
ii) July-December, 20__

[only one option is to be ticked]

I further declare that: i) The Newspaper(s) in respect of which reimbursement is claimed, is/are purchased by me. ii) The amount for which reimbursement is being claimed has actually been paid by me and has not/will not be claimed by any other source.

Date: ________________

Signature:
Name: