Prasar Bharati
(India’s Public Service Broadcaster)
Prasar Bharati Secretariat
Prasar Bharati House
Copernicus Marg, New Delhi

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No. Misc-1/001/04/2019-HR-C Dated: 30 Oct, 2019

OFFICE MEMORANDUM

Subject: - Engagement/Extension of term of contractual engagees under Contractual Engagement policy- regarding

All Directorates/Verticals are hereby informed that contractual engagees (a) holding senior posts in Sales and Marketing and also (b) other engagees drawing remuneration of Rs.1,00,000/- and above are required to deliver presentations before CEO, Prasar Bharati to be submitted along with their appraisals for extension of their contract.

2. The contents of the presentation should be short and crisp reflecting the contribution of the contractual engagee during her/his tenure. The presentation should comprise mainly:-

   i. Introduction and Profile Overview of the engagee
   ii. Contribution and Achievements of the engagee
   iii. Comparison between past and present
   iv. Future prospects/targets
   v. Challenges faced during the tenure for achieving the targets.

3. All Directorates/Verticals are directed to forward the presentations of these contractual engagees along with their respective performance appraisals, 1 month before the expiry of their term, to the secretariat for further scheduling of presentation before CEO, Prasar Bharati.

Alok Kumar Sharma
Director (PBRB)

To

   i. Director General, All India Radio.
   ii. Director General, Doordarshan
   iii. Director General, NSD, AIR
   iv. Director General, Doordarshan News
   v. Additional Director General (Trg.), NABM
Copy for information to:

i. SO to CEO, Prasar Bharati
ii. PS to Member (Finance), Prasar Bharati
iii. PS to ADG (A), PB Sectt.

Copy to:

i. Gaurd File/Office Order Folder
ii. DDG(IT), PB Sectt. for uploading the O.M. on the website of Prasar Bharati.