## Prasar Bharati Secretariat DG: Doordarshan Mandi House New Delhi-110001

File No.Misc/DDA (Budget)-2019-20

Date: 23.03.2020

## OFFICE ORDER

Subject: Precautionary measures to contain the spread of COVID-19.

With reference to Prasar Bharati O.M No. D-13023/15/2019-20/GA-I/Part file dated 22.03.2020, it is hereby ordered that all officers and staff of Finance wing of DD, Prasar Bharati will work from home w.e.f 23.03.2020 to 31.03.2020. They shall be required to process ali offices matters through e-office system and e-mail and submit to the competent authority for necessary orders.

All officers / staff working from home must be available at all time on Telephone and other electronic communication. They may be required to attend offices in case of any exigency.

This issue with the approval of ADG (F)

(R.S.Chouhan)

Dy. Director (Finance)

## Copy to:-

- 1. PS To Member (Finance) Prasar Bharati.
- 2. ADG (F), DG: Doordarshan.
- 3. ADG(A) DG: Doordarshan.
- 4. DDG (F), Prasar Bharati.
- 5. DDG (F), DG:Doordarshan.
- 6. S.O, Budget Section, DG: Doordarshan.
- 7. Inspection Unit Section, DG: Doordarshan.
- 8. G.S.T Cell, DG: Doordarshan.
- 9. DDG, IT, DG: Doordarshan.