

PRASAR BHARATI
(INDIA'S PUBLIC BROADCASTER)
PRASAR BHARTI SECRETARIAT
PRASAR BHARTI HOUSE, COPERNICUS MARG
NEW DELHI-110011

No. PB/Audit (18-19)/1

Date 24.09.2018

Subject: Minutes of Meeting related to Audit held in Chamber of M (F) dated 31.08.2018

The list of officers attended the Meeting is listed in Annexure-I.

The meeting started with welcome address by Member (F). The points of minutes and decision taken during meeting are listed below:

1. M (F) directed planning for Training of officers in the GST/finance matters to especially officers of level DDG/ADG of all streams. He directed for selection of good institute with good facility for better understanding and future compliances.

[Action: ADG (E&A): PBS]

2. M (F) directed planning of formation/effective functioning of internal inspection units. The need for deploying the existing especially engineering official/officers in such wing was emphasised to create in-house talent pool/team to carry out peer inspection/audit. M (F) also emphasised for initiation of random peer-inspection cum audit of field units by such internal inspection unit immediately.

[Action: ADG (B&A): PBS, ADG (E) (Zones), ADG (F): DD/AIR, ADG (E&A): PBS]

3. Audit wing of PB Secretariat emphasised on need of single & uniform tender format (including same terms/condition) for Hiring of Taxi, Man Power & Services. The ADG(F) of both directorate were requested to take urgent time bound action in this regard as many of field formation are hiring taxi/manpower/services with ambiguous terms & conditions, which is causing either direct-loss or indirect-loss through GST(ITC) to Prasar Bharati.

[Action: ADG (A): DD/AIR]

4. Audit wing of PB Secretariat also emphasised that requirement/estimation/tendering of any procurement of goods/work/Services should be done as per GFR without any deviation. All the field units should mandatorily e-publish their tender even for tender value less than one lac & use the e-tendering method for higher values as directed by Prasar Bharati. It was noticed that most of the station are e-publishing the tender only on their website; which causing limited publicity /competition/transparency. The procurement/hiring should be mandatorily through GeM. It was also intimated that estimation, budget/fund availability for any procurement/hiring will be mandatory in future in GeM. Thus, both the Directorates should guide stations for uniform policy especially in tender fee, EMD, Security Deposit, PBG. The registration of firms, which are doing routine business with stations, should be registered for limited tender as per GFR. Both the directorates should identify the field units; which are not adhering to rules and corrective action should be initiated against them.

[Action: ADG (IT&PP): PBS, ADG (F): DD/AIR]


24/9/18

5. Audit team of PBS emphasized that both the Directorates should guide field formations regarding prompt replies related to Audit paras, categorizations of paras, identifying the level of settlement of paras and self-target fixing by field units. It was also emphasized that still many stations have not reported about details related to pending paras as instructed by PBS. However, it was noticed that smaller stations are far better in terms of compliance and promptness towards settling the paras as compared to bigger setups.

[Action: ADG (F): DG: DD/AIR]

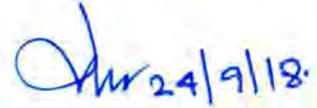
6. ADG (P-WZ) & ADG (P-SZ) requested that Solar Power Projects should be taken up on priority for saving the running cost and study of Contracted demand vs. actual usages of power should be done.

[Action: ADG (E) (DDM/AVM)-Zones]

7. M (F) desired that CE (CCW) should furnish the GST compliance with respect to its works/deposit works as soon as possible.

[Action: ADG (B&A): PBS, ADG (E) (All Zones), ADG (F): AIR]

The meeting ended with thanks to Chair.



(R.K. Sharma)

Deputy Director (B&A)

PBS: ADG (B&A)/ADG (E&A)/ADG (F)/ADG (IT&PP)
ADG (P-WZ), ADG (P-SZ), ADG (E) (NZ)

Copy to:

1. DG:AIR, DG: DD, E-in-C: AIR&DD for kind information
2. ADG(A): DG:AIR/DD, ADG(F): DG:AIR/DD, ADG(P): All Zones, ADG(E): All Zones
3. PPS to CEO
4. PPS to M(F)
- ✓ 5. DDG (Tech): PB Sectt. With the request for uploading of this letter on web-site.

Annexure - I

List of officers attended the Meeting

1. Sh. Sakesh Prasad Singh, ADG(B&A) : PBS
2. Sh. Dinesh Mahur, ADG(A&E): PBS
3. Smt Kalpana Singh, ADG(F): DG:AIR
4. Ms. Deepak Ashish Kaul , ADG(F) : DG:DD
5. Sh. Neeraj Agarwal, ADG(P-WZ)
6. Dr. Rajkumar Upadhyay, ADG(P-SZ)
7. Sh Avinash Agarwal , ADG(IT):PBS
8. Sh. C.K. Jain , ADG(F): PBS
9. Sh. Subhash Khurana , DDG(F) : DG:AIR
10. Smt Neeru Sharma, DDG(F) : DG:DD
11. Sh. Jitender Malik, Dir(F):DG:AIR
12. Sh. Rajesh Kr. Sharma, DD(B&A): PBS