निविदा आमंत्रण सूचना / Notice Inviting Tender (NIT)

विषय:- प्रसार मंत्र/नव प्रसार मंत्र स्थित टेलिफोन प्लान, 150 टेलिफोन लाइनों और उपकरणों सहित टेलिफोन एक्सचेंज EPABX System
ev एवं वहीं वीडियोसीयर तरीके द्वारा संचालन की दौरे हेतु सामयिक स्वच्छता अनुष्ठान तथा सूचना हेतु निविदा /

SUB:- Tender for Comprehensive AMC/Repairs of Telephone Plans & EPABX System with 150 Telephone Lines & Instruments & Rate for Installation of New PVC wire at BH/NBH Building

निविदा आमंत्रण हेतु सीलबंद लिखित में, जिस के उपर की और संतानक। अनुमान रिखा हो " प्रसार मंत्र/नव प्रसार मंत्र स्थित टेलिफोन प्लान. 150 टेलिफोन लाइनों और उपकरणों सहित टेलिफोन एक्सचेंज EPABX System एवं वहीं वीडियोसीयर तरीके के संचालन की दौरे हेतु सामयिक स्वच्छता अनुष्ठान तथा सूचना हेतु निविदा। " के लिए पंजीकृत संस्थाओं से निविदा आमंत्रित की जाती है। Registered Firms kindly furnish there sealed quotations with the text "Quotation for Comprehensive AMC/Repairs of Telephone Plans & (EPABX) Telephone Instruments & Rate for Installation of New PVC wire at AIR, Delhi"

prasarbharati.gov.in/Information/Tenders से निविदा प्राप्त होने पर जा सकता है। The details of hardware to be put under the AMC, eligibility criteria for furnishing the quotations, terms and conditions of AMC can be downloaded from AIR’s official website prasarbharati.gov.in/Information/Tenders

किसी भी स्वार्थभक्त बँक से का 5000/- (रुपये पांच हजार) के ड्राफ्ट को दशोहरा रात के रूप में जो DDO, All India Radio, Delhi के पर देख होगा वाहिक, को पूर्वार्ध से लीलबंद निविदा के साथ स्पेक्सशेर, डाक या रॉबर्ट्स थॉम्स द्वारा खेता/हैटा जा सकता है। The properly sealed quotation with the Earnest Money Deposit of Rs. 5,000/- (Rupees Five Thousand only) in the form of Bank Draft in favour of DDO, All India Radio, Delhi from any nationalised bank should be sent/submitted by speed post/registered post/by hand.

1. निविदा प्राप्त की दिनांक 20.03.2020 दोपहर 3.00 बजे तक ही स्वीकार किया जाएगा। The Tenders will be accepted up to 20.03.2020. on 3.00pm in the manner as specified in the tender documents.

2. निविदा प्राप्त की दिनांक 20.03.2020 दोपहर 4 बजे निविदादारों या उनकी संस्था/यं द्वारा प्रस्तुति में खेता जाएगा। Tender will be opened on the same day at 4.00 P.M. in the presence of such tenderers, or the representative of the firms.

3. निविदा दोहरी रूप से उपलब्ध। Place of opening of Tender Bids -- in the chamber of The Drawing & Disbursing Officer (DDO), Room No. 46, 1st Floor, AIR, Broadcasting House, New Delhi-110001

4. अपरीक्षित दिन/समय के बाद अंपूर्व निविदा/समयप्राप्त प्राप्त निविदा अलग कर दी जाएगी। Incomplete tenders/tenders received beyond the date/time notified above will be rejected.

किसी भी निविदा को बिना कोई कारण बताए किसी भी समय रद करने का अधिकार कायल के पास सुरक्षित रहेगा। This office reserves the right to reject any quotation without assigning any reason therefore.

(ए.के.खुराना /A.K Khurana)

परिचालन अधिकारी

एडिनिट्रेटिव ऑफिसर

DDG(E), BH/NBH, AIR Delhi
### Sub: Quotation for Comprehensive AMC/Repairs of Telephone Plans & EPABX System with 150 Telephone Lines & Instruments & Rate for Installation of New PVC wire at BH/NBH Building

<table>
<thead>
<tr>
<th>Sl.</th>
<th>Particulars</th>
<th>Rate P.A. in Rs.</th>
<th>Taxes if any(GST)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Rate for AMC of Telephone Instruments &amp; PVC Wire of 150 No. of extn. Per annum at EPBAX at BH/NBH Building</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Particulars for Installation Materials</td>
<td>Rate per Unit in RS.</td>
<td>Taxes if any(GST)</td>
</tr>
<tr>
<td></td>
<td>Rate of PVC Wire pr. Mtr/pr Annum.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>A- Single Pair</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>B- Two Pair</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>C- Three Pair</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>D- Five Pair</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>E- 10 Pair</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>F- Five Pair armored</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Details of Telephone plan Rate for Each plan pr Annum.</td>
<td>Rate of P.A in Rs.</td>
<td>Taxes if any(GST)</td>
</tr>
<tr>
<td></td>
<td>1. AMC of 1+1 Bectal Plan</td>
<td>4 Nos</td>
<td></td>
</tr>
<tr>
<td></td>
<td>2. AMC of NEC EPABX SYSTEM WITH KTS PHONE</td>
<td>1 No</td>
<td></td>
</tr>
</tbody>
</table>

Signature of Authorized Person

Full Name-----------------------

Seal---------------------------------
The firms shall provide maintenance service on all weekdays to keep all 150 Numbers of Extension telephone set and wiring.

1. The maintenance contract will be comprehensive and will cover all of EPABX systems 150 Telephone instruments wiring/analogue telephones set.

2. In addition to the above the breakdown maintenance calls shall be attended within four hours of its reporting.

3. The firm will depute its technical for all working days to attend the fault and he may be called on holidays if required. Mobile/cell phone and telephone nos. of technician to be intimated by the firm for reporting the faults.

4. The company should have a previous maintenance contract for at least three years with a Government Department/PSUs/Ministry in Delhi.

5. The bidder should have executed satisfactorily minimum three Annual Maintenance Contracts (AMCs) of more than 50 Nos. of Exchange Lines.

6. The firm must be registered with Registrar of Companies and with Delhi Sales Tax Department for GST etc.

7. Income Tax return copies for the last two years must be attached along with PAN No./TIN no.

8. The company should produce the self-attested photocopies of documents related to allocation of Registration no., PAN No. GST no. etc.

9. The firm shall submit a Demand Draft as a performance guarantee/Security Deposit equivalent to 10% of the total value of the contract, from a nationalized bank in favour of The DDO, All India Radio, Delhi payable in New Delhi which shall be valid for three months beyond the date of completion of the contract, within one week, after the award of contract. This will be forfeited in case of non-fulfilling of the terms and conditions of the contract. No Interest will be payable on the said amount. Performance guarantee will be refunded after the completion of all contractual obligations and on providing satisfactory service.

10. In case of any fault, the user shall intimate to the firm directly on telephone/cell. In such case, the firm shall repair the Telephone set/wiring extension and enter in site register/service report.

11. No advance payment shall be made, the payment will be made on successful completion of work on quarterly basis, the firms shall submit pre-receipted bill in triplicate to the office after completion of the quarter, all type of taxes as applicable shall be deducted from the bill of the contractor as per rules amended from time to time.

12. **PLEASE NOTE THAT ANY TENDER BID WHICH IS SUBMITTED IN FORMAT OTHER THAN AS STATED ABOVE SHALL BE REJECTED**

13. In case, the services are not found to be satisfactory, the DDG(E), AIR, New Delhi reserves the right to terminate the contract at any stage without any notice.

14. Rate shall be quoted by the firm on the scope of work along with signature of the contractor.

15. All types of taxes as applicable shall be deducted from the bill of the contractor as per rules amended time to time.

16. To assess the quantum of work, firm may visit site on any working day between 0930 to 1800 hrs.

17. The contract shall be valid for a period of one year (12 Months) or part thereof form the date of notice.

18. The office reserves the right to extend maintenance contract on its discretion for a period of one year on the same rates, terms and conditions.

19. The contractor shall be wholly responsible for breakdown or any mischief done by their staff, and any loss of BH/NBH, AIR shall be recovered from the immediate bill of the contractor, balance if any from securities or otherwise to be paid by contractor.

20. The bidder must attach of the tender document duly inked signature in the token of having agreed to the terms & conditions stipulated of this office.
A certificate to the effect that the owner/proprietor himself for his/her spouse or any blood relation is not an employee of Prasar Bharati/AIR, offices. The certificate must be given on the letter head of the firm/company and must be attached with the tender document.

22. The firm/company and its representative is must maintain absolute interesting of the organization. They all are responsible to not disclosed any information which comes to their knowledge to any person.

23. The representative(s) of the firm/company must act in a way so as not harm the dignity of women employees/women visiting their organization. Any such dignity act may lead to termination of tendered without giving any notice. This may also lead to forfeited of performance security deposit if the need arise the matter may be reported to Police Station as well as

24. A firm who have valid GST Number will be apply for this tender, if GST number will not found in order the contract will be terminated without any notice and next second Bidder/tenders will be given above tender.

25. The tender documents is also as the website of prasarbharati.gov.in/Information/Tenders

(A.K. Khurana)
Sr. Administrative Officer
for Dy. Director General (E)
COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT

(AMC)

Comprehensive AMC/Repairs of Telephone Plans & (EPABX) Telephone Instruments

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3. Scope of Work and terms and conditions of AMC
4. Total Pages including the tender letter is 1-5

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<tr>
<th>(BID DETAILS)</th>
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<tbody>
<tr>
<td>01. Date of inviting tenders</td>
<td>20.03.2020</td>
</tr>
<tr>
<td>02. Last date and time for receipt of quotations</td>
<td>20.03.2020 up to 3.00pm</td>
</tr>
<tr>
<td>03. Date and time of opening of the quotations</td>
<td>Opening of Tender 4.00pm Hrs. on 20.03.2020</td>
</tr>
<tr>
<td>04. Place of opening of Bids</td>
<td>Administrative officer R.no.46, 1st Floor Broadcasting House, New Delhi-110001.</td>
</tr>
<tr>
<td>05. Address for Communication</td>
<td>O/o The DDG(E), BH, All India Radio, Parliament Street, New Delhi-110001.</td>
</tr>
<tr>
<td>06. EMD</td>
<td>Earnest Money Deposit of Rs.5,000/- in the form of Bank Draft in favour of DDO,All India Radio, Delhi from any nationalize bank in Delhi must accompany with each tender. No tender shall be accepted without earnest money which will be refunded to the unsuccessful bidders after finalization of tender. Earnest money deposited will bear no interest</td>
</tr>
<tr>
<td>07. Contact of Bidders</td>
<td>Shri A.K. Khurana, Sr.A.O, Room no.46, 1st floor, BH Sansad Marg, All India Radio, New Delhi-110001. They may be contacted on any working day between 10.30 AM to 4.00 PM for any further queries Tel.No.2342144/23467361</td>
</tr>
</tbody>
</table>

Note: Bids will be opened in presence of the bidder’s representative who chooses to attend.
DECLARATION

---------------------------------------------Son/Do/Wife of Sh---------------------------------------------who is authorized /competent to sign this declaration and execute this tender document on behalf of the agency /firm mentioned.

We are not involved in any Major litigation that may have an Impact on affection compromising the delivery of service as required under this tender.

We are not black listed by any Central/ State Govt /PSU in India.

We accept, the Terms and Conditions and hereby offer the rates for providing manpower as stated .

The information/documents furnished along with the above application are true and authentic to best of or knowledge and belief. We are well aware of the fact the furnishing of any false information/fabricated document would lead to rejection of our tender at any stage besides liabilities towards.

Yours faithfully,

(Signature of Authorized Person)