

प्रसार भारती PRASAR BHARATI
 (भारतीय लोक सेवा प्रसारक India's Public Service Broadcaster)
 Prasar Bharati Secretariat
 PRASAR BHARATI HOUSE, COPERNICUS MARG, NEW DELHI

Notice Inviting Application

No.[E 3962] A-10/016/03/2020-HR-C

Dated: 12/10/2020

Sub:- Invitation of Applications for engagement of 'Finance Planner(Accounts)' and 'Planner(Tax)' on full time contract basis in Prasar Bharati - reg.

Prasar Bharati invites applications from experienced and dynamic persons for engagement as 'Finance Planner(Accounts)' and 'Planner(Tax)' in Prasar Bharati on full time contract basis, based at New Delhi for following two positions:-

(1) Finance Planner(Accounts) (No. of Position- 1)

Qualification - B.Com (H) with CA/ CMA.

Experience- 5 years of post qualification experience in the field of Corporate Accounting as well as Government Accounting.

Nature of Duties:- Preparation of final accounts of Prasar Bharati in accordance with the applicable standards/ regulations with or without CAS, CAG Audit, Internal Audit, Accounting Policy, Reconciliation and any other work assigned from time to time.

Monthly remuneration:- Rs.75,000 /- per month consolidated.

Age:- Upper age limit 40 years.

(2) Planner(Tax) (No. of Position-1)

Qualification - B.Com (H) with CA/ CMA.

Experience- 3 years of post qualification experience in the field of Direct and Indirect Taxation.

Nature of Duties:- Responsible for Tax compliances and to provide advisory services in relation to Direct and Indirect taxes including preparation of work flow for ensuring the compliances, filing of various returns and their Assessments, handling litigation cases, etc.

Monthly remuneration:- Rs.60,000 /- per month consolidated.

Age:- Upper age limit 40 years.

3. The terms and conditions of these engagements are as given under:-

- (i) The services will be purely on contractual basis. The persons engaged shall

have no claim either implicit or explicit, for his/ her absorption or regularization in Prasar Bharati.

(ii) The person will be engaged on full time basis and will not be allowed to take up any other assignment during the period of contractual engagement.

(iii) Persons engaged on contract basis can be assigned additional task apart from the specific tasks for which they are engaged.

(iv) Period of engagement shall be one year extendable based on requirement of the organization and performance review.

(v) The engagement can be discontinued/ terminated with one month notice or one month's salary in lieu thereof by either side without assigning any reason.

(vi) No claim of pensionary benefit on account of this contractual engagement shall be admissible.

(vii) Prasar Bharati reserves the right to conduct test and/ or interview of the shortlisted candidates. No TA/DA etc. will be paid for attending the test/ interview.

4. Those candidates who are eligible and willing to work on above terms & conditions in Prasar Bharati, having requisite qualification and experience indicated above may send their applications in the prescribed proforma (all fields mandatory) at **Annexure** along with self attested copies of supporting documents within 30 days from the date of issue of this 'Notice Inviting Application' to Deputy Director (TM&SO)(HR-C), Prasar Bharati Secretariat, Prasar Bharati House, Tower 'C', Copernicus Marg, New Delhi-110001.

Sunil Bhatt
12/10/2020

(Sunil Bhatt)
Deputy Director (HR-C)

To,
Dy. Director General (Tech.), Prasar Bharati Sectt. - with a request to upload this circular on the Prasar Bharati website upto the date indicated in para 4 above.

Copy to:-

Notice Board, Prasar Bharati Sectt, DG:DD, DG:AIR, DG:DD News & DG:NSD, AIR

ANNEXURE

APPLICATION PROFORMA FOR ENGAGEMENT OF FINANCE
PLANNAR(ACCOUNTS/ PLANNER(TAX) IN PRASAR BHARATI AS PER CIRCULAR
ADVERTISEMENT No.[E 3962] A-10/016/03/2020-HR-C Dated: 12/10/2020

1.	Name of the position applied for					
2.	Title: Mr. / Ms. / Mrs.					
3.	Name of the Applicant in full (in Block letters)					
4.	Date of Birth (Age)					
5.	Father's/Husband's Name					
6.	Permanent Address:					
7.	Correspondence Address :					
8.	Email ID					
9.	Mobile No.					
10.	Landline No.					
11.	Educational Qualification (from Matriculation onwards) (Please attach additional lines or sheet if space below is insufficient):					
	Name of University/ Institute/Board	Course	Year of passing	Grade/ Division/ CGPA	Additional information, if any	
12.	Professional Qualification, if any					
13.	Experience (Please attach separate sheet or additional lines if space below is insufficient):-					
	Name of the Organization	Post held/ Designation	From dd/mm/ yyyy	To dd/mm /yyyy	Gross Remuneration (in Rs.) per month/annum	Specific Nature of Duties/Special Achievements

14.	Proficiency in MS Office and use of Internet, if any (please specify the level of accomplishment)	
15.	Any other relevant information/ documents attached, if any, in support of your suitability for the said engagement. Attach a separate sheet, if necessary.	

DECLARATION

I solemnly declare that the above particulars are true and correct to the best of my knowledge and belief, no part of it is false and nothing material has been concealed therefrom. I also understand that my candidature to the post applied for / contractual engagement is liable to be cancelled/ terminated, if at any stage it is found that the above information is false or incorrect or misleading.

Place : _____

Date : _____

(Signature of the Applicant)
