Sub: Operation and maintenance of IGNOU 10KW FM Transmitter, Cleaning and up keeping of IGNOU Transmitter technical and surrounding area at IGNOU FM Transmitter, Sinhagad, AIR Pune.

This office is interested in the work as per specifications given below and invites your quotation as per terms and conditions on page no. 3 & 4 of this enquiry.

The quotation should be sent in Sealed Cover addressed to The Dy. Director General (E), Prasar Bharati, All India Radio, Shivajinagar, Pune : 411 005 so as to reach on or before 1500 Hrs of 08.08.2019 in the format as given below only on your official letter head.

The cover should be Superscribed with the following details:-
A) Enquiry Reference No
B) Work for which quotation is invited

The quotation will be opened in the Office on 08.08.2019 at 1505 Hrs.
<table>
<thead>
<tr>
<th>No.</th>
<th>Description of work</th>
<th>Component of wages as per Central Government minimum wages Act /State Govt. minimum wages Act. Whichever is higher</th>
<th>Amount per month per person</th>
</tr>
</thead>
</table>
| 1.  | Operation and maintenance of IGNOU 10 KW FM-Transmitter & other associated equipments in 2 shifts by skilled persons (1 person per shift) at IGNOU FM Transmitter, Sinhagad, AIR, Pune - 1 Job | 1. Basic Wages  
2. Variable Dearness Allowance --(VDA)  
3. Employee State Insurance--(ESI) 4.75% of Basic+ VDA  
4. Employees Provident Fund-- EPF +EDLI+ Administrative Charges--13% of Basic+ VDA  
5. SUB TOTAL  
Sum of Sr.No.1 to 4  
6. Releasing Charges—  
1/6th of Sr.No.5  
7. Total Cost per Month—Sr.No. 5+6  
8 Agency service charges  
9. GST @ 18% of Sr.No.7 + 8  
10. Grand Total Sr.No.7+8+9 |                                  |
| 2.  | Cleaning & up-keeping of IGNOU FM Transmitter technical area & surrounding area at IGNOU FM Sinhagad AIR, Pune- 01 Job | 1. Basic Wages  
2. Variable Dearness Allowance --(VDA)  
3. Employee State Insurance--(ESI) 4.75% of Basic+ VDA  
4. Employees Provident Fund-- EPF +EDLI+ Administrative Charges--13% of Basic+ VDA  
5. SUB TOTAL  
Sum of 1 to 4  
6. Releasing Charges—  
1/6th of Sr.No.5  
7. Total Cost per Month—Sr.No. 5+6  
8 Agency service charges  
9. GST @ 18% of Sr.No.7 + 8  
10. Grand Total Sr. No. 7+8+9 |                                  |

भवदीय, / Yours faithfully,

[Signature]

सहायक अभियंता / ASSISTANT ENGINEER
कृते उपमहानिदेशक (अ)/ for DY. DIRECTOR GENERAL (E)
1. Agencies having valid registration of EPF and ESI can only apply. Photocopies of the registration should be given with the quotation.

2. The quotation should be valid up to March 2020.

3. The undersigned reserves the right of rejecting any or all quotations, Reasons will not be communicated to such party.

4. The payment would be made on monthly basis after the close of each month against the invoice of the contractor. The monthly bill for the above said contract shall be submitted by the contractor by 7th of following month and payment shall be released upon satisfactory performance by the end of the month after adjusting any cost borne by AIR, Pune due to any reasons, any damage caused by the contractor or his employee, down time, etc as applicable. The payment for the preceding month shall be made on succeeding month on submission of the following documents i) Photocopies of Wages Payment Sheet for the previous month duly signed by individuals with bank statements.

5. The rates on acceptance of quotation must be maintained throughout the validity period.

6. The agency will be responsible for all legal matters related to manpower deployed. The agency will be fully responsible for any compensation to be made to a person deployed by him in this office in any eventuality while discharging the duties in this office. The agency has to follow relevant existing labour laws and rules of Govt. of India.

7. The work executed by the agency should be acceptable to authority as far as work quality and behavior of persons deployed for the work. If any person is found unsuitable, he will be replaced by the agency.

8. If the quantity & scope of job as mentioned above is likely to change, the order will be placed as per actual work requirement.
10. कार्य आरंभित होने पर तुरंत शुरू किया जाना चाहिए। Works, when allotted must be started immediately.

11. माल और श्रमिक की सुरक्षा, एजेंसी की जिम्मेदारी है। The safety of material and labour is the sole responsibility of the agency.

12. एजेंसी तथा उसके कर्मचारी को सभी सुरक्षा मानकों का पालन करना होगा। The agency & its manpower must follow all the safety standards.

13. आप आकाशवाणी के परिसर में जिम्मेदार के लिए लगे हुए मजदूरी/दिवारी श्रमिकों को सभी मामलों के लिए पूरी तरह जिम्मेदार हैं। He/She will be responsible for the safety of all workers in the premises of All India Radio Pune. Their pay, insurance ESIS, safety, employees provident fund and other things etc. should be according to the provision in the Minimum Wages Act./ Labour laws in force & applicable time to time. All India Radio, Pune will not take any responsibility in this regard and will not be constrained to reply queries of any sort by any judicial or nonjudicial authority.

14. सुरक्षा नियमों का कार्य से पालन करना होगा। Agency is responsible for any accident/untoward incident occurs.

15. If a dispute arises out of or in connection with the contract, or in respect of any defined legal relationship associated therewith or derived there from, the parties agree to submit that dispute to arbitration under ICADR Arbitration Rules, 1996. The Authority to appoint the arbitrator(s) shall be the International Centre for Alternative dispute resolution. The International Center for Alternative Dispute Resolution will provide administrative services in accordance with the ICADR Arbitration Rules, 1996.

   a) The number of arbitrator(s) shall be one who has legal as well as technical background. b) The place of arbitration proceedings shall be Pune.

16. यदि लागू हो तो आयकर (TDS) के लिए भुगतान करें। If applicable Income Tax (Only for works) will be deducted from your bill at prescribed rates (T.D.S.)

17. Minimum rate of wages to casual workers may be paid as per the rates prescribed by the Chief Labour Commissioner(Central), Ministry of Labour & Employment, New Delhi vide letter no.1/8(3)/2019-LS-II. Further, wherever, minimum rates of wages fixed by the State Government are higher than the Central Government, the higher rates will be made applicable.

18. The age of the person deployed for the job shall not exceed 60 years.

19. PHOTO COPY OF (1). License Issued by the State/Central Labour Department under Contract Labour Act (2) ESIC registration certificate (3) EPF registration certificate is to be attached with quotation. जीएसटी , पंजन नंबर का उल्लेख निर्देश में किया जाना चाहिए। GST No. PAN No. should be mentioned in the quotation.
(On Company Letter Head)

Ref. No.                                  Date:

To,

Dy. Director General (E)
All India Radio,
Shivajinagar,
Pune 411 005

CERTIFICATE

It is certified that all the dues of personnel deployed at AIR, Pune IGNOU FM TR, Sinhgad site, for the existing contract, have been paid upto ______ in accordance with the latest minimum rates of wages, as fixed by the Central Govt. / Minimum Wages Act/ Central regulation order. All the statutory obligations/ requirements have been complied with, in regards to payment of wages, contribution to EPF/ESI etc. and any other dues have been met and AIR, Pune will not assume any responsibility thereto. The Contract Labour (Regulation & Abolition) Act, 1970 and (Central) Rules, 1971 have also been complied with.

Further, certified that the consolidated monthly payment challans to ESI & PF authorities includes the contributions deducted from all personnel deployed at AIR, Pune IGNOU FM TR Sinhgad site.

Regards

Signature
(Name of the Concerned Person)

For & on behalf of (Name of Company)
Seal of the Company