








Department Name : DOORDARSHAN KENDRA, LUCKNOW

Tender Basic Information			Forms & Other Details
Tender No :	TV(LKO)3(1)E(ES)/2023-24-25/AC/AMC	Published Date :	05-03-2025
EvaluationType:	Item Wise		Procedure For Bid Submission 
			Additional Information 
Tender Type :	Open	Tender Title :	View Tender Documents 
			View Tender Forms 
			View Bid Forms 
Tender Description :	Non Comprehensive Annual Maintenance Contract for 02 X 85 TR York Make water cooled Screw Chillers Model YEWS 100 (installed in 2010) Installed at Doordarshan Kendra Lucknow		
Procurement Category :	Services		
Evaluation Weightage :			
PreBid Clarification :	Online		
Envelope Type :	Double Packet	Details Of Price Bid Document :	
Tender Fees :	(N/A)	EMD Value :	6000.00 (Six Thousand Only)
Tender Processing Fee :	475.00 INR		
Estimated Value :	300000.00	Allocated Budget :	0.00
Bid Validity Period (Days) :	120	Bid Validity Expiry Date :	23-07-2025 13:00
Applicable Bid Currency :	Indian Rs		

Events		Tender Calendar Dates :	Date And Time
Tender Document Sales Start Date :		05-03-2025	16:30
Tender Document Sales End Date :		25-03-2025	13:00
Bid Submission Start Date :		05-03-2025	16:30
Bid Submission Closing Date :		25-03-2025	13:00
Technical Bid Opening :		25-03-2025	15:00
Priced Bid Opening :			
PreBid Clarification Start Date :		15-03-2025	15:00
PreBid Clarification End Date :		15-03-2025	16:00

Accessory / BOQ Type Details

Consolidated Schedule Details

Tender Item Details		BOQ/Accessories View
S.No.	Schedule Name	Item Description
1.	Non Comprehensive Annual Maintenance Contract for 02 X 85 TR York Make water cooled Screw Chillers Model YEWS 100 installed in 2010 Installed at Doordarshan Kendra Lucknow	Non Comprehensive Annual Maintenance Contract For 02 X 85 TR York Make water cooled Screw Chillers AC Plant Model YEWS 100 Installed at Doordarshan Kendra Lucknow 

Back

File No. TV(LKO)3(1)E(ES)/2023-24-25/AC/AMC

**PRASAR BHARATI
(India's Public Service Broadcaster)
DOORDARSHAN KENDRA,
24-ASHOK MARG, LUCKNOW
ddklkosg@reddifmail.com**



सत्यम् शिवम् सुन्दरम्

Non Comprehensive Annual Maintenance Contract

For 02 X 85 TR

York Make water cooled (Screw Chillers)

Model YEWS 100 AC Plant

Installed at

Doordarshan Kendra Lucknow.

Non Comprehensive Annual Maintenance Contract for 02 X 85 TR York
Make water cooled Screw Chillers Model YEWS 100 (installed in 2010)
Installed at Doordarshan Kendra Lucknow for 1 year.

Bid Document - No. TV(LKO)3(1)E(ES)/2023-24-25/AC/AMC

BID DUE DATE & TIME FOR ONLINE SUBMISSION	05-03-2025
BID DUE DATE & TIME FOR BID OPENING	25-03-2025

INDEX SHEET

ABBREVIATIONS USED IN THE DOCUMENT

Sl. No.	Name of Documents	Para No	
		Clause No. Sub Section	Page No.
1.	E-Tender Notice		
2.	Abbreviations		3
3.	Contents of Bid document		4
4.	Invitation For Bid (IFB)	1	5-8
5.	Bids Data Sheet(BDS)	1.2	5-6
6.	Appendix-A Instruction To Bidders (ITB)	2	9-22
7.	Annexure -1 to 13 (Form-1 to Form-13)		23-42
10.	Appendix-B General Terms and Conditions (GTC)	3	43-55
11.	Appendix-C Bid Evaluation Criteria	3	56-60
12.	Appendix-D Description of Stores/SITC/SETC and Technical Specifications	4	61-69
13.	Appendix-E		70
14.	Appendix-F Un-priced Financial BID		71
15.	Appendix-G priced Financial BID		72
Total Pages			72

SL NO.	ABRIVIATION	FULL FORM
1	BDS	Bids Data Sheet
2	CPPP	Central Public Procurement Portal
3	CVC	Central Vigilance Commission
4	DP	Delivery Period
5	DSC	Digital Signature Certificate
6	EMD	Earnest Money Deposit
7	FOR	Free on Rail/Road
8	GST	Goods and Service Tax
9	GSTIN	Goods and Service Tax Identification Number
10	GTC	General Terms & Conditions
11	HSN/ SAC	Harmonized System Nomenclature / Service Accounting Code.
12	IEM	Independent External Monitor
13	IFB	Invitation for Bid
14	INR	Indian Rupees
15	IP	Integrity Pact
16	ITB	Instructions to Bidders
17	JV	Joint Venture
18	L-1	Lowest Tender
19	LPP	Last Purchase Price
20	MSME	Micro, / Small & Medium Enterprise
21	NEFT	National Electronic Funds Transfer
22	OEM	Original Equipment Manufacture
23	PBG	Performance Bank Guarantee
24	RTGS	Real Time Gross Settlement
25	SITC	Supply, Installation, Testing & Commissioning.
26	SETC:	Supply, Erection, Testing & Commissioning.

SECTION	CONTENTS
Appendix- A	INSTRUCTIONS TO BIDDERS

List of Annexure-FORMS	(Following Forms are to be duly filled and uploaded along with the tender document)
Annexure-1 FORM-1	Bidder's General Information
Annexure-2 FORM-2	Bid Submission Form and Agreement
Annexure-3 FORM-3	Declaration regarding MSME'
Annexure-4 FORM-4	PROFORMA of Bank Guarantee for Bid Bond)
Annexure-5 FORM-5	Check List
Annexure-6 FORM-6	Nil Deviation Certificate.
Annexure-7 FORM-7	Bidders Past Supplies Proforma
Annexure-8 FORM- 8	Declaration Regarding Holiday/Banning
Annexure-9 FORM- 9	Letter of Authority
Annexure-10 FORM-10	E-Banking Mandate Form
Annexure-11 FORM- 11	Self-Certificate for Local Content
Annexure-12 FORM -12	Bidder Queries for pre Bid Meeting
Annexure-13 FORM -13	Proforma for Bank Guarantee for Performance Bond
Appendix- B	General Terms and Conditions (GTC)
Appendix- C	Bid Evaluation Criteria
Appendix- D	Description of Broad Scope
Appendix-E	State wise GSTINs of Doordarshan/All India Radio(As per requirement)
Appendix-F	Un priced Financial Bid
Appendix-G	Priced financial Bid

“INVITATION FOR BID (IFB)”

Bid Document - No.TV(LKO)3(1)E(ES)/2023-24-25/AC/AMC

SUBJECT: Non Comprehensive Annual Maintenance Contract for 02 X 85 TR

York Make water cooled Screw Chillers Model YEWS 100 (installed in 2010) Installed at Doordarshan Kendra Lucknow.

Dear Sir/Madam,

On behalf of the Prasar Bharati (India's Public Service Broadcaster), Digitally signed E-tenders are invited from eligible bidders in the prescribed Bid Proforma under Single stage two bid system for **Non Comprehensive Annual Maintenance Contract for 02 X 85 TR York Make water cooled Screw Chillers Model YEWS 100 (installed in 2010) Installed at Doordarshan Kendra Lucknow.**

1.1 for the subject in complete accordance with the following details and enclosed Bid Documents. The details of tender are given below :

1.2 Bid Data sheet the brief details of the tender are as follows.

1)	Tender Inviting Authority	DDG(E)/HOO, Doordarshan Kendra Lucknow
2)	Name of Work	Non Comprehensive Annual Maintenance Contract for 02 X 85 TR York Make water cooled Screw Chillers Model YEWS 100 (installed in 2010) Installed at Doordarshan Kendra Lucknow.
3)	Tender Reference No.	TV(LKO)3(1)E(ES)/2023-24-25/AC/AMC
4)	Place of availability of Tender Documents (RFPs)	1. Procurement Portal of Prasar Bharati http://prasarbharati.eproc.in 2. Website of Prasar Bharati, https://prasarbharati.in 3. Central Public Procurement Portal(CPPP): http://www.eprocure.gov.in
5)	Estimated Cost of the Tender	Rs 3,00000 (03 Lakhs)
6)	Tender Processing Fee as per tendering norms	Shall be collected through the e-procurement Portal
7)	Earnest Money Deposit (EMD)	2 % of the estimated cost i.e.Rs. 6,000/-
8)	Address to send Queries if any before opening date	E-mail:-ddklkosg@rediffmail.com Room No – 102, Doordarshan Kendra' 24-Ashok Marg, Near Shikandarbagh chauraha, Lucknow-226001
9)	Nature of bid process	Single Stage Two BID System> Technical Bid Commercial Bid
10)	Broad Scope of Work	Refer Section Appendix-D

11)	Bid Validity up to	120 (One Hundred Twenty) days from the date of opening of Technical Bid.
12)	Bid Bond Validity up to :	165 days (Bid validity + 45 days beyond bid validity.)
13)	Date of publication of Bid	05-03-2025
14)	Last Date & Time for Submission	25-03-2025, 13.00 hrs.
15)	Date & Time of Pre- bid Conference	15-03-2025, 15.00 hrs.
16)	Place for Pre-bid meeting (could also be processed through email)	E-mail:-ddklkosg@rediffmail.com Doordarshan Kendra 24-Ashok Marg, Near Shikandarbagh churaha, Lucknow-226001 Contact No.- 7780904534, 9450930420
17)	Opening of Technical bid	25.03.2025, 15.00 hrs.
18)	Opening of Commercial bids	To be informed later
19)	Address for Communication	E-mail:-ddklkosg@rediffmail.com Room No – 101, Doordarshan Kendra 24-Ashok Marg, Near Shikandarbagh Chauraha, Lucknow-226001 Contact No.: 7780904534, 9450930420
20)	Paying Authority	DDG(E)/HOO, Doordarshan Kendra Lucknow

Note: In case the days specified above happen to be a holiday in Prasar Bharati, the next working day shall be implied.

- Instructions to Bidders: As per Appendix-A
- General Terms and Conditions: As per Appendix-B
- Bid Evaluation Criteria: As Per Appendix-C & D
- Delivery Period: As per Appendix-D.
- Technical Specification: As per Appendix-D.
- The Bid Security/Performance Security from any Indian scheduled Commercial Bank would be acceptable.
- Warranty: Required as per clause 3.9 of Appendix-B (General Terms and Conditions). Not applicable in this tender.

(1) Bid Bond/Earnest Money/Security Deposit/Performance Bond:

(a) Earnest Money /Bid Bond

The bidders must submit, Earnest Money in the form of FDR pay order/DD, Bank Guarantee of a schedule Bank, in favor of **Director Doordarshan Kendra Lucknow** or in lieu thereof bid bond in the enclosed Proforma at Annexure 3, from an Indian Public Sector Bank & rate specified in Clause 7 of Invitation to Bid. The bid bond should initially be valid up to **45 days** beyond period of Bid validity.

Offers without Earnest Money/Bid Bond of shorter validity will be rejected.

The Earnest money/bid bond deposited by the tenderer shall be forfeited by this Organization in the following events:

- If tender is withdrawn during the validity period or any extension thereof.
- If tender is varied or modified in a manner not acceptable to this Organization during the validity period or any extension of the validity duly agreed by the bidder.
- If a tenderer, whose tender has been accepted, fails to furnish Security deposit, performance bank guarantee within 30 (Thirty) days before the expiry of bank guarantee bid bond.
- The earnest money/bid bond of unsuccessful bidders will be returned on finalization of the tender. The earnest money/Bid Bond of successful bidder will be returned on receipt of security deposit/performance bond.

(b) Security deposit /Performance Bond.

The successful bidder, within 30 days of the receipt of order/advance order/letter of intent, will be required to submit a security deposit amounting 3% of the full contract value in the form of Bank Guarantee in favour of, **Director Doordarshan Kendra Lucknow**.


(2) THE FOLLOWING SHOULD BE SUBMITTED ALONG WITH THE TENDER.

- a) Prasar Bharati follows e-tendering Process; Bid shall be submitted only on <https://prasarbharati.eproc.in>. The responsive bids shall be decided according to various aspects mentioned in ITB, GTC and Eligibility conditions mentioned in the Bid Document. Before the Bid submission, Bidders are advised to refer the help manuals and general FAQs provided in the E-procurement Portal regarding the e-tendering.
- b) Clarification(s)/Corrigendum(s) if any shall also be available on referred above websites, Para 1.2.4. Any revision, clarification, addendum, corrigendum, time extension, etc. to the Tender Document will be hosted on the above mentioned website(s) only. Bidders are requested to visit the website regularly to keep themselves updated.
- c) Documents as specified in Technical specifications at Appendix-D shall be submitted.

(3) **EVALUATION METHODOLOGY:** Price evaluation shall be as under: The total price or lumpsum of all "Schedule of Rates" quoted for complete scope of work & services inclusive of GST shall be taken up for evaluation, on overall L-1 basis.

- Purchase Preference (Linked with Local Content): Applicable as per government guideline/Tender Document.(Refer Para 4.6)
- In case any cess on GST is applicable same shall also be considered in evaluation.
- The Bidders shall quote on FOR destination basis only.

For & on behalf of Prasar Bharati
(Authorized Signatory)


05/03/2025

Vijay Bahadur Patel
Director (Engg.)

vijaybahadurpatel@prasarbharati.gov.in
9450930420, 7780904534

INSTRUCTION TO BIDDERS (ITB)

2.1. INSTRUCTIONS TO BIDDERS FOR ONLINE BID SUBMISSION:

- 2.1.1. The scope of work / Supply of stores/ rendering services to be tendered are available in the complete bid documents which can be viewed / downloaded free of cost from e-procurement portal of Prasar Bharati, <https://prasarbharati.eproc.in>, or from the website Prasar Bharati, www.prasarbharati.gov.in or CPP Portal <http://eprocure.gov.in>.
- 2.1.2. Both Technical Bid and Financial Bid will be submitted concurrently duly digitally signed on the website <https://prasarbharati.eproc.in>
- 2.1.3. No claim shall be entertained on account of any Technical snag or disruption of internet service being used by bidders. Bidders are advised to upload their bids well in advance to avoid last minute technical snags.
- 2.1.4. All Corrigendum/Amendment/Corrections, if any, will be published on the website <https://prasarbharati.eproc.in>
- 2.1.5. All documents / papers uploaded / submitted by the bidder must be in English and legible
- 2.1.6. It is mandatory for all the applicants to have Class-III Digital Signature Certificate, with both DSC Components i.e. signing & Encryption, (in the name of the person who will sign the bid document) from any of the licensed Certifying Agency. Bidder may contact the Service provider of e-procurement Portal,
- 2.1.7. The Bidders/ Vendors shall be charged the Processing Fees in according with the Estimated Cost of respective Tenders. The following are the charges to be paid by the Bidders /Vendors on the e-procurement portal:

Estimated value of Tender	Processing fees as on today	
	Per Tender Per Bidder	Total including GST
Less than or Equal to Rs. 10 Lakhs	₹ 475.00 + 18 % GST	₹ 560.50
More than 10 Lakhs but Less than or equals to 50 Lakhs	₹ 925.00 + 18 % GST	₹ 1091.50
More than 50 Lakhs	₹ 1150.00 + 18 % GST	₹ 1357.00
Annual charges for Online Bidder / Vendor for the Registration	₹ 450.00 + 18 % GST	₹ 531.00

- 2.1.8. To participate in the e-bid, it is mandatory for the Applicants to get themselves registered with the Prasar Bharati e-Tendering Portal (<https://prasarbharati.eproc.in>) to have a user ID & Password which has to be obtained by submitting a non-refundable annual registration charges of Rs. 450/- plus 18% GST through online mode (net banking/debit card/credit card). Validity of Registration is 1 year.
- 2.1.9. Page number shall be given on each and every paper/documents serially uploaded in the technical bid.

- 2.1.10. Bidders shall ensure to quote rate of each item. If any cell is left blank and no rate is quoted by the bidders, the rate of such item shall be treated as “0” (Zero).
- 2.1.11. To participate in bidding, bidders have to pay Tender Processing Fee as mentioned in the Para 2.1.7 through online mode (net banking/debit card/credit card).
- 2.1.12. The Bidder may modify or withdraw their bid after submission prior to the Bid Due Date. No Bid shall be modified or withdrawn by the Bidder after the Bid Due Date and Time.
- 2.1.13. The Bid Security/Earnest Money shall be in the form of Account Payee Demand draft, from any scheduled bank(s), Fixed Deposit Receipt (FDR), Bankers Cheque or Bank Guarantee from an Indian scheduled Commercial Bank (including e-bank Guarantee), in favour of **Director Doordarshan Kendra Lucknow**. In case of EMD Exemption, letter along with NSIC Certificate for MSME in the concerned category of the Tendered items. (Ref Format “Form -3, MSME- Exemption”) will be submitted
- 2.1.14. Bid Security/EMD shall be placed in a single sealed envelope superscribed with tender reference: no. and date of opening so as to reach **DDG(E)/HoO, Doordarshan Kendra 24- Ashok Marg, Lucknow 226001** before scheduled time on prescribed tender opening date. EMD received after scheduled time on Tender opening date shall be summarily rejected along with the corresponding Tender. Hard copy of any other tender document shall not be accepted. Soft copy of the EMD should be uploaded while submitting bids on e-tendering portal.
- 2.1.15. Micro and Small Enterprises (MSEs) as defined in MSE Procurement Policy issued by Department of Micro, Small and Medium Enterprises (MSME) or are registered with the Central Purchase Organization or the concerned Ministry or Department or Start-ups as recognized by Department of Industrial Policy & Promotion (DIPP) shall be exempted from payment in respect of cost of Earnest Money as per the Government instructions on the subject on submission of documentary evidence of valid Registration in the concerned category of the Tendered items.
- 2.1.16. The successful Bidders will be required to furnish Performance Security Deposit within 30 days of placement of contract at the rate of 3% (Three percent) of value of contract, as specified in Rule 171(i) of GFR, 2017.), in one of the acceptable forms as per tender documents. Performance Security shall be in the form of Account Payee Demand draft, from any scheduled bank(s), Fixed Deposit Receipt (FDR), Bankers Cheque or Bank Guarantee (including e-Bank Guarantee) from an Indian scheduled Commercial Bank in an acceptable form.
- 2.1.17. Technical Bid must contain scanned copy of Unconditional Acceptance of Prasar Bharati’s Tender Terms & Conditions, GST details and EMD etc.
- 2.1.18. The financial Bid shall be opened only of those Bidder(s) found to be meeting the Technical qualifying requirements. In case of nonresponsive Bids, Financial Bids shall not be opened. The opening date of financial bid will be decided later on and same will be informed to eligible Bidders in advance.
- 2.1.19. Bidders are advised to submit written queries through e-Mail only, if any, in advance of

the Pre-Bid Meeting. The Form # 13 can be used for this purpose. After the Meeting, the techno-commercial requirements may be revised, if considered necessary. After that no request/query will be entertained

- 2.1.20. Prasar Bharati reserves the right to accept or reject any or all applications without assigning any reasons. Prasar Bharati also reserves the right to annul the tender process at any stage without assigning any reason.
- 2.1.21. If any clarification is needed from the bidder about the deficiency in his uploaded documents, he will be asked to provide it through e-procurement portal of Prasar Bharati. The bidder shall upload the requisite clarification/documents within time specified by Prasar Bharati, failing which tender will be liable for rejection.
- 2.1.22. Prasar Bharati reserves the right to reject whose performance at ongoing Supply/ Work(s) is below par and usually poor and has been issued letter of restrain/Temporary/Permanent debar by any office of Prasar Bharati, Government or Public sector. (Rule 151, GFR 2017) Prasar Bharati reserves the right to verify the credential submitted by the agency at any stage (before or after the award of the work). If at any stage, any information /documents submitted by the applicant is found to be incorrect/false or have some discrepancy which disqualifies the firm then Prasar Bharati shall take the following action:
 - 2.1.22.1. Forfeit the entire amount of EMD submitted by the firm.
 - 2.1.22.2. The agency shall be liable for debarment from tendering in Prasar Bharati, apart from any other appropriate contractual/legal action.
 - 2.1.22.2.1. Public procurement policy for Micro, small and medium enterprises registered under MSME shall be followed as per the directives of Government of India prevailing at the date of acceptance
- 2.1.23. Bidders have to submit a GST Registration Certificate while uploading the tender
- 2.1.24. Bidders shall separately indicate the HSN/SAC code, rate and amount of GST for each quoted item as applicable on the date of tendering in their offer, failing which the offer may be rejected.
- 2.1.25. IGST and Compensation Cess (wherever applicable) will be levied on imports.
- 2.1.26. Terms & Conditions given in Technical specifications will supersede for conflict with any terms & conditions given in Tender Document.
- 2.1.27. **For Consortium / Joint Venture :**

In case of a Consortium/JV, Power of Attorney issued by Board of Directors/ Chairman/CEO / MD / Company Secretary of the Consortium Lead Member as well as Consortium Member(s) of the Consortium/ partners of JV, in favour of the authorized employee(s) of the Consortium /Lead member of JV, for signing the documents on behalf of the Bidder, in respect of this particular tender, to sign the Bid and all subsequent communications, agreements, documents etc. pertaining to

the tender and act and take any and all decisions on behalf of the Consortium/JV, are to be submitted.

- 2.1.28. The authorized employee(s) of the Bidder shall be signing the Bid and any consequence resulting due to such signing shall be binding on the Bidder.
- 2.1.29. Bids from consortium/ JV of two or more members (maximum 3 nos. Including Leader) are acceptable provided that they jointly fulfill the qualification criteria and requirements stated in the Tender Documents. Participating Consortium/ JV shall submit the Agreement, clearly defining the scope and responsibility of each member. Members of consortium/ JV shall assume responsibility jointly & severally. The bid security shall be submitted by the lead Bidder of the Consortium/ JV. In case of award, payment shall be made to the lead bidder of the Consortium/JV.
- 2.1.30. The Consortium/ JV Agreement must clearly define the Consortium Leader/ Lead Partner of JV, who shall be responsible on behalf of the Consortium/JV during the period of evaluation of the bid as well as during the execution and timely completion of all the contractual obligations and shall receive/ send instructions for and on behalf of the Consortium/JV.
- 2.1.31. A Consortium/ JV once established at the time of submitting the Bid shall not be allowed to be altered with respect to constituting members of the Consortium/ JV or their respective roles/ scope of supply/work, except with prior written approval of Prasar Bharati. If during the evaluation of bids, a Consortium/JV propose any alteration/ changes in the orientation of Consortium/JV or replacements or inclusions or exclusions of any partner(s)/ member(s) which had originally submitted the bid, bid from such Bidder shall be liable for rejection.
- 2.1.32. Any member of the Consortium/ JV shall not be eligible either in an individual capacity or be a part of any other Consortium/JV to participate in this tender. Further, no member of the Consortium/ JV should have been put on 'Holiday' or banned/ blacklisted by Prasar Bharati/ Government department/ Public Sector as on the due date of submission of bid. Offer submitted by such Consortium/ JV shall not be considered for opening/evaluation/Award

2.2. **ONE BID PER BIDDER**

- 2.2.1. A Bidder shall submit only 'one [01] Bid' in the same Bidding Process. A Bidder who submits or participates in more than 'one [01] Bid', will cause all the Bids in which the Bidder has participated to be disqualified.
- 2.2.2. Alternative Bids shall not be considered.
- 2.2.3. Any Bidder having formed a JV/Consortium shall not be considered eligible to make JV/ consortium with any other bidder or form part of any other JV/Consortium and submit a Bid for the same tender.

2.3. **COST OF BIDDING**

- 2.3.1. The Bidder shall bear all cost associated with the preparation and submission of the Bid including but not limited to Documentation Charges, Bank charges, all courier charges, translation charges, authentication charges and any associated charges

including taxes & duties thereon. Further, Prasar Bharati will in no case be responsible or liable for these costs, regardless of the outcome of the bidding process.

- 2.3.2. The Bidder shall not be entitled to hold any claim against Prasar Bharati for non-compliance due to lack of any kind of pre-requisite information as it is the sole responsibility of the Bidder to obtain all the necessary information with regard to site, surrounding, working conditions, weather etc. on its own before submission of the Bid.
- 2.4. **For more information regarding submission of Bid in the e- Procurement portal, Bidders may refer the help manuals and, General FAQs (Frequently Answered Questions) about the e-Tendering, which has been provided in the Portal.**
- 2.5. **LIST OF DOCUMENTS (to be uploaded with tender):**
- 2.5.1. **PART-I: "TECHNO-COMMERCIAL / UNPRICED BID"**
- 2.5.1.1. 'Covering Letter' on Bidder's 'Letter head' clearly specifying the enclosed contents.
 - 2.5.1.2. 'Bidder's General Information', as per 'Form-1' along with Copy of 'PAN' and 'GST' registration and 'Bid Form', as per 'Form-2'
 - 2.5.1.3. Scanned copy of EMD along with Form-4 or Declaration of MSME as per Form-3
 - 2.5.1.4. Copies of documents required as per 'Form -5' and as mentioned elsewhere in the Tender Document
 - 2.5.1.5. Nil deviation Certificate as per 'Form-6'.
 - 2.5.1.6. Declaration regarding Holiday/Banning, in 'Form-8
 - 2.5.1.7. Letter of Authority' on the Letter Head, as per 'Form-9
 - 2.5.1.8. DD's tender document along with Technical Specifications duly signed on each page.
 - 2.5.1.9. Original Equipment's Manufacturers (OEM) Authorization for Equipment quoted.(if applicable)
 - 2.5.1.10. Letter of authority to sign and upload bid documents.
 - 2.5.1.11. Undertaking regarding Fall Clause as mentioned in Para 3.22.3
 - 2.5.1.12. Enclosures as per Commercial requirement.
 - 2.5.1.13. Enclosures as per Technical requirement. (Clause 7 of Technical Specification No. attached in Appendix -D)
 - 2.5.1.14. Self-Certificate for Local Content as per Form-11.
 - 2.5.1.15. Any other information/details required as per Tender Document.

2.5.2. PART-II: Price Bid (APPENDIX-G - Schedule of Rate)

(As per the Tender, the reference of the Schedule of Rate may be specified here).

- 2.6. All GTC attached with the "Invitation to Tender" are sacrosanct for considering any offer as a complete offer. It is therefore important that all documents duly completed and signed are returned with the Bidder's offer.
- 2.7. Prasar Bharati shall have all right to ignore any offer which fails to comply with the above instructions.
- 2.8. The Bid shall be submitted online not later than the time specified in the tender document, or on the notified date of closing of the tender. Offers sent through any mode other than uploading on e-procurement portal of Prasar Bharati will not be accepted.
- 2.9. Any change in quotation after opening of tender will not be considered. Bidders must ensure that all the documents / files uploaded on e- procurement portal are in order and legible in all respect. Prasar Bharati will not be responsible for any documents / files illegible or corrupted due to any disruption/ technical snag of internet service being used by the bidders.
- 2.10. VAGUE AND INDEFINITE EXPRESSION**
- Tenders qualified by vague and indefinite expressions such as "subject to immediate acceptance" or "subject to prior sale" etc. will not be considered. Unconditional Bids shall only be considered.

2.10.1. VALIDITY PERIOD OF OFFER

- 2.10.1.1. The Tender shall be valid for acceptance for the period as indicated in the "Invitation to Bid" (hereinafter referred to as validity period) and shall not be withdrawn on or after the opening of tenders till the expiration of the validity period or any extension thereof.
- 2.10.1.2. The offers of these Bidders who have not kept the validity open till the period stipulated in the tender will be treated as unresponsive and will be ignored without making any back reference.
- 2.10.1.3. The Bidder will undertake not to vary/modify the tender during the validity period or any extension thereof.

2.11. OPENING OF TENDERS

- 2.11.1. The tender will be opened online on the e-tendering portal of Prasar Bharati <https://prasarbharati.eproc.in> at the time specified in the tender document, on the date of opening indicated in the "Invitation to Bid", in the presence of bidder's authorized representatives who choose to attend.
- 2.11.2. In case of unscheduled holiday on the closing/opening day of tender, the next working day will be treated as scheduled prescribed day of closing/opening of tender; the time notified remains the same.

2.11.3. **PRICES FOR BIDDERS**

Bidders are to quote in INR only on FOR Destination basis.

2.12. **VARIATION OF QUANTITIES (Ref: PARA 7.5.3 MFP 2017)**

At the time of awarding the contract, Prasar Bharati shall have right to re-judge the quantity to be procured based on the current data, since the ground situation may have very well changed. The tendered quantity can be increased or decreased by 25 (Twenty-Five) per cent for ordering, if so warranted.

2.13. **OPTION CLAUSE:**

Prasar Bharati reserves the right to increase/decrease the ordered quantity by up to 25 (Twenty Five) per cent at any time, till final delivery date (or the extended delivery date of the contract), by giving reasonable notice even though the quantity ordered initially has been supplied in full before the last date of the delivery period (or the extended delivery period)

2.14. **TAX LIABILITY**

2.14.1. The Bidder shall be entirely responsible for all taxes, duties, license fees, etc., incurred till its final manufacture/ production up to the point of delivery. Further instruction, if any, shall be as provided in the Schedule of Requirements.

2.14.2. Payment of CGST/SGST/UTGST/IGST and all other applicable taxes (on ultimate products and Services) and custom duty, as applicable on the closing date of tender will be to supplier's /contractor's account. In the case of "Two Bid" system where revised price bids are permitted after technical discussions payment of these charges as applicable on closing day of revised price bids, will be to supplier's /contractor's account. Any increase over the rate existing on the last date of submission of Bid shall be reimbursed by the Organization on production of documentary evidence in support of payment actually made to the concerned authorities. Similarly, if there is any decrease in such duties, taxes and levies the same shall become recoverable from the contractor. The details of such duties, taxes and other levies along with rates shall be declared by the bidder.

2.14.3. The bidder(s) will indicate in their bid the amount with exact rate of customs duty and the applicable item of custom tariff under which it is covered. Similarly, the amount of CGST/SGST/UTGST/IGST and all other applicable taxes on ultimate furnished product with HSN/SAC code, as applicable at tendering stage will be shown separately in the bid.

In case the above information subsequently proves wrong incorrect or misleading

(a) this Organization will have no liability to reimburse the excess in the difference in rates of the item under which the duty/ tax assessed finally

(b) This Organization will have the right to recover the difference in case the rate of duty / tax finally assessed is on the lower side.

2.14.4. Contractor shall ensure timely submission of invoice(s) as per rules/ regulations of GST with all required supporting document(s) to enable Prasar Bharati to avail Input Tax Credit (ITC). Further, returns and details required to be filed under GST laws & rules should be timely filed by supplier with requisite details.

2.14.5. If input tax credit (ITC) with respect to GST (CGST & SGST/UTGST or IGST) which

normally shall be available to Prasar Bharati, is not available, for any reason, which is not attributable to Prasar Bharati, then Prasar Bharati shall not be obliged or liable to pay or reimburse GST (CGST & SGST/UTGST or IGST) charged in the invoice(s) and shall be entitled to/ deduct/ setoff/ recover the such GST (CGST & SGST/UTGST or IGST) thereupon together with all penalties and interest if any, against any amounts paid or payable by Prasar Bharati to Supplier/ Vendor.

- 2.14.6. The rates and prices quoted by the Bidder shall be fixed for the duration of the contract and shall not be subject to variations on any account except to the extent variations allowed as per the conditions of the contract of the bidding document.

2.15. TRADE/ VOLUME DISCOUNT

Bidders will not indicate a separate discount. Discount, if any, should be merged in the rates against the quoted items(s). Discount of any type indicated separately will not be taken into account for evaluation purposes.

2.16. ELIGIBILITY CRITERIA

- 2.16.1. Bids should preferably be from original manufacturers(OEM),OR Reputed & experience Firms, however, Bids from sole selling agents / authorized distributors /authorized dealers can also be considered provided such bids are accompanied with necessary supporting documents/authority letter from concerned original manufacturer who authorized them to market their product, provided further, such an authority letter is valid at the time of bidding. Required Warranty Cover of the manufacturer for the product will be provided by such a supplier through OEM. The Bidder shall not be under a declaration of ineligibility by Purchaser/services for Corrupt/ Fraudulent/ Collusive/ Coercive practices,
- 2.16.2. The Bidder is not put on 'Holiday' by Prasar Bharati or any of the Government departments, Public Sector or banned/blacklisted by Government department/ Public Sector on the due date of submission of bid. If the Bid submitted by such Bidder shall not be considered for opening/ evaluation/ award and in case of Manual Tendering, such Bid along with the Bid Security, if any, will be returned immediately to the Bidder.
- 2.16.3. Bidder should meet experience and other criteria, if any as specified in Appendix-D and basic guidelines/ eligibility criteria as under:

Criteria	Description
2.16.3(a) Company Existence	Company should be registered under Companies Act,1956 or Companies Act 2013 or a Partnership firm / LLP registered in India under Partnership Act 1932/2008 as amended and should have been in operations in India in the last 3 Years
2.16.3(b) Annual Turnover/ Net Worth (CA certified documents)	<p>Average Annual turnover of 200% of estimated cost of the project in the last 3 financial years Or</p> <p>Cumulative Turnover of 600% of estimated cost of the project in the last 03 financial years Or</p> <p>Average Annual Net Worth of minimum of 50% of estimated cost of the project in the last 03 financial years Or</p> <p>Cumulative Net Worth of minimum of 150% of estimated cost of the project in the last 03 financial years</p>
2.16.3(c) Positive Net Worth/ Profitability	<p>Profitable/ positive net worth in the last financial year</p> <p>Solvent entity (CA Certified Document)</p>
2.16.3(d) Work Experience (Self - certified with relevant documents)	<p>One Similar work of minimum value of 80% of estimated cost of the project Or</p> <p>Two Similar works of minimum value of 60% of the estimated cost of project Or</p> <p>Three Similar works of minimum value of 40% of the estimated cost of project</p> <p>Similar Work: Providing Broadcast equipment or rendering broadcast services or combination of both, any time, in last five years for any major sporting event or International ceremonial event with Central or State government or PSU or Private organization, in this field.</p>
2.16.3(e) Non – Blacklisting Certificate	The bidder should not have been blacklisted/debarred by any Governmental/Non-Governmental Organization in India as on bid submission date
2.16.3(f) Certification, if required	The Bidder should have valid ISO 9001:2008/ISO 9001:2015/ ISO 27001 (relevant certification based on type of work) valid as on bid submission
2.16.3(g) GFR Restrictions/ Norms, if required	Bidder complies with restrictions on procurement under rule144 (xi) vide order no: 06/18/2019-PPD dated 23rd July 2020 inserting Rule144(xi) in GFRs 2017.
2.16.3(h) Preferential Market Access	Bidder should comply with Preferential Market Access (PMA) order2017, guidelines notified by DPIIT and DoT with all its clarifications /amendments, if applicable
However nothing in this shall prevent Prasar Bharati from engaging new and emerging	

Technology start-ups in the areas of R&D and innovation from time to time. Relaxation for Start-ups as per Government guidelines would apply (GFR Rule 173(1) relaxes DPIIT recognized Start-ups from prior experience and prior turn over requirements subject to meeting of quality and technical specification and making suitable provisions in the Bid Document)

2.17. PURCHASE/SERVICES PREFERENCE

- 2.17.1. Purchase preference to Central Government Public Sector Undertaking, Micro, Small & Medium Enterprises (MSMEs) and Domestically Manufactured Electronic Products (DMEP) shall be allowed as per Government instructions in vogue, as applicable necessary supporting documents to be furnished by the bidder.
- 2.17.2. Public Procurement (Preference to Make in India) Order No. P-45021/2/2017-B.E-II dated 15.06.2017 of Government of India, Ministry of Commerce and Industry, Department of Industrial Policy and Promotion and its amendments shall be applicable. Purchase preference for the domestic manufacturer, the methodology of its implementation, value addition to be achieved by domestic manufacturers, self-certification, and modalities for compliance and monitoring shall be as per the Para 4.6.

2.18. SCOPE OF SUPPLY OF EQUIPMENT/SITC/SETC:

The delivery of the stores/execution of SITC/SETC is required as stated in “Invitation to Bid” on terms specified in the description of Stores/SITC/SETC and Technical Specifications mentioned at Appendix-D , subjected to the terms “General Terms and Conditions” at Appendix-B.

2.19. CONSIDERATION OF OFFER IN FULL OR IN PART

This Organization may reject/accept or prefer any tender without having to assign any reason whatsoever. This Organization also reserves to itself the right to accept any tender in part or split the order between two or more bidders.

2.20. SPECIFICATIONS

- 2.20.1. If this Organization finds that materials supplied/works carried out are not of correct quality, quantity and are not according to required specifications or are not satisfactory owing to any reason of which the Organization will be the sole judge, the Organization will be entitled to cancel the contract for supply of stores/SITC/SETC and meet its requirements of stores/SITC/SETC from the open market at the risk and cost of the supplier/contractor, reserving always to itself the right to forfeit the security deposit placed by the supplier/contractor for fulfillment of the contract.

2.21. BID SECURITY/ EARNEST MONEY/SECURITY DEPOSIT/PERFORMANCE BOND

- 2.21.1. **Earnest Money/Bid Bond** :The bidders must submit Earnest Money/ Bid Bond on or before the last date & time of submission of bid in the form of FDR, Bank Draft or Bank Guarantee of any Scheduled Commercial Bank(including e-bank Guarantee) in India in case of Indian supplier or Bank Guarantee/Demand Draft in equivalent Indian currency from a Scheduled Commercial Bank in favour of **Director Doordarshan Kendra Lucknow** or in lieu thereof bid bond in the enclosed Proforma at Form - 4 from a Scheduled Indian Commercial Banks for the amount specified in Para 1.2.7 of “Invitation to Bid”. In case of Bank Guarantee obtained from the foreign Bank, it should be guaranteed by a Scheduled Indian Commercial Bank and must be governed by Indian Laws subject to jurisdiction of the court of New Delhi. The bid bond should initially be valid up to 45 days beyond the period of Bid validity (except for the Demand draft whose validity should be 90 days).

2.21.2. Offers without Earnest Money/Bid Security will be ignored. Offers with Earnest Money/Bid Security deposited of shorter validity will also be ignored.

2.21.3. Bidders exempted from EMD are to submit required documents.

2.21.4. The earnest money/bid bond of unsuccessful bidders will be returned on finalisation or after the award of the Tender to the Lowest Bidder (L1), and the earnest money/bid bond of the successful bidder will be returned on receipt of requisite security deposit/Performance Bond.

2.21.5. **FORFEITURE OF EMD:** The earnest money/Bid bond deposited by the Bidder shall be forfeited by this Organization in the following events:

2.21.5.1. If tender is withdrawn during the validity period or any extension thereof;

2.21.5.2. If Bid is amended or modified unsolicited, during the validity period or any extension thereof;

2.21.5.3. If a Bidder, whose tender has been accepted, fails to furnish Security deposit, performance bank guarantee within 30 (Thirty) days of the receipt of order/advance order/ letter of intent;

2.21.5.4. In case of tenders in which only a single bidder qualifies or in cases of procurement on PAC basis, if the Bidder decides at any stage not to participate further in the tender but in spite of withdrawing on his own, he deliberately delays the tendering process to let the validity period expire;

2.21.5.5. If, the bidder is not earnest about their bid, and withdraws it before the completion of Technical Evaluation against the accepted specification, at the time of bidding and before the validity period or any extension thereof;

2.22. **SECURITY DEPOSIT/ PERFORMANCE BOND.**

The successful bidder, within 30 (Thirty) days of the receipt of order/advance order/letter of intent, will be required to submit a security deposit **amounting 3% of the full contract value** in the form of Bank Guarantee in favour of, **Director Doordarshan Kendra Lucknow.**

2.23. **NAME OF MANUFACTURER AND CERTIFICATE OF ORIGIN**

The name of the manufacturer should be clearly mentioned in the offer. The Bidder shall have to furnish information of country of origin of each offered item.

2.24. **PAYMENT TERMS**

2.24.1. **Schedule of Payments:**

2.24.1.1. **For Supply Contracts:**

Payment will be made within 30 days of receipt of invoice and after the competent Authority of Doordarshan Kendra Lucknow is satisfied that the service provided have been satisfactorily executed according to the work defined. No advance

payment will be made.

2.24.2. The payment shall be made on receipt of the goods/Services by the consignee and upon submission of following documents.

- a) The supplier's invoice showing contract number, description of goods/services, quantity (quarterly basis), unit price and the total amount on quarterly basis .
- b) Any other document(s) and/or modification of above documents specified in the Schedule of Requirement and the contract.

2.24.3. In case of hiring of the services the payment shall be made on successfully completion of rendering the services (quarterly basis) and upon submission of following documents.

- a) The supplier's invoice showing contract number, description of services/goods, quantity, unit price and the total amount;
- b) Delivery note;
- c) Any other document(s) and/or modification of above documents specified in the Schedule of Requirement and the contract.

2.25. UNSOLICITED POST TENDER MODIFICATION

2.25.1. In case certain clarifications are sought by this Organization after opening of tenders, then the reply of the bidder should be restricted to the clarifications sought.

2.25.2. Any bidder who modifies his bid(including a modification which has the effect of altering the value of his offer) after the closing date without specific reference by this Organization shall render the bid liable to be ignored and rejected without notice and without further reference to the bidder.

2.25.3. Canvassing in any form by the bidders shall also render the bid liable to be ignored and rejected without notice and without further reference to the bidder.

2.26. CLARIFICATION IN RESPECT OF INCOMPLETE OFFERS

2.26.1. This Organization has to finalize its purchase within a limited time schedule. Therefore, it may not be feasible in all cases for this Organization to seek clarifications in respect of incomplete offers. Prospective bidders are advised to ensure that their bids are complete in all respects and conform to our terms and conditions and Bid Evaluation Criteria of the tender. Bids not complying with this Organization's requirements may be rejected without seeking any clarifications .However, during evaluation and comparison of bids, Prasar Bharati at its discretion, may ask the bidder for clarifications on the bid. The request for clarification shall be given in writing by registered email Id or through e-procurement Portal, asking the Bidder to respond by a specified date, and also mentioning therein that, if the Bidder does not comply or respond by the date, his Bid will be liable to be rejected. Depending on the outcome, such tenders will be ignored or considered further. No change in prices or substance of the bid shall be sought, offered or permitted. No post bid clarification at the initiative of the bidder shall be entertained.

2.26.2. The Bidder shall quote the prices in 'figures' & words. There should not be any discrepancy between the prices indicated in figures and the price indicated in words. In case of any discrepancy, the same shall be dealt as follows:

- 2.26.3. When there is a difference between the rates in figures and words, the rate which corresponds to the amount worked out by the Bidder (by multiplying the quantity and rate) shall be taken as correct.
- 2.26.4. When the rate quoted by the Bidder in figures and words tallies but the amount is incorrect, the rate quoted by the contractor shall be taken as correct and not the amount and the amount corrected.
- 2.26.5. When it is not possible to ascertain the correct rate, in the manner prescribed above, the rate as quoted in words shall be adopted and the amount worked

2.27. AFTER SALES SERVICE AND TRAINING-

2.28. REPLACEMENT/ RECTIFICATION

In the event the stores supplied or SITC/SETC carried out against the contract are found to be defective, the supplier/contractor will have to take back the defective materials at his own cost and replace/rectify the defects of the Stores/SITC/SETC free of charge without loss of time. The supplier will not be entitled to dispose of the store/equipment/material given for replacement/rectification without the prior permission of this Organization. All charges concerned with the rectification including freight charges will be borne by the supplier/contractor.

2.29. EVALUATION/ SCRUTINY OF BIDS.

In evaluation of the techno-commercial bid, conformity of the eligibility/qualification, technical and commercial conditions of the offered goods to those in the bid document is ascertained. Technical requirement, incorporated in the Appendix-D of tender documents will also be considered in the manner indicated therein. Evaluation will be based only on the conditions included in the tender document.

2.30. SIGNING OF AGREEMENT

- 2.30.1. Prasara Bharati will award the Contract to the successful Bidder, who, within 'fifteen [15] days' of receipt of the same, shall sign and return the acknowledged copy to Prasara Bharati.
- 2.30.2. The successful Bidder/Contractor shall be required to execute an 'Agreement' in a Performa on a 'non-judicial stamp paper' of appropriate value [cost of the 'stamp-paper' shall be borne by the successful Bidder/Contractor] and of 'state' specified only, within 'fifteen [15] days' of receipt of the "Letter of Acceptance [LOA]" of the Tender by the successful Bidder/Contractor failure on the part of the successful Bidder/Contractor to sign the 'Agreement' within the above stipulated period, shall constitute sufficient grounds for appropriate action per tender provisions.
- 2.30.3. If the Bidder or any employee of the Bidder or any person acting on behalf of the Bidder, either directly or indirectly, is a relative of any of the employee of Prasara Bharati, or alternatively, if any relative of an employee of Prasara Bharati has financial interest/stake in the Bidder's firm, the same shall be disclosed by the Bidder at the time of filing of tender. The term 'relative' for this purpose would be as defined in U/S 2(77) of the Companies Act 2013.
- 2.30.4. The Bidder shall not lend to or borrow any money from or enter into any monetary dealings or transactions, directly or indirectly, with any employee of Prasara Bharati

2.31. EMPLOYMENT BY FIRMS TO OFFICIALS OF THIS ORGANISATION.

Firms/companies who have or had business relations with the Organization are advised not to employ serving employees of this Organization without its prior permission or within the initial one year period after the retirement/resignation/severance from the service without specific permission of this Organization. This Organization may decide not to deal with such firms who failed to comply with the above advice.

2.32. CANCELLATION /RESCISSION :

The Bidder shall be liable to pay compensation for any loss or damage to Prasar Bharati resulting from any cancellation/rescission due to the reasons attributable to the Bidder and the Prasar Bharati shall be entitled to deduct the amount so payable from the amount due to the Bidder.

ANNEXURE-1 (FORM-1)**BIDDER'S GENERAL INFORMATION**

To,
Prasar Bharati

Tender No.

1	Bidder Name:	
2	Number of Years in Operation	
3	Address Registered Office	City: District: State: PIN/ZIP:
4A	Bidder's address where order/contract is to be placed	City: District:
4B	Address from where Goods/ Services are to be dispatched/ provided along with GST no. <i>(In case supply of Goods/ Services are from multiple locations, Addresses and GST no . Of all such locations are to be provided).</i> (Indian Bidder only)	City: District: State : PIN/ZP GST No.:
5	Telephone Number of address where order is to be placed	(Country Code) (Area Code) (Telephone Number)
6	E-mail address	
7	Fax Number if available)	(Country Code) (Area Code) (Telephone Number)
8	Website	
9	Name & Designation of Contact Person	
10	ISO Certification, if any {If yes, please furnish details}	

12	Banker's Name	
13	Branch	
14	Branch Code	
15	Bank Account Number	
16	PAN No	
17	Status of Firm	Proprietorship Firm/Partnership firm/Limited/Others If Others Specify: [Enclose relevant certificates / partnership deed/certificate of Registration, as applicable]
18	GST No. (refer sl. no. 4B above)	[Enclose copy of GST Certificate]
19	Whether Micro or Small Enterprise? (Indian Bidder only)	Yes / No (If Yes, Bidder to submit requisite documents as specified in ITB)
20	Type of Entity (Indian Bidder only)	Corporate/ Non-Corporate (As per CGST/SGST/UTGST Act). (In case of Non-Corporate Entity, bidder will submit documentary evidence for same).
24	Whether Bidder is Startups or not? (Indian Bidder only)	Yes / No
25	Whether Bidder is related to any employee of Prasar Bharati? (If, yes, then the list may also be enclosed as mentioned in Para 2.30.3)	Yes / No

Place:

[Signature of Authorized
Signatory of Bidder]

Name:

Designation:

Date:

Seal

BID SUBMISSION FORM AND AGREEMENT

To,

Prasar Bharati

TENDER NO. TV(LKO)3(1)E(ES)/2023-24-25/AC/AMC

Dear Sir,

After examining/reviewing the Bidding Documents for the tender **Non-Comprehensive Annual Maintenance Contract for 02 X 85 TR York Make water cooled Screw Chillers Model YEWS 100 (installed in 2010) Installed at Doordarshan Kendra Lucknow.**“ Including" Specifications & Scope of Work", "General Term Conditions [GTC]" and "Price Bid", etc. the receipt of which is hereby duly acknowledged, we, the undersigned, are pleased to offer to execute the whole part of the job and in conformity with the said Bid Documents, including Addenda / Corrigenda Nos.

We confirm that this Bid is valid for a period as specified in BDS from the date of opening of "Techno-Commercial / Un-priced Bid", and it shall remain binding upon us and may be accepted by any time before the expiry of that period and any extension thereof.

If our Bid is accepted, we will provide the "Contract Performance Security / Security Deposit equal to 3 % of the Contract Price" or as mentioned in Tender Document for the due performance within "Thirty (30) Days" of such Award.

Until a final Agreement/Letter of Award is prepared and executed, the tender document (including addenda/ corrigenda) together with the "Notification of Award" shall constitute a binding Agreement between us.

We understand that Bidding Document is not exhaustive and any action and activity not mentioned in Bidding Documents but may be inferred to be included to meet the intend of the Bidding Documents shall be deemed to be mentioned in Bidding Documents unless otherwise specifically excluded and we confirm to perform for fulfillment of Agreement and completeness of the Work in all respects within the time frame and agreed price.

We understand that you are not bound to accept the lowest priced or any Bid that you may receive.

Place:
Date:

[Signature of Authorized Signatory of Bidder]
Name:
Designation:
Seal:

ANNEXURE-3 (FORM-3)
‘Declaration regarding MSME’:-

(To be submitted in Non-Judicial Stamp Paper value of Rs.100/- and to be uploaded in the Technical Bid.)

DECLARATION (For MSME Units only)

I, < _____ > on behalf of M/s. < _____ > in the capacity of < _____ > (Position) hereby declare that

1. Our MSE Unit(s) is/are availing benefits extended by MSME, Government of India to Micro and Small Enterprises (MSEs) for the work of < _____ > invited vide Bid Number < _____ >
2. Our MSE Unit(s) has/ have not been awarded any work /supply under MSME benefit during the current financial year.

OR

Our MSE Unit(s) has/have been awarded work /supply for a total value of Rs. (Rupees < _____ > only) under MSME benefits as on date and same work(s)/Supply is/are “In hand (Progress)/Incomplete” during the current financial year. Further, We confirm that the value of/Supply is/are in hand (awarded under MSME benefits) during the financial year plus estimated cost of this tender has not crossed the “Monetary Limit” mentioned in NSIC certificate.

3. Our firm is participating in this tender under “MSE unit” or “OPEN BIDDER”.

NOTE: Strike out the conditions in (2) & (3) whichever is not applicable. Decision on any discrepancy in this “DECLARATION” shall be at the discretion of Prasar Bharati and shall be final and binding.

SIGNATURE WITH COMPANY

SEAL

ATTESTED BY NOTARY PUBLIC

ANNEXURE-4 (FORM-4)

(PROFORMA OF BANK GUARANTEE FOR BID BOND)

Bank Guarantee No. _____

Ref :

To

PRASAR BHARATI

(India's Public Service Broadcaster)

DDG(E)/ HOO, DOORDARSHAN KENDRA, LUCKNOW

24- ASHOK MARG, LUCKNOW- 226001

Dear Sirs,

Whereas the PRASAR BHARATI (India's Public Service Broadcaster), DDG(E)/ HOO, DOORDARSHAN KENDRA, LUCKNOW, 24- ASHOK MARG, LUCKNOW- 226001

(hereinafter called the Organisation) which expression shall, unless repugnant to the context or meaning thereof, include all its successors, administrators, executors and assignees, has floated a Tender No. _____ and M/s _____ having Registered/ Head Office at _____

(Hereinafter called the "Bidder" which expression shall, unless repugnant to the context or meaning thereof, mean and include all its successors, administrators executors and assignees) have submitted a quotation Reference No. _____

and Bidder having agree to furnish as a conditions precedent for participation in tender as unconditional and irrevocable bank guarantee of Rupees _____

(Only) for the due performance of Bidder/s obligations as contained in the terms of the Notice inviting Tenders (NIT) and other terms and conditions contained in the Tender Documents supplied by the Organisation specially the conditions that (a) Bidder shall keep his tender open for a period of day, i.e., from _____

to _____ or any extension thereof, and shall not withdraw or modify it in a manner not acceptable to the Organisation (b) the Bidder will execute the contract, if awarded, and shall furnish performance guarantee in the format prescribed by the Organisation within the required time. The Bidder has absolutely and unconditionally accepted these conditions. The Organisation and the Bidder have agreed that NIT/tender document is an offer made on the condition that the tender, if submitted would be kept open in its original form without variation or modification in a manner not acceptable to the Organisation for a period of _____

days, i.e., from _____ to _____ or any extension thereof and that making of the tender itself shall be regarded as an unconditional and absolute acceptance of the conditions, contained in NIT and the tender documents. They have further agreed that the contract consisting of NIT/Tender documents as the OFFER and submission of the tender as the ACCEPTANCE shall be a separate contract distinct from the contract which will come into existence when the tender is finally accepted by the Organisation. The consideration for this separate initial contract preceding the main contract is that the Organisation is not agreeable to sell the NIT/tender documents to the Bidder and

to consider the tender to be made except on the condition that the tender shall be kept

open for the period indicated above and the Bidder desires to make a tender on this condition after entering into this separate initial contract with the Organisation promises to consider the tender on this condition and Bidder agrees to keep this tender open for the required period. These reciprocal promises form the CONSIDERATION for this separate initial contract between the parties.

2. Therefore, we _____ registered _____ (indicate the name of Bank) under the laws of _____ having head/registered office at _____ (hereinafter) referred to as the "Bank" which expression shall, unless repugnant to the context or meaning thereof, include all its successors, administrators and executors hereby issue irrevocable and unconditional bank guarantee and undertake to pay immediately on first demand in writing Rupees _____ at any time immediately on such demand without any demur, reservations, recourse, contest or protest and/ or without any reference to the Bidder and any such demand made by the Organisation on the bank shall be conclusive and binding notwithstanding any difference between organisation and the Bidder or any dispute pending before any court arbitrator or any other matter whatsoever. We also agree to give that Guarantee herein the Organisation in writing. This guarantee shall not be determined/discharged/affected by the liquidation, winding up, dissolution or insolvency of the Bidder and will remain valid, binding and operative against the bank.
3. The bank also undertakes that the Organisation at the option shall be entitled to enforce this guarantee, against the Bank as a principal debtor, in the first instance, without proceeding against the Bidder.
4. The bank further agree that as between the bank and the Organisation, for purpose of the guarantee, any notice of the breach of the conditions contained in NIT and other terms and conditions contained in the Tender Documents as referred above given to the bank by the Organisation shall be conclusive and binding on Bank, without any proof, notwithstanding any other matter or difference or dispute whatsoever. We further agree that this guarantee shall not be affected by any change in our constitution, in the constitution of the Organisation or that of the Bidder. We also undertake not to revoke, in any case, this Guarantee during its currency.
5. The bank agrees with the Organisation that the Organisation shall have the fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms of the tender or get extension of the validity period from time to time. We shall not be relieved from our liability by reason of any such variation or extension of the validity period or for any forbearance, act of omission and commission on the part of the Organisation or any indulgence shown by the Organisation to the said Bidder or by any such matter or thing whatsoever which under the law relating to sureties, would, but for this provision, have the effect of so relieving us.
6. Notwithstanding anything contained herein above our liability under this Guarantee is limited to Rupees (_____ only) in aggregate and it shall remain in full force upto and including 45 days after _____ unless extended further (indicate the last date of validity period) from time to time, for such period as may be instructed in writing by M/s _____ on whose behalf this guarantee has been given, in which case, it shall remain in full force upto and including 45 days after the expiry of extended period. Any claim under this guarantee must be received by us before the expiry of 45 days from _____ or (indicate the last date of validity period) before the expiry of 45 days after the expiry of extended period, if any, if no such claim has been received by us within 45 days after the said date/extended date, the rights of the Organisation under this guarantee will cease subject to Para 8. However, if such a claim

has been received by us within and upon forty five days after the said date/extended date, all rights of the organisation under this guarantee shall be valid and shall not cease until we have satisfied that claim.

7. In case contract is awarded to the Bidder here in after referred to as "Contractor" the validity of this Bank Guarantee will stand automatically extended until the contractor furnished to the Organisation a bank guarantee for Rs.__(in figure) (Rupees__only) (in words) towards performance guarantee for satisfactory performance of the contract. In case of failure to furnish performance bank Guarantee in the format prescribed by this Organisation by the required date the claim must be submitted to us within 120 days after the last date of validity period or extended period, if any. If no such claim has been received by us within 120 days after the said date/extended date, rights of the organisation under this guarantee will cease. However if such a claim has been received by us within and upto 120 days after the said date/extended date all rights of the Organisation under this guarantee will cease. However, if such a claim has been received by us within and upto 120 days after the said date/extended date, all rights of the Organisation under this guarantee shall be valid and shall not cease until we have satisfied that claim.

8. The Bank confirms that this guarantee has been issued with the approval of appropriate Exchange Control Authority in_____and any other authority(indicate the name of the country of issue of Guarantee) if required as per the laws of the country of issue of guarantee.

The bank confirms that this guarantee has been issued with observance of the appropriate Exchange Control rules and Regulations of the country.

In witness whereof the Bank, through its authorised officer, has set its hand & stamp on this

-----day of -----at -----
-----of ----- (month & year)

Signature

(Full name in capital letters) (Designation with bank stamp)

Date.....

Witness No. 1

Signature

Full name and Address (in capital letters).....

.....
.....

Witness No. 2

Signature

Full name and Address (in capital letters).....

.....
.....

INSTRUCTIONS

(FOR FILLING UP BANK GUARANTEE FOR BID BOND)

1. The bank guarantee should be stamped in accordance with the Stamp Act.
2. The non-judicial stamp paper should be in the name of the issuing bank.
3. Clause 7 of the bank guarantee is applicable in cases of global tenders where foreign tenders also participate. When tenders are invited from parties within India, clause 7 may be deleted and replaced by clause. "The bank also agrees that courts of the place from where tenders have been invited shall have exclusive jurisdiction".
4. Please indicate the currency in which bank guarantee is being given Rs/- have been mentioned only for illustrations. Therefore, in cases where bank guarantee is being given in a currency other than Rupees' or US Dollars' these terms may be deleted and replaced by relevant currency.
5. The period of forty five (45) days mentioned in clause 6 and one hundred twenty (120) days as given in clause 6 should be available after the expiry of the validity period of the tender or any extension thereof.
6. The bank guarantee by Indian bidder will be given from an Indian scheduled commercial bank only. The foreign bidders will give Bank Guarantee from an Indian scheduled commercial bank situated in that country. In case no Indian Bank is situated in bidder's country then Bank Guarantee from a foreign bank acceptable to the Organisation will be considered, provided it is confirmed by an Indian scheduled commercial bank and shall be governed by the Indian laws and subject to the jurisdiction of the courts in New Delhi.

ANNEXURE-5 (FORM-5)					
Check List					
Tender no.					
Specification no					
Specification for					
(COMMERCIAL)					
Group A					
Name of Bidder and Address					
GSTIN of Firm					
S. No	Description		YES / NO / NOT APPLICABLE	Remarks	
1.1	Whether requisite tender Processing fee has been paid?				
2.1	Whether FDR/DD/Bank Guarantee for the requisite earnest money/Bid Bond enclosed with the offer?				
2.2	If so, furnish the following				
	I	Name of the Bank			
	II	Value			
	III	Number			
	IV	Date of issue			
	V	Period of validity of the DD/FDR/ Bank Guarantee (it should not be for less than 165 days(90 days in case of DD) from the date of opening of Technical Bid)			
3	Have the rates, prices and totals etc. been checked thoroughly before signing the tender?				
4	Has a statement incorporating the Nil-deviation from the commercial terms and conditions of this Organisation has been prepared and enclosed with the offer?				
5	Whether charges for training of this Organisation's officials included in the prices? If not, whether these have been quoted separately?				
6	Whether firm FOR Destination prices have been quoted?				
8	Whether the cost of installation/erection/commissioning at site is included in the prices or not and whether it has been quoted separately?				

9	Whether the period of validity of the offer is as required in the tender document. If not, mention the extent of variation in days.		
10	Whether the offer has been signed indicating full name ?		

11	Are the pages of the tender consecutively numbered and an indication given on the front page of the tender as to how many pages are contained in the tender?		
12	Has the tender been prepared in sufficient details/ clarity so as to avoid post tender clarifications/ amendments?		
13	Whether required sample asked in tender has been submitted along with the offer		
14	Whether all Clauses of the tender are accepted?		
15	If not, the clauses not accepted may please be indicated		
16	Whether guarantee/warranty has been furnished?		
17	Whether Commercial bid and technical bid of the tender document duly filled in and submitted.		
18	Whether each Page of Appendix- A, B, C, D, and E of the tender document is signed and submitted with the offer.		
19	Whether Integrity Pact duly signed is submitted, if estimated cost of the bid is more than 2 crore.		

Group B

1	Whether a copy of the latest income tax return has been enclosed?		
2	Whether details of your registration under GST have been indicated in the offer?		

Group C

(Technical)

1	Whether the services being offered fully conforms to all the required technical specifications (Appendix-D)		
2	If not, has the extent of deviation and how it is suitable to this Organisation's requirement been specified.		
3	Whether all documents submitted as per details mentioned in Annexure-D		
4	Whether the model of each equipment of feed are the latest		

ANNEXURE-6 (FORM-6)

<p>ANNEXURE-7 (FORM-7)</p>

(Technical Bid)

Subject: Notice Inviting Tender for “**Non Comprehensive Annual Maintenance Contract for 02 X 85 TR York Make water cooled Screw Chillers Model YEWS 100 (installed in 2010) Installed at Doordarshan Kendra Lucknow**”

NIT Enquiry No: TV(LKO)3(1)E(ES)/2023-24-25/AC/AMC

NIL DEVIATION
CERTIFICATE

Notwithstanding anything mentioned in our bid, we hereby accept all the terms and conditions of this Tender Document without any reservations whatsoever. We hereby undertake and confirm that we have understood all the specifications, stipulations, terms and conditions as mentioned in this Tender enquiry.

I hereby declare that – There is no deviation in the offer.

Signature of Authorized Signatory of Bidder

Name:

Designation:

Date:

Place:

Seal of Organization:

	BIDDERS PAST SUPPLIES/SERVICES PROFORMA				
Sl. No.	Name & address of client	Period from	Description in detail	Total quantity supplied	Remarks

ANNEXURE-8 (FORM-8)

**DECLARATION REGARDING HOLIDAY/BANNING AND
LIQUIDATION, COURT RECEIVERSHIP**

To,
Prasar Bharati

**Subject: - Non Comprehensive Annual Maintenance Contract for 02 X 85 TRYork
Make water cooled Screw Chillers Model YEWS 100 (installed in 2010) Installed at
Doordarshan Kendra Lucknow**

Tender No: TV(LKO)3(1)E(ES)/2023-24-25/AC/AMC

Dear Sir,

We hereby confirm that we are not on 'Holiday' by any offices of Prasar Bharati/ AIR/ DD/ CCW/ Government or Public Sector (due to "poor performance" or "corrupt and fraudulent practices") or banned by Government department/ Public Sector on due date of submission of bid.

Further, we confirm that neither we nor our allied agency/(ies) (as defined in the Procedure for Action in case of Corrupt/ Fraudulent/ Collusive/ Coercive Practices) are on banning list of Government or Public Sector.

We also confirm that we are not under any liquidation, court receivership or similar proceedings or 'bankruptcy'.

In case it comes to the notice of Prasar Bharati that the bidder has given wrong declaration in this regard, the same shall be dealt as 'fraudulent practices' and action shall be initiated as per the Procedure for action in case of Corrupt/Fraudulent/Collusive/Coercive Practices.

Further, we also confirm that in case there is any change in status of the declaration prior to award of contract, the same will be promptly informed to Prasar Bharati by us.

Place:

[Signature of Authorized Signatory of Bidder]

Date:

Name:

Designation:

Seal:

ANNEXURE-9 (FORM-9)
LETTER OF AUTHORITY

[Proforma for Letter of Authority for Attending Pre-Bid Meetings' / 'Un-priced Bid Opening' / 'Price Bid Opening' / Subsequent 'Negotiations']

Ref:

Date:

To,

Prasar Bharati

SUB: <_____>.

TENDER NO: <_____>

Dear Sir,

I/We, <_____> hereby authorize the following representative(s) for attending any 'Meetings [Pre-Bid Meeting]', 'Un- priced Bid Opening', 'Price Bid Opening' and for any subsequent 'Negotiations' correspondence / communication against the above Bidding Documents:

1. 1] Name & Designation

Signature

2. 2] Phone/Cell:

Fax:

E-mail: @

3. 3] Name & Designation

Signature

4. 4] Phone/Cell:

Fax:

E-mail: @

We confirm that we shall be bound by all commitments made by aforementioned authorized representative(s).

Place:

[Signature of Authorized Signatory of Bidder]

Date:

Name:

Designation:

Seal:

Note: This "Letter of Authority" should be on the "letterhead" of the Firm / Bidder and should be signed by a person competent and having the 'Power of Attorney' to bind the Bidder. Not more than 'two [02] persons per Bidder' are permitted to attend "Techno-commercial / Un-priced" & "Price Bid" Openings. Bidders authorized representative is required to carry a copy of this authority letter while attending the un-priced and priced bid opening, the same shall be submitted to PRASAR BHARATI.

ANNEXURE-10 (FORM-10)

E-Banking Mandate Form (To be issued on Bidder letter head)

1. Bidder/customer Name:
2. Bidder /customer Address:
3. Bidders' e-mail id:
4. Particulars of bank account
 - a) Name of Bank
 - b) Name of branch
 - c) Branch code:
 - d) Address:
 - e) Telephone number:
 - f) Type of account (current/saving etc.)
 - g) Account Number:
 - h) IFSC of the bank branch
 - i) 9 digit MICR code

I/We hereby authorize Prasar Bharati to release any amount due to me/us in the bank account as mentioned above. I/We hereby declare that the particulars given above are correct and complete. If the transaction is delayed or lost because of incomplete or incorrect information, we would not hold Prasar Bharati responsible.

(Signature of Bidder/)

Self-Certificate for Local Content

*We [name of manufacturer] hereby confirm in respect of quoted item(s) that Local Content is equal to or more than 50% and come under 'Class-I Local Supplier' Category. As being 'Class-I Local Supplier', we are eligible for Purchase Preference under 'Make in India' Policy vide GoI Order no. P-45021/2/2017-PP (B.E.-II) dated 15.06.2017 (subsequently revised vide orders dated 28.05.2018, 29.05.2019 and 04.06.2020)

OR

*We [name of manufacturer] hereby confirm in respect of quoted item(s) that Local Content is more than 20% but less than 50% and come under 'Class-II Local Supplier' Category.

The details of the location(s) at which the local value addition made is/are as under:

1.....

2.....

3.....

*** Strike out whichever is not applicable**

Date:
Bidder

Seal & Signature of the

ANNEXURE-12 (FORM-12)

BIDDER'S QUERIES FOR PRE BID MEETING

SUB: < _____ >.

TENDER NO:< _____ >

SL. NO.	REFERENCE OF BIDDING DOCUMENT				BIDDER'S QUERY	For the Use of Office.
	SEC. NO.	Page No.	Clause No.	Subject		

NOTE: The Pre-Bid Queries may be sent by e-mail or may be submitted in person before due date for receipt of Bidder's queries.

The Address / Email / to Send Queries :

DDG(E) 24- Ashok Marg, Doordarshan Kendra, Lucknow

EMAIL - ddklkosg@rediffmail.com

SIGNATURE OF BIDDER:

NAME OF BIDDER:

ANNEXURE-13 (FORM-13)

(PROFORMA FOR BANK GUARANTEE FOR PERFORMANCE SECURITY)

(To be stamped in Accordance with Indian Stamp Act)

The Non-judicial stamp paper should be in the name of issuing Bank

RefBank Guarantee No.

To

PRASAR BHARATI

(India's Public Service Broadcaster),

DDG (E), Doordarshan Kendra, 24-Ashok Marg, Lucknow

Dear Sirs,

1. In consideration of PRASAR BHARATI ((India's Public Service Broadcaster), DDG(E) Doordarshan Kendra, Lucknow having its office at India (herewith referred to as the Organization which expression shall, unless repugnant to the context or meaning thereof, include all its successors, administrators, executors and assignees and having entered into a contract dated (hereinafter called "the contract" which expression shall include all the amendments thereto) on behalf of the PRASAR BHARATI with M/s_____ having its Head/ Registered office at _____ (hereinafter referred to the contractor which expression unless repugnant to the context having been executors and assigns) and the contract having been unequivocally been accepted by the contractor resulting in a contract bearing No._____ dated_____ valued at Rs._____ (Rupees_____) (in words) for having agreed that the contractor shall furnish to the organization Performance Guarantee for the faithful performance of the entire contract to the extent of 3% of the of the value of the contract Rupees_____ (in words). We_____ (Name of the Bank) having its registered unless repugnant to the context or meaning thereof, include all its successors, administrators, executors and assignees do hereby guarantee and undertake to pay immediately on first demand in writing, in Rupees as acceptable to the Organization any and all moneys the extent of Rupees_____ (In words). In aggregate at any time without any demur, reservations, recourse, contest or protests and /or without any reference to the contractor. Any such demands made by the Organization on the Bank shall be conclusive and binding notwithstanding any difference between the Organization and contractor or any dispute pending before any court Arbitrator or any other authority. We agree that guarantee herein contained shall be irrevocable and shall continue to be enforceable till it is discharged by the Organization in writing.
2. The Organization shall have the fullest liberty without affecting in any way the liability of the Bank under this guarantee, from time to time to extend the time for performance of the contract by the contractor or vary the terms of the contract. The Organization shall have the fullest liberty without affecting this guarantee to postpone from time to time the exercise of power vested in them or of any right which they might at anytime in any manner, and either to enforce, or to forebear to enforce, any covenants contained or implied in the contract between the Organization and the contractor or any other course or remedy or security available to the Organization. The Bank shall not be released of its obligations under these presents by any exercise by the Organization of its liberty with reference to matter aforesaid or any of them or by reason of any other act of forbearance or other acts of omission or commission on the part of the Organization or any other indulgence shown by the Organization or by any other matter or thing whatsoever, which under law would, but for this provision, have the effect of relieving the Bank.

3. The Bank also agrees that the Organization at its option, shall be entitled to enforce this Guarantee against the Bank as a principal debtor, in the first instance, without proceeding against the contractor and notwithstanding any security or other guarantee that the Organization may have in relation to the contractor's liabilities.
4. The Bank further agrees that the Guarantee herein contained shall remain in full force during the period that is taken for the performance of the contract i.e. complete delivery of the material/equipment as the same is a condition of supply contract and all the dues of the Organization under or by virtue of this contract, have been fully paid and its claim satisfied or discharged or till the Organization discharge this guarantee in writing.
5. We further agree that as between us and the Organization for the purpose of this guarantee any notice given to us by the Organization that the money is payable by the contractor and any amount claimed in such notice by the Organization shall be conclusive and binding on us notwithstanding any difference between the Organization and the contractor or any dispute pending before any court, Tribunal, Arbitrator or any other authority. We further agree that this Guarantee shall not be affected/discharged by any change in our constitution, in the constitutions of the Organization that of the contractor. We also undertake not to revoke this guarantee during its currency. This guarantee shall not be determined discharged or affected by the liquidation, winding up, dissolution or insolvency of the contractor and shall remain valid, binding and operative against the Bank.
6. Notwithstanding anything contained herein above, our liability under this guarantee is limited to Rs. _____ (In figure) (Rupees _____) (In words) in aggregate and it shall remain in full force upto and including 60 days after (Indicate the date of expiry of Guarantee/Warranty period) unless extended further, from time to time, for such period as may be instructed in writing by M/s _____ on whose behalf this guarantee has been given, in which case it shall remain in full force upto the expiry of the extended period. Any claim under this guarantee must be received by us before the expiry of one year from _____ (indicate the date of expiry of Guarantee/warranty period) or before the expiry of one year after the expiry of extended period, if any. If no such claim has been received by us within one year after the said date/extended date, the right of the Organization under this guarantee will cease, However, if such a claim has been received by us within and up to one year after the said date/extended date, all the rights of the Organization under this Guarantee shall be valid and shall not cease until we have satisfied that claim.
7. The bank confirms that this guarantee has been issued with the approval of the appropriate Exchange Control, Rules and regulations of the country.
We also agree that this guarantee shall be governed and construed in accordance with Indian Laws and subject to the exclusive jurisdiction of Indian courts.

The bank also agrees that Courts of New Delhi, India shall have exclusive jurisdiction.

Dated this.....day of

At

(SIGNATURE)
(Full name and address in of official capital letter)

(Designation with Bank Stamp)

Date

Witness No. 1

Signature

Full name and Address (in capital letters).....

.....

Witness No. 2

Signature

Full name and Address (in capital letters).....

.....

* Applicable where the party is foreign one.

** Applicable where the party is Indian.

3.1 INSTRUCTIONS

(FOR FILLING UP BANK GUARANTEE FOR PERFORMANCE BOND)

I. The Bank guarantee should be stamped in accordance with the stamp act.

II. The non-judicial stamp paper should be in the name of the issuing bank.

The bank also agrees that the Court of New Delhi India shall have exclusive jurisdiction.

- a. The period one year mentioned in clause 6 should be available after the expiry of the validity period/satisfactory performance, as the case may be, or any extension of such period.
- b. The Bank Guarantee by bidders will be given from any Scheduled Commercial Bank in India.
- c. In the case of guarantee by a foreign bank, the same should be got confirmed by an Indian Commercial bank.

3. (GENERAL TERMS AND CONDITIONS (GTC))

(Each page must be signed and submitted along with your offer)

3.1.1 DEFINITIONS

Unless inconsistent with or otherwise indicated by the context, following terms stipulated in this GTC shall have the meaning as defined hereunder.

3.1.2 ORDER

3.1.3 Shall mean written purchase order or acceptance of Tender (AT) issued by this organization to the successful bidder including subsequent amendments to ORDER or AT in writing thereof.

3.1.4 THE ORGANIZATION /PURCHASER

Shall mean <DDG(E) Doordarshan Kendra, Lucknow>, acting on behalf of the PRASAR BHARATI (India's Public Service Broadcaster), which shall include all their legal representatives, successors and assignees.

3.1.5 SUPPLIER/CONTRACTOR

Shall mean any person or persons of firm or company in India as well as abroad whose bid has been accepted by this Organization and the legal representation, representatives, successors and permitted assignee of such person, persons, firm or company.

3.1.6 SUB-CONTRACT

Shall mean ORDER placed by the SUPPLIER/CONTRACTOR for any portion, of the ORDER or work subletted with necessary written consent of this Organization on third party. Such subletting shall not relieve the contractor from any obligation, duty or responsibility under the Contract.

3.1.7 SUB-CONTRACTOR

Shall mean any person or persons or firm or their legal representatives, successors, assignees to whom part of ORDER has been subletted by the SUPPLIER/CONTRACTOR after necessary consent of this Organization.

3.1.8 ORDER PRICE

Shall mean the sum accepted or the sum calculated in accordance with the rates accepted by this Organization and amendments thereof and shall include all fees, registration and other charges paid to statutory authorities without any liability on the Organization for any of these charges unless specially agreed to, in writing by this Organization.

3.1.9 DELIVERY PERIOD

Shall mean receipt of the stores, erection & commissioning of the stores depending on the type of contract (Supply of Stores/SITC/SETC) by the date specified in the ORDER.

3.1.10 DESTINATION

Shall mean the location of the consignees for which this ORDER has been issued.

3.1.11 EQUIPMENTS/MATERIALS

Shall mean and include any equipment, instruments, stores and goods to be supplied for under the ORDER and amendments thereto.

3.1.12 DRAWINGS

Shall mean and include all Engineering sketches, general arrangements, layout drawing Sectional plans, and all elevations etc., related to the ORDER together with modification and revision thereto.

3.1.13 SPECIFICATIONS

Shall mean and include detailed description, statements to technical data, performance characteristic and standards (Indian as well as international as applicable and as specified in the ORDER.

3.1.14 INSPECTORS

Shall mean any person or outside Agency nominated by this Organization to inspect equipment, materials and services, if any, in the contract stage-wise as well as final on receipt at destination as per the terms of the ORDER.

3.1.15 TESTS

shall mean such process or processes to be carried out by the SUPPLIER/CONTRACTOR as are prescribed in the ORDER considered necessary by this Organization or their representative in order to ascertain quality, workmanship, performance and efficiency of equipment or part thereof.

3.1.16 APPROVAL

Shall mean and include the written consent either manuscript, typewritten or printed statement under or over signature or seal as the case may be of this Organization or the representative or documents or other particulars in relation to the ORDER.

3.1.17 F.O.R./F.O.B./FAS, C&F, CIF shall mean the terms as explained in INCO terms.

3.1.18 SCOPE OF ORDER

Scope of the order shall be as defined in the ORDER, specifications, drawings and Appendices thereto.

3.2 Completeness of the EQUIPMENT shall be the responsibility of the SUPPLIER/CONTRACTOR. Any equipment, fittings and accessories, which may not be specifically mentioned in the specification or drawing (s) but which are usual or necessary for the satisfactory functioning of the EQUIPMENT (successful operation and functioning of the equipment being SUPPLIER'S/CONTRACTOR'S responsibility) shall be provided by the SUPPLIER/CONTRACTOR without any extra cost.

3.3 The SUPPLIER/CONTRACTOR shall follow the best modern practice in the manufacture of high grade EQUIPMENT notwithstanding any omission in that, the SUPPLIER/CONTRACTOR shall in all respect design, engineer, manufacture, and supply the same within delivery period to the entire satisfaction of the Organization.

3.4 WORK TO BE CARRIED OUT UNDER THE ORDER

All equipment to be supplied and work to be carried out under the ORDER shall conform to and comply with the provision of relevant regulations/Acts (State Govt. or Central Govt.) as may be applicable to the type of equipment/work carried out and necessary certificate shall be furnished.

3.5 SPECIFICATION, DRAWING, TECHNICAL MANUALS

3.5.1 The SUPPLIER/CONTRACTOR shall furnish copies as required by this organization and specified in the "Technical Specifications" at Appendix-D, of the technical documents, final drawing, preservation instructions, operation and maintenance manuals, test certificates, spare parts catalogue etc. before dispatch of the equipment.

3.5.2 The supplier/contractor shall be responsible for any loss to this Organization consequent to the furnishing of the incorrect data/drawings.

3.5.3 Specifications, design and drawings issued by this Organization to the supplier/contractor along with tender specification and ORDER are not to be sold or given on loan. These documents continue to remain property of this Organization or their assignee and are subject to recall by this Organization.

3.5.4 The SUPPLIER/CONTRACTOR and its employees shall not make use of the drawings, specification and technical information for any purpose any time and shall not disclose the same to any person, firm or corporate authorities without written permission of the Organization. All such details shall be kept confidential.

3.5.5 In order to facilitate quick disposal, copies of the drawing for approval shall be sent directly and simultaneously to the authorities specified in the order in addition to the sets submitted to authority issuing order.

3.6 ACCEPTANCE OF ORDER

3.6.1 Within Fifteen (15) days from date of mailing of ORDER, SUPPLIER/CONTRACTOR shall confirm acceptance of the order in its entirety.

3.6.2 The ORDER is accepted unconditionally by SUPPLIER/CONTRACTOR by returning to this Organization copy of the ORDER duly signed, without qualification.

3.6.3 When SUPPLIER/CONTRACTOR has accepted the order with all its terms and conditions, Bidder's Bid with General sales conditions and all previous correspondence are considered superseded and void.

3.6.4 Should SUPPLIER/CONTRACTOR not respect the time limit for the confirmation of the order or in case BIDDER cannot accept the ORDER without qualifications, this Organization reserves the right to cancel, in writing, without prejudice to other terms, the entire ORDER or part of it without notice. Under these circumstances the earnest money /bid bond given by the supplier will be forfeited in full.

3.7 MODIFICATION IN ORDER

3.7.1 All modifications leading to changes in the order with respect to technical and commercial aspects, including terms of delivery, shall be considered valid only when accepted in writing by this Organization by issuing an amendment to the ORDER.

3.7.2 This Organization shall not be bound by any printed conditions, provision in the SUPPLIER'S BID, forms of acknowledgement of ORDER, invoice, packing list and other documents, which purport to impose any condition at variance with or supplement to ORDER.

3.8 For any equipment or spare parts thereof replaced during Guarantee/warranty period, it shall have further warranty for a period of 12 months from the date of acceptance as per Clause 3.9.5. The supplier will extend the validity of Bank Guarantee for a value proportionate to the value of the equipment for the period commensurate with the period of Guarantee/Warranty extension and the Bank Guarantee will be released after completion of extended warranty period subject to fulfillment of other conditions stipulated in Clause 3.9.1 to 3.10.2 below.

3.9 WARRANTIES AND GUARANTEES.
MATERIALS AND WORKMANSHIP

Unless some special Warranty/Guarantee clause has been stipulated elsewhere in the invitation to the tender or any of its Appendix, the following warranty shall form part of the contract placed on successful tender:-

3.9.1 SUPPLIER/CONTRACTOR shall fully warrant that all the stores, Equipment and components supplied under the ORDER shall be new and of first quality according to the specifications and shall be free from any defects (concealed fault, deficiency in design, materials and workmanship).

3.9.2 Should any defects be noticed in design, material and/or workmanship within 15 months from the date of shipment/dispatch of last consignment or 12 months from the date of receipt/commissioning of the equipment, or the guarantee/warranty period as specified in specifications(Appendix-D) whichever is later, the organization shall inform Supplier/Contractor and Supplier/Contractor shall immediately on receipt of such intimation, depute their personnel within 14 days to investigate the causes of defects and arrange rectification/replacement/modification of the defective equipment at site without any cost to the Organization within a reasonable period(Maximum upto 30 days). If the Supplier/Contractor Fails to take proper corrective action to repair/replace the defects satisfactorily within the reasonable period, this Organization shall be free to take such corrective action as may be deemed necessary at SUPPLIER'S/CONTRACTOR'S risk and cost after giving notice to the SUPPLIER/CONTRACTOR.

3.9.3 Damage to the machinery and/or equipment due to incomplete and erroneous instructions issued by Supplier/Contractor will be responsibility of the Supplier/Contractor and will be treated according to the provisions of warranty clause. Normal wear & tear shall not come under purview of this clause.

3.9.4 In case defects are of such nature that equipment shall have to be taken to Supplier's/Contractor's Works for rectification etc. Supplier/Contractor shall take the equipment at his cost after giving necessary undertaking or security as may be required by the Organization. This Organization shall, if so required by the Supplier/Contractor, dispatch the equipment by quickest mode on "Freight-to pay" basis to the Supplier's/ Contractor's works. After repairs, Supplier/Contractor shall deliver the equipment at site on freight prepaid basis. All risks in transit to and fro shall be borne by the Supplier/Contractor.

3.9.5 Equipment or spare parts thereof replaced shall have further warranty for a period of 12 months from the date of acceptance.

3.9.6 The Supplier/Contractor shall guarantee that they will supply spare parts if and when required on agreed price. The agreed price should include, but without any limitation to, agreed discount on the published catalogue price or on agreed percentage of profit on the landed cost.

3.9.7 The Supplier/Contractor will warranty that before going out of production for any of the spare parts, they will give adequate advance notice to the purchaser so that the latter may undertake to procure, if necessary, the balance of the life time requirements.

3.9.8 If the repairs, replacement or modification referred are of such nature as may affect the efficiency of the EQUIPMENT, this Organization shall have the right to give to the SUPPLIER/CONTRACTOR, within one month of such replacement/renewal, notice in writing to carry out test as may be required for acceptance of the equipment.

3.9.9 If the Supplier/Contractor fails to honour his obligation to repair or replace defective goods within a reasonable period of time, or if Supplier/Contractor refuses to carry out work under the guarantee clause and implied guarantee condition, if danger is anticipated or in case of severe urgency, the Organization shall be entitled to carry out, at Supplier's/Contractor's cost and risk, repair work or replacement deliveries or have it done by a third party. In case not all goods have been delivered by Supplier/Contractor, this Organization is entitled to procure the remaining goods at Supplier's/Contractor's cost and risk. This does not relieve Supplier/Contractor of any of his guarantee obligations. Taxes and duties of any kind whatever imposed by the authorities of the country of the supplier/contractor or his sub-contractors until delivery shall be borne by supplier.

3.10 PERFORMANCE GUARANTEE

3.10.1 SUPPLIER/CONTRACTOR shall guarantee that the performance of the EQUIPMENT/MATERIAL supplied under the order shall be strictly in conformity with specification and shall perform the duties specified under the ORDER.

3.10.2 The SUPPLIER/CONTRACTOR shall guarantee that the materials/equipment that shall be purchased from the sub-contractor(s) shall be such as to fulfill the requirements laid down vide Para 3.9.1 to 3.10.1 above and shall undertake to ensure fulfillment of these requirements.

3.11 REJECTION

If the ORGANIZATION finds that the goods supplied are not in accordance with the specification and other condition stated in the order or its sample (s) are received in damaged conditions (of which matters this Organization will be the sole judge), this Organization shall be entitled to reject the whole of the goods or the part, as the case may be, and intimate to the supplier/contractor the rejection without prejudice to the Organization's other rights and remedies to recover from the supplier any loss which the ORGANIZATION may be put to, also reserving the right to forfeit the security deposit/performance bond, if any, made for the due fulfillment of the contract. The goods shall be removed by the supplier/contractor and if not removed within 14 days of the date of communication of the rejection, the Organization will be entitled to dispose-off the same on account and at the risk of the supplier/contractor and after recovering the storage charges at the

rate of 5% of the value of goods of each month or part of month and loss and expense, if any caused to the Organization, pay balance to the supplier/contractor.

3.12 FAILURE AND TERMINATION CLAUSE

Time and date of delivery shall be the essence of the contract. If the supplier/contractor fails to deliver the stores, or any installment thereof, within the period fixed for such delivery in the schedule or at any time repudiates the contract before the expiry of such periods, the Purchaser may, without prejudice to any other right or remedy available to him to recover damages for breach of the contract:-

3.12.1 recover from the Supplier/Contractor as agreed, liquidated damages including administrative expenses and not by way of penalty, While granting an extension of the delivery period, where the delivery of stores or any installment thereof is accepted after expiry of the original delivery period, the Purchaser shall recover from the contractor, as agreed, the LD a sum equivalent to 0.5 (Half) percent of the prices of any portion of stores delivered late, for each week or part thereof of delay. The total damages shall not exceed 10 (Ten) percent of the value of delayed goods/Units. If the delayed supply/unit found vital for the functioning of the entire supply/unit, then the entire unit/Supply shall consider as delayed supply/ unit for the calculation of LD. The LD shall not exceed the amount stipulated in the contract. After a full period of extension, termination of the contract will be considered by the Organization.

3.12.2 purchase or authorize the purchase elsewhere on the account and at the risk of the supplier/contractor, of the stores not delivered/SITC/SETC not carried out or other of a similar description (where stores/ SITC/SETC exactly complying with the particulars are not in the opinion of the purchaser, which shall be final, readily procurable) by serving prior notice to the supplier/contractor without cancelling the contract in respect of the installment not yet due for delivery; or

3.12.3 cancel the contract or a portion thereof by serving prior notice to the supplier/contractor and if so desired purchase or authorize the purchase of the stores not delivered /SITC/SETC not carried out or others of a similar description (where stores not delivered/ SITC/SETC not carried out, exactly complying with particulars are not in the opinion of the purchaser, which shall be final, readily procurable) at the risk and cost of the supplier/contractor. If the supplier/contractor had defaulted in the performance of the original contract, the purchaser shall have the right to ignore his tender for risk purchase even though the lowest. Where the contract is terminated at the risk and cost of the firm under the provisions of this clause, it shall be at the discretion of the purchaser to exercise his discretion to collect on not, the Security Deposit from the firm on whom the contract is placed, at the risk and expense of the defaulted firm.

3.12.4 Where action is taken under sub-clause 3.12.2 or sub-clause 3.12.3 above the supplier/contractor shall be liable for any loss which the purchaser may sustain on that account, provided the purchase or if there is an agreement to purchase, such agreement is made in case of failure to deliver the stores, within 6 months from the date of such failure and in case of repudiation of contract the supplier/contractor shall not be entitled to any gain on such the entire discretion of the purchaser to serve a notice of such purchase on the contractor.

3.12.5 It may further be noted that clause 3.12.1 above provides for recovery of liquidated damages on the cost of the contract price of delayed supplies at the rate of 1/2% (Half Percent) of the contract price of the delayed unit or effective delay occurred unit (even if it has been supplied) for per week for such delay or part thereof upto a ceiling of 10% of the contract

price of delayed supplies/SITC/SETC. If the delayed supply/unit found vital for the functioning of the entire supply/unit, then the entire unit/Supply shall consider as delayed supply/ unit for the calculation of LD. Liquidated damages for delay in supplies/SITC/SETC thus accrued will be recovered by the Paying Authority on instruction as specified in the supply order, from the bill for payment of the cost of material/works submitted by the contractor in accordance with terms of supply order on instruction from Purchaser regarding liquidated damages amount.

3.12.6 Notwithstanding anything stated above, equipment and materials will be deemed to have been delivered/SITC/SETC will be deemed to have been carried out only when all its components/parts are also delivered. If certain components of stores are not delivered in time/SITC/SETC not carried out in time, the stores/SITC/SETC will be considered as delayed until such time all the missing parts are also delivered.

3.13 INSPECTING/TESTING OF MATERIAL

The inspection of material will be carried out by the authority specified in the purchase order. The material will be accepted only after the same has been found satisfactory after inspection and duly marked and sealed by the Inspection Authority.

3.13.1 The supplier/contractor shall ensure that the material to be supplied against this order shall be individually inspected, tested and analyses in terms of the specifications attached to the tender and the relevant codes and practices specified therein by expression or implication. Necessary test reports shall be provided as required.

3.13.2 The supplier/contractor should make available to the Organization and any other individual/agency authorized by the Organization for the purpose of inspection all its records and results in respect of inspection, test and analysis conducted by it as part of their manufacturing and testing operation under the applicable codes and practices specified by expression or implication in the tender.

3.13.3 Inspection tests and analysis shall be carried out/conducted at the supplier's/ contractor's works by the authorized representative of the Organization and the cost of such inspection tests and analysis including the cost of to and fro air fare and accommodation and cash allowances payable shall be borne by the Organization.

3.13.4 The Contractor shall provide and deliver free of charge for tests/analysis by an independent authority at any such place or places as the Organization or its authorized inspector may reasonably require such raw material (s) used or intended to be used for the contracted work by the Contractor as the Organization/Inspector shall consider necessary. The cost of such tests/analysis shall be borne by the Contractor.

3.13.5 This Organization shall be entitled at all times, whether prior to, during or after the completion of inspection by itself and/or through inspectors appointed by the Organization at the Organization's cost, to inspect, test and/or analyses and/or to direct the Supplier/Contractor in all respect of any store(s) or materials processes used or proposed to be used in the fabrication of the product of any of them. The said inspection, tests and analysis as far as required, is to be conducted in the presence of the inspectors. The supplier/contractor shall ensure that the inspecting personnel referred to above are given free access to all the required places and information connected with their work, besides working facilities to carry out their function.

3.13.6 Should the supplier/contractor fail to comply with any of the provisions aforesaid relating to inspection, testing and /analysis the Organization shall be entitled by itself and/or through inspectors

to conduct or have conducted the inspection, test and/or analysis at the risk and expense of the supplier/contractor in all respects.

3.13.7 No rejected raw materials shall be used for the contracted work or re-tendered for inspection and/or test except with the prior permission of concerned Inspectors.

3.13.8 Unless otherwise specifically authorized by the Organization in writing, the supplier/contractor shall not ship or dispatch for shipment under the contract entered into, any material which has not been properly inspected/tested marked and in respect of which a certificate of quality has not been issued or signed by the inspectors.

3.13.9 In addition to the general conditions of the inspection stated above, the supplier/contractor shall also satisfy all the specific conditions of inspection as enumerated in the specification attached.

3.13.10 In addition to inspector(s) the Organization shall be entitled to nominate, depute or designate a representative to be stationed at the supplier's/contractor's factory in order to supervise and/or coordinate operations related to the contract. In the event of there being more than one factory involved in the work entrusted to the supplier/contractor, the Organization shall be entitled to nominate/depute or appoint such representative(s) as necessary in respect of each such factory.

3.13.11 The supplier/contractor shall ensure that the material to be supplied against this order shall be individually inspected, tested and analyzed in terms of the specifications attached to the tender and the relevant codes and practices specified therein by expression or implication. Necessary test reports shall be provided as required.

3.13.12 The posting of such a representative by the Organization or his actions in any manner does not absolve the supplier/contractor of any liability, and/or responsibility under this contract. The representative's posting shall be treated as advisory to the Organization.

3.13.13 For false calls for the cases where material is rejected on inspection, the supplier/Contractor will bear the actual cost of inspection incurred/suffered by the Organization.

3.13.14 Place of inspections specified in supply order will not be changed without written confirmation from the Purchase Authority.

3.14 SUB-STANDARD MATERIAL/REPLACEMENT OF REJECTED GOODS

3.14.1 If the Organization finds that MATERIAL supplied are not of the correct quality or not according to specification required or otherwise not satisfactory owing to any reason of which the Organization will be the sole judge, the Organization will be entitled to reject materials, cancel the contract and buy its requirement in the open market at the risk and cost of supplier, reserving always to itself the right to forfeit the security deposit/performance bonds placed by the supplier for the due fulfillment of the contract.

3.14.2 Rejected goods should be removed and replaced within 14 days of the date of communication of rejection.

3.15 SUBLETTING AND ASSIGNMENT

The contractor shall not save with the previous consent in writing of the purchase Authority, sublet, transfer or assign the contract or any part thereof or interest therein or benefit or advantage thereof

in any manner whatsoever, provided nevertheless that any such consent shall not relieve the contractor from any obligation, duty or responsibility under the contract.

3.16 INTER/CHANGEABILITY OF PARTS

3.16.1 If against any item it becomes necessary to supply spare parts other than specified, the supplier/contractor shall be required to give the following certificate to the purchaser before arranging supply of spare parts bearing different parts numbers. If there is any obvious typographical or clerical error in the part number and /or description of any item, the supplier/contractor will supply the correct part. The aforesaid certificate should be supplied in such cases also. The supplier will furnish this certificate in either case, to the paying authority. No formal amendment is necessary in such cases.

3.16.2 “The changed part numbers are an exact replacement of parts ordered and are suitable for and will fit in equipment/machines and the existing fittings for which they are intended without in any way affecting the efficiency and quality of performance of the equipment/machines.”

3.16.3 If however, the substitute spare part is not a bare replacement of the part originally ordered and involves a purchase of other items in addition, as would be the case when a kit is offered instead of one small item(s) forming part of the kit, the supply of the kit would be subject to the following conditions:-

3.16.3.1 The supply of the kit will be accompanied with a certificate that the manufacturer has definitely stopped supply of the spare parts but supplying only a kit.

3.16.3.2 The spares will not be supplied as kit unless prior acceptance of the same has been obtained from the purchaser.

3.16.3.3 In case the supply of the kit involves any change in the price and if so, the revised price would be stated for scrutiny and incorporation of the same in the supply order, if found acceptable.

3.17 Provided further that if any part numbers are declared by the purchaser to be unsuitable to the machines for which they have been supplied within 60 days from the date of arrival of the stores at site, the supplier/contractor will take them back at their own cost and expense.

3.18 BREAKAGE/SHORTAGE

3.18.1 Claim in respect of breakage/shortages, if any, shall be preferred on the supplier/contractor within thirty days from the date of receipt of stores at destination by Ultimate consignee which shall be replaced/made good by the supplier/contractor at his own cost.

3.18.2 All risk or loss or damage to the material shall be upon the supplier/contractor till it is delivered in accordance with the terms and conditions of the supply order.

3.19 DESIGNS, PATENTS AND ROYALTIES

If any material used or methods or processes practiced or employed in the manufacture of items to confirm with the requirement of the contract is/are covered by a patent(s) in respect of which contractor is not licensed, the contractor shall before using the material, method or process, as the case may be, obtain such license(s) and pay such royalty/royalties and license fee(s) as may be necessary. The contractor shall keep the Organization indemnified from and against any and all claims, actions demand and proceedings whatsoever brought or made against the Organization on the basis of any patent or infringement thereof claimed or otherwise relating to and arising from any method or process employed or matter or thing done to or in connection with any work executed by the contractor. The contractor shall at their own risk and expense defend any suit for infringement of patent or like suits brought against the Organization (whether with or without the contractor being a party thereto and shall pay damages and costs awarded in such suit and keep the Organization indemnified from and against all consequence thereof.

3.20 FORCE MAJEURE

3.20.1 If any time during the continuance of the contract the performance in whole or in part by the Successful Bidder shall be prevented or delayed by reason of any war, hostility acts of the public enemy, civil commotion, sabotage, fire, floods, explosions, epidemics, Quarantine restriction, strikes, lock-outs or acts of god, (but not including negligence or wrong-doing, predictable/seasonal rain) herein after refer to as events and provided notice of happenings of any such eventuality is given by the successful Bidder in writing within 07 days from the date of occurrence thereof (and it cannot be claimed ex-post facto), the purchaser shall by reason of such event, neither cancel this order nor shall claim for damages against the contractor in respect of such non-performance or delay in performance and delivery shall be resumed as soon as practicable after such events have come to an end or ceased to exist. However, if such event continues for a period exceeding 90 days, either party may at its option terminate the contract by giving notice to the other party.

3.20.2 If the deliveries are suspended by force majeure conditions lasting for more than 90 days, the organization have the option of cancelling this contract in whole or part at its discretion without any liability on its part of the Purchaser,

3.21 LANGUAGE/TERMINOLOGY

The supplier/contractor shall ensure the language/terminology/description of goods used in supply order/bill of lading/Invoice any other documents dispatched by the supplier is verbatim in English.

3.22 FALL CLAUSE

3.22.1 The price for the stores/services/works under the contract/Supply order by the contractor/Supplier shall in no event exceed the lowest price at which supplier/contractor or his agent/principal/dealer as the case may be, sells the stores /services/works or offers to sell stores/services/works of identical description to any persons/organizations including the purchaser or any department of the Central Govt. or any Deptt. of State Govt. or any Statutory undertaking of the Central or State Govt., as the case may be, during the currency of the contract supply/work order.

3.22.2 If at any time, during the said period, the contractor/supplier or his agent/principal/ dealer as the case may be, reduce the sales price, sells or offers to sell such stores/services/works to any persons/organizations including the purchaser or any Deptt. of Central Govt. of any Deptt. of a State Govt. or any statutory undertaking of the Central or State Govt. as the case may be, at a price lower than the price chargeable under the contract/supply

order, he shall forthwith notify such reduction or sale or offer of sale to the Purchase Authority who has issued this contract/supply order and price payable under the contract/supply order for the stores supplied/services rendered/works carried out after the date of coming into force of such reduction or sale or offer of Sale shall stand correspondingly reduced. The above stipulation will however, not apply to:--

- a) Exports by the contractor/supplier; or
- b) Sale of goods as original equipment at prices lower than the prices charged for normal replacement.

3.22.3 The contractor/supplier shall furnish the following certificate to the concerned Purchaser.

"I/We certify that there has been no reduction in sale price of the stores/services of description identical to the stores/services supplied to PRASAR BHARATI (India's Public Service Broadcaster), < Name and Address of the Purchasing Office > under the contract/supply order here in and such stores/services have not been offered/sold by me/us to any person organization including the purchaser or any Deptt. of Central Govt. or any Deptt. of a State Govt. or any statutory Undertaking of the Central or State Govt. as the case may be upto the date of bill during the currency of the supply order contract whichever is later at a price lower than the price charged to the Organization under the contract/supply order except for quantity of stores categories under sub-clauses (a) and (b) of sub para (3.22.2) above, details of which are as follows.....

In case, if the price charged by our firm is more, Prasar Bharati will have the right to recover the excess charged amount from the subsequent/unpaid bill of the supplier.

3.23 PACKING & MARKING

3.23.1 The Supplier shall provide such packing of the Goods as is required to prevent their damage or deterioration during transit to their final destination as indicated in the Contract. Each package shall have a detailed packing list in duplicate indicating:

- 3.23.1.1 Supply order number & date
- 3.23.1.2 Brief description of consignment
- 3.23.1.3 Name and address of the consignee.
- 3.23.1.4 Name and address of the Suppliers.
- 3.23.1.5 Item-wise nomenclature and part number and given reference with quantities to assembly drawing.
- 3.23.1.6 Tag number for all items contained in the package.
- 3.23.1.7 Gross weight and outer dimension of the package.
- 3.23.1.8 Packing list package-wise package marks and numbers
- 3.23.1.9 Any other requirement relevant to the contract

3.23.2 Another copy of the packing list shall be put in a waterproof envelope and fastened securely to the outside of the Package.

3.23.3 Shipping Of Documents:

- 3.23.3.1 Invoice showing value item-wise as per supply order for customs purposes, in triplicate drawn in the name of the DDG(E), Doordarshan Kendra, Lucknow>and duly manually signed by the supplier or their authorised representative.
- 3.23.3.2 Certificate of test inspection from manufacturer/supplier.
- 3.23.3.3 Certificate of recent manufacture.

3.24 INSURANCE

3.24.1 The Successful Bidder shall arrange for the insurance covering the risk during transit, storage and installation till commissioning. The Bidder shall take insurance for his men while working at the Prasar Bharati site against any accident, death, etc. Similarly equipments, instruments, tools etc. belonging to the Bidder shall be insured against damage, loss, theft etc. All the charges for such insurance shall be borne by the Bidder.

3.25 SHORT/DAMAGE/DEFECTIVE/NON RECEIPT OF MATERIAL

The supplier is responsible for safe arrival of the material upto destination. In case, there find any shortage/breakage of material, the supplier will make good the deficiency at the earliest.

3.26 PROGRESS OF MANUFACTURING OF ITEMS

From the date of receipt of order the manufacturer will send a report on monthly basis to the purchase Authority about the progress on manufacturing of item(s) ordered from him. The monthly progress report will be sent on a regular basis till completion of the entire supply as per delivery date indicated in supply order.

3.27 ARBITRATION

3.27.1 If any dispute, difference, question or disagreement shall at any time, hereafter arise, between the parties hereto or the respective representatives or assignees in connection with or arising out of the contract or in respect of meaning of specification, design, drawings, estimates, schedules, Appendix(s), orders, instructions, the construction, interpretation of this agreement, application of provisions thereof or anything hereunder contained or arising hereunder or as to the rights, liabilities or duties of the said parties hereunder or any matter whatsoever incidental to this contract or otherwise concerning the works of execution or failure to execute the same whether during the progress of work or stipulated/extended periods or before or after the compilation or abandonment thereof, it shall be referred to the sole arbitration of the person appointed by the Chief Executive Officer, Prasar Bharati .

3.27.2 If an arbitrator to whom the matter is referred dies or refuses to act or resigns for any reason from the position of arbitrator, it shall be lawful for the Chief Executive Officer, Prasar Bharati to appoint another person to act as arbitrator in the manner aforesaid. Such person shall be entitled to proceed with the reference from the stage at which it was left by his predecessor if both the parties consent to Chief Executive Officer, Prasar Bharati to this effect failing which the arbitrator will be entitled to proceed de-novo.

3.27.3 The arbitrator(s) may from time to time, with the written consent of all the parties to the contract, enlarge the time for making and publishing the award.

3.27.4 It is a term of the contract that the party invoking arbitration shall specify the dispute or disputes to be referred to arbitration under the clause.

3.27.5 It is also the term of the contract that the contractor shall not stop the work under this contract and work shall continue as expected to continue whether the arbitration proceedings have commenced or not.

3.27.6 The arbitrator shall give reasoned award in respect of each dispute or difference referred to him. The award as aforesaid shall be final and binding on all the parties to the contract in accordance with the Indian law.

3.27.7 The Venue of the arbitration shall be at Lucknow, India. Subject to as aforesaid, the provision of the Indian Arbitration and Conciliation Act, 1996 and any statutory modifications

or re-enactments thereof and rules made there under and for the time being in force shall apply to the arbitration proceedings under this clause.

3.28 COMPLAINT OF SPECIFICATIONS

3.28.1 The successful Bidder shall execute the whole and every part of the work in the most substantial and workman like manner both as regards materials and otherwise in every respect in strict accordance with the specifications. The contractor shall also conform exactly, fully and faithfully to the designs, drawings and instructions in writing in respect of the work.

3.28.2 The several documents forming the Contract are to be taken as mutually explanatory of one another, detailed drawings being followed in preference to small scale drawing and figured dimensions in preference to scale and special conditions in preference to General Conditions”.

3.28.3 In the case of discrepancy between the schedule of Quantities, the Specifications and/ or the Drawings, the following order of preference shall be observed: -

- 3.28.3.1 Description of Schedule of Quantities.
- 3.28.3.2 Particular Specification and Special Condition, if any.
- 3.28.3.3 Drawings.
- 3.28.3.4 AIR/DD Specifications.
- 3.28.3.5 Indian Standard Specifications of B.I.S.

3.28.4 If there are varying or conflicting provisions made in any one document forming part of the contract, the Accepting Authority shall be the deciding authority with regard to the intention of the document and his decision shall be final and binding on the contractor.

3.28.5 Any error in description, quantity or rate in Schedule of Quantities or any omission there from shall not vitiate the Contract or release the Contractor from the execution of the whole or any part of the works comprised therein according to drawings and specifications or from any of his obligations under the contract

3.29 COMPLIANCE TO MINIMUM WAGE ACT

The Bidder shall comply with all the provisions of the Minimum Wages Act, 1948, and Contract Labour (Regulation and Abolition) Act, 1970, amended from time to time and rules framed there under and other labour laws affecting contract labour that may be brought into force from time to time.

3.30 APPLICABLE LAW

This contract including all matters connected with this contract, shall be governed by the Indian laws, both substantive procedural, for the time being in force and shall be subject to the exclusive jurisdiction of Indian Court.

4. BID EVALUATION CRITERIA

4.1.	SALIENT FEATURES	BIDDERS CONFIRMATION
4.1.1	Tender No.	TV(LKO)3(1)E(ES)/2023-24-25/AC/AMC
4.1.2	Type of Bid	Single stage Two Bid system
4.1.3	Tender Processing Fee	As per Para 1.2.6 of Bid date sheet and Para 2.1.7 of instruction Bidder
4.1.4	Validity Period of Bid	120 days from the date of opening i.e. up to and inclusive of date of opening.
4.1.5	Bid Security	As per clause 1.2.7 of Bid Data Sheet (BDS) and Para 2.1.3 of "Invitation to Bidder".
4.1.6	Delivery Period	Supply of goods/services within 12 Hrs. after placing the order goods required
4.1.7	Last date of submission of Bid clarification	15-03-2025
4.1.8	Time & Date of Submission of Tender	25-03-2025, 13.00 hrs
4.1.9	Opening date of technical bid	25-03-2025, 15.00hrs
4.1.10	Opening date of price bid	To be informed later
4.1.11	Evaluation Methodology	Single Stage two Bid System

Note: -

A. Latest updates regarding this tender can be accessed at Web-Site <https://prasarbharati.eproc.in>,
<https://prasarbharati.gov.in>.

B. Pre bid conference offline will be held on 15.03.2025 at 15.00 hrs.

C. Bidders may provide details of their Email id to DDK, Lucknow (ddklkosg@rediffmail.com)

4.2.1 The following vital commercial conditions should be strictly complied with failing which the bid will not be considered.

4.2.2 Bid should be from actual manufacturers, public sector undertakings, supply houses/representatives/distributors/dealers/agents authorised by the Principals.

4.2.3 SUBMISSION OF BID BOND/BANK GUARANTEE ALONG WITH BID

a) In case of domestic bidders, tender must be accompanied with Earnest Money Deposit in the form of either a Bank Draft/FDR Payable to Director, Doordarshan Kendra Lucknow or a Bank Guarantee from an Indian Scheduled Commercial Bank with the tender document. Bank Guarantee by domestic bidders will be given on non-judicial stamp paper as per stamp duty act applicable at Lucknow (U.P).

b) The amount of Earnest Money Deposit should be as per the Notice Inviting Tender and it shall be as per Para 1.2.7 and Para 2.21; regarding Submission of Security Deposit cum

Performance Bank Guarantee for execution of contract as well as for satisfactory performance of equipment during warranty period by the successful bidders; Acceptance of Failure and Termination Clause No.3.12 of Tender document; Acceptance of Warranty and Guarantee Clause No.3.9 of Tender document; Acceptance of jurisdiction clause No. 3.27 and 3.30 of tender document.

4.3 The Bidders to quote firm prices fully in Indian currency only.

4.4 CRITERIA FOR LOADING OF BIDS

The following criteria will be adopted for evaluation of bid:-

4.4.1 For delivery /completion periods quoted longer than that specified in the bid document, the quoted price shall be loaded 1/2% per extra week or part thereof subject to a maximum of 5% of the quoted price. Offer with delivery/completion period longer than 10 week beyond the stipulated delivery completion period will be rejected.

4.4.2 Bidders will not indicate a separate discount. Discount if any should be merged in the rates against the quoted items. Discount, if any, indicated separately will not be taken into account for bid evaluation purposes.

4.5 VITAL TECHNICAL CRITERIA FOR ACCEPTANCE OF BIDS

4.5.1 Quotation in original must be from actual manufacturers, public sector undertakings, supply houses/representatives/distributors/dealers/agents authorized by the Principals.

4.5.2 In case the bidder is an authorized dealer/supply house, he should name the original manufacturer. Bidder should furnish a warranty to quality from the manufacturer and also furnish a certificate from the manufacturer that the bidder can quote items of the manufacturer directly. Offers not complying with these requirements will be rejected, without any notice/back reference.

4.5.3 Past performance report of similar items earlier supplied to this Organization will be taken into consideration while evaluating this bid. The bid shall be rejected, if the past performance of the similar item earlier supplied to the Organization is found to be unsatisfactory.

4.6 PREFERENCE TO MAKE IN INDIA

The policy of the Govt. of India to encourage "Make in India" and promote manufacturing and production of goods and services in India as per the revised "Public Procurement (Preference to Make in India), Order 2017", circulated by the Department of Promotion of Industry and Internal trade, Ministry of Commerce & Industry, Govt. Of India vide Order No. P-45021/2/2017-PP (BE-II dated 04.06.2020 will be applicable for this tender.

4.6.1 Definitions: For the purpose of this Tender

4.6.1.1 'Local content' means the amount of value added in India which shall, unless otherwise prescribed by the Nodal Ministry, be the total value of the item procured (excluding net domestic indirect taxes) minus the value of imported content in the item (including all customs duties) as a proportion of the total value, in percent.

4.6.1.2 'Class-I local supplier' means a supplier or service provider, whose goods, services or works offered for procurement, has local content equal to or more than 50%, as defined under this Tender.

4.6.1.3 'Class-II local supplier' means a supplier or service provider, whose goods, services or works offered for procurement, has local content more than 20% but less than 50%, as defined under this Tender.

4.6.1.4 'Non – Local supplier' means a supplier or service provider, whose goods, services or works offered for procurement, has local content less than or equal to 20%, as defined under this Order.

4.6.1.5 'L1' means the lowest tender or lowest bid received in response to this tender.

4.6.1.6 'Margin or purchase preference' means the maximum extent to which the price quoted by a "Class-I local supplier" may be above the L1 for the purpose of purchase preference. For being eligible for purchase preference under this clause, the Margin of purchase preference shall be 20% (i.e. L1 + 20% band).

4.6.2 Eligibility of 'Class-I local supplier' / 'Class-II local supplier' / 'Non-local suppliers' for this tender:

Only 'Class-I local supplier' as defined under this tender shall be eligible to bid subject to fulfillment of other criteria mentioned in the tender. In case sufficient number of 'Class-I local supplier' (minimum two) are not found eligible to participate, Class-II local supplier', as defined under the tender and subject to fulfillment of other criteria mentioned in the tender will be considered. In case sufficient number of eligible suppliers are not available even after combination of Class-I and Class-II suppliers, 'Non-local suppliers' shall also be eligible to bid along with 'Class-I local suppliers' and 'Class-II local suppliers' subject to fulfillment of other criteria mentioned in the tender.

4.6.3 **Purchase/services Preference**

Purchase preference shall be given to “Class-I local supplier” for the purpose of this tender in the manner specified here under:-

- 4.6.4 For the procurement of _____ the “Class-I local supplier” shall get purchase preference over class-II local supplier” as well as Non-Local supplier’, as per following.
- 4.6.4.1 among all qualified bids, the lowest bid will be termed as L1. If L1 is Class-I local supplier’, the contract for full quantity will be awarded to L1.
- 4.6.4.2 if L1 bid is not a ‘Class-I local supplier,’ 50% of the order quantity shall be awarded to L1. Thereafter, the lowest bidder among the Class-I local supplier will be invited to match the L1 price for the remaining 50% quantity subject to the Class-1 local supplier’s quoted price falling within the margin of purchase preference, and contract for that quantity shall be awarded to such Class-I local supplier’ fails to match the L1 price or accepts less than the offered quantity, the next higher Class-I local supplier’ within the margin of purchase preference shall be invited to match the L1 price for remaining quantity and so on, and contract shall be awarded accordingly. In case some quantity is still left uncovered on Class-I local suppliers, then such balance quantity may also be ordered on the L1 bidder.
- 4.6.4.3 For the procurement of _____ In the procurement of Goods which are not divisible in nature/where the work Order could not be divided) the Class-I local supplier shall get purchase preference over Class-II local supplier as well as Non-Local supplier as per following procedure.
- 4.6.4.4 Among all qualified bids, the lowest bid will be termed as L1. If L1 is ‘Class-I local supplier’, the contract will be awarded to L1.
- 4.6.4.5 If L1 is not ‘Class-I local supplier’, the lowest bidder among the ‘Class-I local supplier’, will be invited to match the L1 price subject to Class-I local supplier’s quoted price falling within the margin of purchase preference, and the contract shall be awarded to such ‘Class-I local supplier’ subject to matching the L1 price.
- 4.6.4.6 In case such lowest eligible ‘Class-I local supplier’ fails to match the L1 price, the ‘Class-I local supplier’ with the next higher bid within the margin of purchase preference shall be invited to match the L1 price and so on and contract shall be awarded accordingly. In case none of the ‘Class-I local supplier’ within the margin or purchase preference matches the L1 price, the contract may be awarded to the L1 bidder.
- 4.6.5 **“Class-II local supplier”** and non Local supplier will not get purchase preference.
- 4.6.6 **Minimum Local Content:** The local content requirement to categorize a supplier as “Class-I local supplier” / ‘Class-II local supplier’ / ‘Non-local supplier’ shall be as defined in the Para “4.6.1” above. No change is permissible on this account.
- 4.6.7 **Margin of Purchase Preference:** The margin of purchase preference shall be 20%. For being eligible for purchase preference under this clause, the Margin of purchase preference shall be 20% (i.e. L1 + 20% band).

4.6.8 Verification of local content:

- 4.6.8.1 The 'Class-I local supplier' / "Class-II local supplier" at the time of tender, bidding or solicitation shall be required to indicate percentage of local content and provide self-certification that the item offered meets the local content requirement for 'Class-I local supplier' / 'Class-II local supplier', as the case may be. They shall also give details of the location(s) at which the local value addition is made.
- 4.6.8.2 Prasar Bharati may constitute committees with internal and external experts for independent verification of self-declarations and auditor's / accountant's certificates on random basis and in the case of complaints.
- 4.6.8.3 False declarations will be in breach of the Code of Integrity under rule 175(1)(i)(h) of the General Financial Rules for which a bidder or its successors can be debarred for up to two years as per rule 151(iii) of the General Financial Rules along with such other actions as may be permissible under law.
- 4.6.8.4 A supplier who has been debarred by any procuring entity for violation of this Order shall not be eligible for preference under this tender for procurement by any other procuring entity for the duration of the debarment. The debarment for such other procuring entities shall take effect prospectively from the date on which it comes to the notice of other procurement entities.

Non Comprehensive Annual Maintenance Contract for 02 X 85 TR York Make water cooled Screw Chillers Model YEWS 100 (installed in 2010) Installed at Doordarshan Kendra Lucknow, W.E.F 01/04/2025,

Tender No- . TV(LKO)3(1)E(ES)/2023-24-25/AC/AMC

Scope of Work

Operational Inspection – (Monthly)

Review control Panel for operation and recorded fault histories
Check for proper condenser and chilled water flow.
Checking of oil return system.
Checking operation of controls
Check System pressures and temperatures
Check Refrigerant levels
Check oil Levels
Check oil heater operation.
Carry out leak test of system.
Check Capacity control.
Checking Flow Switch Operation.
Check for proper oil temperature and pressure
Visual inspection of refrigerant and oil leaks
Check for unusual noise and vibration
Check overall condition of the chiller unit .
Check for operation of oil return system.
Cleaning of safety control switchgear & aligning them.
Checking display data accuracy and set points.
Checking condenser water and chilled water heat transfer.
Record and log all operating parameters
Document tasks performed during visit and report any observations to the customer.
Review of control panel parameters including pressure gauge and transducer used in system and rectification of problems .

Annual Service

Check with appropriate customer representative for operational deficiencies.
All work must be performed in accordance of safety policies
Review control panel for proper operation and recorded fault histories
Conduct refrigerant leak check and its correction, including required nitrogen for Leak Test.
Check oil separator level

Change oil filters and drier if required (isolation valves must be present and functional as per manufacturer's recommendations)

Change all other oil systems components and strainer where applicable. (isolation valves must be present and functional as per manufacturer's recommendations)

Verify oil heater operation

Checking and tighten electrical connections

Perform preventive procedures to flow proving devices

Lubricate motor bearings (as per manufacturer's recommendations)

Check overall condition of chiller unit

Remove and dispose any debris from any maintenance activity

Document tasks performed during visit and report any observations to the customer

Additional Important Works

1. 03 Nos. Water cooling Towers and their starters etc.
2. 04 Nos. of Water Pumps (Chiller & Condenser) Capacity 30 HP and their Starters complete over hauling , replacement of seals, couplings, lathe work etc.
3. 02 Nos. of Water makeover pumps Capacity 03 H P each and their starters repairing and replacement on the occurrence of any fault.
4. Electrical Panel Checking and preventive maintenance including replacement of required contactor, relays etc.
5. The contractor shall get the condenser tubes **de-scaled** once in year or even earlier if it is necessary including Chemical for De scaling .
6. Painting of Chiller and condenser pipe line.
7. Complete Repairing & maintenance of cooling tower like CT fan motor , sprinkler, sprinkler header etc.
8. Repairing of AHU Motors, contractor, relay, fan belt. Etc.
9. Replacement/Repairing of water line valves.
- 10 Replacement of Pressure gauge & thermometer in case of malfunctioning/defective.

Other Jobs

The Agency shall attend to the service calls as & when required for trouble diagnosis and immediate rectification even during odd hours & holidays.

The Agency shall get checked both the AC plants by his Service Engineer every month.

The contractor shall get inspected all the belts and similar other parts of both chiller machines which get affected due to wear & Tear during normal running.

The agency should localized support for immediate problem resolution.

Not Covered in AMC

1. Day to day operation of plants.
2. Chilled Water and condenser water treatment.
3. Repairs or maintenance of any other equipment not mentioned in this agreement.
4. 24 Hrs. logging to be carried out by your operator.(Note: We recommend ever 2 Hrs. logging on this type of chiller monitor the chiller performance)..
5. Tube Plugging
6. Compressor mechanical parts, Motor parts and Repair/Replacement of compressor/Compressor motor.
7. Dismantling/Rigging/Unloading/Assembly of compressor and Compressor motor
8. Rewinding of Compressor motor.

Annexure-II

GENERAL TERMS AND CONDITIONS FOR AMC OF 02 NOS, PRECISION AIRCONDITIONERS.

1. All Tools, plants, implements, winch machine, labour and supervisors, as required, to be provided by the bidder. Bidder has to provide **necessary insurance** of the labour at his own cost before commencing the work. Proper safety measure to be adhered by the bidder in respect of materials and manpower.
2. Other working systems should not be damaged causing disruption of ongoing Transmission. Any damage caused to the property at site while carrying out the work has to be made good by the Bidder at his own cost.
3. The bidder shall complete and include all minor/major items and accessories which may not have been enumerated in this scope of work but which are useful and necessary for completion of work at his own cost.
4. Prior approval of DDK, LUCKNOW, in writing, shall be obtained, if the bidder desires to sublet or assign any section of the work associated with works. Such permission of consent shall not, however discharge the bidder from his liabilities in this contract or any part thereof.
5. The bidder shall make his own arrangements for the storage of materials and their safe custody at site for the entire AMC period.
6. Bidder shall make good all damages to the DDK, Lucknow's building, property, equipment etc. how-so-ever arising from the project and in the course of such work and throughout the period during which the safety of property of the purchaser is guaranteed.

7. The bidder shall indemnify and hold harmless the DDK, Lucknow against any claims in respect of damages to building, property situated nearby, not belonging to the DDK, Lucknow how-so-ever arising in course of such work and throughout the period of AMC.
8. The bidder shall discharge all obligations under the Indian workmen's compensation act, any local, state laws and regulations in so far as it affects the workmen in his employment. All the workman/labours employed/hired for the work should be covered with applicable insurance for any injury, accident/death and also all the applicable labour laws should be followed by the contractor including their payment and wages.
9. The bidder shall make his own arrangement for employing labour (skilled and unskilled) and shall make his own arrangement for providing accommodation for his workmen at site or elsewhere.
10. The bidder shall hold DDK, Lucknow and its employees safe, harmless and immune from any liability that may arise out of infringements of patents and copyright associated with design, fabrication and modification work as applicable.
11. The Scope of works tendered are available in the complete bid documents which can be viewed/downloaded free of cost from e-tender portal of <https://prasarbharati.eproc.in>
12. Financial bid will be submitted concurrently duly digitally signed in the web site <http://prasarbharati.eporc.in>.
13. No claims shall be entertained on account of disruption of internet service being used by bidders. Bidders are advised to upload their bids well in advance to avoid last minute technical snags.
14. Corrigendum/amendment/correction, if any, will be published on the web site <http://prasarbharati.eproc.in>
15. All documents/papers uploaded/submitted by the bidder must be legible.
16. It is mandatory for all the bidder to have class-III digital signature certificate (in the name of person, who will sign the bid document) from any of the licensed certifying agency.
17. To participate in the e-tendering submission, it is mandatory for the bidders to get registered their firm with the e-tendering portal of DD <https://prasarbharati.eproc.in> to have user ID and password from M/s. ITI Limited.
18. To PARTICIPATE in e-tendering, bidders shall be charged e-tender processing charges as applicable.
19. Page No. shall be given on each and every paper/documents serially uploaded in the technical bid. Bidders shall ensure to quote rate of each item. If any cell is left blank and no rate is quoted by the bidders, the rate of such item shall be considered as "0" (Zero).
20. The Earnest Money shall be in the form of FDR/Bank Guarantee from an Indian Nationalized/Commercial Bank in favour of **"DDO, DOORDARSHAN KENDRA, Lucknow"** payable at Kolkata.

21. EMD shall be placed in a single sealed envelope superscripted with tender reference No. and date of opening so as to reach **Assistant Engineer, (Engineering Store), O/o Director (E), Doordarshan Kendra, Lucknow-226001** before scheduled time & date. EMD received late shall be summarily rejected.
22. If any bidder withdraws his tender before the expiry of the validity period or before the issue of LoI, whichever is earlier, or intends to make any modification in terms & conditions of the tender which are not acceptable to the department, the department shall, without prejudice to any other right or remedy, be at liberty to forfeit the earnest money absolutely and cancel the tender. This provision would naturally apply only to the lowest bidder once the earnest money of all the bidders except those of the lowest is refunded as per provisions.
23. In case the bidder fails to commence the work specified in the tender documents/work order within reasonable time as mentioned in work order or subsequently communicated in writing from the date of handing over of the site the department shall, without prejudice to any other right or remedy, be at liberty to cancel the work order and also, forfeit whole of earnest money absolutely without giving any further notice. Also, department will be at liberty to initiate the process of blacklisting against such bidder.
24. In case of forfeiture of earnest money as prescribed in the above three paragraphs the bidder shall not be allowed to participate in the re-tendering process of the work and also department will be at liberty to initiate the process of blacklisting against such bidder.
25. For release of Security Deposit/Performance Guarantee, the bidder will be required to submit his claim along with a certificate from the Engineer-in-charge that the work executed against this order has been performed satisfactorily during the AMC period and department have not suffered any loss/inconvenience on this account.
26. Bidders may ask any clarification, if required, regarding the details of tender before the date stipulated for submission and after that no request will be entertained.
27. Small Scale Units registered with NSIC under single point registration scheme for the item required in NIT shall be exempted from payment of Earnest Money as per the Government instructions on the subject on submission of documentary evidence of valid registration

For release of Security Deposit/Performance Guarantee, the bidder will be required to submit his claim along with a certificate from the Engineer-in-charge that the work executed against this order has been performed satisfactorily during the AMC period and department have not suffered any loss/inconvenience on this account.

4. ELIGIBILITY CRITERIA

4.1 The bidder should have successfully completed similar type of work with leading Broadcaster/Organizations. The bidder should submit the following relevant documents which will corroborate its experience and ability, required to undertake this project:

4.1.1 Minimum of one such project equivalent to or more than 80% of the estimated annual cost of this project, or

4.1.2 Minimum of two such projects, each equivalent to or more than 60% of the estimated annual cost of this project, or

4.1.3 Minimum of three such projects, each equivalent to or more than 40% of the estimated annual cost of this project.

4.2 Contact details of clients for whom work has been done and cited as relevant experience are required in the bid. Cut-off date for the experience shall be the last date of bid submission for this project, starting from Financial Year 2019-20.

4.3 Experience documents including copies of signed contracts and/or work orders supported by self-certified documents confirming that the design, build, operation and value of the project/spare in accordance with the requirements stated above shall necessarily have to be submitted along with the bid, without which the bid is liable to be rejected.

4.4 Any entity not possessing the relevant work experience and/or experience of executing such projects equaling to or more than the value as specified above, but are interested in bidding for the project as stated above, may tie up with a partner possessing such experience. The two parties will necessarily have to sign a notarized MOU (Memorandum of Understanding) specifically for the execution of this project. The said MOU will have to be notarized before the submission of the bid. Both members entering this notarized MOU shall be jointly responsible for the execution of the project. Experience documents, as mentioned above, should be submitted along with the bid. In the absence of such documents as stated above, the bid is liable to be rejected.

4.5 ANNUAL TURNOVER: The average annual turnover or Net Worth (CA certified document) for the any 03 Financial Years in the last 05 Financial years starting from 2018-19 should be:

4.5.1 Average Annual Turnover equivalent to or more than 200% of the estimated annual cost of this project, in the any 03 Financial Years in the last 05 Financial years starting from FY 2018-19 , OR

4.5.2 Cumulative Turnover equivalent to or more than 600% of the estimated annual cost of this project in the any 03 Financial Years in the last 05 Financial years starting from FY 2018-19 , OR

4.5.3 Average Annual Net Worth of a minimum of 50% of the estimated annual cost of this project in the any 03 Financial Years in the last 05 Financial years starting from FY 2018-19 , OR

4.5.4 Cumulative Net Worth of a minimum of 150% of estimated annual cost of this project in the any 03 Financial Years in the last 05 financial years starting from FY2018-19.

4.6 REGISTRATION: The bidder should be registered under the Companies Act 1956 or the Companies Act 2013 or should be a Partnership firm/ LLP registered in India under the Partnership Act 1932/2008, as amended, and should have been in operation in India for at least the last 3 Years.

4.7 SOLVENCY: The bidder should be Solvent as on the bid submission date. Self certification by the bidder to confirm the above has to be submitted along with the bid.

4.8 NON-BLACKLISTING: The bidder should not be blacklisted /debarred by any Government organization in India as on the bid submission date

4.9 Acceptance/Rejection of Tender - The Dy. Director General/Head of Office Doordarshan Kendra, 24-Ashok Marg, Lucknow reserves the right to accept the lowest tender or reject one or all of the tenders received without assigning any reason.

All the bids in which any of the prescribed conditions are not fulfilled or are incomplete in any respect are liable to be rejected.

4.10. The Successful bidder will be required to submit the undertakings as required by the DD security wing and take full responsibility of the Character and antecedents for all the personnel who will be deployed at each of the DDK, Lucknow installation.

4.11 The required documents explicitly supporting the past experience, annual turnover list of existing and past clients with details of services offered, details of similar projects executed with copies of agreement/work order set and other related details to verify all eligibility criteria must accompany the tender.

5. Summarily Rejection- It is expressly made clear that mere submission of tender, eligible or not eligible shall not confer any right whatsoever on any such entity. Any tender submitted by a bidder, which fails to satisfy the eligibility requirements set out in the above and tender requirements, shall not be considered and would stand summarily rejected.

6. Submission of Bid

6.1 Technical Bid

In the technical bid, the list of document as mentioned below should be uploaded.

- a) Copy of the Company registration
- b) Copy of the GST Registration certificate, Copy of PAN card
- c) Copy of ITR in last Three Financial years namely 2021-22, 2022-23 and 2023-24 or Annual turnover/noteworthy (CA certified copies) to substantiate the eligibility criteria of Financial capability.
- d) MSME certificate for services, if any (to relax EMD)
- e) Copy of Past performance along with user certificate / work order in respect of work experience as detailed in above.
- f) Copy of Tender Document duly Signed & Stamped of each and every pages.
- g) Un-priced BOM / Dummy price bid with make/model of major equipment clearly indicating applicable GST in % in prescribed proforma Appendix- F
- h) Any other document, mentioned in eligibility criteria table or mentioned in anywhere in this tender.

6.2 Price Bid - This part should contain rates & applicable GST with its HSN/SAC code to be filled in the proforma given in Appendix-G. In any case no row/ column in the price bid is to be left blank, if left blank, Bid will be rejected straightway.

7. Bid evaluation Criteria:

7.1 Technical Bid

The bids will be evaluated as per the criteria given below:

- a) The technical bids will be evaluated by a technical evaluation committee duly constituted by the competent authority on the basis of their responses to the Scope of work & Services applying the evaluation criteria, sub-criteria as specified in the tender document.
- b) The make & model of offered equipment shall be verified for compliance of Broadcast standard of event.
- c) The bidder shall give the detailed demo to the Technical Evaluation Committee if required; date and time for the same shall be separately intimated. The presentation should be able to justify the methodology, approach, work plan, on the scope specified.

7.2 Commercial Bid

- a) Commercial bid of only those bidders will be opened whose technical bid clears the set requirement as stipulated in the tender document.
- b) The lowest bidder will be decided on the basis of total price or lump-sum amount offered for all the services under two groups separately i.e. Group A & C and Group B & C. The bidders shall be required to quote for all the items mentioned in all the groups or all the items of Group A & C or all the items of Group B & C in the BOM in Appendix-G.
- c) It is mandatory to submit complete Bid in all respects as prescribed in the tender document. Bids that are not submitted as per tender document are liable to be rejected without any further reference.

7.3 Delivery period:

Since this tender is meant for services the AMC of AC Plant as when required therefore the successful bidder has to ensure the delivery of the equipments/services within 12 hrs/one hour after placing the order for the AMC of AC Plant/ equipments required.

8. PENALTY CLAUSE –

1. The successful bidder is expected to meet all the terms of the agreement of the tender and is expected to provide satisfactory service, However in the event of the bidder failing to provide satisfactory service, penalty will be imposed the penalty has been categorized in two categories viz. Critical, very critical details of which is given below:

Sr. No.	Penalty	Remark
Critical	No payment will be made for the AMC/equipment services	Where output is affected due to equipments/AMC failure.
Very Critical	Successful bidder will be charged as penalty, double of difference amount paid to another firm and contracted amount.	If the successful bidder remains fail/shows inability to delivery of equipments required.

Note: It is suggested that to avoid penalty, the successful bidder will make suitable standby arrangement for all main equipment/services.

9. GENERAL CONDITION

- 1.** The Vendor should not be a defaulter with Doordarshan.
- 2.** True copy of the latest balance sheet duly certified by the Chartered Accountant with an audited latest audit report.
- 3.** Submitted income tax Return filed with the income Tax Authorities shall be duly certified by the Chartered Accountant.
- 4.** The PAN Number and the Service Tax Registration Number should also be submitted.
- 5.** Those who are found eligible will be intimated the dates of opening of financial bids.
- 6.** The successful bidder will have to sign an agreement with DDK Lucknow with 30 days of issue of acceptance of tender failing which the work order will stand withdrawn.
- 7.** DDG (E) DDK, Lucknow reserves the right to cancel any or all bids without assigning any reason or accept any bid in part or full.

STATE-WISE GSTINS OF DOORDARSHAN		
S.no.	State	GSTIN
1	ANDAMAN AND NICOBAR ISLANDS	35AAAJP0288R1ZI
2	ANDHRA PRADESH	37AAAJP0288R2ZD
3	ARUNACHAL PRADESH	12AAAJP0288R1ZQ
4	ASSAM	18AAAJP0288R2ZD
5	BIHAR	10AAAJP0288R1ZU
6	CHANDIGARH	04AAAJP0288R1ZN
7	CHATTISGARH	22AAAJP0288R1ZP
8	DAMAN AND DIU	25AAAJP0288R1ZJ
9	DELHI	07AAAJP0288R1ZH
10	GOA	30AAAJP0288R1ZS
11	GUJARAT	24AAAJP0288R1ZL
12	HARYANA	06AAAJP0288RIZJ
13	HIMACHAL PRADESH	02AAAJP0288R2ZQ
14	JAMMU AND KASHMIR	01AAAJP0288R1ZT
15	JHARKHAND	20AAAJP0288R2ZS
16	KARNATAKA	29AAAJP0288R3Z9
17	KERALA	32AAAJP0288R5ZK
18	LAKSHADWEEP ISLANDS	NOT APPLICABLE
19	MADHYA PRADESH	23AAAJP0288R1ZN
20	MAHARASHTRA	27AAAJP0288R1ZF
21	MANIPUR	14AAAJP0288R2ZL
22	MEGHALAYA	17AAAJP0288R2ZF
23	MIZORAM	15AAAJP0288R2ZJ
24	NAGALAND	13AAAJP0288R1ZO
25	ODISHA	21AAAJP0288R2ZQ
26	PONDICHERRY	34AAAJP0288R2ZJ
27	PUNJAB	03AAAJP0288R2ZO
28	RAJASTHAN	08AAAJP0288R4ZC
29	SIKKIM	11AAAJP0288R2ZR
30	TAMIL NADU	33AAAJP0288R1ZM
31	TELANGANA	36AAAJP0288R2ZF
32	TRIPURA	16AAAJP0288R3ZG
33	UTTAR PRADESH	09AAAJP0288R1ZD
34	UTTARAKHAND	05AAAJP0288R1ZL
35	WEST BENGAL	19AAAJP0288R2ZB

(GST Data of relevant Stations may be filled here)

Non Comprehensive Annual Maintenance Contract of York Make 2X85 TR, water cooled Screw chillers model YEWS 100 of DDK Lucknow for a period of year w.e.f 01.04.2025.

Dummy Price Bid

(HSN CODE and GST Rates)

Sl. NO	description of Works/AMC of the following	Rate in (Rs.)	Rate	SAC Code	Amount in (Rs.)
	Non Comprehensive Annual Maintenance Contract For 02 Nos. 02 X 85 TR York Make water cooled Screw Chillers Model YEWS 100 Installed at Doordarshan Kendra Lucknow	No rate to be mentioned here.	To be mentioned	To be mentioned .	No rate to be mentioned here.

Non Comprehensive Annual Maintenance Contract for 02 X 85 TR York Make water cooled Screw Chillers Model YEWS 100 (installed in 2010) Installed at Doordarshan Kendra Lucknow.										
PRASAR BHARATI, DDK, LUCKNOW ANNEXURE VII										
Tender No. LKO-TV/1(2)/2020-21/E-ES/AC 01										
Name of work :		Non Comprehensive Annual Maintenance Contract For 02 X 85 TR York Make water Cooled Screw Chillers Model YEWS 100 Installed at Doordarshan Kendra Lucknow.								
SCHEDULE OF QUANTITY										
Name of the Contractor										
Sl. No.	Description of Items	Qty.	Unit	Rate/Unit (Rs.)	Sub Total	HSN/S AC CODE	GST %	GST Amount	Other Charges (if any)	Total (Rs.)
		1	2	3	4	5	6	7		8
1.	Non Comprehensive Annual Maintenance Contract For 02 X 85 TR York Make water cooled Screw Chillers AC Plant Model YEWS 100 Installed at Doordarshan Kendra Lucknow									
Grand Total (in Rupees)										