



PRASAR BHARATI  
INDIA'S PUBLIC SERVICE BROADCASTER  
ALL INDIA RADIO: JAMMU  
[sejammu@gmail.com](mailto:sejammu@gmail.com)  
M : 94191 13640

Inquiry No: Patnitop-2(3)/2025-26/Water Tanker

Date: 06.03.2025

To, \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_.

**Subject: Invitation of quotation for Supply of Water through Tankers at All India Radio  
HPT, Nathatop (Patnitop)**

Inquiry Issue Date: 10.03.2025  
Last Date of Submission: 25.03.2025 at 03.00PM  
Date of opening of quotation 25.03.2025 at 04.00 PM  
Tender Value App Rs. 2,00,000/-  
Period of contract One year from the date of agreement.

Sealed Quotation are hereby invited by the undersigned on behalf of the Dy. Director General (E) All India Radio Jammu hereafter referred to as DDG(E) for supply of drinking water through tanker at AIR, HPT, Nathatop (Patnitop) as per terms & conditions mentioned below. The duly filled quotations along with the entire required document must reach in the office of the undersigned on or before **25.03.2025 at 03.00PM**.

The envelope containing the quotation would please be sealed and super scribed as under:-

**"QUOTATION FOR SUPPLY OF DRINKING WATER TANKER AGAINST INQUIRY DUE ON 25.03.2025 at 03.00PM"**

**Date of opening of quotations : 25.03.2025 at 04.00 PM** by Quotation opening committee as authorized by DDGE

The quotation in sealed cover should reach the office of Deputy Director General (E) AIR Jammu Palace Road Panjtirthi Jammu J&K 180001 latest by **25.03.2025 at 03.00PM**.

with the following details on front side of the envelope.

- Reference of the quotation inviting letter with date.
- Date of opening.
- Name and address of the firm/contractor.

The quotations shall be opened on **25.03.2025 at 04.00 PM**, by **quotation opening committee** as authorized by the DDG (E). The quotation should be addressed to Deputy Director General (E) on his official address. No quotation should be received or entertained after the due date, despite postal delay (if any). However in case of any unforeseen event/(declaration of holiday on **25.03.2025** the quotation shall be opened on next working day.)

The acceptance of the quotation for competitive purpose (i.e., for Bidding purpose) shall be subject to acceptance of **terms and conditions** as laid in the quotation inviting letter.

The authorised representatives of the firm can choose to be present at the time of opening of quotation. However, if any or all the representatives of the concerned firms are not available at the time of the opening of the quotation, the same shall not prevent the quotation opening committee from opening the quotation/tenders.

List of Mandatory documents to be attached with the quotation

- Copy of GST Registration certificate
- Copy of PAN No for the purpose of IT Deduction at source
- Bank details /cancelled cheque for on line payment.

Cost of Tender is Rs.100/- contractors, who choose to download their tender dossier from the E-mode, are exempted from paying the cost of the tender. However, firms who shall be collecting tender dossier as hard copy from the office shall have to deposit an amount of Rs.100/- with cashier of All India Radio, Jammu and the GAR/TAR receipt copy may please be attached with the tender dossier. However, the firms who have been approached by this office under the category of limited tender basis shall have to enclose a bank draft of Rs.100/- drawn in favour of DDO, AIR, Jammu along with tender dossier at the time of submission.

Sunil Chaku  
Deputy Director(E)  
For Dy. Director. General(E)

DEPUTY  
DIRECTOR  
GENERAL  
ALL INDIA RADIO  
JAMMU



### Terms & Conditions:

- a) The qualifying firm shall have to deposit a security amount of Rs. 6,000 /- in the form of Term Deposit of one year drawn in favour of the firm/ contractor. The same has to be pledged to the DDO, AIR- Jammu. A bank guarantee in the matter is also acceptable in lieu of the bank term deposit.
- b) The security amount shall be released after successful completion of the contract period.
- c) The quotations received after this deadline & unsealed shall not be entertained under any circumstances whatsoever.
- d) Quotation must be in the enclosed prescribed Annexure-I on the letter head of the firm duly signed by the proprietor/partner/Director or their authorized representative, quotation must be dropped in "Quotation Box" located in Corridor of all India Radio, Jammu.
- e) Rates must be quoted in Indian Rupees and as per the format specified taxes extra if any must be written separately.
- f) No overwriting or cutting is permitted in the rate. If found, the quotation shall be summarily rejected.
- g) All India Radio , Jammu does not bind itself to accept the lowest or any other quotation and reserves the right to reject / accept any or all the quotations without assigning any reasons for doing so.
- h) Each page of the quotation documents should be signed by the bidders or their authorized representative(s).
- i) Water through tankers shall be supplied against the instructions of authorized officials as and when required based on demand.
- j) This office reserves the right to check /verify the quantity & quality of water supplied by the vendor by any appropriate method, it may deem fit. If the quality or quantity are not in desired level. This office has the authority to discontinue the procurement at any point of time.
- k) The contractor shall have to sign an undertaking as per Annexure-II attached.
- l) The quotation is for supply of water through tankers. The quantity of water supplied through tankers may be verified by the officials any other appropriate method(s) as they may deem fit. If the actual quantity of water supplied is less by more than 2% (permissible tolerance), proportionate deduction shall be made from the rates while settling the bills.
- m) Suppliers shall obtain acknowledgement from the office AIR, HPT, Nathatop(Patnitop) authorized official for each tanker supplied and the same shall be submitted along with the bill for payment.
- n) The contractor will be paid for the actual number of tankers supplied on a monthly basis, after supply of the requisite number of tankers as per the rates finalized by the office after affecting statutory deductions against submission of bill.
- o) Bidders can examine the premises of AIR, HPT, Nathatop. Patnitop before quoting their rate to acquaint themselves with of the nature/scope of works and site conditions.

- p) Bidder shall include in their rates, IT, GST or any other tax/ levy/duty, levied by the Central Government or any state Government or Local Authority if applicable. No claim in respect of any tax/ duty/levy whether existing or future, shall be entertained by this office. The rates shall be valid for a period of one year from the date of awarding the work or from the date specified in the work order and the same shall be valid for acceptance for a period of three months from the date of opening.
- q) The supply shall be commenced immediately after issue of supply order subject to demand.
- r) The supply shall be carried out in proper coordination with the staff at AIR Nathatop.
- s) Necessary safety precautions shall be taken by the contractor, while supplying water, to avoid any kind of untoward incidences / accidents. The contractor shall be responsible for any injury, damage to any person/ animal/property of the office or any other third party.
- t) Immediately on receipt of intimation of the acceptance of his/their quotation, the successful bidder is bound to execute a 'Formal Agreement' incorporating the clauses specified under 'Terms and Conditions' of the tender document.
- u) **Disputes:-** In the event of any dispute or disagreement arising between the contractors and this office with regards to the interpretation of "Terms & Conditions" of this inquiry, the same shall be referred to the DDG(E) whose decision will be final and binding upon the contractor.
- v) All India Radio, Jammu reserves the right to reject any or all quotation without assigning any reason. Decision of the DDG(E) Jammu will be final in this regard.

I/We hereby agree to abide and fulfill the above terms and conditions.

(Signature of Authorized Person)\_\_\_\_\_

Name\_\_\_\_\_

Name of Firm/Company/Agency\_\_\_\_\_

Phone No:\_\_\_\_\_

  
SUNIL K. CHAKU  
उपनिर्देशक (अभि.)  
DEPUTY DIRECTOR (E)  
आकाशवाणी, जम्मू  
ALL INDIA RADIO, JAMMU

Annexure-II

Declaration/Undertaking

I/We M/s \_\_\_\_\_ do undertake to honor the bid during the delivery period. I/We will not in any way modify or withdraw from the bid during the delivery period and if we fail to sign the contract within stipulated date after the contract is awarded to our firm or fail to deposit the performance guarantee before the deadline as stipulated in the award document, I/We are liable to be suspended from participating any bid of your office for a period of one year.

(Signature of Authorized Person)

Name \_\_\_\_\_

Name of Firm/Company/Agency \_\_\_\_\_

Phone No: \_\_\_\_\_

Date \_\_\_\_\_

Place \_\_\_\_\_

सुनील कु. चव्हाण  
SUNIL K. CHAKU  
उपनिदेशक (अभि.)  
ADITY DIRECTOR (E)  
मार्ग, २ JAN २०२०



Annexure-I

{On the letterhead of firm}

PRICE BID FROM

Inquiry No: Patnitop-2(3)/2025-26/Water Tanker

To,  
DDG(E)  
All India Radio, Jammu.

Dear Sir,

I/We .....submitted the quotation for supply of water through tankers at AIR, HPT, Nathatop(Patnitop) Enquiry NO: Patnitop-2(3)/2025-26/Water Tanker" DUE ON 25.03.2025 at 03.00 PM

1. I/We thoroughly examined, understood and accepted terms & conditions given in the enquiry document, failing which my quotation will be rejected out rightly.
2. I/We hereby offer to supply at the following rates:-

S.No:	Particulars	Qty	Price/Unit Exclusive of Tax (INR)	Tax(INR)	Price Unit inclusive of Tax (INR)
1.	Supply of Drinking Water supply through 6000 ltrs. capacity water tanker.	01			

Total Price in words \_\_\_\_\_

Date \_\_\_\_\_

Palce \_\_\_\_\_

(Signature of Authorized Person) \_\_\_\_\_

Name \_\_\_\_\_

Name of Firm/Company/Agency \_\_\_\_\_

Phone No: \_\_\_\_\_