

PRASAR BHARTI
India's Public Service Broadcaster
News Services Division: All India Radio: NEW DELHI

No.7 (40)/2010 -16/G /724

Dated:-11.06.2018

11 JUN 2018

Subject:- Regarding Printing of Visiting Cards and Printing of ACR Forms & Stamps.

Sealed quotation are invited from the authorized firms for the work jobs as per specification mentioned in Annexer-1 enclosed. The quotation should be sent in a sealed cover addressed to the undersigned by name so as to reach on or before 04.07.2018 by 1400 hrs.

The quotation will be opened at 15.00 hrs on 04.07.2018 in the presence of tenderers or their agent as may choose to attend. The quotation submitted will remain valid for 12 month from the date of opening. The validity can be extended for one year more subject to satisfactory service during the year 2019. The undersigned reserves the right to accept or reject any quotation without assigning any reason, what so ever .The contract can be terminated at any time if the services are not found satisfactory. Description of items/Jobs is as per List enclosed. Please furnish your TIN number, income tax return for last two year i.e. 2016-2017, 2017-2018 and Sale Tax clearance certificate for the year 2016-2017 and 2017-2018 failing which the quotation will not be entertained.

An earnest money of Rs-5,000/-(Rupees Five thousand)only in the shape of Demand Draft in favor of DG(News),NSD,AIR, New Delhi shall be submitted along with quotation.

Encl:- As above.


(JS Mann)

Sr. Administrative Officer
For Director General (News), AIR

- Copy to
1. Director (A) for information.
 2. In Charge IT Unit for placing on web site.
 3. Notice Board.

No.	Description	Rates in Rs.
1.	Printing of visiting cards with logo(good quality) 100each (one side)	
2.	Printing of visiting cards with logo (good quality)100 each(Both side)	
3.	Printing of visiting cards handmade paper with logo 100 each(one side)	
4.	Printing of visiting cards handmade paper with logo 100 each (Both side)	
5.	Printing of visiting cards handmade paper with golden logo)100 each (one side)	
6.	Printing of Letter Head with Executive Bond paper 100seats(Big Size)	
7.	Printing of Letter Head with Executive Bond Paper 100 Seats(Medium Size)	
8.	Printing of Letter Head with Executive Bond Paper 100 Seats(Small size)	
9.	Rubber Stamps ordinary/computerized per line Hindi/English each	
10.	Self inking Rubber stamps Turbo (Bilingual Hindi/Eng.) Big size	
11.	Self inking Rubber stamps Turbo(Bilingual Hindi/ Eng.(small size)	
12.	Spiral pad Leather with monogram (6"x4")	
13.	Identity cards with plastic cover and dory	
14.	Printing of visiting cards golden & AIR logo 100 each (one side)	
15.	Name plate of stainless steel Anodizes with aching computerized 16 Gauges	
16.	Name plate of stainless steel Anodizes with aching computerized 14 Gauges	
17.	Pocket folder front/ back Multi color printing 300 GSM Art Paper with mat limitations (14"x11")	
18.	Multi colors Papers front/back printing in Art paper 120 GSM (9"x11")	
19.	Certificate of multi colors printing 400 GSM ivory card	
20.	Annual performance Assessment Report per page with Broadcasting Both sides.	
21.	Pre inking stamps Hindi/ Eng./Bilingual	
22.	Printing of visiting cards with golden& AIR Logo 100 each 9Both side)	
23.	Identity cards With AIR &DD Logo 100 each (Both side)	
24.	Printing of Envelopes with lamination S-8, Yellow color 1000 each	
25.	Printing of Envelopes with lamination S-6, Yellow color 1000 each	
26.	Printing of Envelopes with lamination S-5, Yellow color 1000 each	
27.	Printing of Answer sheet on translator paper counting 10 pages with cover.	
28.	Printing of Envelopes with cloth S-8,Brown 1000 each	
29.	White Envelopes without printing S-6 1000 each	
30.	File Cover With Printing	

(Seal & Signature of the firm)