

**PRASAR BHARATI**  
**(India's Public Service Broadcaster)**  
**Doordarshan Kendra Lucknow**  
**24 Ashok Marg Lucknow-226001**

No.TV(LKO)3(2)/E(ES)/2020-21/Tender02

Dated:-02.08.2021

Sub: -Tender for Non comprehensive Annual Maintenance contract for 01 N0. 125 KVA DG set & AMF panel at Doordarshan Transmitter Hardoi Road Lucknow.

Dear Sir/Madam

On behalf of Prasar Bharati (India's Public Service Broadcaster) Doordarshan Lucknow invites sealed tenders from eligible bidders under single bid system for Non comprehensive Annual Maintenance Contract for 01 No. of 125 KVA DG Set &AMF panel at Doordarshan Transmitter Hardoi Road Lucknow. The details of the tender are as follows.

01	Tender Inviting Authority	Deputy Director General (E) Doordarshan Kendra Lucknow
02	Tender Reference No.	TV(LKO)2-6/E(ES)/2020-2021/Tender02
03	Availability of Tender Documents	<a href="https://prasarbharati.gov.in">https://prasarbharati.gov.in</a>
04	Description of Supply	Non comprehensive Annual Maintenance contract for 01 N0. 125 KVA DG set ( Ashok Leyland) &AMF panel installed at Doordarshan Transmitter Hardoi Road Detail Scope of Work in <b>Appendix A</b>
05	Estimated Cost of Tender	Rupees 30000 only
06	Earnest Money Deposit (EMD)	Exempted as per order No. PB/K1(011)(33)/2015-IFD(Pt.IV) dated 25.11.2020 of PB Secretariat subjected to submission of duly Signed BID Securing Declaration Form..
07	BID validity Date	180 Days from the date of opening of Bid.
08	Last Date & Time for BID Submission	23.08.-2021 at 1500 Hrs
09	Address of Submitting Quotation/BID	The BID should be contained in sealed envelope is to submitted to following address <b>Deputy Director General (E)</b> <b>(Kind Attn. Abhijit Majumdar ADE)</b> <b>Room No. 104</b> <b>Doordarshan Kendra Lucknow</b> <b>Lucknow-226001</b>
10	Bid Opening Date	23.08.2021 at 1600 Hrs.

Note: - In case the days specified above happen to be a holiday, the next working day shall be implied

**General Terms and conditions-**

1. The Bid to be submitted in sealed Envelope.The cover of the envelope should be super scribed with following details:-
  - a) The work for which tender is submitted
  - b) Tender Reference No.
  - c) Date of Opening of BID
2. The items mentioned above will be given on AMC on as it where is basis and items can be inspected in the premises at Doordarshan HPT campus Hardoi Road Lucknow.
3. Valid GST registration Number should be mentioned in the quotation. Copy of GST Registration certificate may be attached.
4. GST rates applicable for each item to be mentioned clearly along with HSN Code. No claim for GST will be admitted later.
5. If the rate of GST is changed during the process of purchase the same has to be adjusted in Bill accordingly.

6. The Price to be quoted in prescribed format attached with the letter of enquiry **Annexure 1 (Form-1)**
7. BID Securing Declaration Form **Annexure-2 (Form 2)** should be duly filled and signed to be submitted along with quotation. The Bid is liable to rejection if the form is not filled.
8. Terms of payment -The payment is to be made in 4 quarterly installments after satisfactory completion of Maintenance and servicing work done during the quarter. No advance payment will be made for the said AMC..
9. The quotation will remain valid for a period of at least six months from the date of opening
10. The supply should match the technical specification as specified in **Appendix A** of the tender document.
11. The quotation not fulfilling the conditions mentioned will be rejected without any further reference.
12. The awarded AMC may be extended on the same rates, Terms and conditions maximum upto two consecutive years, if the services during AMC period are satisfactory subject to approval from competent authority. It solely lies on the discretionary powers of the Office. No claim in this regard shall be entertained.
13. The Dy. Director General DDK, Lucknow will have the right to terminate the contract during the period of one year if the firm is not giving satisfactory service of the units for effective operation required in the respective section and payment will not be released accordingly.
14. The Contractor has to submit DD/FDR of 10% of the contract amount as Security Money. The DD should be in Favour of **Director Doordarshan Kendra Lucknow**
15. If the contractor terminates the contract before the expiry of terms (Period awarded for one year) the firm shall have no claim towards the security money.
16. The contractor shall be responsible for safety of their staff and there shall be no claim on the department (i.e.DDK, Lucknow) whatsoever in case of any injury/accident to their staff.
17. In case of any dispute during the AMC period, decision of The Dy. Director General, DDK, Lucknow shall be the final and binding on the contractor



Abhijit Majumdar  
Assistant Director (E)  
DDK Lucknow  
For Dy. Director General

Email:-abhijitmajumdar@prasarbharati.gov.in



## APPENDIX A

1) The Description of work is Mentioned below

Sr.No	Particulars	Qty.
1.	Non Comprehensive AMC of Diesel Generator Set 125 KVA (Ashok Leyland) and AMF panel at High Power Transmitter Hardoi Road Doordarshan Kendra Lucknow	01Job

- 2) The contractor must bear in mind that proper working of units at Transmitter are directly related with the essential power supply for continuous service in addition to normal UPPCL supply.
- 3) Attending service calls as and when required and immediate rectification of fault even during odd hours and holidays, no extra payments will be made for attending the works on holiday and odd hours.
- 4) Inspection of all DG Sets/AMF panel by the service engineer every fortnight preferably on "Thursday" and a report to be obtained from the Asstt. Engineer/ADE (designated by the DDK, Lucknow) for satisfactory service done.
- 5) Spares required for the proposed items will be supplied by the department semi skilled and/or unskilled labour if required are to be made available by the contractor to assist the service Engineer, and for this no extra payment will be made by the department.
- 6) Labour part for machining/overhauling/grinding/welding/calibration of equipment is to included in the AMC.
- 7) Cost of repairing of alternator/radiator/turbo charger/fuel injection equipment are not included in the contract (AMC),but the contractor has to open/detach the part and after repair by the department it has to be fitted in the system for normal operation by the contractor.
- 8) All the consumables like lubricant oil, diesel and all spares required for carrying out maintenance or rectification of minor/major problem will be provided by the department.
- 9) The service Engineer will also submit the recommendation regarding the required spares for the healthy running of the Diesel Engine/AMC Panel.
- 10) During the visit under this contract the following items of work may be carried out (if required) at appropriate.
  - i) Drain the lub. Oil from the sump/lub oil cooler etc. and clean the sump stainer.
  - ii) Renew lub. Oil and filter element as required.
  - iii) Refill the sump with new lub. Oil and prime the lubricating system if required.
  - iv) Check and tighten any external belt as required.
  - v) Replace the fuel filter element as per recommended procedure.
  - vi) Check and correct the tightening of all hoses clamps.
  - vii) Check adjust belt tension or replace the belt as required.
  - viii) Check and correct the tightening of terminals at control panel.
  - ix) Check and adjust engine bearer cap screw.
  - x) Carry out air cleaner maintenance as required.
  - xi) Check and record engine performance parameters.
  - xii) Check and correct external leakage.
  - xiii) Check EPU for proper functioning.

- xiv) Engine major overhauling/top overhauling or any major repairs are not included under the scope of this contract, however, repairs of engine/AMF panel involving 2/3 days can be considered under unavoidable circumstances.
  - xv) Every effort is to be made to provide prompt and efficient service to reduce the down time of the engine to minimum level.
  - xvi) The worn out parts etc are to be replaced as and when necessary.
  - xvii) The units will be operative 4 to 6 hours per day with +/-20% as average working, it may require to run unit for more than 10 to 15 hours if needed (on rare occasion)
  - xviii) Protective devices for engine/motor/alternator/LOP/AMF/Battery Charger (with AMF panel/or fitted externally along with engine) are to be checked regularly to avoid any major break down.
- 11) The contractor shall be required to bear the transportation charges what so ever if some components are be taken out from HPT for necessary repairs either to their work shop or to market or else and if some welding machine is to be brought to HPT for the job.
  - 12) On satisfactory completion of maintenance/servicing done bill in triplicate (Pre receipted) may be submitted quarterly so that payment may be arranged. No ADVANCE PAYMENT WILL BE MADE FOR AMC AWARDED.
  - 13) This contract will include all labour part and its supervision on the part of contractor.
  - 14) This contract will not include :-
    - 1. Day to day running of the DG Sets.
    - 2. Any work related with modification of civil/mechanical.
  - 15) The contractor shall be responsible to handover all the units awarded under AMC in working order at the expiry of AMC and expenditure still required to be made to bring the unit in working order shall be done. (Labour part) by contractor only which will be debited from the security money deposit or from the pending payment.
  - 16) The contractor shall abide to the exigencies of the Kendra commitment and time discipline as regards the performance of DG Set by establishing reasonable level of performance otherwise the contractor shall be liable to the penalty.
  - 17) If the fault of unit is not attended within 24 hrs after lodging the complaint (may be on holiday) a penalty of Rs. 100/- per day will be imposed for 02days. If the jobs even not attended within 03 days the unit will get repaired from the open market and the charges made upon will be debuted from the pending payment/security money



**ANNEXURE- 1(FORM-1)****Price BID**

<b>Sr. No.</b>	<b>Particulars</b>	<b>Quantity</b>	<b>Amount</b>	<b>GST</b>	<b>Total</b>
<b>1</b>	Non Comprehensive AMC of Disiel Generator Set 125 KVA (Ashok Leyland) and AMF panel at High Power Transmitter Hardoi Road Doordarshan Kendra Lucknow	<b>01Job</b>			

For

Firm Name With Seal

**ANNEXURE-2 (FORM-2)**  
**BID SECURING DECLARATION FORM**

Date:

Tender No.: \_\_\_\_\_

To  
Dy Director General (E)  
Doordarshan Kendra  
24, Ashok Marg  
Lucknow- 226001

We, the undersigned, declare that:

We understand that according to your conditions, Bids must be supported by a Bid-Securing Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with you for the period of time that may determined by the Procurement Policy Office under Section 35 of the Public Procurement Act, if I am/we are in breach of any obligation under the bid conditions.

Because I/We

have modified or withdrawn my/our Bid after the deadline for submission of bids during the period of bid validity specified by the Bidder in the Bid Submission Sheet:

Or

have refused to accept a correction of an error appearing on the face of the Bid: or having been notified of the acceptance our Bid by the (insert name of public body) during the period of bid validity. (i) have failed or refused to execute the Contract if required. Or (ii) have failed or refused to furnish the Performance Security in accordance with the Instructions to Bidders.

I/We understand this Bid Securing Declaration shall cease to be valid (a) in case I/We am/are the successful bidder, upon our receipt of copies of the contract signed by you and the Performance Security issued to you by me/us: or

(b) If I am/we are not the successful Bidder. Upon the earlier of (i) the receipt of your notification of the name of the successful Bidder: or (ii) thirty days after the expiration of the validity of my/own Bid.

Date on \_\_\_\_\_ day of \_\_\_\_\_

Sign and Seal

Name of authorized Official