



*Handwritten signature and date: 03/09/2019*

No. DEL- 8(2)/2013-14/CCTV/NBH /1746

दिनांक/ Dated: 03/09/2019

**निविदा आमंत्रण सूचना / Notice Inviting Tender (NIT)**

विषय : आकाशवाणी दिल्ली केन्द्र (प्रसारण एवम नव प्रसारण भवन) के कार्यालय स्टुडियो ब्लॉक में CCTV system on hiring basis हेतु निविदा। आमंत्रित की जाती है। निविदा सिर्फ दिल्ली एवम राष्ट्रीय राजधानी क्षेत्र स्थित प्रतिशिठित फार्मों की स्वीकार की जाएगी।

Sub : Quotation for CCTV system on hiring basis for All India Radio, Delhi (BH & NBH) office and studio block.

निविदा आमंत्रण हेतु सीलबंद लिफाफे में, जिस के ऊपर की ओर अनुसार लिखा हो "आकाशवाणी दिल्ली केन्द्र में कार्यालय स्टुडियो ब्लॉक में CCTV system on hiring basis" हेतु निविदा आमंत्रित की जाती है। निविदा सिर्फ दिल्ली एवम राष्ट्रीय राजधानी क्षेत्र स्थित/पंजीकृत प्रतिशिठित फार्मों की स्वीकार की जाएगी।

Registered firms are hereby invited to furnish there sealed quotations with the text "CCTV system on hiring basis in AIR Delhi" super scribed on envelop as mentioned

निविदा पत्र में दिए गए सामान, योग्यता मापदंड, नियम व शर्तों की जानकारी के लिए आकाशवाणी की वेबसाइट <http://allindiaradio.gov.in/Information/Tenders> से निविदा प्रपत्र उतारा जा सकता है !

The detail of items, eligibility criteria for furnishing the quotations, terms and conditions can be downloaded from AIR's official website <http://allindiaradio.gov.in/Information/Tenders>.

पूर्ण रूप से सीलबंद निविदा स्पीडपोस्ट, दस्ती या रजिस्टर्ड डाक द्वारा वरिष्ठ प्रशासनिक अधिकारी को कमरा नं० 46, प्रथम तल, प्रसारण भवन, संसद मार्ग, नई दिल्ली स्थित निविदा पेटी में भेजी/डाली जा सकती है।

The properly sealed quotation should be sent/submitted in Tender Box situated in the chamber of **Sr. Administrative Officer, at Room No.46, 1st floor, Broadcasting House, Parliament Street, New Delhi** by speed Post/Registered Post/by hand.

1.निर्दिष्ट निविदा प्रपत्र को दिनांक 18.09.2019 दोपहर (01.00 बजे) 1300 बजे तक ही स्वीकार किया जायेगा !

The tenders will be accepted up to (01.00 P.M.) 1300 Hrs. on 18.09.2019 in the manner as specified in the tender document.

2.निविदा प्रपत्र को उसी दिन (यानि) दिनांक 18.09.2019 दोपहर (03.00 बजे) 1500 बजे निविदाकर्ता या उनकी संस्था/फर्म के प्रतिनिधियों की उपस्थिति में खोला जायेगा!

Tender will be opened on the same day i.e 18.09.2019 at (03.00 P.M.) 1500 Hrs. in the presence of such tenderers or the representative of the firms.

3.निविदा बोली खोलने का स्थान : वरिष्ठ प्रशासनिक अधिकारी, कमरा नं० 46, प्रथम तल, प्रसारण भवन, संसद मार्ग, नई दिल्ली-110001.

Place of opening of Tender Bid : Sr. Administrative Officer, Room No.46, 1st floor, Broadcasting House, Parliament Street, New Delhi-110 001.

4.अधिसूचित दिन/समय के बाद, अपूर्ण निविदा/समयोपरांत प्राप्त निविदा अस्वीकृत कर दी जायेगी!

Incomplete tenders/tenders received beyond the date/time notified above will be rejected.

किसी भी निविदा को बिना कोई कारण बताये किसी भी समय रद्द करने का अधिकार कार्यालय के पास सुरक्षित रहेगा !

This office reserves the right to reject any quotation without assigning any reason therefore.

(जी. के. आचार्य/G.K. Acharya)

वरिष्ठ प्रशासनिक अधिकारी/ Sr. Administrative Officer  
कृते उप-महानिदेशक (का०)/for Dy. Director General (P)

प्रति प्रेषित/Copy to

1. DDG(P), AIR Delhi
- ✓ 2. DDG(E), NBH, AIR, Delhi with the request to uploading the NIT in AIR website
3. Notice Board BH/NBH, AIR Delhi

निविदा आमंत्रण सूचना / Notice Inviting Tender (NIT)

**General Terms and conditions**

- (i) Agency shall have relevant experience of having provided similar services.
- (ii) The bids are invited into two parts, i.e. **Qualifying/Technical Bid and Financial Bid**. The qualifying/Technical bid should be consisting of all technical details along with commercial terms and conditions as per the proforma at **Annexure-1**. The financial bid shall be as per proforma at **Annexure-II**
- (iii) The Technical Bid and Financial Bid should be sealed by the bidder in separate envelopes duly superscribed and both these sealed covers are to be put in a bigger cover which should also be sealed and duly superscribed **Quotation for CCTV system on hiring basis for AIR, Delhi**. Sealed quotation should be addressed to **Sr. Administrative Officer, All India Delhi, Broadcasting House, Room No. 46, Parliament Street, New Delhi** so as to reach on or before scheduled date, along with Earnest Money Deposit of Rs. 20,000/- (Rs. Twenty thousand only) in form of a crossed Demand Draft/pay order drawn in favour of **DDO, AIR, Delhi**, payable at Delhi. The tenders received without EMD, incomplete or without supporting document or not agreeing to terms & conditions shall be summarily rejected. Tender Evaluation Committee constituted for the purpose will open the qualifying/Technical Bid of the tenderers on **18.09.2019 at 03.00 PM** in the presence of tenderers/representative who wish to be present.
- (iv) If an agency qualifies in the technical bid, its financial bid shall be opened. The financial bid should be in proforma at Annexure-II.
- (v) The Dy. Director General (P)/Head of the office or an officer authorised to do so, reserves the right to accept or reject any & all tender(s) without assigning any reason(s) thereof.
- (vi) Canvassing/interfering whether directly or indirectly, in connection with the tender is strictly prohibited and the tenders submitted by the firm will be liable to rejection.
- (vii) This office will have no liability whatsoever concerning the persons deployed by the contractual firm during contract period of CCTV camera system. Minimum wages as per notification of Delhi State Govt. and other benefit to employees of contractual firm should be addressed by firm as per labour law.
- (viii) The Tenderer shall be responsible for payment of any compensation/settlement of any liability arising out of any injury caused to the persons employed by him during rendering the services under the agreement.
- (ix) Contractual firm shall not sub-let or sub-contract any part of this job without the expressed written consent of this office. The contractor shall also be responsible for any act of omission or commission on the part of his workers. Any damage done/caused to the existing structure/furniture/fitting/equipment of this office, by the workers of the contractor shall be got rectified by the contractor at his own cost or will be deducted from contractor's bills.
- (x) This office premises consisting of heritage building, recording studios, broadcasting studios hence regular visit of VVIPs, Eminent personalities, Senior Govt. Officials, Senior artist and others are always expected. The work should be carried out as per norms/standard and in such a manner that all premises always look neat & clean. All workmen deployed by firm should be decent at their behaviour, work and presence.
- (xi) **The rates should be inclusive of all taxes except GST which should be quoted extra.**
- (xii) The complete system should be of standard, reputed make, of good quality and weather proof and the maintenance of system including wiring will be the complete responsibility of tendered.
- (xiii) The tenderer may be asked to arrange a demonstration of their equipment to the satisfaction of concerned officials of this office.
- (xiv) Payment will be made on the monthly basis, after submitting bills along with satisfactory working certificate issued by supervising officer nominated by this office.
- (xv) The rates approved through this tender will be valid for a period of three years. In case, the services are not found satisfactory, the contract may be terminated without assigning any reason at any stage.
- (xvi) The tender/rates should be open/valied for evaluation of tender /acceptance of rates, upto the period of at least three calendar months from the date of opening of tender.
- (xvii) Rates should be quoted considering the fact that competent authority may extend this contract for a period of one year or more after successful completion of contract period i.e. three year from the awarding of contract.

**A. Eligibility conditions for technical bid -**

- (i) PAN No., GST Registration No.
- (ii) Details of EMD
- (iii) Undertaking certificate on Rs. 10/- Non Judicial stamp paper duly signed, stamped & notarized to be attached.
- (iv) The Agency should have 3 similar experience of providing hiring services of CCTV system for office premises in Delhi, NCR with Govt. Department, Ministries & PSUs, Autonomous body, schools, Hospitals etc. during last 5 year.
- (v) Bidder is required to forward the documents required in Technical bid duly self-certified, stamped and paginated. Incomplete/not readable documents is liable to be rejected.
- (vi) All documents should have page no. and properly indexed with all details.
- (vii) The tenderer should sign and stamp each page of tender document as a token of acceptance of the terms and conditions contained therein and submit the same along with the bid.
- (viii) The agency must maintain the recording of the footage of the complete system of previous 45 days. If required, the tenderer will have to submit the recording of the footage of the complete system in the hard disk.

**B. Earnest Money Deposit**

- (i) Earnest Money Deposit of Rs. Rs. 20,000/- (Rs. Twenty thousand only) in form of a crossed Demand Draft/pay order drawn in favour of **DDO, AIR, Delhi**, payable at Delhi, shall be kept in the envelope containing the Technical bid. Those who do not qualify Technical conditions shall be summarily rejected and their financial bids shall not be opened.
- (ii) The EMD shall remain deposited with this office during the period of validity of the offer, i.e. maximum period of 90 days from the date of opening of tender.
- (iii) No. interest shall be paid on the EMD for the above said period.

**C. Evaluation of tender:**

- (i) The qualifying/Technical Bid shall be opened in the first instance in the presence of the tenderers of their representative. Only one authorized representative per tenderer, will be permitted to be present at the time of opening of tender.
- (ii) This office reserves the right to select the tender on the basis of best possible bids received as per norms laid down in General Financial Rules-2017. The decision of Tender evaluation committee duly constituted for this purpose, shall be final and representation of any kind shall not be

**D. Dispute Resolution**

In case of any dispute with regard to the interpretation of any clause(s) of this agreement, the same shall be referred to the sole arbitrator appointed by this office, i.e. All India Radio, Delhi (1<sup>st</sup> party, whose decision will be final and binding on both parties.

**Annexure – I**

(To be kept duly signed in Envelope 1 – Technical Bid)  
QUALIFYING/TECHNICAL BID

BIDDER IS REQUIRED TO FORWARD THE FOLLOWING DOCUMENTS FOR QUALIFYING DULY SELF-CERTIFIED,  
STAMPED WITH PAGE NO.:- DETAILS PAGE NO.

Sl no.	Particular	YES/NO	Page NO.
	Name & address of the registered Firm/Agency : (with Tel no., Fax & Email)		
	Contact Person(s) (with mobile no.)		
	PAN No		
	Goods & Service Tax (GST) Registration No		
	Details of EMD		
	Undertaking certificate on Rs. 10/- non-judicial stamp paper duly signed, stamped & notarized		
	Three similar experience of providing services of CCTV system		
	ITR of last three years		

( Signature of Authorized Signatory with date )

Date : \_\_\_\_\_

Place: \_\_\_\_\_

Name of the Firm/Agency & stamp

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**UNDERTAKING CERTIFICATE**

The agency has to give affidavit on Rs. 10/- non-judicial stamp paper duly signed, stamped & notarized certifying that:-

1. The tenderer / agency of the bidding firm is not involved in any criminal cases.
2. The tenderer / agency of the bidding firm is not black listed in any government offices.
3. Credentials submitted by the tenderer for this tender (duly self-certified) are genuine.
4. The reimbursement of GST tax is claimed only on actual deposit of proof of deduction of said GST tax with the Govt. Deptt.

I hereby certify that all the information furnished in the offer submitted above are complete and correct to the best of my/our knowledge. I also hereby confirm and declare that the firm has not been black listed / de-listed by any Institutional agencies / Govt. Deptt. / PSU. I understand that in case any deviation is found in the above statement at any stage, the tender will be out right rejected & action as deem fit will be initiated against the firm/agency.

( Signature of Authorized Signatory with date )

Date : \_\_\_\_\_

Place: \_\_\_\_\_

Name of the Firm/Agency & stamp

**Note:- The undertaking certificate should be given in the above prescribed format only.**  
**Any deviation / incomplete in undertaking certificate will liable to rejection of tender.**

SI no.	Details of material required	Qnty.	Rate per month	GST %	Total
1	<p><b>NVR-Recording: Quantity One</b></p> <p>Support live view storage and playback of the connected camera at up to 5 MP resolution 100 Mbps Bit rate input Max (up to 16-ch IP video), 8 SATA interfaces, alarm 1/10:16/4, 2U case, 19" rack mounted, RAID Support.</p> <p>Camera (Dome &amp; Bullet) : Quantity 32 nos.</p> <p><b>4 Megapixel full HD IR Dome camera (25 nos.)</b>                      Effective Pixels- 2560(H)x1440(V)                      Electronic shutter Speed- 1/50s(1/60s)-1/100,000s (Auto/fixed)                      Min. Illumination-Colour (0.1Lux,) white and black (0.01Lux IR LED On)                      Max. IR LEDs Length 20m                      Day/Night- Auto/White and Black/ Colour/External Control OSD Adjustable                      Gama Correction- 0.45, Focal Length- 3.6mm,                      Frame Rate – 30fps (60Hz), 25fps (50Hz)                      Preferred Make :- Sony/Pelco/Axis/Bosch/Panasonic</p> <p><b>4 Megapixel full HD IR Bullet camera ( 7 nos.)</b>  <b>Image Sensor- 1/3" 4MP HD Color Image Sensor</b>                      Effective Pixels- 2560(H)x1440(V)                      Electronic shutter Speed- 1/50s(1/60s)-1/100,000s (Auto/fixed)                      Min. Illumination-Colour (0.1Lux,) white and black (0.01Lux IR LED On)                      Max. IR LEDs Length 30m                      Day/Night- Auto/White and Black/ Colour/External Control OSD Adjustable                      Gama Correction- 0.45, Auto Gain- Supporting, Focal Length- 3.6mm                      Frame Rate – 30fps (60Hz), 25fps (50Hz)                      Preferred Make :- Sony/Pelco/Axis/Bosch/Panasonic</p> <p><b>Power supply 12V 10 AMP, BNC and DC connectors, Hard disc – as required according to work</b>  <b>42" LED TV, Full HD 1080p, Smart TV for monitoring- Quantity One no.</b>  <b>Cable 3+1 CCTV Wire (as required for installation of above equipment)</b></p>	One Set of 32 camera with peripherals			
2	Attendant for 24 hours who can monitor & control the complete CCTV System.	One Job			
3	<b>3+1 CCTV Wire ( incase of replacement of defective existing wiring or as and when required with conduit. (rate per meter)</b>	1 mtr.			----- -----
<b>Grand total of item no. 1 &amp; 2 inclusive of GST</b>					
<p><b>The actual requirement is two separate sets of above equipments &amp; attendant.</b> One set is to be installed in Broadcasting House and another is to be installed in New Broadcasting House. The contractual firm will take over the work from present contractual firm and install their cameras and equipments. Wiring has been provided by this office.</p> <p>The agency will keep the recording of the footage of last 45 days. If required, It have to submit the recording of the footage in the hard disk for which All India Radio, Delhi will pay for the hard disk only.</p>					

Date: \_\_\_\_\_ Place: \_\_\_\_\_

Signature of the Bidder with seal of firm