



प्रसार भारती/PRASAR BHARTI
भारत का लोक सेवा प्रसारक/BROADCASTING CORPORATION OF INDIA
आकाशवाणी नई दिल्ली/ALL INDIA RADIO : NEW DELHI

No.DEL-8(2)2019-20/G

Dated :

निविदा आमन्त्रण सूचना / Notice Inviting Tender (NIT)

विषय:-प्रसारण भवन/नव प्रसारण भवन स्थित टेलिफोन प्लान, 150 टेलिफोन लाईनों और उपकरणों सहित टेलिफोन एक्सचेंज EPABX System एवं नये पी0वी0सी0 तारों के संस्थापन की दरों हेतु समग्र वार्षिक रखरखाव अनुबन्ध तथा सुधार हेतु निविदा/
SUB:-Tender for Comprehensive AMC/Repairs of Telephone Plans & EPABX System with 150 Telephone Lines & Instruments & Rate for Installation of New PVC wire at BH/NBH Building

निविदा आमन्त्रण हेतु सीलबंद लिफाफे में, जिस के ऊपर की ओर संलग्नक-1 अनुसार लिखा हो " प्रसारण भवन/नव प्रसारण भवन स्थित टेलिफोन प्लान, 150 टेलिफोन लाईनों और उपकरणों सहित टेलिफोन एक्सचेंज EPABX System एवं नये पी0वी0सी0 तारों के संस्थापन की दरों हेतु समग्र वार्षिक रखरखाव अनुबन्ध तथा सुधार हेतु निविदा/ " के लिए पंजीकृत संस्थाओं से निविदा आमंत्रित की जाती है ! Registered Firms kindly furnish there sealed quotations with the text "Quotation for Comprehensive AMC/Repairs of Telephone Plans & (EPABX) Telephone Instruments & Rate for Installation of New PVC wire at AIR, Delhi" superscribed on envelop as mentioned in Annexure-I.

निविदा पत्र में दिये गये उपकरणों के वार्षिक रखरखाव अनुबन्ध, योग्यता मानदण्ड, नियम व शर्तों की जानकारी के लिए आकाशवाणी की वेबसाईट prasarbharati.gov.in/Information/Tenders से निविदा प्रपत्र उतारा जा सकता है ! The details of hardware to be put under the AMC, eligibility criteria for furnishing the quotations, terms and conditions of AMC can be downloaded from AIR's official websit prasarbharati.gov.in/Information/Tenders

किसी भी राष्ट्रीयकृत बैंक से रू0 5000/- (रुपये पांच हजार मात्र) के ड्राफ्ट को धरोहर राशि के रूप में जो DDO, All India Radio, Delhi, के पक्ष में देय होना चाहिए, को पूर्णरूप से सीलबंद निविदा के साथ स्पीडपोस्ट, दस्ती या रजिस्टर्ड डाक द्वारा भेजा/डाला जा सकता है ! The properly sealed quotation with the Earnest Money Deposit of Rs. 5, 000/- (Rupees Five Thousand only) in the form of Bank Draft in favour of DDO, All India Radio, Delhi from any nationalised bank should be sent/submitted by speed post/registered post/by hand.

1. निर्दिष्ट निविदा प्रपत्र को दिनांक **20.03.2020** दोपहर 3.00 बजे तक ही स्वीकार किया जाएगा ! The Tenders will be accepted up to **20.03.2020. on 3.00pm** in the manner as specified in the tender documents.
2. निविदा प्रपत्र को दिनांक **20.03.2020** दोपहर 4 बजे निविदाकर्ताओं या उनकी संस्था/फर्म के प्रतिनिधियों की उपस्थिति में खोला जाएगा ! Tender will be opened on the same day at 4.00 P.M. in the presence of such tenderers, or the representative of the firms
3. निविदा बोली खोलने का स्थान ! Place of opening of Tender Bids -- in the chamber of The Drawing & Disbursing Officer (DDO), Room No. 46, 1st Floor, AIR, Broadcasting House, New Delhi-110001.
4. अधिसूचित दिन/समय के बाद अपूर्ण निविदा/समयोपरांत प्राप्त निविदा अस्वीकृत कर दी जाएंगी ! Incomplete tenders/tenders received beyond the date/time notified above will be rejected.

किसी भी निविदा को बिना कोई कारण बताए किसी भी समय रद्द करने का अधिकार कार्यालय के पास सुरक्षित रहेगा ! This office reserves the right to reject any quotation without assigning any reason therefore.


(ए.के.खुराना / A.K Khurana)

वरि०.प्रशासनिक अधिकारी / Administrative Officer
कृते उप महानिदेशक (अभि०)for Dy. Director General (E)
दूरभाष/Tel: 011-23421244

प्रति प्रेषित/Copy to

- 1.DDG(E).NBH. AIR. Delhi with the request to uploading the NIT in AIR website
2. Notice Board BH/NBH. AIR Delhi

विषय:-प्रसारण भवन/नव प्रसारण भवन स्थित टेलिफोन प्लान एवं टेलिफोन एक्सचेंज सहित EPABX System 150 टेलिफोन उपकरणों की लाईन सहित एवं नई पी0वी0सी0 तारों के संस्थापन की दरों हेतु समग्र वार्षिक रखरखाव अनुबन्ध हेतु निविदा/

SUB:-Quotation for Comprehensive AMC/Repairs of Telephone Plans & EPABX System with 150 Telephone Lines & Instruments & Rate for Installation of New PVC wire at BH/NBH Building

Sl.	Particulars	Rate P.A. in Rs.	Taxes if any(GST)
1	Rate for AMC of Telephone Instruments & PVC Wire of 150 No. of extn. Per annum at EPBAX at BH/NBH Building		
2	<u>Particulers for Instalation Meterials</u>	Rate per Unit in RS.	Taxes if any(GST)
	Rate of PVC Wire pr. Mtr/pr Annum.		
	A- Single Pair		
	B- Two Pair		
	C- Three Pair		
	D- Five Pair		
	E- 10 Pair		
	F - Five Pair armored		
3	<u>Details of Telephone plan</u> Rate for Each plan pr Annum.	Rate of P.A in Rs.	Taxes if any(GST)
	1 AMC of 1+1 Beetal Plan 4 Nos		
	2. AMC of NEC EPABX SYSTEM WITH KTS PHONE 1 No		

Signature of Authorized Person

Full Name-----


Seal-----

नियम व शर्त / TERMS AND CONDITIONS

The firms shall provide maintenance service on all weekdays to keep all 150 Numbers of Extension telephone set and wiring.

1. The maintenance contract will be comprehensive and will cover all of EPABX systems 150 Telephone instruments wiring /analogue telephones set.
2. In addition to the above the breakdown maintenance calls shall be attended within four hours of its reporting.
3. The firm will depute its technical for all working days to attend the fault and he may be called on holidays if required. Mobile/cell phone and telephone nos. of technician to be intimated by the firm for reporting the faults.
4. The company should have a previous maintenance contract for at least three years with a Government Department/PSUs/Ministry in Delhi.
5. The bidder should have executed satisfactorily minimum three Annual Maintenance Contracts (AMC's) of more than 50 Nos. of Exchange Lines.
6. The firm must be registered with Registrar of Companies and with Delhi Sales Tax Department for , GST etc.
7. Income Tax return copies for the last two years must be attached along with PAN No./TIN no.
8. The company should produce the self attested photocopies of documents related to allocation of Registration no., PAN No. GST no. etc.
9. The firm shall submit a Demand Draft as a performance guarantee/Security Deposit equivalent to 10 % of the total value of the contract, from a nationalized bank in favour of The **DDO, All India Radio, Delhi** payable in New Delhi which shall be valid for three months beyond the date of completion of the contract, within one weeks. after the award of contract. This will be forfeited in case of non-fulfilling of the terms and conditions of the contract. No. Interest will be payable on the said amount. Performance guarantee will be refunded after the completion of all contractual obligations and on providing satisfactory service.
10. In case of any fault, the user shall intimate to the firm directly on telephone/cell. In such case, the firm shall repair the Telephone set/wiring extension and enter in site register/service report.
11. No advance payment shall be made, the payment will be made on successful completion of work on quarterly basis, the firms shall submit pre-receipted bill in triplicate to the office after completion of the quarter. all type of taxes as applicable shall be deducted from the bill of the contractor as per rules amended from time to time.
12. **PLEASE NOTE THAT ANY TENDER BID WHICH IS SUBMITTED IN FORMAT OTHER THAN AS STATED ABOVE SHALL BE REJECTED**
13. In case, the services are not found to be satisfactory, the DDG(E), AIR, New Delhi reserves the right to terminate the contract at any stage without any notice.
14. Rate shall be quoted by the firm on the scope of work along with signature of the contractor.
15. All types of taxes as applicable shall be deducted from the bill of the contractor as per rules amended time to time.
16. To assess the quantum of work, firm may visit site on any working day between 0930 to 1800 hrs.
17. The contract shall be valid for a period of one year (12 Months) or part thereof from the date of notice
18. The office reserves the right to extend maintenance contract on its discretion for a period of one year on the same rates, terms and conditions
19. The contractor shall be wholly responsible for breakdown or any mischief done by their staff, and any loss of BH/NBH, AIR shall be recovered from the immediate bill of the contractor, balance if any from securities or otherwise to be paid by contractor.
20. The bidder must attach of the tender document duly inked signature in the token of having agreed to the terms & conditions stipulated of this office.

- ... A certificate to the effect that the owner/proprietor himself for his/her spouse or any blood relation is not an employee of Prasar Bharati/AIR, offices. The certificate must be given on the letter head of the firm/company and must be attached with the tender document.
22. The firm/company and its representative is must maintain absolute interesting of the organization. They all are responsible to not disclosed any information which comes to their knowledge to any person.
23. The representative(s) of the firm /company must act in a way so as not harm the dignity of women employees/women visiting their organization. Any such dignity act may lead to termination of tendered without giving any notice. This may also lead to forfeited of performance security deposit if the need arise the matter may be reported to Police Station as well as
24. A firm who have valid GST Number will be apply for this tender, if GST number will not found in order the contract will be terminated without any notice and next second Bidder/tenders will be given above tender.
25. The tender documents is also as the website of **prasarbharati.gov.in/Information/Tenders**


(A.K. Khurana)
Sr.Administrative Officer
for Dy. Director General (E)

Dated

COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT

(AMC)

Comprehensive AMC/Repairs of Telephone Plans & (EPABX) Telephone Instruments

TABLE OF CONTENTS

1. Notice for invitation of tender
2. Submissions of tenders (Annexure – I & II)
3. Scope of Work and terms and conditions of AMC
4. Total Pages including the tender letter is 1-5

(BID DETAILS)		
01.	Date of inviting tenders	20.03.2020
02	Last date and time for receipt of quotations	20.03.2020 up to 3.00pm
03	Date and time of opening of the quotations	Opening of Tender 4.00pm Hrs. on 20.03.2020
04	Place of opening of Bids	Administrative officer R.no.46, 1 st Floor, Broadcasting House, New Delhi-110001.
05	Address for Communication	O/o The DDG(E), BH, All India Radio, Parliament Street, New Delhi-110001
06	EMD	Earnest Money Deposit of Rs.5.000/- in the form of Bank Draft in favour of DDO, All India Radio, Delhi from any nationalize bank in Delhi must accompany with each tender. No tender shall be accepted without earnest money, which will be refunded to the unsuccessful bidders after finalization of tender. Earnest money deposited will bear no interest
07	Contact of Bidders	Shri A.K. Khurana, Sr.A.O, Room no.46, 1st floor, BH Sansad Marg, All India Radio, New Delhi-110001. They may be contacted on any working day between 10.30 AM to 4.00 PM for any further queries Tel.No.2342144/23467361

Note: Bids will be opened in presence of the bidder's representative who chooses to attend.

DECLARATION

-----Son/Do/Wife of Sh-----who is authorized /competent to sign this declaration and execute this tender document on behalf of the agency /firm mentioned.

We are not involved in any Major litigation that may have an Impact on affection compromising the delivery of service as required under this tender.

We are not black listed by any Central/ State Govt /PSU in India.

We accept, the Terms and Conditions and hereby offer the rates for providing manpower as stated .

The information .documents furnished along with the above application are true and authentic to best of or knowledge and belief. We are well aware of the fact the furnishing of any false information/fabricated document would lead to rejection of our tender at any stage besides liabilities towards.

Yours faithfully.



(Signature of Authorized Person)

