

प्रसार भारती/PRASAR BHARATI
भारत का लोक सेवा प्रसारक /India's Public Service Broadcaster
आकाशवाणी : दिल्ली /ALL INDIA RADIO : DELHI

NO.DEL-6(1)/2019-20/G

दिनांक/ Dated:

निविदा आमंत्रण सूचना / Notice Inviting Tender (NIT)

विषय : आकाशवाणी दिल्ली केन्द्र में कार्यालय सैल्फ इंक स्टाम्प, रबबर स्टाम्प / नाम पट्टिका और बैनर/फ्लेक्स बोर्ड्स/स्टैंडी आदि बनाने और खरीद हेतु निविदा।

Sub : Quotation for Self Inking Stamp & Rubber Stamp / Name Plate & Banner/Flexboard/ in AIR Delhi.

निविदा आमंत्रण हेतु सीलबंद लिफाफे में, जिस के ऊपर की ओर संलग्न-I अनुसार लिखा हो “आकाशवाणी दिल्ली केन्द्र में कार्यालय सैल्फ इंक स्टाम्प, रबबर स्टाम्प / नाम पट्टिका और बैनर/फ्लेक्स बोर्ड्स/स्टैंडी आदि हेतु निविदा” के लिये पंजीकृत संस्थाओं से निविदायें आमंत्रित की जाती हैं !

Registered firms are hereby invited to furnish there sealed quotations with the text “Quotation for Self Inking Stamp & Rubber Stamp / Name Plate & Flex Banner/Flex board/Standee etc in AIR Delhi” super scribed on envelop as mentioned in Annexure-I.

निविदा पत्र में दिए गए सामान, योग्यता मापदंड, नियम व शर्तों की जानकारी के लिए आकाशवाणी की वेबसाइट <http://allindiaradio.gov.in/Information/Tenders> से निविदा प्रपत्र उतारा जा सकता है !

The detail of items, eligibility criteria for furnishing the quotations, terms and conditions can be downloaded from AIR's official website <http://allindiaradio.gov.in/Information/Tenders>.

पूर्ण रूप से सीलबंद निविदा स्पीडपोस्ट, दस्तूरी या रजिस्टर्ड डाक द्वारा वरिष्ठ प्रशासनिक अधिकारी को कमरा नं० 46, प्रथम तल, प्रसारण भवन, संसद मार्ग, नई दिल्ली स्थित निविदा पेटी में भेजी/डाली जा सकती है!

The properly sealed quotation should be sent/submitted in Tender Box situated in the chamber of Sr. Administrative Officer, at Room No.46, 1st floor, Broadcasting House, Parliament Street, New Delhi by speed Post/Registered Post/by hand.


1.निर्दिष्ट निविदा प्रपत्र को दिनांक 30-07-2019 दोपहर (01.00 बजे) 1300 बजे तक ही स्वीकार किया जायेगा !
The tenders will be accepted up to (01.00 P.M.) 1300 Hrs. on 30-07-2019 in the manner as specified in the tender document.

2.निविदा प्रपत्र को उसी दिन (यानि) दिनांक 30-07-2019 दोपहर (03.00 बजे) 1500 बजे निविदाकर्ता या उनकी संस्था/फर्म के प्रतिनिधियों की उपस्थिति में खोला जायेगा!
Tender will be opened on the same day i.e 30-07-2019 at (03.00 P.M.) 1500 Hrs. in the presence of such tenderers or the representative of the firms.

3.निविदा बोली खोलने का स्थान : वरिष्ठ प्रशासनिक अधिकारी, कमरा नं० 46, प्रथम तल, प्रसारण भवन, संसद मार्ग, नई दिल्ली-110 001.
Place of opening of Tender Bid : Sr. Administrative Officer, Room No.46, 1st floor, Broadcasting House, Parliament Street, New Delhi-110 001.

4.अधिसूचित दिन/समय के बाद, अपूर्ण निविदा/समयोपरांत प्राप्त निविदा अस्वीकृत कर दी जायेगी!
Incomplete tenders/tenders received beyond the date/time notified above will be rejected.

किसी भी निविदा को बिना कोई कारण बताये किसी भी समय रद्द करने का अधिकार कार्यालय के पास सुरक्षित रहेगा !
This office reserves the right to reject any quotation without assigning any reason therefore.


(जी. के. आचार्य/G.K. Acharya)

वरिष्ठ प्रशासनिक अधिकारी/ Sr. Administrative Officer
कृते उप-महानिदेशक (का०)/for Dy. Director General (P)

विषय : आकाशवाणी दिल्ली केन्द्र में कार्यालय सैल्फ इंक स्टाम्प, रबबर स्टाम्प / नाम पट्टिका और बैनर/फ्लेक्स बोर्ड्स/स्टैंडी आदि बनाने और खरीद हेतु निविदा!

TERMS & CONDITIONS

1. The approved firm will have to supply/repair the required items in good conditions in the office at his cost.
2. No extra cartage, Loading/unloading charges will be borne by the office.
3. If the supplied items are found defective or short in number, payment will be curtailed accordingly.
4. The Bid must accompany Bid security amounting to Rs. 5000/- (Rupees Five thousand only) in the form of Demand Draft issued in favor of **DDO, AIR, Delhi**. The DD must be got issued from any Nationalized/Commercial Bank.
5. This office also intends to obtain performance security from the successful tenderer(s). The amount of the same will be intimated in later on. The same will have to be deposited before the contract is awarded in the form of Demand Draft to be issued from any nationalized/commercial bank.
6. The Bid must accompany the tender documents duly inked signed and stamped by the Proprietor/partner.
7. The firm must ensure that the supplied/repared items are according to number and specifications as required by this office.
8. Payment will be made after the supplies/repared are made in good condition on presentation of bill in duplicate alongwith the **GST No. 07AAAJPO288R2ZG** in the name of AIR Delhi.
9. The contract would be awarded for a period of one year from the date of acceptance.
10. Once the rates are accepted by the competent authority, the same will not be revised (increased) in any case.
11. GST No./Service Tax etc. must be mentioned **EXTRA** clearly.
12. A copy of TIN No. obtained from Govt. of NCT Delhi must be invariably enclosed with the tender documents.
13. While quoting the rates in the enclosed proforma, the rate mentioned without GST percentage.
14. GST should be charged as fixed by the Govt. from time to time.
15. The competent authority reserves the rights to cancel the tender at any time during its validity period, if the services of the firm are not found satisfactory and also without assigning any reason.
16. In case the firm fails to abide by the terms & conditions set by this office tender document the contract will be terminated and performance security forfeited.
17. A copy of GST No. must accompany the tender documents.
18. A copy of letter of incorporation of the firm/company must be attached with the tender documents. The firm must be registered with Govt. of NCT, Delhi

(Sign. Of Supplier)



(जी. के. आचार्य / **G.K. Acharya**)

वरिष्ठ प्रशासनिक अधिकारी/ Sr. Administrative Officer
कृते उप महानिदेशक (का०)/for Dy. Director General (P)

विषय : आकाशवाणी दिल्ली केन्द्र में कार्यालय सैल्फ इंक स्टाम्प,रबबर स्टाम्प / नाम पट्टिका और बैनर/फ्लेक्स बोर्ड्स/स्टैंडी आदि बनाने और खरीद हेतु निविदा!

S. No.	Detail of the Item	Rate(Rs.)	GST%
1.	Revolving Date Machine with Stamp		
2.	Round self Inking Stamp		
3.	Self Inking Stamp (i)Small		
	(ii) Medium		
	(iii) Big		
4.	Change of Self Inking Stamp Pad		
5.	Brass Board Polish		
6.	Computerized Rubber Stamp-First Line per line		
7.	Automatic Numbering Machine		
8.	Brass Seals		
9.	Pen Stamp/pocket stamp		
10.	Brass Name Plate (Per sq. Inch) 18 gaze iching		
11.	Brass Name Board with Brass letter 5mm Acrylic Plastic Plate		
12.	Plastic Name Plate (per sq. inch)		
13.	PVC Name plate Black & Golden 4 mm Name Plate (per sq. Inch)		
14.	Brass letter per pcs. 1" 1.5" 2"		
15.	Flex banner best quality designing , Printing & fixing per sq.ft.		
16.	Flex Board in wooden frame Flex Board in Iron frame		
17.	Standee without flex		
18.	Standee with Flex best quality designing , Printing & fixing		
19.	Glow sign board per Sq.Mtr.		

(जी. के. आचार्य / **G.K. Acharya**)

वरिष्ठ. प्रशासनिक अधिकारी/ Sr. Administrative Officer
कृते उप महानिदेशक (का०)/for Dy. Director General (P)

Name /Signature & seal of firm