

PRASAR BHARATI  
India's Public Service Broadcaster  
Directorate General: All India Radio

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F. No. D-27017/01/2018-GA

New Delhi, dated:- 29.09.2020

To,

As per list,

**Subject:- Limited Tender Enquiry for disposal of sweepings, old newspapers, magazines etc. to DG:AIR, New Delhi.**

Sir,

The undersigned is directed to invite sealed quotation forms the reputed firms/merchants or their dealers for award of contract for disposal of sweepings/old newspapers/magazines etc. belonging to DG(Hqrs.), All India Radio, New Delhi.

2. The contract will be awarded for a period of Two year with effect from the date of award of the contract. You are requested to give your bid for each of the following items:

Sl.No.	Items	Rate(per Quintal)
1	Old Newspapers	
2	Old journals/Magazines	
3	Sweeping-waste, paper arising out of office sweeping and weeded out unclassified files.	
4	Sweeping Garbage(Kachra)	

3. The sealed tender should be submitted alongwith earnest money of Rs. 4000/- (Rupees Four thousand only) in the form of DD/Banker's Cheque from Nationalized Bank drawn in favour of 'PB, BCI, DG:AIR, New Delhi' addressed to DDA(GA). The tenders should be dropped in the tender Box kept in Room No. 247, 2<sup>nd</sup> floor, Akashvani Bhawan, Sansad Marg, New Delhi-110001 before 3.00 PM on 23.10.2020. The tenderer registered with the Central Purchase Organization and/or National Small Industries Corporation are exempted from Bid Security. The Tender will not be allowed to be dropped in the tender box after the due date and time. Tenders can also be sent by registered post at the aforesaid address so as to reach this Directorate by the scheduled date/time.

4. The Tenders will be opened by this Office on 23.10.2020 at 04.00 PM in the presence of representatives of the participating tenderers who may be willing to be present at the time of tenders. Such persons should reach before 04.00 PM on that day and bring the authority letters from the tenderers concerned on their letter head. The authority letter should also contain signature of the authorized representative, duly attested by the authorized signatory of the Tenderers.

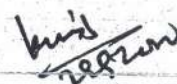
5. The terms and conditions attached to this LTE are given in Annexure-A.

6. If the successful tenderer does not accept the offer for execution of the contract, in writing and also does not deposit the prescribed performance security by the stipulated date, his earnest money will be forfeited to Prasar Bharati, DG:AIR. The earnest money of the unsuccessful tenderers will be returned to them in due course. The tenderer whose rates are approved will have to deposit a performance security of Rs. 6000/- (Rupees Six thousand only) in the form of Demand Draft from any commercial Bank at Delhi/New Delhi, Payable to PB(BCI),DG:AIR, New Delhi which would be refundable after the satisfactory execution of the contract.

7. The Director General, All India Radio, New Delhi or any officer acting on his behalf reserves the right to accept or reject any or all quotations after assigning reasons thereof.

8. The text of this Limited Tender Enquiry along with Annexure is also available at the official website of DG:AIR i.e. <http://www.allindiaradio.org>.

Yours faithfully



(Kanwarjeet Singh)  
Deputy Director Admn.(GA)  
For Director General



TERMS & CONDITIONS:

1. The sealed envelope containing tender should be superscribed on right hand upper corner, as "Tender for sweeping, old newspaper and magazine etc."
2. The tender should be submitted legibly in English/Hindi.
3. Quotation once submitted shall not be allowed to be withdrawn till the quotation process for acceptance remains in force.
4. Over-writing, over-typing or erasing of figures are not allowed.
5. DG: AIR reserves all rights to accept or not to accept one or more quotations or reject all the quotations after assigning reasons.
6. The tenders should be valid for at least 90 days from the last date of submission thereof.
7. The incomplete, vague, unresponsive and late/delayed tenders will not be considered. A tender will be considered unresponsive, where
8. It is unsigned or signed without the rubber stamp of authorized signatory of the firm.
9. It is illegible.
10. It is not submitted as per Notice Inviting Tender and as per any of the terms and conditions.
11. The quotation has not been made for all the items.
12. The tender is conditional.
13. The tender does not agree to any of the terms and conditions specified herein.
14. The firm shall provide one laborer during working hours for disposal of sweepings, old newspapers and magazine etc., daily at 9.00 A.M to 10.30 A.M.
15. In case of work /service is not found satisfactory, the Directorate reserves the right to terminate the contract at any stage and the performance security shall be forfeited.
16. The successful bidder shall be required to submit Rs. 5,000/- (Rs. Five thousand) only as a security deposit cum performance security in the form of a DD/Banker cheque drawn in favour of "PB, BCI, DG: AIR, New Delhi." within one week of the award of the contract.
17. Delivery shall be taken by you Ex go down, Akshwani Bhawan, Broadcasting House, Parliament street, New Delhi.
18. The contract shall be operative from for two year w.e.f. the date of award of the contract unless it is terminated earlier by this Directorate by giving one month notice in writing. This office however, shall not be bound to give any reason for termination of the contract.
19. Weighing of left over sweeping, old news paper etc. will be done in gunny bags to be provided by you. A concession @ 200gm per bag will be allowed towards the weight of empty bag.
20. The weighing machine will be provide by this Directorate for his purpose.
21. As soon as weighing is completed, payment at the specified rates shall forthwith be made by you to the cashier, Directorate General, All India Radio against the receipt to be given by this Directorate and delivery of the weighted material obtained immediately thereafter from the Deputy Director of the Administration (GA)/Section Officer(GA) on production of the said receipt.
22. Labour for handling all the items mentioned above including weighing and loading shall be provided by you at your cost.
23. The Directorate will not be liable to payment for any charges or any kind of service under any circumstances in this connection.
24. The sweeping/garbage should not be kept lying in the office premises after the process of weighing and loading is over.
25. It will be necessary to remove the sweeping/garbage etc. from the premises of All India Radio at least once in a fortnight or even otherwise as directed by GA Section.
26. In case your firm fails to remove all the items mentioned above at the prescribed intervals, This Directorate shall have the right to cancel the contract and the security deposit will be forfeited without any intimation.
27. In case of any dispute regarding this contract. The decision of the Director General, All India Radio or any other officer authorized by him shall be final.
28. If for any reason you fail to accept the contract in writing and deposit the prescribed cash security by stipulated date, the earnest money deposited by you shall stand forfeited to the Government.

  
 5/11/20