



प्रसार भारती
PRASAR BHARATI

(भारत का लोक सेवा प्रसारक)
(India's Public Service Broadcaster)

अति. कार्य/महानिदेशक. (The Addl. Director General (Prog.)
आकाशवाणी, प्रसारण भवन, All India Radio, Broadcasting House
एच.पारेख मार्ग, टी. मुंबई H.T.Parekh Marg, Mumbai : 400 020



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No: AIR MUM 30(1)/CA/2019-20/G

Date: 16/08/2019

NOTICE FOR INVITING TENDER

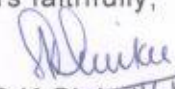
Sub:- Tender notice for repair & Spray painting of Steel Cupboards, Lockers & Tables

Sealed tenders are invited in single bid system from the reputed firms dealing with repair & Spray painting of Steel Cupboards, Lockers & Tables in the Office of the Addl. Director General (P) All India Radio, Mumbai. The firm which fulfils the following minimum criteria may only apply:-

- I. The firm should be with relevant authorities (Registration with Goods & Services Tax, PAN No etc) (Copies of Registration to be enclosed)
 - II. The firm should have similar experience in Government Sector/PSU, etc. (Copes of Registration to be enclosed)
2. The Bid Should contain the following information / document as per annexure – I & Annexure – II
- i) Name of the Firm, Business address of the firm, Telephone No. Mobile No. Copy of the details of the past experience of providing Services in the same filed in Government/ Ministries/ Department /PSUs Reputed Corporate Sectors, with contact persons and their telephone numbers.
 - ii) Copies of Certificates of incorporation of firm, PAN No. & Goods & services tax registration.
 - iii) The Earnest money of Rs.5000/- (Rupees five thousand only) in the form of Demand Draft in favour of Station Director, All India Radio, Mumbai.
 - iv) Quotation in rupees for the respective items mentioned in Annexure-II
 - v) The unrealistic rates viz, free of cost / complementary / fraction of rupees etc. shall not be entertained and reasonability of rate shall be ascertained according to the item of works.
 - vi) Complete tender document can be downloaded from <http://prasarbharati.gov.in/information/Tender>.
 - vii) The tender has to be accompanied by an Earnest Money) Deposit of Rs.5.000/- (Rupees Five Thousand only) in the form of Demand Drain in favour of Station Director, all India Radio, Mumbai from any scheduled commercial Bank. If the successful tenderer declines to act or withdraw/amend their quotations after opening of Tenders, the EMD shall stand forfeited without any notice to the tenderer and no claim on this account shall be entertained. The EMD of unsuccessful tenderer shall be returned /refunded after finalisation of the contract.
3. SCOPE OF WORK: Repair & Spray painting of Steel Cupboards, Lockers & Tables
4. TERMS & CONDITIONS:
- I. In case of any deficiency in service, a penalty of 10% of the bill will be imposed on the firm. The decision of the Addl. Director General (P)/ Head of Office, All India Radio, Mumbai in this regard shall be final and binding.
 - II. The Addl. Director General (P)/ Head of Office, All India Radio, Mumbai reserves the right to award the contractor to more than one contractor on common lowest rates or split the same. The contract shall normally be awarded to the bidder who emerges L1 in majority of the items on common. Minimum rates i.e. the L1 bidder will have to match the L1 rates of other bidders for the items for which his rates are higher.
 - III. The Contract shall be for repair & Spray painting of Steel Cupboards, Lockers & Tables in the office of the Addl. Director General (P) All India Radio, Mumbai. The tentative details have been indicated in the Tender inquiry letter and the requirement

- may vary (More or less) as may decided by the office. This shall be kept in view by the prospective bidders while submitting their quotations.
- IV. A performance security of Rs. 15,000/- (Rupees Twenty thousand only) shall have to be deposited by the successful tenderer in the form of F.D.R. of any Nationalised Bank in favour Station Director, All India Radio, Mumbai beyond two month till the period of completion of work. The performance security will be forfeited for breach of the any of terms/ conditions of our tender and if it is found at any time during the contract period that the services provided by the firm are poor/defective/unsatisfactory. The decision of the Addl. Director General (P)/ Head of Office, All India Radio, Mumbai in this regard shall be final and binding on the firm.
 - V. The performance security shall be forfeited if there is any breach by the contractor in performance/meeting terms and conditions of the contract. Otherwise, the same shall be refunded after completion of the Work to the satisfaction of the Department with no Government liabilities due from the Contractor.
 - VI. The work is to be carried out in the premises of the office of the Addl. Director General (P), All India Radio, New Broadcasting House, H.T. Parekh Marg, Back bay Reclamation, Mumbai-20. Only such work as can not be done in the office premises would be allowed to be done outside. No extra charges will however be payable on this account.
 - VII. The payment shall be made if the work is performed to the satisfaction of the Department. The Department shall not pay for any other incidentals like transportation etc. and the contracted price shall be firm /fixed during the currency of the work period. There shall also be no advance payment for any jobs assigned in terms of the contract. The arrangements shall be put in place by 9.30 AM to 6.00 P.M. on each working day.
 - VIII. The office reserves the right to reject any or all the quotations without assigning any reason. thereof Decision of Addl. Director General (P)/ Head of Office, All India Radio, Mumbai shall be final in this regard.
 - IX. Bids incomplete in any respect shall be liable to be rejected.
 - X. The quotation will be valid for 180 days after awarding the work order date.
5. The sealed quotations superscript as Quotation for "Repair & Spray painting of Steel Cupboards, Lockers & Tables" with Enquiry reference and Date of opening in the prescribed proforma only, are to be sent to the under signed on or before 04.09.2019. The due date and time for submission of the quotations is '11.00 AM on 04.09.2019. The quotations shall be opened on the same date at 3.30 PM in the cabin of undersigned, 4th Floor, All India Radio, New Broadcasting House, Backbay Reclamation, Mumbai. The tenderer may remain present at that time or may, of so desire, depute one of their representatives to be present at the time of opening of tenders. It may be specifically noted that the quotations are required to be submitted with EMD with necessary documents and in the prescribed proforma only.
 6. The Addl. Director General (P)/ Head of Office, All India Radio, Mumbai reserves the right to accept/reject any or all the quotations received and the decision of this office in this regard shall be final/binding. For any doubts, classifications/objection etc. against the tenders, the Dealing Assistant, Administration Section of this office could be contacted.
 7. The office reserves the right to cancel the contract at any time without assigning any reason whatsoever. The tender document should be signed by the tenderer on each page in ink and mentioned at last of the tender document "The above terms & Conditions laid down in the tender document are acceptable to us and will be binding on us" and countersigned the same.
 8. Above work of Repair & Spray painting of Steel Cupboards, Lockers & Tables can be inspected on working day from Monday to Friday during office hours i.e. from 10.00am to 12.00noon, with prior permission of the undersigned.

Yours faithfully,


(S.K. Sinku) 16/8/19

Sr. Administrative Officer
For Addl. Director General (P)

ANNEXURE-I

| Sr.No. | Particulars | |
|--------|---|--|
| 1. | Name of the Firm/Company/Agency | |
| 2. | Address of Firm/Company/Agency | |
| 3. | Telephone No. and Mobile No. | |
| 4. | The details of registration(s) Viz. No., Date, Validity etc. with Govt. Authorities towards incorporation of the firm, running of stated business viz. Goods & Service tax and authorized | |
| 5. | Goods & Service Tax No. and PAN No. (Proof to be attached) | |
| 6. | EMD details (Amount, Name of the Bank Branch. DD No. and Date) | |
| 7. | Name & Address of the Department/Ministries and other organizations where the work has been done (self-certify duly stamp copies of contract letter be attached) | |
| 8. | Name, Designation, Telephone No./Mobile No. and Address of the person to whom all references shall be made regarding this tender. | |
| 9. | Name, Address & Telephone Number of the proprietor | |

Date:
Place:

Yours faithfully,

(Signature of the Authorized Person)

Name:
Designation:
Business Address:
Seal:

To,
The Addl. Director General (P),
All India Radio,
New Broadcasting House,
H.T.Parekh Marg, Backbay Reclamation,
Mumbai 400 020.

Sub :- Tender notice for repair & Spray painting of Steel Cupboards, Lockers & Tables – reg.

Sir.

I/ WE intend to Submit the quotation on the subject captioned above and hereby consent to agree/ accept all the terms and conditions stipulated in Addl. Director General (P)/ Head of Office, All India Radio, Mumbai' tender enquiry vide Letter No. AIR MUM 8(4) NOP / 2019-20/G/ dated 15.06.2019. The information desired and the rates quoted are as per following details.

| Sr. No. | Items of Work | Rate in Rupees for each item (inclusive taxes) |
|---------|------------------------------------|--|
| 1 | Cupboard [Almirah (Big)]- 55 Nos. | |
| 2 | Cupboard [Almirah(Small)]- 20 Nos. | |
| 3 | Locker – 6 Nos. | |
| 4 | Table – 20 No. | |
| | Total | |

Note has been kept that above requirement may vary (more or less) at the time of awarding bid.

DECLARATION

- i) We are not involved in any major litigation that may have an impact of affecting or compromising the delivery of the services as required under this tender.
- ii) We are not black-listed by any Central/State Government/Public Sector Undertaking in India.
- iii) I/we undertake that the documents submitted are genuine/authentic and
- iv) Nothing material has been concealed there from and that I/we are not debarred by any Government organization and are competent to have the contract. I/We understand that the contract is liable to be cancelled, if found to be having obtained, through fraudulent means/concealment of information.

(Signature of Authorized Signatory)

Name of the bidder:
Complete Address:

Address (Works), if any:

Contact Nos.