



**PRASAR BHARATI  
(INDIA'S PUBLIC SERVICE BROADCASTER)  
DIRECTORATE GENERAL: ALL INDIA RADIO  
WELFARE SECTION**

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No. B-11016/32/2019-WL

New Dated: 29.11.2019

**e-TENDER Call Notice**

Subject:- **Contract for running canteen in Akashvani Bhawan, New Broadcasting House and Auditorium (On need basis), Parliament Street, New Delhi.**

Directorate General: All India Radio invites two-year contract to run the canteen in Akashvani Bhawan, New Broadcasting House and Auditorium, Broadcasting House (On need basis) as per terms and conditions mentioned in annexures. Interested Tenderer/Firms fulfilling the following eligibility conditions are invited to submit their bid:-

- i) Tenderer/Firm should have experience of executing two successful contracts to their credit for running canteens in Government Departments, Public Sector Undertakings or Autonomous bodies having staff strength of 200 or more persons during the past 3 years or have 3 years of experience of successfully running restaurant in Delhi or other states. (Proof to be submitted)
- ii) Tenderer/Firm should have a minimum annual turnover of Rs. 10 Lakh during the last 3 consecutive years, i.e. in the year 2016-17, 2017-18, and 2018-19. (Proof to be submitted)
- iii) Tenderer/Firm should have FSSAI registration/state license/central license. (proof to be submitted)
- iv) Tenderer/Firm should be having EPF and ESI registration certificates along with latest challans (certified copies of certificates and challans to be submitted)
- v) A Self attested copy of PAN Card/GST Registration Certificate of the bidding firms may be enclosed.
- vi) Self-certificate that the firm has not been blacklisted by any Central Government Ministry/ Department/PSU/Bank etc. should be enclosed.
- vii) The service providers should have their own Bank Account. (A certified copy of the account maintained for the last three years may be enclosed).

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25/11/2019

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2. Tenderer/Firm may submit their e-tender in a two bid system i.e Technical bid as per Annexure-'B' and Financial Bid as per Annexure-'C-I' and 'C-II' latest by 03:00 PM on 20.12.2019. The bid should be accompanied with an Earnest Money Deposit (EMD) of Rs.60,000/- (Rupees sixty thousand only) in the form of Bank Draft/ FDR/Banker's Cheque drawn in favour of "PB(BCI), DG: All India Radio, New Delhi"
3. Tenders uploaded after the due date /time and /or not accompanied with Earnest money deposit and/or not accompanied with requisite documents, details shall not be considered at all by DG:All India Radio.
4. Tender will be opened online. The Eligibility Bids will be opened on the same day i.e. on 20.12.2019 at 04:00 PM. The position regarding opening of financial bids shall be intimated to the concerned tenderer in due course.
5. Complete e-tender documents may be downloaded from the website of Prasar Bharati <http://prasarbharati.gov.in/alltenders.php>
6. DG: All India Radio reserves the right to withdraw the tender at any stage or reject any or all the tenders without assigning any reason, whatsoever.



(Narendra Sharma)  
Dy. Director of Admn. (WL)  
Tel No - 01123421517

**TERMS & CONDITIONS**

1. The contract shall be governed by the terms and conditions to be laid down in an Agreement between this Directorate General and the successful tenderer to be executed on a stamp-paper of Rs. 100/-.
2. The contract will be initially for a period of two years from the date of signing of the contract and can further be extended with mutual consent maximum for one more year on the same price, terms and conditions.
3. The canteen is to be run from the designated premises in Akashvani Bhawan and Annexe canteen at New Broadcasting House. The successful bidder will also have to provide services on short notice at BH Auditorium as and when required.
4. Tenders uploaded after the due date /time and /or not accompanied with Earnest money deposit and/or not accompanied with requisite documents shall not be considered at all by DG: All India Radio. The incomplete, vague, unresponsive and late/delayed tenders will not be considered. A tender will be considered unresponsive where,
  - (i) It is unsigned or signed without the rubber stamp of authorized signatory of the firm;
  - (ii) It is illegible;
  - (iii) It is not submitted as per Notice Inviting Tender and any of the terms and conditions;
  - (iv) The quotation has not been made for all items;
  - (v) The tender is conditional;
  - (vi) The tenderer does not agree to any of the term and conditions specified herein;
5. All the required documents in support of the eligibility criteria along with scanned copy of EMD are also to be uploaded along with the bids. The bidders are advised, in their own interest, to submit the requisite papers/ documents with their bid as per specifications/eligibility criteria failing which their bids may be declared as non- responsive/ ineligible.
6. Late tenders will not be considered. No responsibility will be taken for any delay on account of non-submission of online bid on or before time. Bids sent by post/fax or email will not be considered and liable to be rejected.
7. The bidders should quote the rates for all items and note that the contract will be awarded only to one party on the basis of competitive and economical rates.

  
29.11.2019

8. All concerned may read the Tender Document carefully before deciding to participate in the tendering process in this case. No correspondence, seeking any further details and clarifications, will be entertained.
9. This Directorate reserves the right to accept or reject any of the tenders without assigning any reason, whatsoever.
10. In case of any dispute/ disagreements so as to interpretation of any clause of otherwise, that may arise during or after the execution of contract, the matter shall be referred to arbitrators to be appointed/nominated by the DG: AIR whose decision regarding interpretation shall be final and binding on both the parties. The proceeding of arbitration shall be carried out in Delhi.
11. The successful bidder shall be required to deposit with DG: All India Radio, an amount of Rs. 1.50 Lakhs (Rupees One Lakh Fifty thousand only) as performance security deposit in the form of bank draft drawn in favor of "PB(BCI), DG: AIR" within seven days of commencement of the contract(s). The draft should be valid for 1 year and 3 months from the date of signing of the contract.
12. The said performance security deposit or part thereof shall be forfeited for any deficiency in service and/or breach of any of the terms and conditions of the proposed contract by the concerned successful bidder. In addition, penalty as deemed appropriate may be imposed on the concerned successful bidder in this regard. DG: AIR shall not accept any responsibility for any loss suffered by Contractor, and Bank Guarantee shall stand forfeited.
13. The performance Bank Guarantee security submitted by firm shall forfeited if the firm withdraws the contract at any stage during the entire contract period.
14. DG, All India Radio reserves the right to terminate the contract after giving an advance notice of 30 days without assigning any reason whatsoever. DG: All India Radio also reserves the right to terminate the contract in case of unsatisfactory performance of bidder or on account of non-compliance of any term and condition of the contract or on account of violation of rules and regulations of the government.

(N) Sharma  
19.11.2015

## INSTRUCTIONS TO TENDERERS FOR ONLINE BID SUBMISSION:

The bidders are required to submit soft copies of their bids electronically on the e-tendering portal of AIR <http://tenderwizard.com/PB>, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the e-tendering portal of AIR <http://tenderwizard.com/PB>, prepare their bids in accordance with the requirements and submitting their bids online on the <http://tenderwizard.com/PB>.

### REGISTRATION:

- (i) To participate in the e-tendering submission, it is mandatory for the Bidders to get registered their firm/joint venture with the e-tendering portal of AIR <http://tenderwizard.com/PB> to have user ID & Password form M/s ITI Ltd. The annual registration charges for vendor/supplier are Rs. 1180/- (Rupees one thousand one hundred eighty only).
- (ii) To participate in e-bid, bidders shall be charged e-tendering processing fee @ 0.1% of estimated contract value with minimum cap Rs. 590/- only and maximum cap Rs. 5900/- only
- (iii) For e-tendering possession of valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) is mandatory which can be obtained from SIFY/TCS/n-Code/e-Mudra or any Certifying Authority recognized by CCA India on e- Token/ Smart Card.

Note : Those who have already enrolled need not go through this step.

### 6. TIME SCHEDULE OF TENDER:

S.No	Particulars	Date	Time
1.	Tender Publishing date	29.11.2019	
2.	Tender closing date and time	20.12.2019	03:00 p.m
3.	Tender opening date	20.12.2019	04:00 p.m

The prospective tenderers may personally visit Akashvani Bhawan premises between 10.00 A.M to 06.00 P.M on any working day to assess for themselves the scope of the contract before submitting their tenders.

  
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## **ANNEXURE-A**

### **SCOPE OF WORK**

The canteen is to be run from the designated premises in Akashvani Bhawan and Annexe canteen at New Broadcasting House. The successful bidder will also have to provide services on short notice at BH Auditorium as and when required.

2. Presently the following offices are functioning from Akashvani Bhawan and All India Radio, Delhi (Broadcasting House and New Broadcasting House) as detailed below:

#### **AKASHVANI BHAWAN:**

Sl. No.	Office Name	Staff Strength (Approx.)	No. of Visitors per day (Approx.)
1.	Directorate General, All India Radio	600	200
2.	Commercial Broadcasting Service	100	50
3.	P&D Unit	200	100
4.	Transcription & Programme Exchange Service	100	50
Total		1000	400

#### **NEW BROADCASTING HOUSE AND BROADCASTING HOUSE:**

Sl. No.	Office Name	Staff Strength (Approx.)	No. of Visitors per day (Approx.)
1.	Station Director, All India Radio, Delhi	500	100
2.	News Service Division	300	50
3.	External Services Division	500	100
Total		1300	250

3. The offices of Directorate General: All India Radio, Commercial Broadcasting Service, P&D Unit, Transcription & Programme Exchange Service normally function from 09.30 A.M to 6.00 P.M and similarly Station Director, All India Radio, News Service Division and External Service Division from 09.30 A.M to 6.00 P.M and the Programme Wing and Engineering Wing of News Service Division and Office of Station Director function 24 hours all days due to broadcast of Programme. As such tenderer is required to provide 24 hours services at New Broadcasting House Canteen.

4. Apart from the day to day products to be provided through the canteen, the contractor shall also be required to supply high-tea, official lunch and dinner as per specific requirement of any of the offices of All India Radio functioning from Akashvani Bhawan, Broadcasting House and New Broadcasting House from time to time during the contract period.

  
27.11.2017



**ANNEXURE-B****TECHNICAL BID**

S.No.	Particulars	Status
1.	Whether the tenderer has 2 successful contracts to its credit for running canteens in Government Departments, Public Sector Undertakings or Autonomous Bodies having staff strength of 200 or more, during the past 3 years Or have 3 years of experience of successfully running restaurant in Delhi or other states	Yes/No
2.	If yes, whether the tenderer has submitted certificates from the concerned Government Department, Public Sector Undertaking or Autonomous Body on their letter-head in the following format:-  "This is to certify that M/s _____ has/had a contract with this office, having a staff strength of _____ for running its canteen for a period of _____ from _____ to _____ M/s _____ rendered satisfactory services during the contract period."  Note: The certificate should be signed by an officer not below the level of Under Secretary to the Government of India.  Or the proof of 3 years of experience of successfully running restaurant in Delhi or other states	Yes /No
3.	Whether the tenderer has enclosed Bid Security (EMD) of Rs. 60,000/-	Yes /No
4.	If yes, details thereof.	(i)Bank Draft No. _____ (ii)Date _____ (iii)Drawn on _____ (iv)Amount _____
5.	Whether the Tenderer has submitted attested copies of the relevant Annual turnover/Income Tax return since last 3 years and it is beyond Rs. 10 Lakh per annum.	Yes /No

(N) Sharma  
29.11.2019

**FINANCIAL BID****PART-I****Day-to-day products.**

Sl.No.	Item	Specifications	Rate (in Rs.)
1.	Tea (ordinary)	Per cup (125 ml.)	
2.	Tea (special with 'dip' tea bag)	Per cup (140 ml.)	
3.	Coffee (ordinary)	Per cup (125 ml.)	
4.	Coffee (espresso)	Per Cup (140 ml.)	
5.	Cold Coffee	Per cup (140 ml.)	
6.	Cold Drinks	200 ml bottle	
7.	Cold Drinks	300 ml. bottle	
8.	Lassi (Sweet)	250 ml.	
9.	Lassi (salted)	250 ml.	
10.	Butter (Milk)	250 ml.	
11.	Milk (hot)	250 ml.	
12.	Milk Shake	250 ml.	
13.	Mango Shake	250 ml.	
14.	Banana Shake	250 ml.	
15.	Strawberry Shake	250 ml.	
16.	Soup (veg.)	Per bowl (200 ml.)	
17.	Soup (chicken)	Per bowl (200 ml.)	
18.	Biscuits (branded)	Per packet	
19.	Packaged namkeen (branded)	Per packet	
20.	Samosa	Per piece (50 gm.)	
21.	Paneer Pakoda	Per piece (50 gm.)	
22.	Bread Pakoda(stuffed)	Per piece (80 gm.)	
23.	Veg. Pakoda	Per piece (50 gm.)	
24.	Mix Pakoda	Per plate (100 gm.)	
25.	AlooBonda	Per piece (60 gm.)	
26.	Chana Vada	Per piece (50 gm.)	
27.	Mathee	Per piece (30 gm.)	
28.	Kachori with chatney	Per piece (30 gm.)	
29.	Kachori with sabzi	Per piece (30 gm.)	
30.	Veg. Cutlet	Per piece (80 gm.)	
31.	Veg. Pattie	Per piece (100 gm.)	
32.	Veg. Burger	Standard size	
33.	Bread (Britannia/ Modern/ Harvest)	Per slice (big.)	
34.	Bread (Britannia/ Modern / Harvest )	2 slice (big) &10 gm. Butter	
35.	Amul Butter (Normal)	25 gm.	

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36.	Amul Butter (Lite)	25 gm.	
37.	Bread-Butter Toast	2 slices (big.)	
38.	Grilled Sandwich	Per piece	
39.	Vg. Sandwich	Per piece	
40.	Chowmin (with sauce)	Per plate (225 gm.)	
41.	Plain Dosa (with sambar & Chutney)	Per piece (100 gm.)	
42.	Masala Dosa (with sambar & chutney)	Per piece (200 gm.)	
43.	Veg. Uttapam (with sambar and chutney)	Per piece (200 gm.)	
44.	Upma (with sambar and chutney)	Per plate (200 gm.)	
45.	Vada (with sambar & chutney)	Per piece (50 gm.)	
46.	Idly (with sambar & chutney)	Per piece (100 gm.)	
47.	Dhokla	Per piece (100 gm.)	
48.	Chhole&Bhatoore	2 pieces (200 gm.) of Bhatoore and Chhole	
49.	Puri&Sabzi	4 pieces (225 gm.)	
50.	DahiVada	Per piece (75 gm.)	
51.	KhoyaBurfee	Per piece (50 gm.)	
52.	BesanBurfee	Per piece (50 gm.)	
53.	BesanLaddoo	Per piece (50 gm.)	
54.	GulabJamun	Per piece (50 gm.)	
55.	Balushahee	Per piece (50 gm.)	
56.	GajarHalwa	Per plate (100 gm.)	
57.	SujiHalwa	Per plate (100 gm.)	
58.	Moong Dal Halwa	Per plate (100 gm.)	
59.	Kheer	Per plate (200 gm.)	
60.	Lunch/Dinnner (ordinary)-Vegetarian ( 1 seasonal veg. + 1 dal/Rajma/KadiPakoda + boiled rice-basmati (125 gms.) + 2 roti + curd/raita + 1 papad+ chatney/pickle	Per fixed Thali	
61.	Lunch/Dinner (Special) (Vegetarian) (1 Paneer veg. + 1 seasonal veg + 1 dal makhni + curd /raita + Pulao-Basmati (125 gms) + 2 naan/lacchaparantha/missi roti + 1 papad + chatney/pickle + 1 sweet)	Per fixed Thali	
62.	Roti- Tawa	Per piece (50 gm.)	
63.	Roti-tandoori	Per piece (50 gm.)	

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64.	Roti-missit-tandoori	Per piece (50 gm.)	
65.	Parantha-plain-tawa	Per piece (50 gm.)	
66.	Parantha-plain-tandoori	Per piece (50 gm.)	
67.	Parantha-stuffed-tawa	Per piece (50 gm.)	
68.	Parantha-stuffed-tandoori	Per piece (50 gm.)	
69.	Naan-plain-tandoori	Per piece (50 gm.)	
70.	Naan-stuffed-tandoori	Per piece (50 gm.)	
71.	Naan-stuffed-tandoori	Per piece (50 gm.)	
72.	Veg-Pulao(basmati)	Half Plate (125 gm.)	
73.	Veg. Pulao (basmati)	Full Plate (250 gm.)	
74.	Rice-basmati (boiled)	Half plate (125 gm)	
75.	Rice-basmati (boiled)	Full plate (250 gm)	
76.	Sabzi (seasonal)	Per plate (200 gm.)	
77.	Sabzi (paneer)	Per plate (200 gm)	
78.	Special sabzi (mutter-mushroom or veg.kofta)	Per plate (200 gm)	
79.	Rajma	Per plate (200 gm)	
80.	KadiPakoda	Per plate (200 gm)	
81.	Dal	Per plate (200 gm)	
82.	Dal Fry	Per plate (200 gm)	
83.	Dal Makhani	Per plate (200 gm)	
84.	Curd/Raita	Per plate (200 gm)	
85.	Egg. Curry with 1 egg	Per plate (200 gm)	

NOTE: - The rates quoted should be all inclusive, including taxes, GST etc.

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29.11.2019

**COMMERCIAL BID**  
**PART-II**

**High-tea and official lunch/dinner:**

S.No.	Item	Specifications	Rate (in Rs.)
1.	High-tea (tea, coffee, cold drink, special samosa, cutlet, sauce /ketchup, 2 varieties of good quality branded biscuits, gulab jamun, wafers and roasted peanuts)	Per Head (fixed quantity)	
		Per-head (buffet with re-serving)	
2.	High-tea (tea, coffee, cold drink, 1 piece idly, 1 piece vada, 1 mini-masala dosa, Sambar, 2 varieties of chatney, south-indian pakoda & 1 piece mysore-pak)	Per head (fixed quantity)	
		Per-head (buffet with re-serving)	
3.	Special High-tea (dip-bag tea, espresso coffee, cold drink, paneer pakora, veg. burger, sauce /ketchup, 2 varieties of good quality branded biscuits, khoya burfee & roasted kaju )	Per head (fixed quantity)	
		Per head (buffet with re-serving)	
4.	Official lunch /dinner- North-Indian (veg. soup, 1 paneer sabzi, 1 seasonal sabzi, dal makhani or chana masala or rajma, pulao, naan /roti /parantha /missi-roti	Per-head (fixed quantity)	
		Per-head (buffet with-re-serving )	
5.	Official lunch/ dinner- south-Indian (curd rice, lemon rice, masala dosa or utapam, idly, vada, sambar with 2 varieties of chatney, sweet-dish)	Per-head (fixed quantity)	
		Per-head (buffet with re-serving)	
6.	Mineral Water	Per container	

NOTE: - The rates quoted should be all inclusive of all taxes.

*(Signature)*  
23.11.2019