

Prasar Bharati
(India's Public Service Broadcaster)
Prasar Bharati Secretariat
7th Floor, Prasar Bharati House,
Copernicus Marg, New Delhi

F.No.A-10011/Misc/2020-PPC

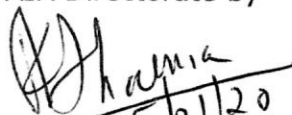
Date : 15/01/2020

Office Memorandum

Sub : Arrangement to manage the post/work of Director General, Akashwani

In continuation of this Secretariat's Office Order No. 02/2020-PPC dated 01.01.2020 on the above subject, the undersigned is directed to convey the following to streamline the functioning of DG:AIR :-

1. All Dak addressed to DG, AIR will be received, marked, diarized and distributed by DG office to Head of concerned Wing viz. Programme, Engineering & Admin., etc. The DG office staff in AIR Directorate shall report to ADG(P&PD).
2. All files which require CEO's approval shall be sent to CEO and vice versa through concerned ADGs/E-in-Cs and the arrangement been notified vide PBS order dated 01.01.2020 be adhered to.
3. As per the extant PBS instructions, there should not be any direct communication with MIB. Even the responses to the queries directly sent to Directorate should be through PBS.
4. There are separately defined verticals in CPGRAM for PBS, AIR & DD, therefore need to be handled at the Directorate level only. Generally grievances are settled/ replied with the approval of concerned ADG. Only few will require DG's approval which may be sent to CEO for approval by respective ADG.
5. DG:AIR is also directed to implement e-office completely in AIR Directorate by 31st January, 2020.


(Alok Kumar Sharma)
Director (Pers.)

To

1. DG, AIR
2. E-in-C(Broadcast Operations) / E-in-C(Special Initiatives & Common Services)
3. All ADGs at DG:AIR through DDG(C&R)
4. All ADGs / DDGs at PB Secretariat
5. Head (PBNS & DP) / Head of Sales PB
6. DDG(EPM) DG:AIR
7. DDG(Tech), PBS for uploading this order on PB Website
8. Hindi Unit for Hindi Version
9. Office Orders Folder.

Copy to :-

1. SO to CEO
2. PS to M(F)