

**Prasar Bharati
(India's Public Service Broadcaster)
Prasar Bharati Secretariat
Prasar Bharati House
Copernicus Marg, New Delhi-110001**

File. No.D-13037/03/2020-21/GA/1

Dated: 21.09.2020

OFFICE MEMORANDUM

Subject:- Policy guidelines - regarding allotment of chambers/rooms at Tower 'A', 'B' & 'C', Mandi House Prasar Bharati Complex and DG:AIR, Akashwani Bhawan, DG:DD and PB Delhi Offices.

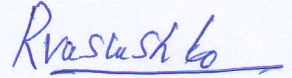
It has been observed that at present few officers having charge of more than one portfolio are occupying two separate chambers/rooms in different locations/offices. With the adoption of eOffice and web meetings there is no further justification for multiple physical offices to be held by a single officer.

2. There is also an additional requirement of office space for the new Sections that have been created for functional efficiency, due to which more officers are required to be accommodated in the same premises of Mandi House, Tower A, B, & C of Prasar Bharati, DG:AIR, Akashwani Bhawan, DG:DD and PB Delhi Offices.

3. Hence, keeping in view the office space constraints, it has been decided that any officer having multiple physical offices will be allowed to retain only one office and release the other rooms immediately. Officers with charge of more than one portfolio, will be allotted a single office chamber/room only.

4. Above instructions are to be complied by all the PB Offices in Delhi with immediate effect.

This issues with the approval of Competent Authority.



**(R.K. Vashishtha)
Director (GA)**

To

1. Principal DG:NSD :AIR, DG:AIR, DG: DDn, DG:DD News
2. E-in-C (Broadcast Operations) AIR and DD
3. All ADG of DG:NSD :AIR, DG:AIR, DG: DDn, DG:DD News, PB Delhi Offices.
4. All Zonal/ Regional ADG(E)/ ADG(P) AIR and DD .
5. ADG (NABM),

6. CVO, Prasar Bharati
7. DDG (T) for circulation in e-office

Copy to:

1. Staff Officer to CEO, Prasar Bharati
2. PPS to Member (F), Prasar Bharati
3. PS to DG:AIR Akashwani Bhawan, New Delhi
4. PS to DG:DD, Doordarshan Bhawan
5. ADG (Admn) Prasar Bharati
6. DDG (Admn) Prasar Bharati
7. DDG (T) Prasar Bharati for uploading in e-office website.