



शशि शेखर वेम्पटि
मुख्य कार्यकारी अधिकारी

प्रसार भारती | PRASAR BHARATI

Shashi Shekhar Vempati
Chief Executive Officer



D.O. No. ADG/B&A/ADMN/Pension/HODS/MISC/2020/20

29th June, 2020

Dear Ms. Joshi ji,

Kindly refer to D.O. No. ADG/B&A/ADMN/Pension/HODS/MISC/2020 dated 20/05/2020 (copy enclosed) regarding delay in submission of regular pension cases to Pay & Accounts Offices by Head of Offices.

In this regard, I would like to bring to your kind notice that there are 101 pension cases pending for finalization and authorization in PAO-AIR, New Delhi, Mumbai, Chennai and Kolkata as on 24.06.2020. The detailed reports of outstanding pension cases are enclosed as per Annexure-I to Annexure-IV for information please.

It is pertinent to mention here that most of the pension cases are pending due to casual approach of HoOs. The pension cases are not properly examined by Head of Offices before submitting the same to PAOs. Most of the cases are pending for want of proper pay fixations, timely verification of service, delay in issue of Vigilance Clearance Certificates, recovery to be made and other supporting documents etc. As per the DoPT and PPG directives, the complete pension cases are to be submitted to the PAOs before 04 months of retirement of the officials but the cases are sent by the HoOs very late and in most of the cases are sent only few days before the retirement. There are many officials retired 4-5 months back but their cases have not been submitted to the PAOs so far.

The delay in submission of pension cases not only create hardship to the pensioner but also attracts grievances of pensioners on CPGRAM and CPAO portal. There are lot of grievances related to delay in pension in DD & AIR reported by Ministry of I&B. In order to avoid such delay, the time frame for processing of cases for those retiring on superannuation as per CCS (Pension) Rules has to be followed strictly by Head of Departments & Head of Offices. HoOs must ensure the pension case settlement and disbursement in totality and not as a routine matter as this is an action of welfare and timely action is necessary. All the efforts should be made that all the outstanding pension cases must be settled by the end of June 2020, if they are not sub-judice. If due to some unavoidable reasons, pension cases are not finalized then provisional pension must be provided as per CCS Pension Rules.

In view of above, it is requested to issue necessary directions to all the Heads of Offices under your administrative control to ensure timely submission of pension cases along with Vigilance Clearance Certificates to their respective PAOs not later than four months before the date of retirement of Government servant to ensure timely handing over of PPO to the retiring employee by the HoOs before retirement as per DoPT OM dated 01/08/2017 (copy enclosed).

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All India Radio

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सत्यम् शिवम् सुन्दरम्
Doordarshan

D.O. No. ADG/B&A/ADMN/Pension/HODS/MISC/2020/

29th June, 2020

It is also advised to fix the responsibilities for abnormal delay in finalization of pension cases, if any.

With regards,

Yours sincerely,



(Shashi Shekhar Vempati)

Ms. Ira Joshi
Director General
All India Radio
Akashwani Bhawan
New Delhi-110001.

Copy for information to :

1. Member(Finance), Prasar Bharati Sectt. Copernicus Marg, New Delhi
2. Chief Controller of Accounts, Ministry of I&B, Shastri Bhawan, New Delhi
3. ADG (Admn.), DG:AIR, Akashwani Bhawan, Parliament Street, New Delhi
4. ADG (B&A), Prasar Bharati Sectt., Copernicus Marg, New Delhi
5. ADG(HR), Prasar Bharati Sectt., Copernicus Marg, New Delhi.
6. Chief Vigilance Officer, Prasar Bharati Sectt. Copernicus Marg, New Delhi
7. DDG (Tech), Prasar Bharati with the request to upload the DO on Prasar Bharati website.



Dated: 20/05/2020

Anil Srivastava
ICAS
Additional Director General (B&A)

Dear Sri Mahur !

I wish to invite your kind attention towards delayed submission of regular pension cases to Pay & Accounts Offices by Head of Offices.

In this regard, it is stated that pension cases of retiring officers/officials are not being received in their respective Pay and Accounts Offices on time resulting unnecessary & undue delay in finalization of Pension cases along with other retirement benefits.

It is pertinent to mention here that the delay in submission of pension cases not only create hardship to the pensioner but also attracts grievances of pensioners on CPGRAM and CPAO portal. There are lot of grievances related to delay in pension in DD & AIR reported by MIB. In order to avoid such delay, the time frame for processing of cases for those retiring on superannuation as per CCS (Pension) Rules has to be followed strictly by Head of Departments & Head of Offices. HoOs must ensure the pension case settlement and disbursement in totality and not as a routine matter as this is an action of welfare and timely action is necessary. **If due to some unavoidable reasons, pension cases are not finalized then provisional pension must be provided as per CCS Pension Rules.**

It is further mentioned that the HoOs/DDOs may please be advised to provide list of officials retiring in the next twelve months to the respective Pay & Accounts Offices at the earliest. **However, the status of pension cases of the retiring officials in the next 4 months received from PAO-AIR- New Delhi, Mumbai, Chennai, & Kolkata are enclosed (Reports are self explanatory)** for your information please.

One of the major reasons for the delay in pension settlement is very late issuance of Vigilance certificate by Vigilance cell of DD/AIR/PBS, which must be addressed to & timely VC may be provided to HoOS.

I shall be grateful if you could issue necessary directions to all the Heads of Offices under your administrative control to ensure timely submission of pension cases along with Vigilance Clearance Certificates to their respective PAOs not later than four months before the date of retirement of Government servants to ensure timely handing over of PPOs to the retiring employees by the HoOs before retirement as per DoPT OM dated 01/08/2017 (copy enclosed).

It is also advised that concerned HoDs may be advised to fix the responsibilities for abnormal delay in finalization of Pension cases if any.

Regards

Yours sincerely,



(Anil Srivastava)

Shri Dinesh Mahur

Additional Director General (Admn)

Directorate General All India Radio

Akashwani Bhawan

Parliament Street

New Delhi-110001.

Copy for information to :

1. CEO, Prasar Bharati, Copernicus Marg, New Delhi.
2. Member(Finance), Prasar Bharati Sectt. Copernicus Marg, New Delhi
3. Chief Controller of Accounts, Ministry of I&B, Shastri Bhawan, New Delhi
4. ADG(HR), Prasar Bharati Sectt., Copernicus Marg, New Delhi.
5. Chief Vigilance Officer, Prasar Bharati Sectt. Copernicus Marg, New Delhi
6. DDG (Tech), Prasar Bharati with the request to upload the DO on Prasar Bharati website.
7. Pay & Accounts Office, All India Radio, New Delhi/Mumbai/Chennai/
Kolkata – with a request to issue an OM to your respective HoOs/HoDs for follow up action.

ANNEXURE-I

STATUS OF REGULAR PENSION CASES AS ON 24/06/2020

NAME OF PAO:- PAO AIR NEW DELHI

1	2	3	4			5	
No. of employees retired in the month	No. of pension cases finalized by PAO in the month	No of Pension cases pending for finalization	Reason for pendency (if any) case wise / person wise			Details of Action Taken by PAO	
			Sr. No.	Name of DDO/DDO Code	Name of Employee/Retiree		Detailed Reasons for pendency
Pre JAN-20 (Since DEC 18 TO DEC 19)							
293	291	2	1	AIR MATHUTA/ 292419	ARVIND TRIPATHI	Retired in AUG-19 but pension case received online in MAY-20. Physical Copy of Pension Papers & S/Book has not been received.	Telephonically communicated to DDO about issue. Papers were dispatched by DDO but yet not received.
			2	AIR OBRA/ 292417	KHANNA LAL	Case arrived on pfms on 04.06.2020. Physical Copy of Pension papers and S/Book has not been received.	Email sent to DDO.
Jan-20							
17	16	1	3	AIR SURATGARH/ 292393	LATURI SINGH	Entry of EXOL & CVC required. Service Book required.	Letter written to DDO on 28-01-2020. Several reminder issued. Reply awaited.
Feb-20							
22	22	0					
Mar-20							
16	15	1	4	AIR JAIPUR/ 292388	SUN FLOWER	Case arrived on pfms on 11.06.2020. Physical Copy of Pension papers and S/Book has been received on 24.06.2020.	In Process

Apr-20							
30	30	0					
May-20							
36	30	6	5	AIR SURATGARH/ 292393	RAM SWAROOP VERMA	Physical Copy of Pension papers and S/Book has not been received.	Email sent to DDO.
			6	CCW HQ Soochna Bhawan/ 292360	ASHOK KUMAR	Case arrived on pfms on 02.06.2020. Physical Copy of Pension papers and S/Book has not been received.	Email sent to DDO.
			7	AIR ROHTAK / 292420	AZAD SINGH	Physical Copy of Pension papers and S/Book has been received on 23.06.2020.	In Process
			8	SD/ 292354	ARVIND DANVICK	Case arrived on pfms on 05.06.2020. Physical Copy of Pension papers and S/Book has not been received.	
			9	EEE I Soochna Bhawan/ 292379	SYED SHARFUDDIN	Case arrived on pfms on 03.06.2020. Physical Copy of Pension papers and S/Book has been received on 23.06.2020.	In Process
			10	RK SRINAGAR/ 292407	MANOJ KUMAR	Case arrived on pfms on 03.06.2020. Physical Copy of Pension papers and S/Book has not been received.	

Jun-20							
31	25	6	11	AIR UDAIPUR / 292391	IFTEKHAR AHMED QAZI	Physical Copy of Pension papers and S/Book has not been received.	
			12	AIR JAIPUR/ 292388	RAMJI LAL	Physical Copy of Pension papers and S/Book has not been received.	
			13	AIR JAIPUR/ 292388	RAM PRAKASH	Physical Copy of Pension papers and S/Book has not been received.	
			14	DG AIR/227753	DESH RAJ	Physical Copy of Pension papers and S/Book has been received on 24.06.2020.	In Process
			15	EE Metro Circle/ 292415	VIR PAL SINGH	Case arrived on pfms on 22.06.2020. Physical Copy of Pension papers and S/Book has not been received.	
			16	HPT AIR ND/ 292369	HARDESH KUMAR	Case arrived on pfms on 23.06.2020. Physical Copy of Pension papers and S/Book has not been received.	
TOTAL PENDING CASES		16					

ANNEXURE-II

STATUS OF REGULAR PENSION CASES AS ON 24/06/2020

NAME OF PAO:- PAO-AIR, MUMBAI

1	2	3	4	5	6
No. of persons going to be retire on superannuation in the month	No. of pension cases finalized by PAO in month	No. of pending pension cases	Reason for pendency (if any) case wise / person wise	Name of DDO & DDO Code	Necessary steps taken by respective PAOs/ HOO of the PAOs to ensure that pension cases could be finalized on time as per CCS (Pension) Rules.
Prior to Jan. 2020					
13	4	9	1. Shri Vijay Nathu Mane, Farash, AIR Mumbai, DoVRS 20.04.2018, case received in PFMS on 09.05.2020	All India Radio, Mumbai DDO Code 292780	Submitted to PAOFD for approval.
			2. Smt. Girja Bhan, LDC, CBS Ahmedabad, DoR 28.02.2019, Case was returned for wanting of Undertaking from pensioner regarding recovery. Pensioner filed application in CAT Court where in PAO, AIR, MUMBAI has been made II respondent.	CBS Ahmedabad DDO Code 292770	letter was written to DG, Akashwani for clarification on 25.02.2020.
			3. Milind Kashinath Borse, Sr. EA, AIR Khandwa, DoD 30.05.2019	All India Radio Khandwa DDO Code 292788	Physical pension papers received on 01.06.2020. UNDER PROCESS
			4. Vidhya Shashikant Deshmukh, AD (OL), CE WZ MUMBAI, DoD 24.06.2019, legal documents for granting family pension and No Income Certificate in r/o Daughter from Tahsildar not submitted (Husband having Second wife)	CE WZ MUMBAI DDO Code 292772	case was returned and letter was written to HoO, they have not submitted physical pension papers yet.
			5. Kalidas Gopaldas Solanki, AIR Vadodhra, DoD 11.08.2019, Received in Jan. 2020, Incorrect pay fixation	All India Radio, Vadodara DDO Code 292775	Case was returned and letter was written to HoO, they have not submitted physical pension papers yet.
			6. Shambhubhai Bhaglabhai Vagona, Security Guard, AIR Godhra, DoD 30.10.2019. Physical pension papers not submitted yet.	All India Radio, Godhara DDO Code 292796	
			7. Sagar Suresh Raut, AIR Pune, DoD 05.11.2019, case received in Jan. 2020, pensioner opted option of switching from NPS to Civil Pension	All India Radio, Pune DDO Code 292760	Letter written to ADG for clarification
			8. Sappu Khan Majeed Khan, Artist, AIR Indore, DoD 26.11.2019, there are discrepancies in Name of the official in service record and PAN, Bank Account.	All India Radio, Indore DDO Code 292756	Case was returned and letter was written to HoO, they have not submitted physical pension papers yet.
			9. Mr. Alex Salvador Dsouza, Staff Car Driver, AIR Panaji, DoR-31.12.2019, case returned in Dec. 2019 for discrepancies in fixation of pay, documents regarding appointment of official	All India Radio Panaji DDO Code 292759	Submitted to PAOFD for approval.

Jan-20					
6	3	3	1. Mukund R. Moghe, AE, AIR Pune, DoVRS 01.01.2020, Pay fixation incorrect.	All India Radio, Pune DDO Code 292760	Letter regarding incorrect pay fixation and physical pension papers written to HoO on 12.02.2020. they have not submitted physical pension papers yet.
			2. Smt. Sunita R. Nair, UDC, AIR MUMBAI, DoVRS 06.01.2020, Case was returned for wanting of legal document regarding seperation from spouse	All India Radio, Mumbai DDO Code 292780	Physical pension papers received on 29.05.2020. under process
			3.Narasinharaju Jewargi, AIR GULBARGA, DOD 26.01.2020,	All India Radio, Gulbarga DDO Code 292755	Physical pension papers received on 29.05.2020. under process
Feb-20					
8	7	1	1. Hanumant Namdeo Ingole, Sr. EA, AIR Ratnagiri, DOD 14.02.2020 , Physical pension papers yet to be received.	All India Radio Ratnagiri DDO Code 292769	
Mar-20					
10	6	4	1. Shri. LACHEYYA TARESU SIKAKOLU, Wireman, CCW E MUMBAI	CCW ELECTRICAL MUMBAI DDO CODE 292777	case returned to HOO for clarification regarding DOB of spouse
			2. Meenal sadanand Umrani, EA, AIR Satara, DoVRS 22.03.2020,	All India Radio Satara DDO Code 292798	Physical pension papers received on 04.06.2020 under process
			3. Beena Varghese, Head Clerk, CSU MUMBAI, DoVRS 31.03.2020, Physical pension papers received on 19.05.2020	CSU, Mumbai ddo code 292783	Submitted to PAOFD for approval.
			4.Mr. Shivalingappa,, AIR Gulbarga, case was returned due to alteration request in CGHS option.	All India Radio, Gulbarga DDO Code 292755	Submitted to PAOFD for DSC.
Apr-20					
3	2	1	Shri Michael Nobor Bakhala, Announcer Gr. II, AIR Ambikapur, pension papers not attested properly, VCC not submitted yet by HoO.	All India Radio, Ambikapur DDO Code 292765	Submitted to PAOFD for approval.
May-20					
14	6	8	1. Shri Khimaji Kacharu Dhanak, Motor Driver, VBS AIR SURAT,	VBS, AIR, SURAT DDO CODE 292804	Returned to HoO electronically.
			2. Shri A. B. Jare, AE, EE ELECTRICAL MUMBAI,	Executive Engineer Electrical, Mumbai DDO Code 292777	Returned to HoO electronically.
			3.Shri S. G. More, Peon, CCW AIR PUNE, pension papers not attested properly by HoO.	CCW AIR PUNE DDO Code 292778	Returned to HoO electronically.
			4.Shri L. H. Kataria, EA, SPT AIR RAJKOT,Physical Pension papers yet to be reveiced	SPT AIR RAJKOT DDO Code 292771	
			5.Shri Satish B. Parvatikar, AD(P), AIR DHARWAD,Physical Pension papers yet to be reveiced	All India Radio Dharwad DDO Code 292754	
			6.Shri D. H. Pawar, EA, AIR DHULE,Physical Pension papers yet to be reveiced	All India Radio, Dhule DDO Code 292801	
			7.Shri Balkrishna Sakharam Chavan, Safaiwala, AIR Ratnagiri, Physical pension papers yet to be received.	All India Radio Ratnagiri DDO Code 292769	
			8.Shri Suresh Mahadeo Deshmukh, AIR RATNAGIRI,Physical Pension papers yet to be reveiced	All India Radio Ratnagiri DDO Code 292769	

Jun-20

10	10	10	1. Shri Krishna Rao Janujar, Engg. Asst., AIR, Chhindwara	All India Radio Chhindwara DDO CODE 292789	Under Process
			2. Shri Ramesh Prasad Hela, Safaiwala, AIR Ambikapur	All India Radio Ambikapur DDO CODE 292765	Under Process
			3. Shri Om Prakash Sharma, Asst. Engg., AIR Bhopal	All India Radio, Bhopal DDO CODE 292766	Under Process
			4. Shri Udaybhan C. Gupta, Asst. Engg. AIR Raipur	All India Radio, Raipur DDO CODE 292761	Submitted to PAOFD for DSC.
			5. Shri Anil Soloman, Announcer Gr. III, AIR Raipur	All India Radio, Raipur DDO CODE 292761	Under Process
			6. Shri Kishore Mahadev Mane, Diesel Technician, AIR Sangli	All India Radio, Sangli DDO CODE 292763	Under Process
			7. Shri Uday Kumar Singh, Asst. Engg. AIR Jabalpur	All India Radio Jabalpur DDO CODE 292757	Submitted to PAOFD for approval.
			8. Shri Subashchandra P. Desai, Asst. Engg. CCW Rajkot	All India Radio CCW Rajkot DDO CODE 292779	Under Process
			9. Shri Sibte Hasan Khan, Instrumentalist Gr. II, AIR Mumbai	All India Radio Mumbai DDO CODE 292780	Under Process
			10. Shri Qutubuddin S. Shaikh, Motor Driver, AIR Dhule Physical Pension papers yet to be received	All India Radio Dhule DDO CODE 292801	
TOTAL PENDING CASES		36			

ANNEXURE-III

STATUS OF REGULAR PENSION CASES AS ON 24/06/2020

NAME OF PAO:- PAO-AIR, CHENNAI

1	2	3	4
No. of persons going to be retire on superannuation in the month	No. of pension cases finalized by PAO in month	No. of pending pension cases	Name of DDO
-	-	2	-
-	-	-	-
Prior to Jan-20			
-	-	2	<p align="center">AIR Bangalore</p> <p>1. Shri. B S Srikara, MTS, DOVRS - 31-03-2018, Date of Receipt of pension case- 13/05/2020</p>
			<p align="center">AIR Vijayawada</p> <p>2. Smt. Kotichukala Lalitha W/o. Late D Raja Reddy, PEX, DOD - 21-11-2019</p>
			-
Jan-20			
12	12	0	-
Feb-20			
5	5	0	-
Mar-20			
8	5	3	<p align="center">AIR Madurai</p> <p>1. Shri. Dhanapalan, PEX, AIR Madurai</p>
			<p align="center">AIR Madurai</p> <p>2. Shri. S R Geeta, SEA, AIR Madurai</p>
			<p align="center">AIR Calicut</p> <p>3. Shri K Pushpadasan, AD(P), AIR Calicut, Case Finalised and digitally signed but this office came to know DG order 24.02.2020 by virtue his LPD getting reduced hence case has been returned to HoO for refixation.</p>
			<p align="center">Pension papers not received</p>
			<p align="center">Pension papers not received</p>
			<p align="center">Revised papers not yet submitted by HOO.</p>

Apr-20					
17	15	2	AIR Madurai	1. Shri. Azhagar, MTS, AIR Madurai, Pension papers received both manual and in pfms and case finalised manually also. It is pending for the following reason. On verification of SB it was found that GS was married with another one wife and family was aquired, details of family not know later divorced. Divorce certificate or death certificate of first wife not furnished by HoO.	Pensioner is yet yo submit the divorce certificate for his 1st marriage. HOO has been asked to get it from the pensioner and submit immediately.
			CCW C Bangalore	2. Shri.P. Vittala, Khalasi, CCW C Bangalore, SB came for service verification only on 12.05.2020 Pension Papers not received yet	Pension papers not yet submitted.
May-20					
43	32	11	AIR Kochi	1. Sunny T U, AE, AIR Kochi	The Pension case returned to HoO seeking clarification regarding Illrd MACP grant.
			CCW C Bangalore	2. C V Sonachalam,EE, CCW C Bangalore Received on 12.05.2020	Returned to HoO for incorrect fixation.
			CCW C Bangalore	3.G V Brahmam,ASW, CCW C Bangalore	Physical Pension paper not yet received
			AIR Trivandrum	4. C Somraj, EA, AIR, Trivandrum	Returned to HOO for discrepancies in papers submitted through PFMS for rectification.
			AIR Mysore	5. M Nagaraja Rao, SEA, AIR, Mysore	Pension papers not yet received.
			CBS Chennai	6. M Kandasamy, AD(P), CBS Chennai,	Error in Bhavishya. HoO has taken up with Bhavishya for rectification.
			CE (SZ) Chennai	7. S Avadaipapan, PEX, CE(SZ) Chennai	VCC not submitted.
			AIR Tuticorin	8. Shri. Tamilmani, AO, AIR Tuticorin	VCC not submitted.
			AIR Vijayawada	9. Shri A Srinivasan, LDC, AIR, Vijayawada	Incorrect fixation. Revised papers not yet submitted by HOO.
			AIR Kodaikanal	10. Shri. Sannkaravadevelu, PEX, AIR Kodaikanal	Case received on 4/6/20 and returned for incorrect fixation. Revised papers not yet submitted by HOO.
			AIR Visakhapatnam	11. Mahalakshmi Arugula,Safaiwala, AIR Visakhapatnam	CASE RECEIVED ON 15/6/20 - UNDER PROCESS
Jun-20					
20	12	8	AIR Kochi	1. Shri. Thomas John, LDC, AIR Kochi	Under Process (Pension papers received on 15.6.2020)
			AIR Hyderabad	2. Shri. Manngalaharathi Gopal, MTS, AIR Hyderabad	Under Process
			AIR Madurai	3. Shri. M. Krishnan, AIR, Madurai	Under Process (Pension papers received on 15.6.2020)
			CCW C Chennai	4. Shri. P. Palani, ASW, O/o SE@ , CCW, Chennai	Under Process
			CCW E Chennai	5. Smt. Kalaiselvi, O/o EE(Elect), CCW, Chennai	physical pension papers not received.
			CCW C Hyderabad	6. Smt. S. Sarada Devi, (Civil) CCW Hyderabad	case returned to the DDO for rectification of discrepancies
			AIR Mysore	7. Shri. M.J. Shivaswamy, AIR, Mysore	Physical pension papers not received.
			AIR Tiruchy	8. Shri. Ramanujacharlu, Staff Artist, AIR, Tiruchy.	Pension papers not received.
TOTAL PENDING CASES		26			
*DSC could not be made due to technical error in PFMS website. The matter has been taken up with the PFMS helpdesk.					

ANNEXURE-IV

STATUS OF REGULAR PENSION CASES AS ON 24/06/2020

NAME OF PAO:- PAO-AIR, KOLKATA

1	2	3	4	5	
No. of persons going to be retire on superannuation & family pension in the month	No. of pension cases finalized by PAO in month	No. of pending pension case	Reason for pendency (if any) case wise / person wise with DDO Name & Code	DDO CODE & NAME	Necessary steps taken by respective PAOs/ HOO of the PAOs to ensure that pension cases could be finalized on time as per CCS (Pension) Rules.
Prior to Jan,2020					
30	24	6	01. Sh. Anup Kumar Sarkar, : Case was returned but not physically submitted further	292914-AIR,KOL	Cases returned and letter issued to the concerned deptt... DDO has been requested to forward the cases so that the pension case may be finalized.
			02. Sh W.B.Singh : Case was returned but not physically received further .	293002-DDK,IMPHAL	Cases returned and letter issued to the concerned deptt... DDO has been requested to forward the cases so that the pension case may be finalized.
			03. Late Nandalal Mishra , : physically Not resubmitted yet	292962-AIR,SILCHAR	Cases returned and letter issued to the concerned deptt... DDO has been requested to forward the cases so that the pension case may be finalized.
			04. Late Anupam Halder : Death case,Physically not received yet	292923-CCW© KOL	DDO has been requested to forward the cases so that the pension case may be finalized
			05. Vanlalruati : Death Case ,Physically not received yet	293003 - DDK.AIZAWL	DDO has been requested to forward the cases so that the pension case may be finalized
			06. Late Prabir Acharjee : Death Case ,Not received physically	293004-DDK-AGARTALA	Do

Jan-20					
45	44	1	01. Late Rajan Ram: Death Case Physically not received yet	292989-DDK.PATNA	DDO has been requested to forward the cases so that the pension case may be finalized
Feb-20					
21	17	4	01. Sh. Kedar Mondal : Case was returned but Physically not resubmitted.	292945-CCW,PATNA	Cases returned and letter issued to the concerned deptt... DDO has been requested to forward the cases so that the pension case may be finalized.
			02. Sh. Shyamal Kumar Mitra : Pay related issue;Case returned	292914-AIR,KOL	Do
			03. Sh. Pradip Kumar Hemrom : Physically not received .to PAO	292950-AIR,HAZARIBAG	Cases returned and letter issued to the concerned deptt... DDO has been requested to forward the cases so that the pension case may be finalized.
			04. Sh. Ram Narayan Singh :Physically not received	292945-CCW,PATNA	DDO has been requested to forward the cases so that the pension case may be finalize
Mar-20					
25	23	2	01. Sh. Abhoy Kr. Mondal : Not sent through Bhavishya	292926-HPT,CHINSURAH	DDO has been requested to forward the cases so that the pension case may be finalized
			02. Late Philomel Soren : Physically not received at PAO	292987-DDK,SAMBALPUR	... DDO has been requested to forward the cases so that the pension case may be finalized.
Apr-20					
12	12	0	NO PENDANCY		
May-20					
12	8	4	01. Sh. Prem Kr. Sharma :Case not received in both PFMS & physically.	292960-AIR,GANGTOK	DDO has been requested to forward the cases so that the pension case may be finalized.
			02. Lakshmi Paswan: Incorrect pay fixation : Case returned.	292944-AIR,PATNA	Do
			03. Ila Biswas : Physically not received	292942-AIR,BHAWANIPATNA	Do
			04. Sibjoy Debbarma : Physically not received	292959 - AIR,AGARTALA	DO

June,20

17	11	6	01. R.C.Hota: Case Returned	292985-HPT,BALASORE	Do
			02. Manoj Sarkar : Case not received physically	292965-DDK,KOL	Do
			03. Dambrudhar Pradhan : Case not received physically	292942-AIR,BHAWANIPATNA	Do
			04. Rajendra Sharma : Case not received in both PFMS & physically.	292945-CCW,PATNA	Do
			05. Rajagopal B :Case not received in both PFMS & physically.	293004-DDK-AGARTALA	Do
			06. Satya Kr. Debbarma : Case not received in both PFMS & physically.	292959-AIR,AGARTALA	Do
TOTAL PENDING CASES			23		

No. 1/27/2011-P&PW (E)
Government of India
Ministry of Personnel, P.G. & Pensions
Department of Pension & Pensioners' Welfare

3rd Floor, Lok Nayak Bhavan,
Khan Market, New Delhi,
the 1st August, 2017

Office Memorandum

Sub: Simplification of pension procedure –

- (i) Handing over of PPO to the retiring employee by the Head of Office before retirement and
- (ii) Submission of undertaking by retiring Government servant along with pension papers - reg.

The undersigned is directed to invite attention to this department's Office Memorandum of even number, dated 7th May, 2014 (copy available at departmental website), vide which provision had been made that the undertaking to be submitted by the retiring Government servant/pensioner to the pension disbursing bank to refund or make good any amount to which he is not entitled may be obtained by the Head of Office from the retiring Government servant along with Form 5 and other documents before his retirement. This undertaking is forwarded to the pension disbursing bank along with the Pension Payment Order (PPO) by the Accounts Officer/CPAO following the usual procedure. The bank shall credit the pension to the account of the pensioner as soon as this Undertaking is received along with the pension documents.

2. The pensioner is no longer required to visit the bank to activate the first payment of pension. Therefore, after ascertaining that the Bank's copy has been despatched by the Central Pension Accounting Office, **the pensioner's copy of the PPO is to be handed over to him at the time of retirement along with other retirement dues.** This should be feasible in all cases where the Government servant had submitted pension papers within the time-limits prescribed in the Central Civil Services (Pension) Rules, 1972.

3. An employee posted at a location away from the office of the Head of Office or who for any other reasons feels that it would be more convenient to him to obtain his copy of PPO from the bank, may inform the Head of Office of his option in writing while submitting his pension papers.

4. However, in the recent past, many instances have come to the notice of this Department wherein the pensioner's copy of the PPO had not been handed over to him/her and instead had been sent to the Bank and the same was lost in transit sometimes thereby causing hardship to the pensioner.



5. In view of the foregoing, all Ministries/Departments are once again requested to strictly follow the above procedure henceforth viz., handing over the copy of pensioner PPO to him/her at the time of retirement along with other retirement dues except if the pensioner specifically requests for delivering his/her copy of PPO through bank. Department of Posts and Department of Telecommunications are requested to make suitable amendments to the instructions to the Accounts Officers and pension disbursing Post Offices/Banks to adhere to the above procedure.



(D.K. Solanki)

Under Secretary to the Government of India

Ph: 24644632

1. All Ministries/Departments of the Government of India as per list.
2. O/o Controller General of Accounts, Mahalekha Nyantrak Bhawan, GPO Complex, Block E, Aviation Colony, INA Colony, New Delhi, Delhi 110023.
3. Central Pension Accounting Office, Trikoot –II, Bhikaji Kama Place, New Delhi.
4. Department of Expenditure (E.V Branch, w.r.t. their I.D. No.130/E.V/2014, dated 24th February, 2014), North Block, New Delhi.
5. Department of Posts, Dak Bhawan, New Delhi.
6. Department of Telecommunications, Sanchar Bhavan, New Delhi.