



Prasar Bharati
(India's Public Service Broadcaster)
Prasar Bharati Secretariat
Prasar Bharati House
Copernicus Marg, New Delhi

No:-Misc-1001/1/2019-PPC

Dated: 14.05.2019

OFFICE ORDER NO: 16/2019-PPC

Prasar Bharati is in the process of implementation of eOffice. Various steps are being taken by Prasar Bharati towards achieving the desired objective with the implementation of various modules available in eOffice. As an initial measure, the following has been decided:-

- (i) APAR submission using SPARROW module will be implemented for IB(E)S & IB(P)S officers at the first stage for APARs from 2018-19 onwards.

Action by : HR Wing/IT Wing of PBS & DG:AIR/ DG:DD

- (ii) Implementation of other eOffice modules :

- (a) FMS (File Management System) will be implemented for PBNS and NABM initially.

Action by : Admn/IT Wing/PBNS/NABM

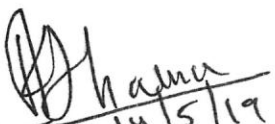
- (b) eTour module will be implemented for ADG & above officers reporting to M(F)/CEO.

Action by : Admin/IT wing of PBS & DG:AIR/DG:DD

- (c) eLeave module will be implemented for ADG & above officers reporting to M(F)/CEO initially.

Action by : HR/IT Wing of PBS & DG:AIR/DG:DD

2. This issues with the approval of the Competent Authority.


(Alok Kumar Sharma)
Dy. Director (Pers.)

To,

- i. ADG(HR), PB Sectt. New Delhi
- ii. ADG (Admn), PB Sectt, New Delhi
- iii. ADG(IT), PB Sectt, New Delhi
- iv. ADG(Admn.), DG:AIR, New Delhi
- v. ADG(Admn.), DG:DDn, New Delhi
- vi. ADG (E), NABM, Radio colony, Kingsway, Delhi
- i. Shri Samir Kumar, Head, PBNS, IP Estate, Ring Road, New Delhi- 110002
- vii. Director (T) with the request that the order may be got uploaded in PB website.

Copy for information to:

- i. Staff Officer to CEO, Prasar Bharati
- ii. PS to Member (F), Prasar Bharati