



## PRASAR BHARATI

(INDIA'S PUBLIC SERVICE BROADCASTER)

OFFICE OF THE ASSISTANT ENGINEER (ELECTRICAL)

CIVIL CONSTRUCTION WING: ALL INDIA RADIO

18/3, UDAY SANKAR SARANI, DOORDARSHAN BHAWAN (5<sup>TH</sup> FLOOR)

P.O. - GOLF GREEN, KOLKATA - 700 095

E-mail ID: - [aeccwkol@gmail.com](mailto:aeccwkol@gmail.com) Ph: 2423-5283

No. 17/AE-E-/Kol/2018-19/ **815**

**Dated:- 18-03-2019**

### **NOTICE INVITING QUOTATION**

The Assistant Engineer (Elect.), CCW, AIR, Kolkata-95, on behalf of the President of India invites sealed quotations from the eligible agencies capable of handling of contractual personnel, for the following works on contract basis, so that it will reach this office upto 03.00 p.m. on **25-03-2019** and will be opened on the same date at 03.30 p.m.

**Sub:** Engagement of Data Entry Operator for o/o. the AE (E), CCW, AIR, Kolkata.

S/l. No.	Name of Work	Qty.	Unit	Rate	Remarks
1	2	3	4	5	6
1	Engagement of Data Entry Operator for o/o. the AE (E), CCW, AIR, Kolkata.	1 Person	Per day Per Person		

### **TERMS & CONDITIONS-**

1. The service is purely on Contract Basis. No claim for any employment in this department shall be entertained. The agency will be responsible for monthly payment to the engaged personnel as per minimum wages act, within 10<sup>th</sup> of the following month of duty **'on no Work no Pay Basis'**.
2. The candidate should be a Certificate holder on Computer Operating (Preferably should know MS Office, MS Excel & Internet) from Computer Training Institute.
3. The Contract period will be 03 (Three) Months.
4. The Contract can be terminated at any time without assigning any reasons.
5. No accommodation will be given from the department for the engaged personnel.
6. The payment will be made monthly to the agency on submission of bill after deducting TDS (Income Tax) as per prevalent Govt. Rules, after the work done satisfactorily.
7. Loss/or Theft during the period off service will be dealt as per G.O.I's Rules.
8. Immediate replacement of engaged personnel shall have to be done if found unsuitable for performing duties.
9. The agency should have EPFO & ESI Registration.
10. The agency shall have to submit the name, residential address, 02 (two) copies of passport size photograph & self-attested copy of Aadhaar Card/ Voter Identity Card/PAN Card for the personnel to be engaged before commencing the works.

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11. The difference amount of V.D.A (Variable Dearness Allowance) of labour rates (without any profit etc.) will be reimbursed separately on production of proof of actual payment made to the engaged personnel, subject to the satisfaction of this office.
12. Rates should be quoted both in figures and words.
13. The Rates quoted by the agency shall be excluding EPF, ESI and GST.
14. The Quotation should valid for 60 (Sixty) days from the date of opening of NIQ.
15. The sealed envelope comprising the quotation should be supper scribed the NIQ No. & date of opening.
16. The undersigned reserves the right to cancel any or all quotations without assigning any reason.
17. GST will be paid extra as applicable.
18. The above notice inviting quotation is also available on web site **www.tenderhome.com**  
**www.tenderwizard.com/AIR & www.allindiaradio.gov.in.**

**(Pankaj Ghosh)**  
**ASSISTANT ENGINEER (ELECT)**  
**CCW: AIR: KOLKATA**

**Copy To:-**

1. The DDG (E), AIR, NBH, New Delhi (**by E-Mail: [bhinternet@air.org.in](mailto:bhinternet@air.org.in)**) with a request to upload this notice on web site.
2. The Executive Engineer (Elect), CCW, AIR, Kolkata, as per your advice.
3. The Assistant Engineer (E) (P), CCW, AIR, Kolkata for information please.
4. The Eastern Regional Electrical Contractor's Association (India), Phears Lane Commercial complex, 81/2/7, Phears Lane, Kolkata -700012
5. Notice Board
6. Office Copy

**(Assistant Engineer, Electrical)**