

प्रसारभारती
(भारतका लोकसेवा प्रसारक)
INDIA'S PUBLIC SERVICE BROADCASTER
DOORDARSHAN KENDRA MUMBAI
(PANDURANG BUDHKAR MARG, WORLI, MUMBAI-400 030.)

No. EI(ES)2(2)/DKM/2020-21/EPNIT 18/

Date: 09.12.2020

To: _____

INVITATION TO BID

Notice inviting Quaatations for “Supply of Step Motor (Qty-1 no.) as specified in Scope of Work annexure 2 at Doordarshan Kendra Mumbai”

1	Tender No.	EPNIT 18 EI ES 2 2 DKM 2020 21 DT 09.12.2020
2.	Description and supply of store items	Supply of Step Motor(Qty-1no.) as specified in Scope of Work annexure 2 at Doordarshan Kendra Mumbai
3.	Tender Document to be submitted offline to	Assistant Engineer (Engg.Stores) 1 st Floor, Old Building Doordarshan Kendra Mumbai P.B. Road, Worli, Mumbai PIN- 400 030
4.	Delivery Period	30 Days from the date of supply order.
5.	Tender (Form) Fee	Nil
6.	Estimated cost	Rs.95000/- (Ninety Five Thousand Only)
7.	EMD	The form of BID SECURING DECLARATION to be filled and submitted along with the BID
8.	Bid Validity up to	180 days from the date mentioned in S.N. 16
9.	Warranty	12 Months From the Date of Acceptance of Delivery.
10.	Performance Security Deposit	Required as per clause 5 of tender document.
	(i) Amount	3 % of the order value in form of FDR / Bank Guarantee.
	(ii) Validity	60 (sixty) days beyond delivery period plus warranty / guarantee period
11.	Eligibility	At least one certificate of carrying out similar job.
12.	Correspondence Address	Assistant Engineer (Engg.Stores) 1 st Floor, Old Building Doordarshan Kendra Mumbai P.B. Road, Worli, Mumbai PIN-400 030
13.	Paying Authority	Dy. Director General (E) Doordarshan Kendra ,P.B. Road, Worli, Mumbai , 400 030
14.	Date of Pre Bid Meeting	14-12-2020 at 1100 hrs
15.	Last Date & time of submission of Tender offline	23-12-2019 at 1400 hrs
16.	Opening Date of Tender	23.12.2019 at 1500 hrs
18.	Terms of Delivery :	Free Delivery at Doordarshan Kendra, Mumbai

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(PANDURANG BUDHKAR MARG, WORLI, MUMBAI-400 030.)

No. EI(ES)2(2)/DKM/2020-21/EPNIT18

Date: 09.12.2020

Sub: Notice inviting Quotations for “Supply of Step Motor (Qty-1 no.) as specified in Scope of Work annexure 2 at Doordarshan Kendra Mumbai”

Dear Sir,

On behalf of President of India, tenders in **Single-bid** system are invited for the following supply / work as mentioned below,

Sr.No	Description of Stores
1	Supply of Step Motor (QTY-1no.) as specified in Scope of Work annexure 2 at Doordarshan Kendra Mumbai

Consignee : Dy. Director General (Engg), Doordarshan Kendra, Mumbai.

Note 1: Bidders are requested to also go through "Annexure-1" for "General Instructions to Bidders" and a "List of Mandatory Documents " for the E-procurement system.

Note 2: Bidders are also requested to go through Scope of Work ("**annexure 2**") for Technical Specifications of Step Motor.

- The quotation should specifically mention **make, type of the items, delivery date, terms and condition of supply**. The prices given should be firm and as under.
 - The prices quoted shall remain fixed during the entire period of supply/contract and shall not be subject to variation on any account.
 - The 'Unit' Price should be for the Unit as indicated in the tender enquiry.
 - C Prices quoted should be for F.O.R. Station of destination in India and Inclusive of charges as packing customs, etc., wherever applicable.**The quotation should specifically mention rates for supply & taxes separately.**
- For **imported items F.O.B. rates** should be obtained from the authorized Dealer/supplier and mentioned in Indian rupees.
- In case of Quotation of F.O.R Station of dispatch basis, the purchaser will not pay separately transit insurance and the supplier will be responsible until the stores arrive in good condition at the destination. Tender/quotation in which transit insurance has been specified as an additional item of expenditure is liable to be ignored.
- OEM authorization should be attached. It is essential.
- The tender shall consists of namely:
 - EMD:** The form of **BID SECURING DECLARATION** to be filled and submitted along with the BID.
 - SECURITY DEPOSIT:** The successful Tenderer shall furnish the Security Deposit within 2 weeks after placement of order at the rate of **3 % of the Order Value**. The security deposit shall be furnished in the form of FDR/ Bank Guarantee drawn in favour of **India's Public Service Broadcaster,Doordarshan Kendra,Mumbai** which should be valid for a period of 60 days beyond the Guarantee/Warranty period. If 3 % security Deposit is not submitted in advance, it will be deducted from the final bill submitted by the firm. The Security Deposit will be returned in full on completion of successful Guarantee/Warranty Period.
- TAXES:**
 - GST No is mandatory to be quoted in quotation / Tender/Bills/Invoices without which tender is liable for rejection. The amount GST should be shown separately in their quotation/invoices.
 - All the revised rules and regulations for GST are to be strictly followed**
- Printed terms and conditions of tendering firms will not be considered as forming parts of their tender. **However firm shall mention the acceptance of all the terms & conditions in their tender separately.**
- Before submission of his offer, the Tenderer is advised to go through tender documents carefully and ascertain the scope of work. **The tenderer can visit the site and obtain the details required for the said work if feel necessary.**
- Standards** – The components of all equipment shall be designed, manufactured, assembled and tested in accordance with the latest revisions of relevant standards published by the bureau of Indian Standards wherever applicable. Where suitable Indian Standards are not available, other International standards such as BS, ASTM, ANSI. ASME. DIN may be adopted with the prior approval of the purchaser. Necessary compliance certificate for the respective standards may be submitted for the successful tenderer. The material supplied shall be as per **actual requirement**.
- The contractor/supplier shall make his own arrangement for storage of all equipments and Materials bought to site from time to time and their safe custody at site till they are taken over by the indenter/his representative. The contractor / supplier shall make his own arrangement for providing accommodation for his workmen at site.
- The contractor shall make his / her own arrangements for procuring necessary labour, skilled and unskilled. He should confirm to all local government laws and regulations covering labour and their employment.
- The contractor and his employees shall comply with the regulation in force for Controlled entry into premises where work is being carried out.
- Contractor liability for damage caused during installation work and Imperfections noticed:**

If the contractor or his / her workmen or servants shall break, deface, injure or destroy any part of the building in which they may be working or building road kerb, fence, enclosure, water pipe, cable, drain, electric or telephone posts or wires, trees, grass or grasslands or any Technical Equipment in the premises on which the work or any part of it as being executed, or if any defect, shrinkage or other faults appear in the work the contractor shall make good at his / her own expense, or in default, the indenter may get the same rectified and deduct the expense from any amount that may be than due or at any time there after may become due to the contractor.
- The contractor shall take insurance for his men while working at **DD site**, against any injury, accidents death etc. Similarly the equipment, instruments, tools etc, belonging to the contractor shall be insured against damage, loss, theft etc.
- While engaging labour for carrying out obligations under the contract, the contractor shall satisfy the conditions laid down under contract labour (Regulation and Audition Act 1970 and (Central) Rules 1971 as amended from time to time and observe all formalities required as per said Act/Rules.

The contractor shall also Observe the provision under Minimum Wages Act 1948 (Central) Rules 1950 amended from time to time while engaging labour.

- 16.** The contractor shall indemnify and hold harmless the purchaser against all claims in respect of injury to any person howsoever arising out of the work in the course of such installation. The contractor shall discharge his entire obligation under the Indian Workmen Compensation Act in as far as it affects workmen in his Employment.

17. GUARANTEE / WARRANTY PERIOD: The following Guarantee/ Warranty shall form part of the contract placed on successful tenderer:

Except as otherwise provided in the invitation to the Tender, the contractor/seller hereby declares that the good, stores/articles sold/supplied to the purchaser under this contract shall be of the best quality and workmanship and new in all respect and shall be strictly in accordance with the specification and particulars contained/mentioned in contract. The equipment shall be guaranteed against any manufacturing defects for a period of **12 months** from date of installation. Guarantee should be valid for on-site repair/replacement i.e., in case of failure of the equipment, transportation charges are to be borne by the supplier. Any parts failing during the guarantee period shall be repaired/replaced free of charge by the supplier. The contractor/seller hereby guarantees that the said goods/stores/articles would continue to conform to the description and quality aforesaid for a period of **12 months** from the date of installation of the said goods/stores/articles to the purchaser notwithstanding the fact that the purchaser (Inspector) may have inspected and/or approved the said foods/stores/articles if during the aforesaid period of **12 months** from the date of installation of the said goods/stores/articles be discovered not to conform to the description and quality aforesaid or not giving satisfactory performance or have deteriorated and the decision of the purchaser in that behalf shall be final and binding on the Contractor/Seller and the purchaser shall be entitled to call upon the contractor/seller to rectify the goods/stores/articles or such portion thereof as is found to be defective by the purchaser within a reasonable period, or such specified period as may be allowed by the purchase in his discretion on an application made thereof by the contractor/seller, and of rectification thereof, otherwise the contractor/seller shall pay to the purchaser such compensation as may arise by reasons of the breach of the warranty herein contained.

- Guarantee that they will supply spare parts, if and when required on agreed price. The agreed basis could be including but without any limitation and agreed discount on the published catalogue or an agreed percentage of profit on the landed cost.
- Warranty to the effect that before going out of production for the spare parts they will give adequate advance notice to the purchaser of the equipments so that the latter may undertake the balance of the lifetime requirements.
- Warranty to the effect that they will make available the blueprints of the drawings of the spare is if any when required in connection with the main equipments.
- It is a condition of the contract that the supplier shall be responsible for free after-sales-service for minimum period of **12 months** from the date of completion of installation.
- The equipment shall be guaranteed against any manufacturing defects for a period of **12 months** from the date of Supply.
- Any parts failing during the guarantee period shall be repaired/replaced free of charge by the supplier at site i.e. no transportation charges would be paid by DD for transporting the defective / repaired items if required to be removed from site during the guarantee period.

18. DELIVERY PERIOD: The entire delivery/ work completion at Doordarshan site shall be completed within **30 Days** from the date of placement of order.

19. TERMS OF PAYMENT: For payments terms refer to clause 3 of **GENERAL TERMS AND CONDITIONS FOR SUPPLY"**

20. The last date of submission of the **ALL DOCUMENTS** is **23.12.2020 at 1400 HRS.**

Copies of all the documents along with EMD should be sent in a sealed cover addressed to,
The Deputy Director General (Engineering),

By name,
ASSISTANT ENGINEER (ENGG.STORES)
DOORDARSHAN KENDRA MUMBAI
PANDURANG BUDHKAR MARG,
WORLI, MUMBAI - 400 030.

so as to reach on or before **23.12.2020, 1400 HRS** at below mentioned address:

THE COVER SHOULD BE SUPERSCRIBED WITH THE FOLLOWING:

- | | | |
|--|---|---------------------------------------|
| a. Purchases for which bid is enclosed. | b. Reference to letter of enquiry. | c. Due date of opening of bid. |
|--|---|---------------------------------------|

21. If in order the **bid** will be opened in this office on **23.12.2020 at 1500 HRS** in the presence of tenderers or their agents such as they may choose to attend.

22. QUOTATIONS NOT PROPERLY SUPERSCRIBED WILL NOT BE CONSIDERED.

23. The quotations submitted shall remain open for acceptance for a period of **180 (One hundred eighty) days** from the date of opening of the Tender. If any Tenderer/Suppliers withdraws his Tender/Quotation before the said period or makes any modifications in the Terms & Conditions on the Tender/Quotation which are not acceptable to the Department, then the Government shall, without prejudice to any other right or remedy, be at the liberty to forfeit 50% of the Earnest Money as aforesaid.

24. Both your **PAN - Permanent Income Tax Account Number** , your **GST Number and tax circle** should be definitely indicated in your quotation.

25. RIGHT OF ACCEPTANCE: The undersigned reserves the right to reject the lowest tender or all the tenders without assigning any reasons whatsoever. Reasons for rejecting a tender to the bidder will be disclosed where enquiries are made by the bidder. Further, the undersigned reserves himself the right to increase or decrease upto 50% of the quantity of goods and services specified in the schedule of the requirement without any change in the unit price of the order quantities or other term conditions at the time of award of contract. All Quotations/Tenders in which any of the prescribed conditions are not fulfilled or are incomplete in any respect are liable to be rejected. The competent authority on behalf of Prasar Bharati reserve himself the right of accepting the whole or any part of the Tender shall be bound to perform the same at the rate quoted.

26. Canvassing whether directly or indirectly, in connection with Tender/quotation is strictly prohibited and the Tender/quotation submitted by the Contractors / suppliers who resort to canvassing will be liable to rejection.

27. LANGUAGE/UNITS: All information supplied by the Tenderer & all markings, notes, designation on the drawings & associated write-ups shall be in "English/Hindi language" only. All dimensions, units on drawings, all references to weights, measures & quantities shall be in MKS.

28. In case this is second enquiry, your Quotation in response to the first enquiry should be presumed to be valid up to 180 days from the last date mentioned in **para 21** above unless we hear from you.

29. ELIGIBILITY CRITERIA: Only Original Equipment Manufacturers (OEM) or their authorized dealers can be the tenderer for this material. Authorized dealers are required to submit the authorization letter from their respective OEM for this supply.

30. The tenderer shall satisfy the Purchaser that he possesses the necessary suitable facilities and staff to ensure quality and timely completion of work. The tenderer shall furnish necessary particulars in this connection with the tender.

31. FAILURE AND TERMINATION CLAUSE: Time and date of delivery shall be essence of the contract. If the Contractor/Supplier fails to deliver the stores/execute SITC/SETC, or any installment thereof within the period fixed for such delivery in the schedule or at any time repudiates the contract before the expiry of such periods, the purchaser may without prejudice to any other right or remedy, available to him to recover demurrages for breach of the contract:

- 32. ARBITRATION OF CONTRACTUAL DISPUTES:** If any dispute, difference, question or disagreement shall at any time, hereafter arise, between the parties hereto or the respective representatives or assignees in connection with or arising out of the contract or in respect of meaning of specifications, design, drawings, estimates, schedules, annexure, orders, instructions the construction, interpretation of this agreement, application of provisions thereof or anything hereunder contained or arising hereunder or as to the rights, liabilities or duties of the said parties hereunder or any matter whatsoever incidental to his contract or otherwise concerning the works of execution or failure to execute the same, whether during the progress or work of stipulated/extended period or before or after the completion or abandonment thereof, it shall be referred to the sole arbitration of the person appointed by the **Deputy Director General(E), Doordarshan, Mumbai**. There will be no objection to any such appointment that the arbitrator so appointed is an employee of this Organization or that he had to deal with the matters to which contract relates and that in the course of his duties as this Organization's employees he had expressed views of all or any of the matters in dispute or difference. If an arbitrator to whom the matter is referred dies or refuse to act or resigns for any reason from the position of arbitrator, it shall be lawful for the **Deputy Director General(E), Doordarshan, Mumbai** to appoint another person to act as arbitrator in the manner aforesaid. Such person shall be entitled to proceed with the reference from the stage at which it was left by his predecessor if both the parties consent to **Deputy Director General(E), Doordarshan, Mumbai** to this effect failing which the arbitrator will be entitled to proceed de-novo.

It is also term of the contract that the contractor shall not stop the work under this contract and work shall continue as expected to continue whether the arbitration proceedings have commenced or not.

The Venue of the arbitration shall be at Mumbai (India). Subject to as aforesaid, the provision of the Indian Arbitration Act, 1996 and any statutory modifications or re-enactments thereof and rules made there under and for the time being in force shall apply to the arbitration proceedings under this clause.

- 34. PURCHASE PREFERENCE FOR PRODUCT OF PUBLIC ENTERPRISES:**
This organization reserves its right to allow the public enterprises, purchase preference facilities as admissible under the existing policy of the Government Of India and not accept the lowest rate quoted by the Tenderer. (Order No.P-45021/2/2017-B/E-II Dt.15 th June 2017,Udyog Bhavan,New Delhi.)
- 35. Bidders are requested to go through "Annexure-1" for "General Instructions to Bidders" and a "List of Mandatory Documents". The bidder must visit the site to assess the work involved before submitting the bid.**

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Please ensure to check the following before submitting in the bid, otherwise, quotation will be liable for rejection.

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S.N.	Checklist Point	Compliance by Tenderer Yes/No.	Supporting Documentary Evidence	Remark
1	The form of BID SECURING DECLARATION			
2	Copy of PAN Card.			
3	Copy of GST Registration No.			
4	Eligibility Criteria, documentary proof.			
5	Vendor Registration Form (Annexure-4 to be filled and submitted)			
6	All the pages of Tender submitted signed, stamped & serially numbered			

GENERAL TERMS AND CONDITIONS FOR SUPPLY

- NAME OF PURCHASER:** Dy Director General(E) DDK Mumbai
- PAYING AUTHORITY** : Dy Director General(E) DDK Mumbai.
- PAYMENT TERMS** : 100 % on satisfactory supply/Works. Further the contractor/supplier/firm should submit the all bank details such as;
 - Name of the Bank**
 - Branch**
 - Account Number**
 - IFSC**
 - MICR Code**
 along with their bill for online payment (if possible, a Photostat copy of the cheque leaf may be enclosed).
- BILLS:** All the supplies and works shall be in conformity with the order and all the bills shall be prepared in quadruplicate in the same format as that of the Supply Order.
- DESPATCH INSTRUCTIONS:** The packing and marking of goods shall be as laid down in clause-12 of general conditions of contract DGS & D69 (revised).
- The contractor shall arrange to dispatch the goods duly insured direct to the consignee under prior intimation for delivery at site by whichever mode of transport he may choose, to ensure safe delivery of goods at site. Unloading shall be done at site at the contractor's expense. The consignee will provide only storage space. The contractor will provide his own security like locking etc., and store the materials at his own risk.
- INSPECTION & TEST** : The material & work will be inspected at site . All necessary tools equipments will be arranged by manufacturer/tenderer. If required any other tests are necessary and required to be carried out, the arrangements are to be made by manufacturer/tenderer. In case of disputes third party inspection will be carried out as per BIS standard for which charges will be borne by the firm/tenderer. If any damages are found, material will be rejected. Will site if any damages are found material will be rejected.
- INSURANCE:** The contractor shall arrange for the insurance covering the risk during transit, storage and installation till commissioning. All the charges for such insurance shall be borne by the contractor.
- ADDITIONAL QUANTITIES:** The purchaser reserves the right to place order for additional quantity up to 50% of the ordered quantity at the same rates and terms and condition during the validity of the contract.
- PENALTY FOR DELAY:** If the contractor is unable to complete the supply within the stipulated time limit the purchaser may at his option allow such additional time as may be considered justified with/without penalty and without altering terms and conditions of the order. In the event of failure of the contractor to complete the supply within the stipulated time or the extended time, the purchaser has the right to impose penalty of **0.5%** per week or part thereof the contract price. The Contractor's liability for delay, however, shall not exceed 10% of the total contract price.
- CONDITIONS OF CONTRACT:**
 - DGS & D-68 (Revised) and DGS & D-71 as amended up to date in case of purchase is under rate contract. However, such of these conditions stipulated on this tender shall supersede corresponding conditions in DGS & D-71.
 - The contractor shall submit the duplicate copy of supply order duly signed and stamped along with acceptance letter and Security Deposit within 2 weeks. No supplies will be made and no work shall start unless the acceptance is signed by the contractor.
- ENFORCEMENT OF LABOUR LAWS:** While engaging labour for carrying out obligations under the contract the contractor shall satisfy the conditions laid down under contract labour (Regulation and Audition) Act 1970 and (Central) Rules 1971 as amended from time to time and observe all formalities required as per the said Act/ Rules. The supplier shall also observe the provision under minimum wages act 1948(Central) Rules 1950 amended from time to time while engaging labour.
- FORCE MAJEURE:**
 - If any time during the continuance of the contract the performance in whole or in part by the contractor shall be prevented or delayed by reason of any war, hostility acts of the public enemy. Civil commotion, sabotage, fires, floods, explosions, epidemics, Quarantine restrictions, strikes, lock-outs or acts of God (therein after restrictions refer to as events and provided notice of happenings of any such eventuality is given by the contractor within 21 days from the date of occurrence thereof, the purchaser shall by reason of such event, neither be entitled to cancel this order not shall have any claim for damages against the contractor in respect of such non-performance or delay in performance and delivery shall be resumed as soon as practicable after such events have come to an end or ceased to exist.
 - Provided further that if the performance in whole or part or any obligation under this order is prevented or delayed by reasons of any such event for a period exceeding 180 days, the purchaser and the contractor shall meet to find a neutral agreement to any effect resulting the reform or the purchaser may at his option cancel order provided also if the order is cancelled under this clause, the purchaser shall be at liberty to take over from the contractor at order prices all unused, un-damaged and acceptable material bought out components and stores in course of manufacture in the possession of the supplier at the time of such cancellation or such portion thereof as the purchaser may deem fit accepting such material, bought out components and stores as the supplier may with the concurrence of the purchaser elect to retain.
- CANCELLATION:** The purchaser reserves the right to cancel the order in the event of non-performance/delay in execution of the work or unsatisfactory performance by the contractor and recover payment already made if any, along with losses/ damages incurred.

(P.G.Gokhale)
 Assistant Engineer
 for D.D.G. (ENGG.)
 Tele: 022 -24954527
 e-mail: enggstores.ddkmumbai@gmail.com

A) GENERAL INSTRUCTIONS TO BIDDERS

- 1. The Bid should be submitted duly signed.
- 2. All Corrigendum / Amendment/ Corrections, if any, will be published on the website .
- 3. All documents/papers submitted by the bidder must be legible.
- 4. Bidders shall ensure to quote rate of each item. If any cell is left blank and no rate is quoted by the bidders, the rate of such item shall be treated as "0" (Zero).
- 5. EMD – Bid security declaration shall be placed in a single sealed envelope superscripted with tender reference no. and date of opening so as to reach Assistant Engineer, Engineering Stores, Doordarshan, Mumbai before scheduled time on prescribed tender opening date. EMD received late shall be summarily rejected.
- 6. Tenderers may ask any clarification, if required, before the date stipulated in the details of tender items for the purpose. After that no request will be entertained.
- 7. The purchaser reserves the option to give Purchase preference to the offer from Public Sector Units and/or from Small Scale Cottage Industries Units over those from other firms in accordance with policies of the Government of India from time to time.

B) LIST OF MANDATORY DOCUMENTS

- 1. EMD – bid security declaration should be sent along with Quotation.
- 2. DD Tender Document complete along with all Annexure/Appendix, stamped and signed.
- 3. Original Equipment's Manufacturers (OEM) Authorization for Equipment/Software quoted if applicable.
- 4. Vendor Registration Form to be filled.
- 5. Any other document asked for in this tender document.

Annexure 2

Scope of Work

DSNG Van belongs to Doordarshan Kendra Mumbai is fitted with 1.8 meter Uplink PDA. Antenna controller of the same is not working. In auto mode, motorised control of azimuth and polarisation is not working.
The Step motor specified below should facilitate the above functions.

Sr No.	Feature	Requirement
1	Make	Similar to Powermax II/Model M22NRXC-LDN-NS-00
2	Series	Bipolar
3	RPM	1500
4	Step	1.8 degree
5	Voltage	1.55 ADC
6	Wattage	70
7	Vs(dc)	65 V
8	Torque	1.13-1.79 N-m
9	warranty	12 months

Annexure 3

(Public Body to delete this Form if a Bid Security is requested)

Appendix to Bid Submission Sheet

BID SECURING DECLARATION

By subscribing to the undertaking in Bid Submission Sheet:

I/We accept that I/We* may be disqualified from bidding for any contract with any Public Body for the period of time that may determined by the Procurement Policy Office under Section 35 of the Public Procurement Act, if I am/we are* in breach of any obligation under the bid conditions. Because I/We*

(a) have modified or withdrawn my/our* Bid after the deadline for submission of bids during the period of bid validity specified by the Bidder in the Bid Submission Sheet :

or

(b) have refused to accept a correction of an error appearing on the face of the Bid: or

(c) having been notified of the acceptance our Bid by the (insert name of public body) during the period of bid validity. (i) have failed or refused to execute the Contract if required. Or (ii) have failed or refused to furnish the Performance Security in accordance with the Instructions to Bidders.

I/We* understand this Bid Securing Declaration shall cease to be valid (a) in case I/we am/are the successful bidder. upon our receipt of copies of the contract signed by you and the Performance Security issued to you by me/us : or (b) if I am/we are* not the successful Bidder. upon the earlier of (i) the receipt of your notification of the name of the successful Bidder: or (ii) thirty days after the expiration of the validity of my/our* Bid.

In case of a Joint Venture, all the partners of the Joint Venture shall be jointly and severally liable.

* Delete as appropriate

Form of Bid-Securing Declaration

The Bidder shall submit this Bid Securing Declaration with the Bid and by clicking on "I Agree" the bidder is signing the Bid Securing Declaration by using e-signature (password).

We, the undersigned, declare that:

We understand that according to your conditions, Bids must be supported by a Bid-Securing Declaration.

We accept that we are required to pay the bid security amount specified in the Term and Condition, failure to do so will automatically exclude us from being eligible for Bidding or submitting Bid in any contract with the Employer for the period of two years if we are in breach of our obligation(s) under the term and condition prescribe for ticketing vide invitation letter no :

(a) have withdrawn our Bid during the period of Bid validity specified by the Bidder in the Form of Bid; or

(b) having not accepted the correction of errors in accordance with the instructions of Bidders ITB 30.2; or

(c) having been notified of the acceptance of our Bid by the Employer during the period of Bid validity (i) fail or refuse to furnish the performance security in accordance with the ITT, or (ii) fail or refuse to execute the Contract in accordance with the ITB 36.

We understand this Bid-Securing Declaration shall expire if we are not the successful Bidder, upon the earlier of (i) our receipt of your notification to us of the name of the successful Bidder; or (ii) thirty (30) days after the expiration our Bid.

Sign and Seal

Name of authorized Official

Legal Stamp

प्रसारभारती
(भारतका लोकसेवा प्रसारक)
INDIA's PUBLIC SERVICE BROADCASTER
Doordarshan Kendra Mumbai,Worli.400030

VENDOR REGISTRATION FORM					
Company Details					
Name of Firm : _____					
Regd. Office : _____					
Address _____					
Work Office : _____					
Address _____					
Country Code STD Code Nos.					
Telephone No	:	<input type="text"/>	<input type="text"/>	<input type="text"/>	E-Mail <input type="text"/>
Mobile No.		<input type="text"/>	<input type="text"/>	Web	<input type="text"/>
Name and Designation of Principal Officers / Persons to be contacted					
No.	Name of the Person	Designation	Department	Contact No.(Mob/Landline)	Place
Nature of Business (Please Tick)					
<input type="checkbox"/> Manufacturing	<input type="checkbox"/> Sole Selling Agent	<input type="checkbox"/> Dealer	<input type="checkbox"/> Trader		
<input type="checkbox"/> Agent	<input type="checkbox"/> Assembler	<input type="checkbox"/> Service Provider			
<input type="checkbox"/> Others (Pls mention)	<input type="text"/>				
Nature of Company (Please Tick)					
<input type="checkbox"/> Proprietary	<input type="checkbox"/> Partnership/LLP	<input type="checkbox"/> Private	<input type="checkbox"/> Public Limited		
<input type="checkbox"/> Others (Pls mention)	<input type="text"/>	Date of Establishment	<input type="text"/>		
Tax / PAN Credentials					
PAN No.	:	<input type="text"/>	Date	<input type="text"/>	
GSTN	:	<input type="text"/>	Date	<input type="text"/>	

ISO/ISI/Other Certification		
Are you registered with ISO/ISI/Other	<input type="checkbox"/> YES	<input type="checkbox"/> No
If No, whether you are in process to acquire ?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If Yes,expected date of receipt of Certification	<input type="text"/>	
Name of the Items produced / products / processed / services provided		
<input type="text"/>		
Other Relevant Data		
<input type="text"/>		
Bank Details		
Name and address of Banker	<input type="text"/>	
Bank a/c type	Current <input type="checkbox"/>	Saving <input type="checkbox"/> Over -Draft <input type="checkbox"/>
Account No.	<input type="text"/>	Branch Code <input type="text"/>
IFSC	<input type="text"/>	MICR <input type="text"/>
Whether any of your relative is working with us : (If YES , please provide details)		
<input type="text"/>		
Declaration		
<u>The above information is true in all respects and we undertake to inform you if any change in the above particulars regarding our business from tome to time.</u>		
Place :	Signature of Authorised Representative of the firm under proper seal.	
Date :		
** <u>Note: Vendors are required to attach the documentary proofs of the information filled.</u>		
<input type="text"/>		

Form of Performance / Bank guarantee Bond

In consideration of the President of India (hereinafter called "The Government") having offered to accept the terms and conditions of the proposed agreement between and (hereinafter called "the said contractor(s)" for the work (hereinafter called "the said agreement") having agreed to production of an irrevocable Bank Guarantee for Rs. (Rupeesonly) as a security/guarantee from the contractor(s) for compliance of his obligations in accordance with the terms and conditions in the said agreement.

1. We (hereinafter referred to as the "Bank") hereby undertake to (indicate the name of the Bank. Pay to the Government an amount not exceeding Rs... (Rupees Only) on demand by the Government. 2. We do hereby undertake to pay the amounts due and payable (indicate the name of the Bank) under this Guarantee without any demur , merely on a demand from the Government stating that the amount claimed is required to meet the recoveries due or likely to be due from the said contractor(s). Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the Bank under this Guarantee. However, our liability under this Guarantee shall be restricted to an amount not exceeding Rs. (Rupees only). 3. We, the said Bank, further undertake to pay the Government any money so demanded notwithstanding any dispute or disputes raised by the contractor(s) in any suit or proceedings pending before any Court or Tribunal relating thereto, our liability under this present being absolute and unequivocal. The payment so made by us under this bond shall be a valid discharge of our liability for payment there under, and the contractor(s) shall have no claim against us for making such payment. 4. We further agree that the Guarantee herein contained shall (indicate the name of the Bank) remain in full force and effect during the period that would be taken for the performance of the said agreement, and it shall continue to be enforceable till all the dues of the Government under or by virtue of the said agreement have been fully paid, and its claims satisfied or discharged, or till the Engineer-in-charge, on behalf of the Government , certifies that the terms and conditions of the said agreement have been fully and properly carried out by the said contractor(s), and accordingly discharges this guarantee. 5. We Further agree with the Government that the Government (indicate the name of the Bank) shall have the fullest liberty without our consent , and without effecting in any manner our obligations hereunder , to vary any of the terms and conditions of the said agreement or to extend time of performance by the said contractor(s) from time to time or to postpone for any time or from time to time any of the powers exercisable by the Government against the said contractor(s), and to forbear or enforce any of the terms and conditions relating to the said agreement, and we shall not be relieved from our liability by reason of any such variation or extension being granted to the said contractor(s) or for any forbearance , act of omission on the part of the Government or any indulgence by the Government to the said contractor(s) or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision , have effect of so relieving us. 6. This Guarantee will not be discharged due to the change in the constitution of the Bank or the contractor(s).

7. We lastly undertake not to revoke this Guarantee except with (indicate the name of the Bank) the previous consent of the Government in writing 8. This Guarantee shall be valid up to unless extended on demand by the Government. Notwithstanding anything mentioned above, our liability against this Guarantee is restricted to Rs (Rupees only), and unless a claim in wiring is lodged with us within six months of the date of expiry or extended date of expiry of this Guarantee all our liabilities under this Guarantee shall stand discharged.

Dated the day of For

(indicate the name of the Bank)

Date:
To
Dy Director General (E),
Doordarshan Kendra Worli ,Mumbai -30

Sir,
Sub: Your tender for Supply of Step Motor- Qty -1

With reference to the above tender, having examined and understood the instructions, terms and conditions forming part of the tender, we hereby enclose our offer for the supply of the following items as detailed in your above referred tender. Basic Item, No Item, Description Make & Model
We further confirm that the offer is in conformity with the terms and conditions as mentioned in your above referred letter and enclosures. We also understand that the O/o Dy Director General (E), Doordarshan Kendra Worli Mumbai-30 is not bound to accept the offer either in part or in full and that this Office has right to reject the offer in full or in part without assigning any reasons whatsoever. We have enclosed the required bank guarantee favoring PrasarBharati Chief Engineer (WZ),All India Radio & DD,Mumbai-400 020 issued by the(Bank),(Branch),..... (Date), and is payable at Mumbai, towards Earnest Money Deposit.

Yours faithfully,

Authorized Signatories (Name & Designation, seal of the firm) Date:
(Note: This EMD bank guarantee certificate should be prepared on a non judicial stamp paper of Rs. 100/-)

Manufacturer’s Authorization Form (MAF)

Ref: No. _____ dated _____

To,

Dy Director General (E),
Doordarshan Kendra Worli ,Mumbai -30

Dear Sir,

Tender Reference _____ We _____ who are established and reputable manufacturers of _____ having factories at _____ and _____ do hereby authorize M/s _____ (Name and address of Agent/Dealer) to offer their quotation, negotiate and conclude the contract with you against the above invitation for tender offer. We hereby extend our full guarantee and warranty as per terms and conditions of the tender and the contract for the equipment and services offered against this invitation for tender offer by the above firm.

Yours faithfully,

Authorized Signatories (Name & Designation)

Date:
For and on behalf of M/s _____ (Name of manufactures)
(Note: This letter of authority should be on the letterhead of the manufacturing concern and should be signed by a competent person of the manufacturer.)

CERTIFICATE FROM THE VENDOR STATING THAT THE COMPANY HAS NOT BEEN BLACKLISTED BY ANY GOVERNMENT ORGANISATION

To,
Dy Director General (E),
Doordarshan Kendra Worli ,Mumbai -30

Sir,

This is to certify that M/s _____ has not been blacklisted by any Government Organization before submission of the tender document.

Yours faithfully,

Authorized Signatories

(Name & Designation)

Date: For and on behalf of M/s _____.

Warranty Compliance Statement

To,
Dy Director General (E),
Doordarshan Kendra Worli ,Mumbai -30

Sir,
Subject: Your tender for Supply of Step Motor- Qty -1

This bears reference to our quotation Ref _____ Dated _____. We warrant that everything to be supplied by us shall be brand new, free from all defects and faults in material, workmanship and manufacture and shall be of the highest grade, quality and consistent with the established standards for materials specification, drawings or samples, if any, and shall operate properly. We shall be fully responsible for its efficient operation. We also confirm that all service related complaints for the Package unit will be attended within a period of 3 hours after the complaint is lodged on working days, and within a period of 12 hours on holidays. During the warranty period in case of failing to repair the machine, we will provide a stand-by arrangement till the equipment is repaired.

Yours faithfully

Signature
(Name & Designation)

Date :
(Note: This letter of authority should be on the letter-head of the manufacturing Concern and should be signed by a competent person of the manufacturer)