

**INFORMATION AND INSTRUCTIONS FOR CONTRACTORS FOR e-TENDERING
FORMING PART OF BID DOCUMENT AND TO BE POSTED ON WEBSITE**

(Applicable for inviting open tenders)

The Assistant Engineer (Electrical), Civil Construction Wing, All India Radio, Bhubaneswar-751005 invites on behalf of the President of India online item rate tender from approved and eligible contractor of CPWD / MES / BSNL / MTNL / Railway / Odisha State PWD working in the relevant field for the works as follows: for the works as follows:

S l. N o.	NIT No.	Name of work & Location	Estimated Cost put to tender	Earnest Money	Period of	Last date & time of submission of tender (online)	Time & Date of opening of e- Tender
1.	2.	3.	4.	5.	6.	7.	9.
1.	EE(E)/Kol/SD-BBSR/NIT/17 of 2020-2021 dt.05/10/2020	Renovation of toilet & Compound, Gate light in Auxilary Studio at Bhubaneswar" AIR Cuttack.	Rs.2,17,636.00	Rs.4,353.00	01 (One) month.	13.10.2020 up to 8.00 PM	14.10.2020 at 11.00 AM

1. Intending bidders

(a) Should have satisfactorily completed the works as mentioned below during the last Seven years ending last day of the month previous to the one in which the tender is Invited.

(i) Three similar work each of value not less than 40 % of the estimated cost put to tender

Or

(ii) Two similar work each of value not less than 60 % of the estimated cost put to tender

Or

(iii) One similar work of value not less than 80 % of the estimated cost put to tender
(at least one of them should be in Central Govt./ Central Autonomous body, Central Public Sector Undertakings)

The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7 % per annum, calculated from the date of completion to the last date of receipt of application for tender.

(Similar work means:- Internal Electrical Installation or outdoor illumination, Cabling etc.)

- The intending bidder must read the terms and conditions of CPWD-6 carefully. He should only submit his bid if he considers himself eligible and he is possession of all the documents required.
- Information and Instruction for bidders posted on website shall part of bid document.
- The bid document consisting of plans, specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen and downloaded from website www.tenderwizard.com/AIR free of cost.
- But the bid can only be submitted after **depositing Processing Fee in favour of ITI Limited** and uploading the mandatory scanned documents such as Demand Draft or Pay order or Banker's Cheque or deposit at call Receipt or Fixed Deposit Receipts and Bank Guarantee of any Scheduled Bank towards EMD in favour of respective **Executive Engineer (E), CCW, AIR, Kolkata** and other documents as specified.
- Those contractors not registered on the website mentioned above, are required to get registered beforehand. If needed they can be imparted training on online tendering process as per details available on the website.

7. The intending bidder must have valid class-III digital signature to submit the bid.
8. On opening date, the contractor can login and see the bid opening process. After opening of bids he will receive the competitor bid sheets.
9. Contractor can upload documents in the form of **JPG** format and **PDF** format.
10. Contractor must ensure to quote rate of each item. The column meant for quoting rate in figures appears in pink colour and the moment rate entered, it turns sky blue. In addition to this, while selecting any of the cells a warning appears that if any cell is left blank the same shall be treated as "0". Therefore, if any cell is left blank and no rate is quoted by the bidder, rate of such item shall be treated as "0" (**ZERO**).
11. SC/ST Contractors enlisted under class V category are exempted from processing fee payable to ITI Limited.
12. Earnest Money in the form of Treasury Challan or Demand Draft or Pay order or Banker's Cheque or Deposit at Call Receipt (drawn in favour of **Executive Engineer (E), CCW, AIR, Kolkata**) or Bank Guarantee of any Scheduled Bank and its receipt copy shall be scanned and uploaded to the e-tendering website within the period of tender submission.
13. A part of earnest money is acceptable in the form of bank guarantee also. In such case, 50% of earnest money or Rs. 20 lac, whichever is less, will have to be deposited in shape of prescribed above, and balance in shape of Bank Guarantee. The original EMD should be deposited to the office inviting bids within the period of bid submission. The receiving office shall issue a receipt of deposition of Earnest Money Deposit to the bidder in a prescribed format (Enclosed). This receipt shall also be uploaded to the e- tendering.
14. Interested contractor who wish to participate in the tender has also to make following payments in the form of Demand Draft/ Pay Order/ Banker's Cheque of any scheduled Bank and to be scanned and uploaded to the e-Tendering website within the period of tender submission:
 - (i) E-Tender Processing Fee – Rs.**590.00** to be paid through E-Banking to ITI Limited.
15. Treasury Challan or Demand Draft or Pay Order or Banker's Cheque or Deposit at Call Receipt or FDR or Bank Guarantee against EMD should be deposited to the office inviting bids within the period of bid submission and receipt of the same shall also be uploaded to the e- tendering along with Copy of Enlistment Order and Certificate of work experience as required within the period of tender submission.

16. Doordarshan (Odisha) GST No. 21AAAJPO288R1ZR

RECEIPT OF DEPOSITION OF ORIGINAL EMD		
Receipt No.		Date.
1	Name of work	Renovation of toilet & Compound, Gate light in Auxilary Studio at Bhubaneswar" AIR Cuttack.
2	NIT No.	EE(E)/Kol/SD-BBSR/NIT/17 of 2020-2021 dt.05/10/2020
3	Estimated cost	Rs.2,17,636.00
4	Amount of EMD deposit	Rs.4,353.00
5	Last date of submission of bid	13.10.2020 up to 8.00 PM
6	Name of Contractor	
7	Amount of Earnest Money Deposit	
8	Date of submission of EMD	
(To be filled by EMD receiving authority)		Signature / Name and Designation of EMD Receiving officer (EE/AE(P)/AE/AAO) along with Office stamp

List of Documents to be scanned and uploaded within the period of tender submission

1. Receipt of deposition of EMD in a prescribed format.
2. Enlistment Order of the Contractor along with valid electrical License.
3. Certificate of Work Experience & Certificate of Registration for GST and acknowledgement of up to date filed return as per NIT stipulation.
4. Any other Document as specified in the Notice.
5. Documents towards cost of Processing Fee in favour of ITI Limited.
6. Affidavit on non judicial stamp paper of **Rs.100/-** duly notarized as :-

No.1 The certified copy of all the scanned and uploaded documents specified in the tender notice shall be deposited by me/us with the Assistant Engineer calling the tender in case I/We become the lowest tenderer within a week of the opening of the financial bid otherwise the department (CCW,AIR) may reject the Tender and take the action to Debar me/us from Tendering in CCW,AIR , for a period of three years and can write to the Competent Authority for cancellation of my/our enlistment (Original papers of the uploaded documents shall be shown for verification.

Assistant Engineer (Electrical)
CCW, AIR, Bhubaneswar.