

**PRASAR BHARATI  
(INDIA'S PUBLIC SERVICE BROADCASTER)  
ALL INDIA RADIO : NEW BROADCASTING HOUSE  
NEW DELHI-110001**

No.DEL-3(7)NBH/2019-20/E

Date : 24/06/2019

**TENDER DOCUMENT**

1. Name of Work: **Regular Post construction anti termite treatment, general pest and rodent Control measures in ALL INDIA RADIO** at two locations i.e.  
A. at Broadcasting House (BH) and  
B. at New Broadcasting House (NBH).
2. Contact Person : Mr. Keshav Kumar, AE
3. Cost of Tender: Tender copy can be downloaded free of cost from ALL INDIA RADIO website.
4. Year : 2019-20
5. Last date and time : **12/07/2019 upto 12.00 NOON**
6. Venue for submission of tender document : Tender Box kept in the NBH AIR, Delhi /By Post
7. Earnest Money to be deposited by Demand Draft : Rs.6000/-  
(In favour of "DDO, ALL INDIA RADIO", payable at DELHI)
8. Date of opening : **12/07/2019 at 3.00 P.M**
9. Venue of opening : Room No. 606, 6<sup>th</sup> floor, NBH, AIR, DELHI
10. Contents of Tender Document : Pages - 10

**General Terms**

*All payments are to be made by Demand Draft in favour of "DDO, ALL INDIA RADIO", payable at New Delhi, unless stated otherwise.*

*Tenderer should confirm that they have received all the above mentioned papers, including GTC. All the documents Issued are to be returned duly signed by the tenderer while submitting his offer.*

**आकाशवाणी**

Signature of the Officer Issuing the Tender

I read and understood the document....

(Signature of firm's Tenderer representative).....

ALL INDIA RADIO, Delhi

Regular post construction anti-termite treatment, general pest and rodent control measures in ALL INDIA RADIO Delhi at BH and NBH.

SNo	Item Description	Amount (Rs.)
1	Providing anti- termite treatment, general pest & rodent control measures at ALL INDIA RADIO, Delhi as per the detailed description prescribed in Annexure detailed scope , special condition & additional terms & condition including all arrangements for necessary material & labour complete for one year and complete prescribed execution at an interval of every 30 days (Cost should be quoted for entire work in the premises of All India Radio, Delhi (i.e. including office & studios BH & NBH building))	
	Taxes @ :	
	Total Amount :	

Final amount in Words :

\*\* Before quoting the rates, the firm may visit the premises during office hrs. (9.30 A.M – 6.00 P.M)

(Signature of the bidder)

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Name:

Place:

Date:

Seal

I read and understood the document....

(Signature of firm's Tenderer representative).....



## GENERAL TERMS AND CONDITIONS (GTC)

- 1 Sealed tenders are hereby invited from the contractors of appropriate class for similar works (AMC of the said work in Government or Semi-Government, etc.), for the work of:

***“Regular Post construction anti termite treatment, general pest and rodent control measures in All India Radio at two locations i.e. (1) at BH and (2) at NBH, AIR, Delhi.***

- 1.1 Before participate, Tenderers must ensure the following Technical Criteria:

- i) Firm should be of registered under appropriate class of semi government organization / PSU's
- ii) Firm must have valid GST No. & PAN no. in the name of firm.
- iii) The bidder must have successfully carried out at least three similar works amounting to not less than 40% of estimated cost of his own order. Documentary evidence should be attached.

- 1.2 The Tenderers are required to attach proof of fulfilling the above conditions and performance certificate for the work from their concerned department while submitting the tender documents otherwise their bids may be rejected out rightly.

- 2 Time period of the contract: 1 year (12 months) and the date of commencement shall be reckoned from the tenth day of issue of award letter.
- 3 Bids must be received by ALL INDIA RADIO as per schedule time and date specified on the cover page. In the event of the specified date for the submission of bids being declared a holiday for ALL INDIA RADIO, the bids will be received up to the appointed time on the next working day.
- 4 Tenderers may inspect the site in complete before quoting the rates, as the Tenderers will be responsible for pest free service for this AMC in the respective building(s). Please contact the contact person (mentioned on the first page), for any clarification.
- 5 GST on material and on services in respect of this contract will be payable by the Contractor and nothing extra will be paid by ALL INDIA RADIO for increase in such taxes or duties even if imposed or levied either before or after the tenders are opened or during the currency of contract, over and above the tendered cost.
- 6 Full Earnest money is liable to be forfeited, if the contractor selected for the work fails to start the work within 10 days from the date of issue of work award letter.
- 7 Tenders, who do not fulfill all or any of the conditions or are incomplete in any respect, are liable to summary rejection.

I read and understood the document....

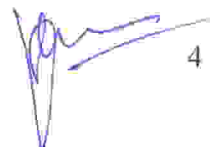
(Signature of firm's Tenderer representative).....



- 8 ALL INDIA RADIO does not bind himself to accept the lowest or any tender and reserves to himself the right of accepting the whole or any part of the tender and the tenderer shall be bound to perform the same at the rates quoted.
- 9 Tender submitted shall remain valid for **90 days** from the date of opening of bid for the purpose of acceptance and award of work, validity beyond 90 days from the date of opening shall be by mutual consent.
- 10 The tenderer shall quote rates both in figures and words. When the rate quoted by the tenderer in figures and in words does not tally All India Radio may reject the offer.
- 14 Before tendering, the tenderer shall inspect the site to fully acquaint himself about the condition in regard to accessibility of site, nature and extent of ground, working condition of site and locality including stacking of materials, installations of tools and plants (T&P) etc., conditions affecting accommodations and movement of labour etc., required for the satisfactory execution of the work contract. No claim whatsoever on such account shall be entertained by the ALL INDIA RADIO in any circumstances.
- 15 **Payment:** Payment under the contract will be made on quarterly basis i.e. on satisfactory completion of three treatments at every 30 days interval. Taxes, as applicable, will be deducted at source. The work shall be carried out as per listed general scope of work, detailed scope of supplies & services, special condition and additional terms & condition as listed in **Annexure "A"**.
- 16 **Payment after satisfactory completion of work shall be made through RTGS/NEFT/ account payee cheque mode only.**  
**Security deposit & performance security:** Bid security furnished by all in unsuccessful tenderers shall be refunded normally within one week after opening of tender. BS shall not carry any interest. BS by the tenderer will be forfeited if the tenderer revokes his tender within the validity period or increases his early quoted rates or the tenderer does not commence the work within 15 days after award of order. The quotations are liable to be rejected if exact amount of EMD/ BS not submitted at the time of opening bids.  
Performance security deposit shall be furnished by successful tenderer @10% of the total value in the form of an account payee demand draft from any commercial bank in an acceptable form in favour of "DDO, All India Radio, Delhi". Performance Security should remain valid for a period of sixty days beyond the date of completion of all contractual obligations (i.e. 14 months)
- 17 The contractors, to whom the work is awarded will have to execute an indemnity bond in favour of the, ALL INDIA RADIO, Delhi, indemnifying the authorities staff and individuals of ALL INDIA RADIO, Delhi against theft, loss of material, damages of any kind, including fire caused by any mishandling/mistakes, mis-operating, or improper maintenance, to the site, installations, buildings and that all such damages will be made good by him/his firm/his partners at his/their own risk and cost. All procedures either technical or security measures as followed in ALL INDIA RADIO, Delhi for all contractors will be followed in the case of this contract also.

I read and understood the document....

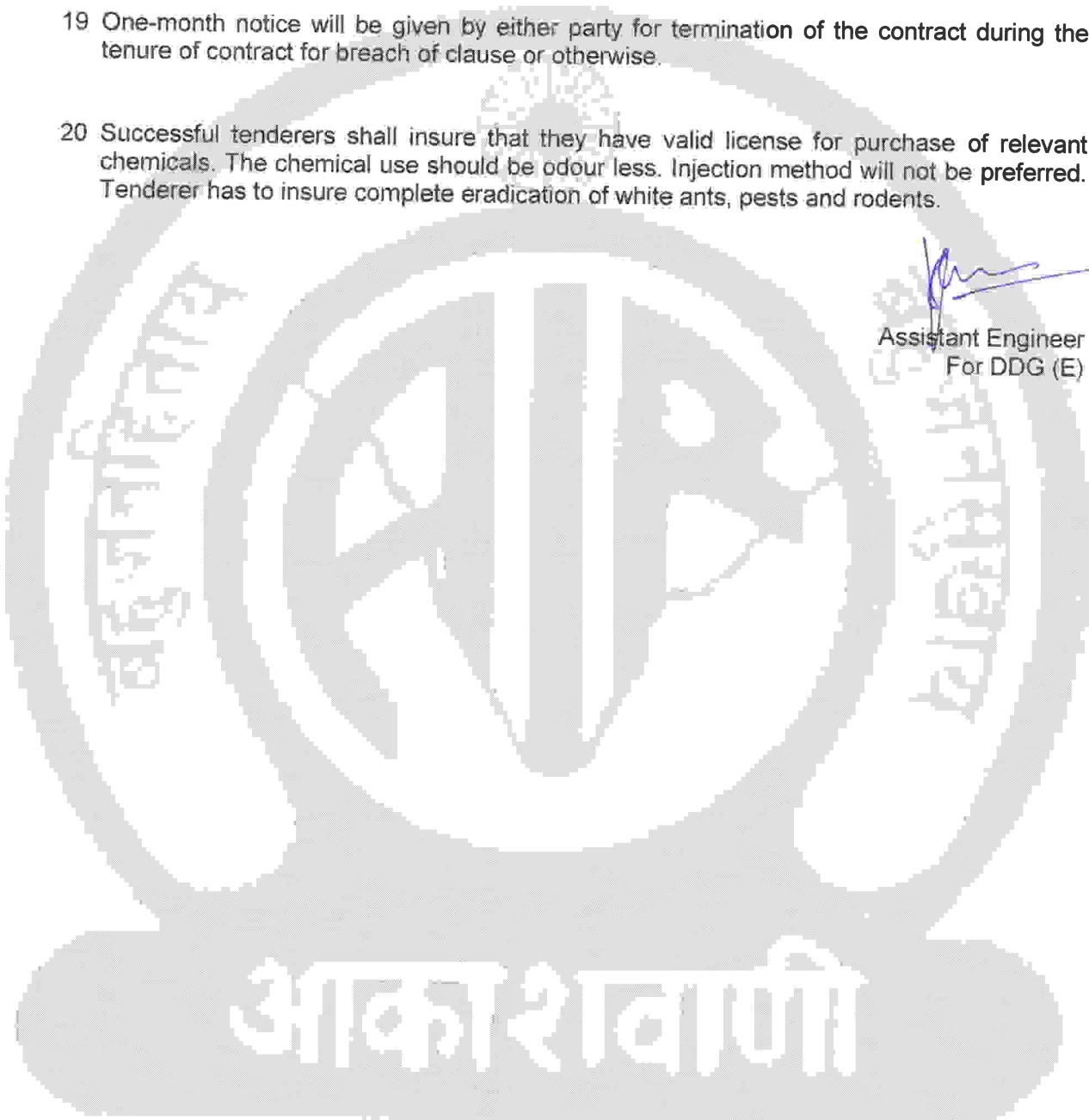
(Signature of firm's Tenderer representative).....



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- 18 ALL INDIA RADIO, Delhi reserves the right to accept or reject any tender in full or in part without assigning any reason.
- 19 One-month notice will be given by either party for termination of the contract during the tenure of contract for breach of clause or otherwise.
- 20 Successful tenderers shall insure that they have valid license for purchase of relevant chemicals. The chemical use should be odour less. Injection method will not be preferred. Tenderer has to insure complete eradication of white ants, pests and rodents.

  
Assistant Engineer  
For DDG (E)



I read and understood the document....

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(Signature of firm's Tenderer representative).....

## Annexure "A"

### (A) GENERAL SCOPE OF WORK

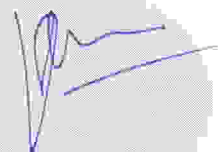
The work consists of Regular post construction anti-termite treatment, general pest and rodent control measures in ALL INDIA RADIO, Delhi at two locations i.e. (1) at BH and (2) at NBH. The general scope of work includes:

- (i) To ensure that the rooms, Studios, A/C Plant rooms & ducts, halls, stores, library, canteen and entire premises of institute are completely free from any insect, termites, pests and rodents etc. to avoid any epidemic and damage to the holdings of ALL INDIA RADIO, Delhi.
- (ii) The store rooms and library holdings, fumigation with moth repellents and insecticides against pest, termites and rodents.

Following is the overall scope of work for keeping the buildings termite & rodent free etc. by adopting scientific methods and using chemicals /pesticides/ insecticides / any other suitable methods by the pest control agency (Excluding injection method).

1. General :
  - i) Treatment for cockroaches, Bugs, Mosquitoes & Flies etc.
  - ii) Anti Larva, treatment of drains and water bodies to control vector of Dengue, Malaria etc.
  - iii) Treatment for silver fish (for carpets, clothes & Books, etc.)
2. Rodent and other animal control such as "MICE" and "bats" etc.
3. Anti termite treatment
  - i) Post Construction anti termite treatment
  - ii) Field treatments

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I read and understood the document....

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(Signature of firm's Tenderer representative).....

(B) **GENERAL SCOPE OF WORK**

Pest/Rodent Control Services as detailed below shall be provided at every 30 days interval in the entire complex including buildings:-

- a. with basement and ground floor plus two floors in BH and
- b. with basement and ground floor plus 6<sup>th</sup> floors in NBH.

Complete area of ground including all floors of main building including ceiling, walls, corners of all halls, toilets and corridors etc., Complete area of Annexes building (Departmental canteen) including ceiling, walls, corners of all halls, toilets, corridor of ground, first and second floor. Complete area of ceiling walls corners of book shop Shed, and stores area. Complete area of electrical sub-station, Diesel generator, canteen and A/C Plants including roof walls corners etc.

Note: - Vendors are advised to visit the complex and assess the scope of work before participate.

**(a) General Pest Control**

- i) Extermination of Cockroaches etc. by application of gel using Imidacloprid as the base chemical and residual spray of DDVP.(App 2 tubes of Gel & 600 ml of DDVP per treatment)
- ii) Fogging operation by motorized machine shall be carried out in the exterior of complex for control of mosquitoes and flies.
- iii) Fumigation by dry powder (appx 3 box of 125 gms each per treatment) shall be done in the library of ALL INDIA RADIO and in another similar area where books / files / records are kept.
- iv) Spray of ICON 10WP (Lambda – Cyhalothrin 10 % wp, 200 gms per treatment) as the ingredient shall be carried out on the walls and water bodies etc for control of mosquitoes, flies and cockroaches
- v) Spray of Responsar or equivalent for extermination of Cock roaches, flies, Mosquitoes, Silver Fish etc inside the premises (appx 4.5 Ltr. per treatment)

**(b) Rodent Control**

- i) Treatment to control Rodents & Mice by baiting method shall be provided in the entire complex using Bromodiolene (App 60 gm per treatment).
- ii) Baiting trays containing rodenticide shall be kept at rodent activity points.
- iii) Glue Traps (Appx 11 No.) shall be placed at the rodent activity points for trapping of Rodents inside the premises.
- iv) Bait Station (Appx 11 No.) shall be installed at both places for trapping of rodents.

**(c) Anti termite (Spray Method)**

Regular spray Imidacloprid for Anti Termite solution in water on walls and floors will be carried out once in every 30 days.(Appx 300 ml for single application).

NOTE:- The quantity and substance mention is indicative only tenderers will have to work out exact quantity and substance.

I read and understood the document....

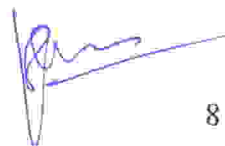
(Signature of firm's Tenderer representative).....



**(C) SPECIAL TERMS & CONDITION**

1. No Pesticides are to be applied to the internal Cavities of any electrical apparatus including computer terminals, disk drive etc. without the written permission of authorized officer of the relevant department or Engineer-in-charge.
2. Excess residue is to be thoroughly removed by the pest controller before leaving the site.
3. No repeat application or any other alternative pesticide shall be used until the time span for full effect of the original pesticide has elapsed unless this is agreed between the officer in charge and user of the room in writing.
4. Where an area cannot be adequately ventilated, following the application of pesticide, for security or any reasons, the pest controller will install and leave operating a portable mechanical ventilator unit, which will be provided & operated by the pest controller. The installation is functioning for sound broadcast therefor pest controller shall devise method in such a manner that no noise is generated to degrade audio broadcast. At the same time he has to keep in mind that the premises are working round the clock. Chemicals used should be of such standard that they should not cause harm to human being (Duty staff). For this purpose odour fewer chemicals should be used.
5. The ventilation unit will be allowed to operate until the officer-in-charge and the authorized officer of room/department whose spaced has been treated is satisfied, that fumes have been satisfactorily evacuated .
6. The Pest controller before leaving the ALL INDIA RADIO, Delhi premises will report to officer-in-charge regarding the satisfactory completion of work carried out on the day/ evening/holidays or any convenient day based on actual requirement.
7. After the award of work, the contractor shall submit the work flow chart for routine work in respect of all the premises which include the details/planning for scientific and state pest control activity of each Building on Weekly basis etc. in addition to that the contractor have to attend (as and when required) the complaints if any received from occupants of building/ rooms.
8. The contractor shall deploy adequate, educated and trained manpower to carry out day to day works and maintain a register for each building.
9. The firm will be responsible for the security/insurance of their staff working at site and ALL INDIA RADIO, Delhi will not be responsible in any manner in case of any accident / mis-happening happened with his staff/ manpower.
10. Chemical used for anti-termite treatment, pest & rodent control is responsibility of tenderer. The tenderer should ensure that chemicals are permissible under such acts and provision of rules prescribed by the Govt. of India for this.

I read and understood the document....



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(Signature of firm's Tenderer representative).....



### Additional Terms & Conditions

1. The contractor shall not appoint any sub-contractor to carry out any obligation under the contract.
2. The duration of the contract shall be 12 month & subject to quarterly appraisal and review by the DDG (E).
3. ALL INDIA RADIO, Delhi will have the full right to direct the security personal to check, search or examine the employee, agent or representative of the contractor while entering/leaving the premises, if felt necessary.
4. Contractor will carry out the jobs as per the enclosed Annexure 'A' and entire satisfaction of the Engineer in charge. In case the contractor fails to follow the direction of Engineer in-charge/officer in-charge the contract can be terminated.
5. Persons engaged for pest control service by the contractor should not cause any obstruction to the office work. He should be cordial, polite & well behaved. The contractors employee for pest they control services shall enter the premises into proper uniform & identification card.
6. Suggested list of chemicals / Materials & monthly consumption should be given which shall be used for pest control services by the contractor before start of work contract along with schedule.
7. While using the chemical/insecticide, pesticide etc. the contractor must insure that the method of application and doses etc are as per manufacturer's specification/ recommendation only.
8. Contractor must ensure while using chemical, insecticides , pesticides etc. in canteen kitchen etc. that the foods likely to absorb, odour and flavours, and all exposed food, utensil used for eating, etc. are be adequately protected or removed.
9. All materials, tools, equipments etc. required for pest control services shall be arranged by the contractor in sufficient quantity at his own cost.
10. While using chemicals for pest control services necessary precaution any measure for providing masks, hand gloves etc. to the worker shall be arranged by the contractor.
11. If contractor failed to do treatment at any scheduled time, proportionate amount will be deducted from the contracted amount. For example if contractor does not turn up in any month 1/12th payment will be deducted from the following payment.



I read and understood the document....

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(Signature of firm's Tenderer representative).....

**DECLARATION BY THE TENDERER**

I, \_\_\_\_\_,  
declare that I have submitted my tender for the work described in the tender document after acquainting myself fully with the details of work involved and as per listed general scope of work, detailed scope of supplies & services, special condition and additional terms & condition as listed in Annexure and after understanding the responsibilities to be discharged by me under this contract and have read the complete tender document very carefully.

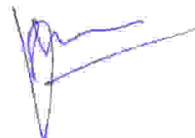
It is also certified that I have read and understood all the paragraph of the tender document and signed on each page. I understand that if I stood as successful bidder then I will have to sign an agreement with Deputy Director General (Engineering), ALL INDIA RADIO, Delhi.

**SIGNATURE OF THE TENDERER**

**NAME OF TENDERER:** \_\_\_\_\_

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SEAL OF FIRM/COMPANY



I read and understood the document....

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(Signature of firm's Tenderer representative).....