


प्रसार भारती/ PRASAR BHARATI
(भारत का लोक सेवा प्रसारक)
(India's Public Service Broadcaster)
प्रसार भारती सचिवालय/Prasar Bharati Secretariat
वित्त शाखा / (Finance Wing)

Dated 21.09.2020

Consequent upon joining of Sh. B.K. Mohapatra, Sr. A.O., Sh. Binod Kumar, ASO and Sh. Hari Singh, UDC in Finance Wing of Prasar Bharati, the work allocation among officers/staff working in Finance Wing (IFD, Tax and Audit Divisions) of Prasar Bharati Sectt. will be as follows with immediate effect:

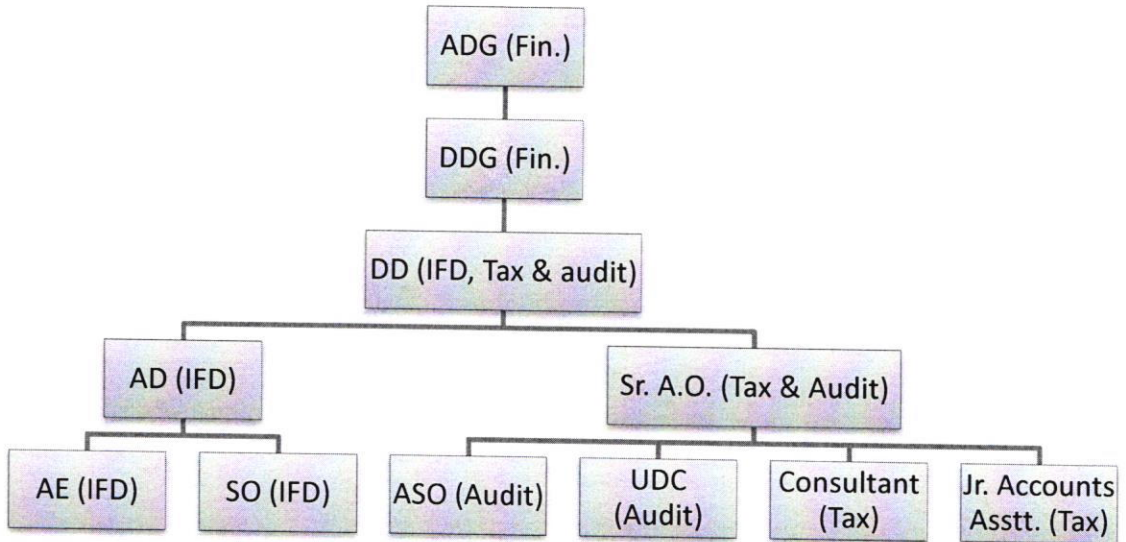
Sr. No.	Name & Designation	Work Allocation	Link Officer
1	Sh. A.K. Pathak, AD (IFD)	i. Expenditure Finance Committee (EFC) Meetings and Action Taken Reports (ATR)s thereupon ii. Finance Account/ Audit Committee (FAC) Meetings, Prasar Bharati Board matters and ATRs thereupon. iii. Communication/ Correspondences with Ministry of I&B relating to Third Party Audit/ E-Samiksha etc. iv. Comments on Policy/ Guidelines/ Agreements (new/old) of various vertical of Prasar Bharati v. Scrutiny of all proposal examined by Sh. Rabinder Kumar, AE (IFD) & Sh. Om Prakash Sharma SO (IFD) vi. Any other work assigned by competent authority from time to time	Sh. B.K. Mohapatra, Sr. AO
2	Sh. Rabinder Kumar, AE (IFD)	i. Procurement proposals of Goods through Open/Limited Tenders/ GeM ii. Procurement proposals of Services through Open/ Limited Tenders/GeM ii. Any other work assigned by competent authority from time to time	Sh. Om Prakash Sharma, SO (IFD)
3	Sh. Om Prakash Sharma, SO (IFD)	i. Proposals pertaining to Engagement (fresh/extension) of contractual ii. Proposals relating with release of LOC (letter of credit) to NABM/PB Sports/PB Secretariat/PB Archives ii. Any other work assigned by competent authority from time to time	Sh. Rabinder Kumar, AE
4	Sh. B.K. Mohapatra, Sr. AO (Tax & Audit)	i. Monitoring and compilation of audit paras ii. Correspondence with respective CAG Internal Audit Wing of Ministry of I&B, both Directorates and other offices as per requirement. iii. Matters related with taxation	Sh. A.K. Pathak, AD (IFD)


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		iv. Any other work assigned by competent authority from time to time	
5.	Sh. Binod Kumar, ASO	i. Compilation, correspondence and settlement of Internal Audit paras of Ministry of I&B. ii. Monitoring of work of Inspection Unit of both Directorates. iii. Monitoring of peer inspection being done by Zonal Audit Committee. iv. Any other work assigned by competent authority from time to time	Sh. Hari Singh, UDC
6.	Sh. Hari Singh, UDC	i. Compilation, monitoring and settlement of CAG and PAC Audit Para ii. Any other audit related work which are not assigned to Sh. Binod Kumar, ASO. iii. Any other work assigned by competent authority from time to time	Sh. Binod Kumar, ASO
7.	Ms. Tinky Malik, Jr. Accounts Assistant and Sh. T.C. Jain, Consultant	i. Taxation related work	

Sh. B.N. Mahto, Dy. Director (Fin.) will look after the taxation related work in addition to his existing work of IFDs and Audit.

Organogram will be as below:



(Signature)
21.9.2020
(एस. ए. त्रिपाठी)
उप. महानिदेशक

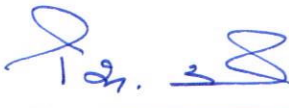
1. Sh. B.N. Mahto, DD (Fin.), Prasar Bharati Secretariat
2. Sh. A.K. Pathak, AD (IFD), Prasar Bharati Secretariat
3. Sh. B.K. Mohapatra, Sr. A.O. (Tax & Audit), Prasar Bharati Secretariat
4. Sh. Rabinder Kumar, AE (IFD), Prasar Bharati Secretariat
5. Sh. Om Prakash Sharma, SO (IFD), Prasar Bharati Secretariat
6. T.C. Jain, Consultant & Ms. Tinky Malik, Jr. Account Assistant

Copy to:

1. All ADG of Prasar Bharati Secretariat
2. All DDGs of Prasar Bharati Secretariat
3. DDG (T) for uploading on PB Website

Copy for information:

1. Sh. PPS to CEO
2. PS to Member (F)


21.8.2020