Prasar Bharati
(India's Public Broadcaster)
Prasar Bharati Secretariat
Prasar Bharati House, Copernicus Marg
New Delhi-110001

No.: PBS (B&A)/(18-19)/CAS/253 Dated: 26th Nov, 2019

Subject: Training of DDOs of Delhi & Mumbai for e-Account Module of Centralized Accounting Software (CAS)

Prasar Bharati has already rolled out the 1st Phase of e-Salary Module for the offices of Delhi & Mumbai, and accordingly training has been already imparted to all the DDOs of Delhi & Mumbai. However, It was felt that users are finding difficulties to operate the e-Account Module, thus NABM Delhi is requested to conduct/coordinate another training session on e-Accounts as per given schedule /points for exclusively HoO & DDO of Delhi & Mumbai:

1. **Schedule of Training of e-Account Module of CAS**

SNO	Date	Venue	Target Units
1	5.12.19	NABM Delhi	Doordarshan Units of Delhi
2	6.12.19	NABM Delhi	AIR+ NABM, Central Archives
5	9.12.19	DDK Mumbai	Doordarshan & AIR Units of Mumbai

1. At-least 20-25 desktop/ laptops will be required for hand on experience/ training besides facility of projector for demonstration.
2. The printed as well as softcopy of training manual will be provided by vendor's resource person i.e. from M/s Allied Novatech Pvt. Ltd.
3. NABM Delhi is requested to urgently coordinate in this regard with all the Directorates & verticals for necessary arrangement in this regard.

26/11/19

Rajesh Kumar Sharma
Director (B, A & CAS)

1. ADG(A): NABM for necessary arrangements/coordination

2. **For ensuring Participation of HoO/DDO of Delhi & Mumbai Offices**

   a. Col Vijay Kumar Shad, DDG(A), DG:AIR
   b. Lt. Col. Kalyan Das, DDG (A), DG:DD
   c. Sh. Vivek Kumar Gaur, Director (News) NSD:AIR
   d. Sh. R. A. Warsi, DDG (CA), Archives
   e. Sh. Adhar Charan, DD(DD News)

Copy for information and necessary action to:

1. DG:DD/AIR/NSD/DDN
2. DG:DD/AIR - ADG(F) & ADG(A),
3. PBS: ADG(B&A), ADG(A), ADG(F)
4. M/s Allied NovaTech Pvt. Ltd. (by name Sh. Ripudaman Magon).
5. DDG(T) with the request to upload for compliance by all concerned

For upload 26/11/19