

Prasar Bharati
(India's Public Service Broadcaster)
Director General:Doordarshan
New Delhi
(Budget Section)

No. G.28012/14/2018-BI

Dated 03rd Nov..2020
04/11/2020

Subject:- Implementation of e-Account Module of Centralized Accounting Software (CAS) in all offices of Delhi & Mumbai of Prasar Bharati form the Month of November, 2020 -reg.


Reference is invited to Prasar Bharati Secretariat's letter No.PBS (B&A)/(20-21) CAS, dated 02.11.2020 on the above subject. (Copy enclosed)

2. Prasar Bharati has directed to fully implement the e-Accounts and e-Inventory Module in all offices of AIR and Doordarshan of Delhi and Mumbai including PAOs from the month of November's 2020. These offices will use e-Accounts Module and make entries of all bills and payments in CAS besides maintaining physical records as per the extant practice. It is also required to make entries of all transactions of April to October' 2020 in e-Accounts module. Offices are advised to ensure that all details are entered correctly as per the operational manual and other material available on the portal.

3. All the section heads must ensure that all bills submitted to the DDO (Cash) are sent for payment after making entries in e-accounts module of CAS with due authorization. Bills without due entry in CAS may not be entertained by DDO for payment.

4. HOO/DDO of DD Field Units of Delhi and Mumbai may take note of the instructions contained in the letter under reference for strict compliance.

Encl.:- As above


(Sanjeev Khosla)
Dy. Director Admn.(B)

All the HOOs / DDOs of Delhi & Mumbai DD Field Units.

Copy to:-

I/3795/2020

1. Member(F), Prasar Bharati Sectt., New Delhi
2. ADG(B&A), Prasar Bharati Sectt., New Delhi
3. Dy. Director General (F), Prasar Bharati Sectt., New Delhi.
4. ADG(F)/DDG(F)/DDA(B) at DG:DD
5. IT Cell is requested to upload the letter on the DD website.

Prasar Bharati
(India's Public Broadcaster)
Prasar Bharati Secretariat
Prasar Bharati House, Copernicus Marg
New Delhi-110001

No.: PBS (B&A)/(20-21)/CAS


Dated: 29th October, 2020
2.11.2020

Subject: Implementation of e-Account Module of Centralized Accounting Software (CAS) in all offices of Delhi & Mumbai of Prasar Bharati from the Month of Nov, 2020.

As you are aware that Prasar Bharati is implementing a "Centralized Accounting software" (CAS) which has three modules namely e-Salary, e-Accounts and e-Inventory. The e-Salary Module of the application has already been successfully rolled out across the network and all DDOs are making salaries through the module and making funds request.

It has now been decided to fully implement the e-Accounts and e-Inventory Module in all offices of AIR and Doordarshan of Delhi and Mumbai only including PAOs from the month of November' 2020. Therefore, all AIR & Doordarshan DDOs of Delhi & Mumbai will mandatory start using e-Account module and make entries of all bills and payments in CAS besides maintaining physical records per the extant practice. Besides this, it is also required to make entries of all transactions of April to October' 2020 in e-Accounts module, if not made already. All offices of Delhi & Mumbai are advised to ensure that all details are being entered correctly as per the operational manual and other material available on the portal.

Both AIR and Doordarshan Directorates, DD News, NSD, NABM, Central Archives and PAO Administration Office are requested to issue necessary instructions & coordinate with offices under their control accordingly and forward the weekly progress reports in this regard to Prasar Bharati.


(C.K. Jain)

Dy. Director General (B&A/CAS, Head B&R)

1. DG: AIR/DG: DD/DG: NSD/DG: DD News
2. ADG (NABM)/ADG (Central Archives)/CE (CCW)
3. ADG (Fin), AIR/ADG (Fin), DD/ADG (A), PBS
4. DDG (A), AIR/DDG (A), DD

Copy to:

1. All ADGs of Prasar Bharati Secretariat ,AIR and Doordarshan
2. SO to CEO/PPS to Member(F)
3. M/s Allied NovaTech Pvt. Ltd. (by name Sh. Ripudaman Magon) for necessary arrangements & timely response to users.