

PRASAR BHARATI
India's Public Service Broadcaster
PRASAR BHARATI SECRETARIAT
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No. B-1/011/2(X)2019-20/Budget

Dated: 10.08.2020

Subject: Non-receipt of Receipt & Payment Account and Expenditure Statement by due date.

Kindly refer to this Secretariat letter No. B-1/011/2(X)2019-20/Budget dated 01.06.2020 and other similar letters issued from time to time on the above subject.

It is stated that the last date for uploading the data in the EMS Software is 12th of succeeding month for which the data pertains. However, some of the Stations fail to enter the same by due date and enter the details in the software after the last date. Similarly, the stipulated date for forwarding of consolidated expenditure statement to PB by both the Directorates is 15th of succeeding month in which the expenditure has been incurred. As, the relevant data is not uploaded by many Stations by the stipulated date and the expenditure statements of all the units are not received by both the Directorates in time, the Directorates extrapolate the expenditure of those units from whom the expenditure statements have not been received and forward the expenditure statement to Prasar Bharati. This however results in wrong booking of expenditure in different sub-heads and particularly under Grants-in-aid Salary, for which funds are being provided by the Government. At times it becomes extremely difficult for the Budget Division to explain the same to the higher authorities and the Ministry.

It has now been decided that the repeated failures to observe the deadline will be viewed as lack of discipline on the part of the Head of Office. Admin. Wing of Directorates may seek reasons of non compliance of deadline from such Kendras/Stations and forward to the same to this Secretariat. Displeasure Note may also be issued to non-complying HoO and DDOs under intimation to this Secretariat.

In view of the above, it is reiterated that all the Budget Units may direct their Field Units to upload their receipt and payment account by the due date and send the expenditure statements also in time so that there is no mismatch in the actual expenditure incurred and the expenditure reported.

This issues with the approval of Member (F), Prasar Bharati.



(C K Jain)

Dy. Director General (B&A)

DG: AIR/DD

DG: NSD, AIR/DG: DD News

ADG (NABM), ADG (PB Archives), ADG (PB Sports), ADG(IT), PB Sectt.

Sr.A.O, PAO (Admn)/DDO (Cash) at PB Sectt.

Copy to:

1. ADG (Finance): AIR/DD
2. ADG (B&A)/ADG(F), PB Sectt.
3. DDG(Fin.), AIR/DD
4. DDG (PB Archives), Akashwani Bhawan.
5. DDG(T) with the request to upload the same on the official website o Prasar Bharati.
6. S.O. to CEO/PPS to M(F)
7. DD/A.O.(Release) at PB Sectt.