

PRASAR BHARATI
(INDIA'S PUBLIC SERVICE BROADCASTER)
DOORDARSHAN KENDRA
NEW DELHI
(Budget Section)

F.No.G-28012/10/2018-BI

Dated: 16.10.2020

Subject:- Economy in expenditure - Maintenance of liability register-reg.

Reference is invited to the instructions issued by this Directorate General, Doordarshan from time to time on the above subject.

In this regard, it is stated that any entity incurring expenditure is responsible to ensure that the expenditure being incurred in any of the sub-heads is well within the budget allocated for the purpose and in no case the expenditure exceeded the Sanctioned Budget Grant (SBG) in the relevant sub-heads. As per provisions under Rule 58(1) of GFR "any excess over the allotment is apprehended, the authority should obtain additional allotment before incurring such excess expenditure".

All the DDOs are advised to maintain liability register in form GFR 6 and furnish the liabilities details in the enclosed format GFR-6A along with MES.

Further, Prasar Bharati have reduced the budget under various sub heads and asked to adopt economy measures and remain within the allocated budget.

It is, therefore, requested to take note of the instructions for strict compliance.

Encl.:As above.


(R.S.CHOUHAN)
Deputy Director (F)

HOO of Doordarshan Field Units

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1. ADG (B&A) PBS
2. ADG (F)/DDG (F) at DG:DD
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FORM GFR 6 - A
(See Rule 53)

Office of :
Grant No :

Liability Statement for the month of : APRIL 2020

Part -I - Statement of Liabilities incurred during the month of report.

Sl. No.	Nature of liability	No. and date of indent or connected letter	Agency on which indent is placed or demand is made	Estimated cost	Permissible excess over the estimated cost, if any.	Total liability (Col. 5 + Col. 6)	Probable month in which the expenditure will be accounted for in the departmental expenditure statement		Remarks
							Month	Expenditure likely to be incurred	
1	2	3	4	5	6	7	8	9	10

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Part - II - Payments made against Liabilities and Liabilities cancelled or finally paid off

Month in which Liability was reported	Serial No.	Record of payment		Balance commitment		Remarks
		(a)	(b)	(a)	(b)	
		Month & year	Amount	Amount	Year(s) in which the balance of Commitment is likely to be discharged	
1	2	3	4	5	6	7

NOTE - 1 - In Col. 2, the number to be entered will be the serial number of the liability in the Liability Statement in which is was first reported.

NOTE - 2 - In the Remarks column, the following information should be given :-

- (i) If payment against a liability is likely to be made, not in the month originally indicated, but in some other month, the latter should be indicated. If change in the month of payment is the only information to be given in respect of a liability, the Columns to be used will be 1, 2 and 5.
- (ii) Similarly, if the whole or part of a liability has been cancelled or otherwise extinguished, the fact may be mentioned and brief reasons given.

If the balance of commitments is to be discharged during more than one financial year, the year-wise break-up of the amount should be indicated.

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Part - III - Progressive amount of outstanding commitments

Month in which Liability was reported	Serial No.	Balance commitment		Remarks
		(a)	(b)	
		Amount	Year(s) in which the balance of Commitment is likely to be discharged	
1	2	3	4	5

NOTE 1 - This is a list of liabilities which are pending, that is, those which have not been paid off or otherwise extinguished or cancelled.

NOTE 2 - In Column 2, the number to be entered will be the serial number of the liability in the Liability Statement in which it was first reported.

NOTE 3 - The amount mentioned in Column 3 towards committed expenditure, could not be met/cleared as the ROC is less.

If the balance of commitments is to be discharged during more than one financial year, the year-wise break-up of the amount should be indicated.

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