

Prasar Bharati
(India's Public Broadcaster)
Prasar Bharati Secretariat
Prasar Bharati House, Copernicus Marg
New Delhi-110001

No.: PBS (B&A)/(20-21)/CAS

Dated: 29th October, 2020

2.11.2020

Subject: Implementation of e-Account Module of Centralized Accounting Software (CAS) in all offices of Delhi & Mumbai of Prasar Bharati from the Month of Nov, 2020.

As you are aware that Prasar Bharati is implementing a "**Centralized Accounting software**" (CAS) which has three modules namely e-Salary, e-Accounts and e-Inventory. The e-Salary Module of the application has already been successfully rolled out across the network and all DDOs are making salaries through the module and making funds request.

It has now been decided to fully implement the e-Accounts and e-Inventory Module in all offices of AIR and Doordarshan of Delhi and Mumbai only including PAOs from the month of November' 2020. Therefore, all AIR & Doordarshan DDOs of Delhi & Mumbai will mandatory start using e-Account module and make entries of all bills and payments in CAS besides maintaining physical records per the extant practice. Besides this, it is also required to make entries of all transactions of April to October' 2020 in e-Accounts module, if not made already. All offices of Delhi & Mumbai are advised to ensure that all details are being entered correctly as per the operational manual and other material available on the portal.

Both AIR and Doordarshan Directorates, DD News, NSD, NABM, Central Archives and PAO Administration Office are requested to issue necessary instructions & coordinate with offices under their control accordingly and forward the weekly progress reports in this regard to Prasar Bharati.

(C.K. Jain)

Dy. Director General (B&A/CAS, Head B&R)

1. DG: AIR/DG: DD/DG: NSD/DG: DD News
2. ADG (NABM)/ADG (Central Archives)/CE (CCW)
3. ADG (Fin), AIR/ADG (Fin), DD/ADG (A), PBS
4. DDG (A), AIR/DDG (A), DD

Copy to:

1. All ADGs of Prasar Bharati Secretariat ,AIR and Doordarshan
2. SO to CEO/PPS to Member(F)
3. M/s Allied NovaTech Pvt. Ltd. (by name Sh. Ripudaman Magon) for necessary arrangements & timely response to users.
4. PBS: DDG (T) with the request to upload this order on website.