

Prasar Bharati
(India's Public Service Broadcaster)
Directorate General: Doordarshan
Doordarshan Bhawan
New Delhi
(Budget Section)

No.G-25013/1/2016-BI


Date: 11.01.2019

- Subject:-** 1. Accounting Circular No. 11- Booking of Fixed Assets under Appropriate Account Heads - Reg.
2. Accounting Circular No. 12- Guidelines on Accounting of Income tax TDS deducted by others – reg.

Please find enclosed herewith the Prasar Bharati secretariat Accounting Circular No.11 and Accounting Circular No.12 vide their letter No. ADG(B&A)/AI/ACS/2018-19(Pt)/649-69 dated 04/01/2019 and letter No. ADG(B&A)/AI/ACS/2018-19/676-94 dated 07.01.2019 respectively (Copy enclosed) on the above mentioned subject.

2. HOO/DDO of all the Kendras/Field Units are requested to adhere strictly and follow the directions contained in the said Accounting Circulars.

Encl: as above.


(K.C. Jain)
Dy. Director (Budget)

1. Chief Engineer , CCW(C) , Soochna Bhawan, CGO Complex.
2. All HOO/DDO of Doordarshan Kendras/Field Units.
3. DDA(Cash), DG:DD.
4. DG(News), DD.

Copy for kind information to:-

1. Deputy director General (F), PB Sectt., Prasar Bharati House, New Delhi
2. PPS to ADG(F)/DDG(B&A)/DD(B)/ at this DG:DD. (email)
3. IT Cell is requested to upload the letter on Doordarshan website.
4. Guard File.

PRASAR BHARATI.
(India's Public Service Broadcaster)
Prasar Bharati Secretariat
(Budget & Accounts Section)
6th Floor, Prasar Bharati House,
Copernicus Marg, New Delhi-110001

No. ADG(B&A)/AI/ACS/2018-19/ 476-94

Dated 07.01.2019

Accounting Circular No.12

Sub: Guidelines on Accounting of Income tax TDS deducted by others-Reg.

As you are aware, the income of Prasar Bharati is exempt from income tax under section 10(23BBH) of Income tax Act 1961 and no TDS is required to be deducted in the light of provision of section 196 of Income Tax Act, 1961. This has also clarified by Central Board of Direct Taxes (CBDT), Deptt. of Revenue, Ministry of Finance, Govt. of India vide its Circular No. 18/2017 dated 29th May, 2017. However, it has been noticed that some of the clients/ banks/ third parties are deducting income tax while making payment to Prasar Bharati. It should be ensured that no deduction of income tax should be made by any person from amount payable to Prasar Bharati.

In case any person deducted income tax while making payment to Prasar Bharati then the gross receipt (i.e. amount received plus tax deducted by client/bank/ third party) should be shown under appropriate head mentioned in Receipts side of Receipts and Payments Account and income tax deducted should be shown under the head "Other payments- TDS non plan" mentioned at Sl. no. (VIII)(f) of Payment side in 'Receipts and Payments Account'. For e.g. Mr. X, a client, has made a payment of Rs. 1,16,000 after deducting income tax (@2%) of Rs.2000, it implies that Prasar Bharati has received Rs.1,18,000 (i.e. Amount actually received- Rs.116,000 plus TDs deducted by Mr.X- Rs.2000) as Gross Commercial Receipts including GST@18% then it should be booked in Receipts and Payments Account as under:

Sl. No.	Amount	Head under which amount should be booked
1	1,00,000	Commercial Receipts [Sl.No. VI(a)(i) under Receipts side]
2	18,000	Service tax/ GST [Sl.No. VI(a)(ii) under Receipts side]
3	2,000	Income tax/ TDS non plan [Sl.No. VIII(f) under Payments side]

The purpose of abovementioned head "Income Tax/ TDS" under Payment side is booking income tax deducted by clients/banks/ third parties and recoverable from Income Tax Department. However, it has been observed that some field units

are booking income tax deducted by them while making payment of salary and contractors payments under this head. This leads to short booking of respective expenditure and wrong depiction of income tax amount recoverable from Income Tax Department on account of TDS deducted by clients/ banks/ third parties. This should be immediately stopped and rectification entries in respect of such types of wrong entries made during the current year should be made by reducing head "Income tax/ TDS" and increasing respective expenditure head(s) under Payment side in Receipts and Payments Account for the month of January 2019 positively.

Both Directorates are requested to circulate the above instructions among all the field units under control for their guidance and information and ensure that the instructions are followed by the field units scrupulously.


7/1/2019
(C.K Jain)
DDG (Fin.)

1. DG:DD
2. DG:AIR
3. ADG (E&A)

Copy for n/a to:

1. ADG(Fin.), DD/ AIR
2. ADG(Admin.), DD/ AIR
3. ADG(Comm.), DD & AIR
4. ADG (Sports), PB Sectt.
5. CE(Civil), CCW
6. DDG(Fin.), DD/AIR, New Delhi
7. Director(Admin.), Prasar Bharati Sectt.
8. DD(Accounts)/ (Budget)/(F&A), Prasar Bharati Sectt.
- ✓ 9. DDG(Tech), Prasar Bharati Sectt. with the request to upload this circular on website of Prasar Bharati.

Copy for information to:

1. SO to CEO, PB
2. PS to M(F), PB

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(India's Public Service Broadcaster)
Prasar Bharati Secretariat
(Budget & Accounts Section)
6th Floor, Prasar Bharati House,
Copernicus Marg, New Delhi-110001

No. ADG(B&A)/AI/ACS/2018-19(Pt)/649-69

Dated: 04.01.2019

Accounting Circular No. 11

Sub: Booking of Fixed Assets under Appropriate Account Heads- Reg.

Every organisation is estimating its incomes & expenditures and cash inflow & cash outflow for the forthcoming period, normally a year, in the form of budget to ensure that the organisation will always have enough money for smooth functioning and for its planned projects and activities. It also allows organisations to control the expenditures and enhance its revenues. Similarly, Prasar Bharati also prepares its budget to control the expenditures and increase its revenue.

Prasar Bharati Secretariat is releasing funds to field units against various budgetary allocations. The field units incur expenditures and report such expenditures against budgetary allocations for monitoring and controlling purposes and also in books of accounts (i.e. at present, Receipts and Payments Account) for the purpose of preparation of financial statements.

There may be cases where expenditure incurred against a particular budgetary allocation may be required to be reported under different account heads at the time of preparation of financial statements. Similarly, there may be cases where expenditure incurred under different budgetary allocations may be required to be reported under a single account head.

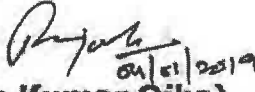
However, it has been observed that the field units are procuring Fixed Assets such as Computers, Furniture & Fixtures, Electrical Appliances, Air-Conditioners, Other Equipment, etc. from Revenue Budget allocations and the entries in Receipts and Payments Account are also made against the head pertaining to revenue nature expenditure, even though the expenditure is incurred on procuring fixed assets. This leads to wrong depiction of revenue expenditure and Fixed Assets in the books of Accounts of Prasar Bharati. This has also been pointed out by CAG in its Separate Audit Report (SAR) while auditing the annual accounts of Prasar Bharati for the year 2017-18.

In order to ensure true and fair view of fixed assets and revenue expenditure in books of account, any expenditure incurred during the year on purchase/creation/ installation of Fixed Assets should be shown against appropriate account heads allotted for Fixed Assets and not against Revenue Expenditure Account heads.

The entries of such Fixed Assets should be entered in Fixed Asset Register and depreciation, at prescribed rates, should also be charged thereon.

Both the Directorates are, therefore, requested to ensure that current year capital nature expenditure should be booked under correct heads given in Annexure-IV of Receipts & Payments account. Further, these instructions should be widely circulated among all field units under their control and followed scrupulously.

This issues with the approval of Member (Fin.), Prasar Bharati.


(Rajesh Kumar Ojha)
Dy. Director (AP & Tax)

1. DG:DD
2. DG:AIR
3. ADG (E&A)

Copy for information & n/a to:

1. ADG(Fin.), DD/ AIR
2. E-in-C, DD/ AIR
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4. ADG(E)/ (Prog.) of All Zones
5. ADG (Sports), PB Sectt.
6. CE(Civil), CCW
7. DDG(Fin.), DD/AIR, New Delhi
8. Director(Admin.), Prasar Bharati Sectt.
9. DD(Accounts)/ (Budget)/(F&A), Prasar Bharati Sectt.
- ✓ 10. DDG(Tech), Prasar Bharati Sectt. with the request to upload this circular on website of Prasar Bharati.

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