

 <p>सत्यम शिवम सुंदरम</p>	<p>022-24988050 Ext.127</p> <p>PRASAR-BHARATI</p> <p>भारतका लोकसेवा प्रसारक</p> <p>INDIA'S PUBLIC SERVICE BROADCASTER</p> <p>DOORDARSHAN KENDRA MUMBAI</p> <p>Pandurang Budhakar Marg, Worli, Mumbai 400030</p>

No.DDKM(PROP-PROG)2021

To,

INQUIRY

By Courier/Speed Post

Date: 1st March 2021

Sub: Inviting quotations for hiring of Furniture for production of various program.
(on hiring basis for one year 2021-22)

Dear Sir/Madam,

Separate sealed quotations are invited for the work mentioned in the attached Annexure 1:

Sr. No.	Particulars in brief	Rate		Amount
		Per	Per day	
1	Hiring of Furniture as per list attached in Annexure 1			

Please mention clearly whether the supply is ex stock or forward delivery.

- The rates should be quoted exclusive of all taxes (which should be shown separately) and free delivery in this office/site. Agency/Firm must have GST no.
- Doordarshan Kendra, Mumbai will not pay separately for additional charges/insurance etc. You will be responsible for all additional overheads.
- The sealed cover carrying quotation should be super-scribed with the following details:
A) Inquiry Reference No.: (B) Quotation for: _____ (C) Date of opening. :
- Unsealed quotations will be rejected. The sealed quotation should be addressed to :
“The Additional Director General (C.O.)”, Office of PB(IPBS),Doordarshan Kendra,Worli,Mumbai-400030 so as to reach on or before **3.00 pm on 17th March.2021**.
- The sealed quotation will be opened in the office of the undersigned at **3.30 pm on17th March 2021** or on the next working day, if that happens to be a holiday, in the presence of such tenderer/s who may choose to attend.
- Your offer should remain open for acceptance till 1 Year from the date of Acceptance/Agreement.

Yours faithfully,

(JAVEDSHAIKH)
Programme Executive (Prog.)
For Additional Director General(C.O.)

TERMS & CONDITIONS

1. The Agency should compulsory have GST Registration.
2. The Agency must have registered office within Mumbai Metropolitan Region. Any agency registered outside MMR shall not be considered.
3. GST or any other chargeable duty must be specifically mentioned separately failing which no such tax or duty will be paid or allowed later on. GST NO. & PAN No. etc should be clearly mentioned in the quotation.
4. Quotations not satisfying the specification are liable to cancellation.
5. Tenderer has to produce all original documents as and when required for verification.
6. No person directly or indirectly connected with govt. servant of the Department, should submit the tender for above mentioned subject. If at a later date, it is noticed that any of the successful tenderer/(s) is/are directly or indirectly connected with the govt. servant, the contract between this office and such tenderer shall be terminated without any further notice.
7. The Additional Director General(C.O.), Doordarshan Kendra, Mumbai will not be responsible for payment of compensation/damages to the successful tenderer if the work is stopped in between due to any unavoidable circumstances/reasons or implementation of different policy by the department and any losses, damages suffered by the contractors while carrying out the work.
8. The Additional Director General(C.O.) Doordarshan Kendra, Mumbai reserves the right to reject any or all the tenderers without mentioning any reason whatsoever.
9. If in the opinion of the Additional Director General (C.O.) Doordarshan Kendra, Mumbai the work carried is not satisfactory or the tenderer violates any of the condition of the tender/contract, the contract can be terminated without giving any notice.
10. Payment shall be released only after satisfactory completion of work & ensuring proper working of concerned equipment.
11. If the tenderer wants to cancel the contract, a three months notice should be given in advance to the competent authority.
12. The tender will be valid for one year from the date of work order and it may extend, if the services are found satisfactory as per the terms& conditions to be mutually agreed upon.
13. All the equipments/spares provided to the setting/hiring of equipments should be in working conditions at all times and in case of any repairs/breakdown, the firm is responsible for the immediate up keep of the same.

(JAVEDSHAIKH)
Programme Executive,
For Additional Director General(C.O.)

ANNEXURE 1

LIST OF FURNITURE ITEMS TO BE HIRED

Sr. No.	Particulars in brief	Rate		Amount
		Per	Per day	
1	Steel Executive Three Seater Sofa with Cover			
2	Steel high back Chair with Cover			
3	Plastic Chair			
4	Plastic Chair with cover			
5	Round Table with cover			
6	Wooden Table			
7	Red Carpet			
8	Green Net Carpet			
9	Black Masking Curtain			
10	Pedestal Fan			
11	Series Bulb Toran (100 bulbs)			
12	Running Light Patta			
13	Softy light Meta Light			
14	Baby light			
15	Mirchi Light (50 Bulbs)			

(JAVEDSHAIKH)
Programme Executive,
For Additional Director General(C.O.)