



022-24988050 Ext.127

PRASAR-BHARATI  
भारतका लोकसेवा प्रसारक  
INDIA'S PUBLIC SERVICE BROADCASTER  
DOORDARSHAN KENDRA MUMBAI  
Pandurang Budhakar Marg, Worli, Mumbai 400030

By Courier/Speed Post

INQUIRY

No.DDKM(PROP-PROG)2021

Date: 1<sup>st</sup> March 2021

To,

Sub: Inviting quotations for hiring of *Lights Equipment; Camera Track Trolley; Fog & Haze Machine.*  
For production of various program (on hiring basis for one year 2021-22)

Dear Sir/Madam,

Separate sealed quotations are invited for the work mentioned in the attached Annexure 1:

Sr. No.	Particulars in brief (Details as per Annexure 1)	Rate		Amount
		Per	Per day	
1	Hiring of Lights equipment			
2	Hiring of Camera Track Trolley			
3	Hiring of Haze Machine			
4	Hiring of Fog Machine			

Please mention clearly whether the supply is ex stock or forward delivery.

1. The rates should be quoted exclusive of all taxes (which should be shown separately) and free delivery in this office/site. Agency/Firm must have GST no.
2. Doordarshan Kendra, Mumbai will not pay separately for additional charges/insurance etc. You will be responsible for all additional overheads.
3. The sealed cover carrying quotation should be super-scribed with the following details:  
A) Inquiry Reference No.: (B) Quotation for: \_\_\_\_\_ (C) Date of opening. :
4. Unsealed quotations will be rejected. The sealed quotation should be addressed to :  
"The Additional Director General (C.O.)", Office of PB(IPBS),Doordarshan Kendra,Worli,Mumbai - 400030 so as to reach on or before **3.00 pm on 17<sup>th</sup> March 2021.**
5. The sealed quotation will be opened in the office of the undersigned at **3.30 pm on 17<sup>th</sup> March 2021** or on the next working day, if that happens to be a holiday, in the presence of such tenderer/s who may choose to attend.
6. Your offer should remain open for acceptance till 1 Year from the date of Acceptance/ Agreement.

Yours faithfully,

(JAVEDSHAIKH)  
Programme Executive (Prog.)  
For Additional Director General(C.O.)

## **TERMS & CONDITIONS**

1. The Agency should compulsory have GST Registration.
2. The Agency must have registered office within Mumbai Metropolitan Region. Any agency registered outside MMR shall not be considered.
3. GST or any other chargeable duty must be specifically mentioned separately failing which no such tax or duty will be paid or allowed later on. GST NO. & PAN No. etc should be clearly mentioned in the quotation.
4. Quotations not satisfying the specification are liable to cancellation.
5. Tenderer has to produce all original documents as and when required for verification.
6. No person directly or indirectly connected with govt. servant of the Department, should submit the tender for above mentioned subject. If at a later date, it is noticed that any of the successful tenderer/(s) is/are directly or indirectly connected with the govt. servant, the contract between this office and such tenderer shall be terminated without any further notice.
7. The Additional Director General(C.O.), Doordarshan Kendra, Mumbai will not be responsible for payment of compensation/damages to the successful tenderer if the work is stopped in between due to any unavoidable circumstances/reasons or implementation of different policy by the department and any losses, damages suffered by the contractors while carrying out the work.
8. The Additional Director General(C.O.) Doordarshan Kendra, Mumbai reserves the right to reject any or all the tenderers without mentioning any reason whatsoever.
9. If in the opinion of the Additional Director General(C.O.) Doordarshan Kendra, Mumbai the work carried is not satisfactory or the tenderer violates any of the condition of the tender/contract, the contract can be terminated without giving any notice.
10. Payment shall be released only after satisfactory completion of work & ensuring proper working of concerned equipment.
11. If the tenderer wants to cancel the contract, a three months notice should be given in advance to the competent authority.
12. The tender will be valid for one year from the date of work order and it may extend, if the services are found satisfactory as per the terms& conditions to be mutually agreed upon.
13. All the equipments/spares provided to the setting/hiring of equipments should be in working conditions at all times and in case of any repairs/breakdown, the firm is responsible for the immediate up keep of the same.

(JAVED SHAIKH)  
Programme Executive,  
For Additional Director General(C.O.)

**Annexure 1**

SR. NO.	Description	RATE		AMOUNT
		per	per day	
<b>A</b>	<b>LIGHTS EQUIPMENT</b>			
1	Sharpy Light including mix board/operator/			
2	Profile Light			
3	LED Par Light 3 Watts			
4	Halogen parken Light			
5	HMI Follow Spot			
6	Solar Light			
7	Multi Light			
8	Har Soft Light			
9	Kino Light			
10	Softy Light			
11	Baby Light			
12	1.2 HMI			
13	2.5 HMI			
14	4 KW HMI			
15	Skimmer 12 X 12			
16	Electric Power Board with cable			
17	Socket			
18	Cutter stand			
19	C Stand			
20	C clamps			
21	Tarafa Clamps			
22	Gateway Flag			
23	Reflector with Stand			
24	Grip Pad			
25	Nipple			
<b>B</b>	<b>Camera Track Trolley with</b>			
	Main Trolly Operater (9am to 10 pm)			
	Main Trolly Assistant(9am to 10 pm)			
<b>C</b>	<b>Haze Machine</b>			
	with operator			
	With liquid			
<b>D</b>	<b>Fog Machine</b>			
	with operator			
	with material			

(JAVEDSHAIKH)  
 Programme Executive,  
 For Additional Director General(C.O.)

