



प्रसार भारती PRASAR BHARATI
(भारत का लोक सेवा प्रसारक) INDIA'S PUBLIC SERVICE BROADCASTER
आकाशवाणी : जबलपुर (म.प्र.) ALL INDIA RADIO: JABALPUR (M.P.)
Email→jabalpur@prasarbharati.gov.in ☎0761-2972005

स्पीड पोस्ट



No. MDL-1(4)/20-21/E 975

Dated: - 14.01.2021

Web publicity: - www.allindiaradio.gov.in

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Subject: Annual preventive maintenance of 3ton ductable & 2/ 1.5 ton (split) Air Conditioners at All India Radio MANDLA(M.P.)

Quotation No.: MDL-1(4)/20-21/E Dt 14.01.2021

Last date of receipt of Quotation in this office: **04.02.2021** upto 1500 Hrs.

Sir,

Please furnish your quotation for the work mentioned in the enclosed quotation form.
Your quotation should fulfil the following conditions: -

1.	The quotation should be send in wax sealed envelopes, so as to reach on or before 04.02.2021 (at 3.00 pm) . The quotation received without proper wax sealing will be rejected. The cover should be superscripted with the following details:-
I)	Work for which quotation are enclosed.
II)	Reference of enquiry letter.
III)	Due date of opening the quotation.
2.	The quotation will be reached in the office before 04.02.2021 at (3.00 pm) to the undersigned and will be opened at 04.00 pm on the same day in the presence of such tenders or their agents if they chose to attend.
3.	Tenders with entries as extra without giving details may be rejected. Any additional charges if claimed after opening the tender will not be admissible
4.	The payment will be done only by cheque, ECS/RTGS after the work done satisfactorily. No advance payment will be made in any circumstances.
5.	The quotation submitted should be remain open for acceptance for period of one year from the date of opening them. This office reserves the right to accept any quotation not necessary the lowest. The quotation not fulfilling the above conditions will be rejected without further reference.
6.	This office reserves the right to seek Earnest money of Rs.2000/- in favour of "DDO, Prasar Bharati, All India Radio, Jabalpur" and Security deposit at any stage without assigning any reason whatsoever. Dy. Director General(Engg.) reserves to himself the right to accept/reject any or all tenders without assigning any reason whatsoever.
7.	The quotation should be send in favour of " Deputy Director General(Engg.), All India Radio, Near TV Tower, Katanga Jabalpur ". PIN→482001
8.	Indicate your GST No. (This office GST No. is 23AAAJP0288R2ZM)

Encl- Terms & Conditions & Quotation Form


14.1.2021

(Rajeev Gangra)
Asstt. Engg.
For Director(Engg)

No. MDL-1(4)/20-21/E

Dated: - 14.01.2021

QUOTATION FORM

Please read carefully the terms and conditions in the enquiry form attached to the quotation form.
Subject:- Annual preventive maintenance of 3 ton ductable & 2/1.5 ton (split) Air Conditioners at All India Radio MANDLA(M.P.)

Quotation No.: MDL-1(4)/20-21/E Dt 14.01.2021

Last date of receipt of Quotation in this office: 04.02.2020.up to 1500 Hrs.

S.No.	Description of Work	Qty	Rate	Amount
01.	Annual repair and maintenance of 3 tonne x 6 units' air cooled ductable AC plant Unit AT AIR MANDLA Make→ SIDWAL	06 Nos.		
	1. Checking the cooling coil condition and cleaning with water			
	2. Water/chemical cleaning of entire body and flush down any accumulated dirt / sludge from drain pipe and drain			
	3. Tightening of all screws,			
	4. Checking all the electrical parts and wiring and repair of such parts. Oiling of all the moving			
	5. Checking the play (gap) of condenser motor and if required, refurbishing/replacing defective worn out			
	6. Checking cooling effect and if it is found that gas is less the same has to be topped			
	7. Cleaning/ replacement of Servicing of remote control and microprocessor.	01 JOB		
	8. Repair of damaged insulation of refrigeration duct/piping.			
	9. Any other requirement as per the specific scope of service provided by the			
	10. Any other activity/ work as specified by the buyer under Specific scope / buyer specific specialised activities/ work			
	11. Checking wiring / cable for signs of			
	12. Checking and repair all water pipes			
	13. Checking the AHUs for corrosion and cleaning the			
	14. Checking the blower blades for defects and cleaning if			
	15. Checking air flow and moisture eliminator/humidifier.			
	16. Checking the Units, mountings /anti vibration pads and replace if			
	(a) Rewinding of indoor motors incl. Dismantling and refixing at the site All India Radio Mandla (M.P.)	/- unit		
	(b) Rewinding of outdoor motors incl. Dismantling and refixing at the site All India Radio Mandla (M.P.)	/- unit		
	(c) Providing and fixing of Ball bearing and Bush etc.	/-unit		
	(d) Providing and fixing of Fan blade.	/-unit		
	(e) Providing and fixing of Remote control unit.	/-unit		
	(2) Gas charging with R-22 gas as per site requirement of plants if any.	Rs. / Kg.		
	(a) Installation, testing & commissioning of new compressor 03 ton (ISI/ISO) mark.	/- unit		
2.	Annual repair and maintenance of 2 /1.5 Ton split unit AT FM Transmitter MANDLA Make→VOLTAS, FEDDER LLOYD,	04 Nos.		
	(a) Gas charging with R-22 gas as per site requirement, rate per unit.	/-unit		
	(b) (Installation, Testing & commissioning of new compressor 2/1.5 ton (ISI/ISO mark)	/-unit		

	01. Checking the cooling coil condition and cleaning with water 02. Water/chemical cleaning of entire body and flush down any accumulated dirt / sludge from drain pipe and drain 03. Tightening of all screws, 04. Checking all the electrical parts and wiring and repair of such parts. Oiling of all the moving 05. Checking the play (gap) of condenser motor and if required, refurbishing/replacing defective worn out 06. Checking cooling effect and if it is found that gas is less the same has to be topped 07. Cleaning/ replacement of Servicing of remote control and microprocessor. 08. Repair of damaged insulation of refrigeration duct/piping. 09. Any other requirement as per the specific scope of service provided by the 10. Any other activity/ work as specified by the buyer under Specific scope / buyer specific specialised activities/ work 11. Checking wiring / cable for signs of 12. Checking and repair all water pipes 13. Checking the blower blades for defects and cleaning if 14. Checking air flow and moisture eliminator/humidifier. 15. Checking the Units, mountings /anti vibration pads and replace if required	1 job		
	(a) Rewinding of indoor motors incl. Dismantling and refixing at the site All India Radio Mandla (M.P.)	/-unit		
	(b) Rewinding of outdoor motors incl. Dismantling and refixing at the site All India Radio Mandla (M.P.)	/-unit		
	(c) Providing and fixing of Ball bearing and Bush etc.	/-unit		
	(d) Providing and fixing of Fan blade.	/-unit		
	(e) Providing and fixing of running capacitor of desired value ISO	/-unit		
	(f) Providing and fixing of starting capacitor of desired value ISO	/-unit		

Note →Tenderer should be visited at site before quoting the rate for assess the actual volume & scope of the work.

- Place of Work: AIR, MANDLA.
- Validity: 01 year
- Delivery Period: 30 days from the issue of work order
- Name, Contact Number & Address of the sole proprietor / partner / directors.
- Payment Terms:100% will be made after the completion of work at site
- GST No. (Encl. copy of GST certificate)
- Declaration: I/We declare that all the terms & conditions as given in the enquiry form have been carefully read by us and are acceptable.

(Tender document is uploaded on the website – www.allindiaradio.org.in)

Signature of the tenderer seal

Name (in capital)/GSTIN.....

Full name of the firm.....

Address.....

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Fax/Telephone/Mobile No.....

Email address.....

TERMS & CONDITIONS

1. The tender is required to quote rate for each type of AC as per Quotation form.
2. Proper servicing of all the AC's is to be done before the start of summer season and as per requirements.
3. Preventive maintenance (overhauling) of each air conditioner is to be carried out as per situation for.
4. Any complaint will have to be attended immediately (24x7).
5. All the required tools etc. will be arranged by the contractor during all type of works for servicing/maintenance of AC's.
6. The firm must have 05 years' experience in maintenance of air conditioning system in Central/State Govt. deptt. or any other public sector and must have sufficient qualified technical staff and also enclosed the document of yearly turnover of the tenderer.
7. This is a preventive AMC, which includes repair/maintenance of all the AC's; replacement of all defective parts and charging of gases. The defective parts, in case to be replaced should be of standard make and quality. (ISI or ISO) and these defective parts are to be provided by the department.
8. The contract shall be valid for a period of one year (12 months) from the date of issue of contract order. However, if the service is found satisfactory Dy. Director General (Engg.),AIR, Jabalpur may extend, at his discretion, the contract further for a period one year.
9. In case of any dispute, the decision of Dy. Director General (Engg.) shall be final and binding on both the parties.
10. Routine maintenance schedule to be followed and to be verified by officer in-charge AC's/EOD.
11. An indemnity bond of Rs.100/- non Judicial stamp paper must be submitted by the contractor in case of any eventuality happens with his worker while working during AMC period.
12. All dispute arising in connection with the contract shall be exclusive and within jurisdiction of Jabalpur Court only.
13. The payment will be made after satisfactory completion of the services against the bill duly pre-receipted.
14. The firm shall provide the service on all working days and as and when required.
15. Consumables are included in the AMC.
16. The Dy. Director General (Engg.) reserves the right to terminate the contract at any stage, without assigning any reason.
17. On the expiry of the contract, the firm shall hand over all the air conditioners in perfect running condition to this office failing which liquidated damages, if any will be recovered from the contractor.
18. TDS/GST/Levis shall be deducted from the contractors bill as per the Govt. orders.
19. If service is not satisfactory, contractor will be terminated and bid security will be forfeited.
20. AIR will not be any legal or else party between firm and workers in case of any dispute.
21. The rates for the items which are not included in the preventive maintenance contract may also be quoted separately in "Annexure".
22. The tenderer should submit a copy of their PAN Card and GST registration along with the tender.

Signature of the tenderer seal

Name (in capital)/GSTIN.....
Full name of the firm.....
Address.....
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Fax/Telephone/Mobile No.....
Email address.....