

BY SPEED POST



प्रसार भारती
PRASAR BHARTI
(भारत का लोक सेवा प्रसारक)
(INDIA'S PUBLIC SERVICE BROADCASTER)
दूरदर्शन केन्द्र : अहमदाबाद
DOORDARSHAN KENDRA : AHMEDABAD
DRIVE IN ROAD, THALTEJ, AHMEDABAD 380054



GSTN : 24AAAJP0288R1ZL email: enggstoredkham@gmail.com , Phone : (079)-26859115

ENQUIRY LETTER

Enquiry No. 1(2)/SUB STATION/E(E/S)/AHM/2023-24

Date 11 12 2023

TO,
SUB: ENQUIRY FOR MAINTENANCE OF HT TRANSFORMERS & LT AIR CIRCUIT BREAKERS (ACB) AT
DDK AHMEDABAD

Due Date For Receipt of Quotation	27.12.2023	Time By : 15.00 Hrs.
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Sir,

Sealed quotations conforming to the specifications are invited for the following items:-

Sr. No.	Description Of Item	Qty.	Specification
1.	Maintenance of 750 KVA, 11000/440 Volt HT Transformer	02 Nos	Please see 'Annexure-I'
2	Maintenance of LT Air Circuit Breaker (L&T Make)	02 Nos	Please see 'Annexure-I'

Pre-bid meeting date	21.12.2023	15.00 hrs
Last Date & time of submission	27.12.2023	15.00 hrs
Bid opening date & time	27.12.2023	15.30 hrs

Quotation may please be submitted, keeping in view, the terms and conditions overleaf, otherwise Quotation will be rejected.

Note:

- (i) Firms or their authorized representatives can attend the opening of bids after closing time i.e. on 27.12.2023 at 15:30 hours.

- (ii) Financial bids should be in sealed covers.

The tender is also available on <https://epublish.gov.in> and <http://prasarbharati.gov.in/pbtenders/>

(रमेश ताले)

सहायक अभियंता

कृते उप महा निदेशक (अभियांत्रिकी)

रमेश ताले

RAMESH TALE

सहायक अभियंता

Assistant Engineer

दूरदर्शन केन्द्र, अहमदाबाद

Doordarshan Kendra Ahmedabad

Dear Sir,

This office is interested in the following works as per specification given attached (Annexure – I).

1. The tender shall consist of namely:

Tenderer should quote for all the required items. Partial tenders will be rejected.

2. TAXES:

As per Govt. of India's circular regarding payment of GST following Reverse Charge Mechanism, GST No. is required to be quoted in Quotation/Tenders/Bills/Invoices. Without which Tender is liable for rejection. The amount of GST should be shown separately in their quotation/ invoices.

3. Printed terms and conditions of tendering firms will not be considered as forming parts of their tender.
4. The contractor shall make his own arrangement for storage of all equipments and Materials brought to site from time to time and their safe custody at site till they are taken over by intender /his representative. The contractor shall make his own arrangement for providing accommodation for his Work staff at site.
5. The contractor shall make his/her own arrangements for procuring necessary labour, skilled and unskilled. He should confirm to all local government laws and regulations covering labour and their employment.
6. The contractor and his employees shall comply with the regulation in force for controlled entry into premises where work is being carried out.
7. Contractor liability for damage caused during installation work and imperfections noticed:

If the contractor or his/her workmen or servants shall break, deface, injure or destroy any part of the building in which they may be working or building road kerb, fence, enclosure, water pipe, cable, drain, electric or telephone posts or wires, trees, grass or grasslands or any Technical Equipment in the premises on which the work or any part of it as being executed, or if any defect, shrinkage or other faults appear in the work the contractor shall make good at his/her own expense, or in default, the indenter may get the same rectified and deduct the expense from any amount that may be than due or at any time there after may become due to the contractor.
8. The contractor shall take insurance for his men while working at DD site, against any injury, accidents death etc. Similarly the equipment, instruments, tools etc. belonging to the contractor shall be insured against damage, loss, theft etc.
9. While engaging labour for carrying out obligations under the contract, the contractor shall satisfy the conditions laid down under contract labour(Regulation and Audition Act 1970 and (Central)Rules 1971 as amended from time to time and Observe all formalities required as per said Act/Rules. The contractor shall also observe the provision under minimum wages Act 1948 (Central) Rules 1950 amended from time to time while engaging labour.
10. The contractor shall indemnify and hold harmless the purchaser (DDK Ahmedabad) in respect of injury to any person howsoever arising out of the work in the course of such installation. The contractor shall

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RAMESH TALE

discharge his entire obligation under the Indian Workmen Compensation Act in as for as it affects workmen in his Employment.

11. COMPLETION PERIOD: The entire works at Doordarshan site shall be completed within One Month from the date of placement of order. The Contract will be treated as terminated automatically unless otherwise extended in writing.
12. TERMS OF PAYMENT: 100% payment will be released on satisfactory completion of entire works as specified and Handing over.
13. The sealed quotation should reach on or before the specified date in the enquiry letter addressed to the **Dy. Director General (E), Prasar Bharati (India's Public Service Broadcaster), Doordarshan Kendra, Drive in Road, Thaltej, and Ahmedabad-380054**

THE COVER SHOULD BE SUPERSCRIBED WITH THE FOLLOWING:

- a. Works for which quotations are enclosed.
- b. Reference to letter of enquiry.
- c. Due date of opening quotation.

QUOTATIONS NOT PROPERLY SUPERSCRIBED WILL NOT BE CONSIDERED.

14. The Quotations will be opened in this office at 15:00 Hrs on 27.12.2023
 - (i) Firms or their authorized representatives can attend the opening of bids
 - (ii) Bids should be in sealed covers as per annexure I
15. The quotations submitted shall remain open for acceptance for a period of 180 (One Hundred Eighty) days from the date of opening of the Tender. If any Tenderer/ Suppliers withdraws his Tender/Quotation before the said period or makes any modifications in the Terms & Conditions on the Tender/Quotation which are not acceptable to the department.
16. Copy of PAN and GST Certificate should be attached in the tender / quotation.
17. **RIGHT OF ACCEPTANCE:** The undersigned reserves the right to reject the lowest tender or all the tenders. Reasons for rejecting a tender to the bidder will be disclosed where enquiries are made by the bidder. Further, the undersigned reserves himself the right to increase or decrease up to 50% of the quantity of goods and services specified in the schedule of the requirement without any change in the unit price of the order quantities or other term conditions at the time of award of contract. All Quotations/Tenders in which any of the prescribed conditions are not fulfilled or are incomplete in any respect are liable to be rejected. The competent authority on behalf of President of India reserve himself the right of accepting the whole or any part of the Tendered bidder shall be bound to perform the same at the rate quoted.
The works mentioned is a single job work & the firm/agency must quote total cost. L1 quote for total cost will only be considered. In addition the firm/agency must also mention the unit rate for calculation of the cost in case of any deviation in the quantity of works
18. Canvassing whether directly or indirectly, in connection with Tender/quotation is strictly prohibited and the Tender/quotation submitted by the Contractors / suppliers who resort to canvassing will be liable to rejection.

19. **Eligibility Criteria:** The tenderer should attach documentary proof (min. 1 certificate) for having successfully Designed, Fabricated, installed and commissioned similar type of equipment / work. The tenders without qualification certificate will be rejected on date of opening without further intimation.

20. **FAILURE AND TERMINATION CLAUSE**

If the Contractor/Supplier fails to execute work there of within the schedule period or at any time repudiates the contract before the expiry of such periods, this office without prejudice recover demurrages for breach of the contract.

Recover from the Supplier/Contractor as agreed, liquidated demurrages including Administrative expenses and not by way of penalty, a sum equivalent to 0.5% per week up to maximum limit of 10% of the contract value for such delay or part thereof (this is an agreed, genuine pre-estimate of demurrages duly agreed by the parties) which the supplier/contractor has failed to deliver thereof is accepted after expiry of the aforesaid period, provided that the total demurrages so claimed shall not exceed 10% of the contract price of the stores .

21. **ARBITRATION OF CONTRACTUAL DISPUTES:**

If a dispute arises out of or in connection with the contract, or in respect of any defined legal relationship associated therewith or derived there from, the parties agree to submit that dispute to arbitration under ICADR Arbitration Rules, 1996. The Authority to appoint the arbitrator(s) shall be the International Centre for Alternative dispute resolution.

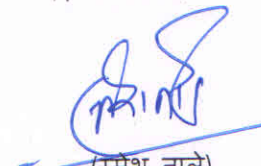
The International centre for Alternative Dispute Resolution will provide administrative services in accordance with the ICADR Arbitration Rules, 1996.

- a) The number of arbitrator(s) shall be one who has legal as well as Technical Background.
- b) The place of arbitration proceedings shall be **Ahmedabad only**.

22. **GENERAL:-** All the pages of the tender document should be duly signed, stamped and serially numbered on submission, failing which the tender may not be considered as qualified tender.

23. Tenderer are requested to enclose the Check List duly filled in as per Performa attached **Annexure-II**. Incomplete Check List or non compliance may result in rejection of the tender.

The tender is also available on <https://epublish.gov.in> and <http://prasarbharati.gov.in/pbtenders/>


(रमेश ताले)
सहायक अभियंता
कृते उप महा निदेशक (अभियांत्रिकी)

: SCOPE OF THE WORK :

Sr. No.	Description	Qty / Unit	Unit Rate	GST	Amount
1	Filtration of Dielectric oil (centrifuging) of 3 Phase – 11KV/440V, 750 KVA transformer (715 Ltr. Each) on the site to achieve Break Down Voltage of 40 KV or higher and acidity value 0.03 mg. KOH / G or better, test result as per IS: 335 specifications.	02 Nos. Transformers			
2	Perform Break-down voltage and Acidity test before and after filtration of the oil. The test certificate should be issued by Government Authorized Agency.	02 Nos. Transformer			
3	Supply & Top up with new transformer oil confirming to IS 335	Per Litre			
4	Calibration of Temperature gauge of both the transformers.	Job work			
5	Replacement of silica Gel of Breathers with new one.	02 Nos.			
6	Measurement of Insulation Resistance –HV phase to earth, LV phase to earth and between HV & LV	Job Work			
7	Maintenance of LT Air Circuit Breakers (ACBs) (L & T Make) (Cleaning of all the contacts, testing and setting its tripping on overload, under voltage etc.)	02 Nos.			
8	Checking of metering circuit for normal display of all parameters and replacement of meter and /or any required parts if necessary	Job Work			
Grand Total					

Note: The works mentioned above is a single job work and L1 will be considered on the basis of the total cost of Work / Job.

Signature of Tenderer with Seal

ANNEXURE-II

CHECKLIST FOR ELIGIBILITY OF TENDER

Sl.No.	Checklist Point	Compliance by Tenderer Yes/No.	Supporting Documentary Evidence	Remark
1.	Copy of PAN Card.			
2.	Copy of GST Registration No.			
3	Eligibility Criteria, documentary proof of having completed similar type of work /supply.			
4	All the pages of Tender submitted signed, stamped & serially numbered			

Signature of Tenderer with Seal