

PRASAR BHARTI
(INDIA'S PUBLIC SERVICE BROADCASTER)
DOORDARSHAN KENDRA, MUMBAI – 30

No. 43(13) 2022-23/AII/DKM/

Date: 16-08-2022

Sub : Contract for refilling of Laserjet Toner Cartridges.

Sir,

Head of Office, Doordarshan Kendra, Mumbai wishes to enter into a yearly contract for refilling of laserjet toner cartridges being used in the Kendra as per the details given below.

Sl. No. Cartridge Make & Toner No.

- 1) HP Laserjet Toner 12 A Black
- 2) HP Laserjet Toner 36 A Black
- 3) HP Laserjet Toner 78 A Black
- 4) HP Laserjet Toner 88 A Black
- 5) HP Laserjet Toner 05 A Black
- 6) HP Laserjet Toner 70 A Black
- 7) HP Laserjet Toner 30 A Black
- 8) HP Laserjet Toner 18 A Black
- 9) Samsung Toner 3177 Black
- 10) Canon Toner FX 9 Black
- 11) Canon Toner U Black
- 12) Brother Toner TN 2260 Black
- 13) Brother Cartridge Drum
- 14) HP Laserjet Photo Drum Changing
- 15) HP Laserjet Blade Changing

The cartridges are to be refilled with good quality tonner on a weekly basis or as and when required in the Kendra premises.

There should be no overwriting and all corrections if any in the rates should be attested with full signature of the tenderer.

The quotation should be valid for a period of 1 (one) year subject to the condition that, in case the Kendra is not satisfied with the quality of refilled cartridge, the contract will be terminated by giving one month's notice without assigning any reason.

..... 2/-

GST or any other tax/duty may please be clearly mentioned in the quotation failing which no such tax/duty will be paid or allowed later on. GST No./PAN No. should be clearly mentioned in the quotation.

No person directly or indirectly connected with Govt. service, should submit the tender for above mentioned subject. If at later date, it is noticed that any of the successful tenderer is directly or indirectly connected with Govt. Service, the contract between this office and such tenderer shall be terminated without any further notice.

The tenderers should note that no advance payment would be made by Doordarshan Kendra, Mumbai. Bills in duplicate should be raised on monthly basis and payment will made through NEFT. TDS if any will be deducted from the bill.

The Dy. Director General (E)/HOO, Doordarshan Kendra, Mumbai reserves the right to cancel/reject any of the quotation/tender or all without assigning any reason.

The cover should be sealed and should be super scribed as "Quotation for Refilling of Laserjet Toner Cartridges." The tender/quotation should be addressed to The Dy. Director General (E), (By name: Shri Ramaswamy Iyengar, Administrative Officer) Doordarshan Kendra, P.B. Marg, Worli, Mumbai 400 030.

The sealed tender/quotation should reach this office by 1.00 p.m. on 29-08-2022. The tenders/quotations will be opened on the same day i.e. 29-08-2022 at 4.00 p.m. in the room of the Administrative Officer. Interested bidders who wish to attend the opening of the sealed bids can do so at the given time and date.

In case quality of refilled cartridges are found satisfactory, the Dy. Director General (E)/HOO, Doordarshan Kendra, Mumbai reserves the right to extend the contract for the subsequent period on the same terms and conditions.

Yours faithfully,



(Ramaswamy Iyengar)
Administrative Officer

For Dy. Director General (E)/HOO