

**INFORMATION AND INSTRUCTIONS FOR BIDDERS FOR e-TENDERING
FORMING PART OF BID DOCUMENT AND TO BE POSTED ON WEBSITE**

The **Executive Engineer (Electrical) CCW, All India Radio PB (IPSB), MUMBAI** invites, on behalf of President of India online item rate tenders from approved and eligible contractors of CPWD and those of appropriate list of BSNL, MES, Railways, Departments of post and State PWD of Maharashtra for the following work:

NIT Number	06/EDM/MUM/2021-22
Name of work:	Providing services of Four (4) nos. Data Entry Operator to office of the Executive Engineer (E), CCW, AIR, Mumbai
Estimated Cost put to Tender	Rs.12,83,280=00
Earnest Money Deposit	NIL
Period of completion	12(Twelve) Months
Last date and time of submission of Tender	17/06/2021 up to 11:00 hrs
Time and date of opening Tender	17/06/2021 at to 11:30 hrs

1. The intending bidder must read the terms and conditions of CPWD-6 carefully. He should only submit his bid if he considers himself eligible and he is in possession of all documents required.
2. Information and instructions for bidders posted on website shall form part of bid document.
3. The bid document consisting of plans, specifications, schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen and downloaded from the website www.tenderwizard.com/AIR free of cost.
4. But the bid can only be submitted after depositing Processing Fee in favour of M/s. ITI Limited and deposition of original EMD in the division office of Executive Engineer(E) CCW, AIR, PB(IPSB), Mumbai 30 or division office of any Executive Engineer (E), Civil Construction Wing, All India Radio, within the period of bid submission (The EMD document shall only be issued from the place in which the office of receiving division office is situated) and uploading the mandatory scanned documents such as Demand Draft or Pay Order or Banker's Cheque or Deposit at Call Receipt or Fixed Deposit Receipt and Bank Guarantee of any Scheduled Bank towards EMD in favour of **Executive Engineer (E), CCW AIR PB(BCI), Mumbai 30**, receipt for deposition of original EMD to the Executive Engineer (E), CCW, AIR, PB(IPSB), Mumbai 30 or division office of any Executive Engineer (E), Civil Construction Wing, All India Radio, within the period of bid submission and other documents as specified. The FDR shall be accepted only if it is valid for a period of six months or more after date of opening of the Tender.
5. Detailed procedure can be seen in the CPWD-6 for e-Tendering
6. Contractors, who are not registered on the website mentioned above, are required to get registered beforehand. If needed they can be imparted training on online bidding process as per details available on the said website
7. The intending bidder must have valid **Class-III** Digital Signature to submit the bid.
8. On the date of opening of the Bid, the bidder can login and see the bid opening process. After opening of Bids he will receive the competitor bid sheets.
9. Bidder can upload documents in the JPG or PDF format.
10. Bidder must ensure to quote rate of each item. The column meant for quoting rate in figures appears in pink color and the moment rate is entered, it turns sky blue.

In addition to this, while selecting any of the cells in the SOQ a warning appears that if any cell is left blank the same shall be treated as "0" (zero).

Therefore, if any cell in the SOQ is left blank and no rate is quoted by the bidder, rate for such item shall be treated as "0" (zero).

Rates for minus items, if quoted above reserve price shall be considered otherwise shall be treated at par with reserve price.

11. SC/ST bidders enlisted under Class-V category are exempted from processing fee of e-Tender payable to M/s. ITI Ltd.

List of documents to be scanned and uploaded within the period of bid submission:

- 1 Earnest Money Deposit Declaration
- 2 Valid ESIC Registration.
- 3 Valid EPFO Registration.
- 4 **Enlistment** Order of the Contractor .
- 5 Certificate of Registration for GST or UNDERTAKING If work is awarded to me, I/we shall obtain GST registration certificate as applicable within one month from the date of receipt of award letter or before release of any payment by CCW AIR, whichever is earlier, failing which I/we shall be responsible for any delay in payments which will be due towards me/us on account of the work executed and/or for any action taken by CCW AIR or GST department in this regard.
- 6 **Undertaking** as per Para 1.2.2 of Form CPWD-6, if work experience is stipulated in Para 1.2 of Form CPWD-6
- 7 Affidavit as specified in Para 9 of Form CPWD-6 on their letterhead
- 8 Certificates of **Work Experience**, of similar nature in Para 1.2 of Form CPWD-6.

Prasad Kashinath Kashikar
Digitally signed by Prasad Kashinath Kashikar
Date: 2021.06.08 15:01:04 +05'30'

**EXECUTIVE ENGINEER (ELECTRICAL)
CCW AIR PB (IPSB) MUMBAI**

No.EE(E)/MUM/CCW/NIT/2021-22/

Date:

1. The Superintending Engineer (Elect.), CCW, AIR Mumbai
2. The Executive Engineer (Civil), CCW, AIR Mumbai/Pune/Vadodara.
3. The Assistant Engineer (Civil.) I/II, CCW, AIR MUMBAI/Pune/Vadodara/Ahmedabad/Rajkot.
4. The Assistant Engineer (E) CCW, AIR, MUMBAI/Pune.
5. Notice Board.
6. The EE (Training), CCW AIR New Delhi with the request to upload this tender notice at Prasar Bharati tender website.
7. M/s Sugal Infotech Pvt Ltd 6/35 W.E.A, Karol Bagh, New Delhi – 110 005 with the request to upload this tender notice at tenderhome.com website soft copy of NIT has been sent to info@tenderhome.com
8. The DDG AIR NBH/ HPT Malad/ DDK Mumbai / AO FD MUMBAI/DDG AIR/DDG TV Ahmedabad for information please.

EXECUTIVE ENGINEER (ELECTRICAL)