

**INFORMATION AND INSTRUCTIONS FOR BIDDERS FOR e-TENDERING  
FORMING PART OF BID DOCUMENT AND TO BE POSTED ON WEBSITE**

The **Executive Engineer (E), Civil Construction Wing, All India Radio, Mumbai**, on behalf of President of India invites e-tender from specialized agencies working in the field of CCTV Surveillance System for the work:

<b>NIT Number</b>	001/EDM/MUM/2023-24/R001
<b>Name of work:</b>	<b>Expansion and Up-gradation of existing CCTV system at Films Division- NFDC, Mumbai</b>
<b>Estimated Cost put to Tender</b>	₹ 16,76,503=00
<b>Earnest Money Deposit</b>	₹ 33,530=00
<b>Period of completion</b>	45 (Forty Five) Days
<b>Last date and time of submission of Tender</b>	<b>09/08/2023 up to 12:00 Hrs.</b>
<b>Time and date of opening Tender</b>	<b>09/08/2023 at 12:30 Hrs.</b>

1. Specialized Firms/Agency who fulfills the following requirements shall be eligible to apply. Joint ventures are not accepted.
  - a. The bidder should have satisfactorily completed similar works during the last seven years ending last date of the month previous to the one in which tenders are invited:-
    - i) One similar work costing not less than **80% of estimated cost put to tender**  
OR
    - ii) Two similar works each costing not less than **60% of estimated cost put to tender**  
OR
    - iii) Three similar works each costing not less than **40% of estimated cost put to tender**

Similar work shall mean works of "Supply, Installation, Testing and Commissioning of CCTV and allied equipment"
  - b. In case works are executed in Private Sector, then TDS Certificate for Income Tax for the works executed are also required to be submitted along with details of works.
  - c. The value of executed work shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from last date of the month previous to the one in which tenders are invited.
  - d. Components of work executed other than those included in definition of similar work shall be deducted while calculating cost of similar work. Bidder may be required to submit complete BOQ/ Abstract of cost of work of final bill (or last paid bill) so as to evaluate eligibility bid in support of this condition.
2. If any tenderer with draws his tenders or makes any modifications in the term & conditions of the tender which is not acceptable to the department within 7 days after opening of tender (excluding date of opening of tender) then the Government shall without prejudice to any other right or remedy, be at liberty to suspend the agency for one year and shall not be eligible to bid for CCW AIR tenders from date of issue of suspension order. The intending bidder must read the terms and conditions of CPWD-6 carefully. He should only submit his bid if he considers himself eligible and he is in possession of all documents required.
3. Information and instructions for bidders posted on website shall form part of bid document.
4. The bid document consisting of plans, specifications, schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen and downloaded from the website <https://prasarbharati.eproc.in/> free of cost.
5. But the bid can only be submitted after depositing Processing Fee in favour of M/s. C1 India Pvt. Ltd. and deposition of original EMD in the division office of Executive Engineer(E) CCW, AIR, PB(IPS), Mumbai-30 or division office of any Executive Engineer (C/E), Civil Construction Wing, All India Radio, within the period of bid submission (The EMD document shall only be issued from the place in which the office of receiving division office is situated) and uploading the mandatory scanned documents such as Insurance Surety Bonds, Account Payee Demand Draft or Banker's Cheque or Fixed Deposit Receipt from any of the Commercial Banks towards EMD in favour of **Executive Engineer (E), CCW AIR PB(BCI), Mumbai-20**, receipt for deposition of original EMD to the Executive Engineer

- (E), CCW, AIR, PB(PSB), Mumbai-20 or division office of any Executive Engineer (C/E), Civil Construction Wing, All India Radio, within the period of bid submission and other documents as specified. The FDR shall be accepted only if it is valid for a period of six months or more after date of opening of the Tender.
6. Detailed procedure can be seen in the CPWD-6 for e-Tendering
  7. Contractors, who are not registered on the website mentioned above, are required to get registered beforehand. If needed they can be imparted training on online bidding process as per details available on the said website
  8. The intending bidder must have valid **Class-III** Digital Signature to submit the bid.
  9. On the date of opening of the Bid, the bidder can login and see the bid opening process. After opening of Bids he will receive the competitor bid sheets.
  10. Bidder can upload documents in the JPG or PDF format.
  11. SC/ST bidders enlisted under Class-V category are exempted from processing fee of e-Tender payable to M/s. C1 India Pvt. Ltd.
  12. The department reserves the right to reject any prospective application without assigning any reason and to restrict the list of qualified contractors to any number deemed suitable by it, if too many bids are received satisfying the laid down criterion
  13. After submission of the bid the Contractor can re-submit revised bid any number of times but before last time and date of submission of bid as notified.
  14. While submitting the revised bid, Contractor can revise the rate of one or more item(s)/subheads any number of times (he need not re-enter rate of all the items) but before last time and date of submission of bid as notified.
  15. It is mandatory to upload scanned copies of all the documents stipulated in the bid document. If the documents stipulated in the bid document are not uploaded, then bid will become invalid and shall summarily be rejected
  16. If the Contractor is found ineligible after opening of bids, his bid shall become invalid
  17. If any discrepancy is noticed between the documents as uploaded at the time of submission of bid and hard copies as submitted physically by the bidder, the bid shall become invalid.
  18. Tenders with any condition including that of conditional rebates shall be rejected. Such tenders shall not be entered in the tender opening register at the time of opening of tender.
  19. GST on all materials as well as GST on Work Contract or any other taxes applicable in respect of this contract shall be payable by the Contractor. Item rate quoted by him shall be inclusive of such taxes, levies etc. and Government will not entertain any claim for reimbursement whatsoever in respect of the same. The Item rates of the contract shall be inclusive of all taxes and levies and nothing extra shall be paid. Further the Item rate quoted by the contractor shall be inclusive of labour welfare cess and the same shall be recovered from the contractor's bills and will be remitted by the department.
  20. Applicants are advised to keep visiting the above-mentioned web-sites from time to time (till the deadline for bid submission) for any updates in respect of the tender documents, if any. Failure to do so shall not absolve the applicant of his liabilities to submit the applications complete in all respects including updates thereof, if any. An incomplete application may be liable for rejection
  21. The documents to be physically submitted shall be page numbered and each page shall be signed by authorized signatory.
  22. Contractor shall not divert any advance payments or part thereof for any other purpose other than needed for completion of the contracted work. All advance payments received as per terms of the contract (i.e. mobilization, secured against materials brought at site, secured against plant & machinery and / or for work done during interim stages, etc.) are required to be re-invested in the contracted work to ensure advance availability of resources in terms of materials, labour, plant & machinery needed for required pace of progress for timely completion of work
  23. If any information furnished by the applicant is found to be incorrect at a later stage, he shall be liable to be debarred from tendering/taking up of works in CCW. The department reserves the right to verify the particulars furnished by the applicant independently.
  24. The bid for the works shall remain open for acceptance for a period 30 (Thirty) days from the date of opening of bid.
  25. If any tenderer with draws his tenders or makes any modifications in the term & conditions of the tender which is not acceptable to the department within 7 days after opening of tender (excluding date of opening of tender) then the Government shall without prejudice to any other right or remedy, be at liberty TO suspend the agency for one year and shall not be eligible to bid for CCW AIR tenders from date of issue of suspension order

**List of documents to be scanned and uploaded within the period of bid submission:**

1	Copy of Account Payee Demand Draft/Banker's Cheque/Fixed Deposit Receipt from any of the Commercial banks or Insurance Surety Bonds against Earnest Money Deposit [Must be submitted as a single instrument].
2	Copy of receipt for deposition of original EMD issued from division office of any Executive Engineer (Including NIT issuing EE/AE), CCW AIR, within the period of bid submission (The EMD document shall be issued from the place in which the office of receiving division office is situated)
3	Copy of Certificates of <b>Work Experience</b> , in the last seven years ending in Central Government, State Government, PSUs and other Government Local bodies. <b>In case works are executed in Private Sector, then TDS Certificate for Income Tax for the works executed are also required to be submitted along with details of works of similar nature. (Similar work means SITC of IP Based CCTV system)</b> in Para 1.2 of Form CPWD-6.
4	Copy of Certificate of Registration for GST or UNDERTAKING: If work is awarded to me, I/we shall obtain GST registration certificate as applicable within one month from the date of receipt of award letter or before release of any payment by CCW AIR, whichever is earlier, failing which I/we shall be responsible for any delay in payments which will be due towards me/us on account of the work executed and/or for any action taken by CCW AIR or GST department in this regard.
5	<b>Copy of Duly notarized Affidavit as detailed below on ₹ 100/ Stamp Paper.</b> NIT No: 001/EDM/MUM/2023-24/R001 <i>I/We undertake and confirm that eligible similar work/s has/have not been got executed through another contractor on back to back basis. Further that, if such a violation comes to the notice of Department, then I/we shall be debarred for bidding in CCW-AIR in future forever. Also, if such a violation comes to the notice of Department before date of start of work, the Engineer-in-Charge shall be free to forfeit the entire amount of Earnest Money Deposit/Performance Guarantee."</i> The certified copy of all the scanned and uploaded documents specified in the Press-Tender Notice/NIT shall be deposited by me/us with the Executive/Executive Engineer (Electrical), Civil Construction Wing, All India Radio, Mumbai-20, in case I/we become the lowest tender within a week of opening of the financial bid, otherwise the Department (CCW-AIR) may reject the tender and take action to debar me/us from tendering in CCW-AIR for a period of three years and can write to the Competent Authority for cancellation of my/our enlistment
6	<b>Copy of Enlistment</b> Order of the Contractor, if any.
7	Copy of Certificate or Registration of EPF and ESI should be uploaded or in case the contractor feels that the EPF and ESI Acts are not applicable in his case and such registration certificates are not required for the work he shall upload the necessary undertaking to this effect
8	Copy of Acknowledgement of up to date filed returns i.e. up to March, 2023
9	Copy of an undertaking by the firm that, if the firm becomes lowest then they shall submit along with Performance guarantee from the OEM after acceptance of tender regarding: - a) Authorization Certificate. b) The OEM shall unconditionally support the lowest tenderer technically throughout the execution of contract as well as for Maintenance/Comprehensive Maintenance Contract for the useful life of system, c) OEM shall provide all the spares required for healthy functioning of the equipment for at least seven years from the date of supply of equipment

PRASAD  
KASHINATH  
KASHIKAR  
Digitally signed by  
PRASAD KASHINATH  
KASHIKAR  
DN: c=IN, o=CCW AIR PB (IPSB) MUMBAI, ou=CCW AIR PB (IPSB) MUMBAI, email=prasad.kashinath.kashikar@ccwairpbmumbai.gov.in, cn=PRASAD KASHINATH KASHIKAR, +0930

**EXECUTIVE ENGINEER (ELECTRICAL)  
CCW AIR PB (IPSB) MUMBAI**

**No. EE (E)/MUM/CCW/NIT-001-R001/2023-24/**

**Date: 25/07/2023**

1. The Superintending Engineer (Elect.), CCW, AIR Nagpur
2. The Executive Engineer (Civil), CCW, AIR Mumbai/Pune/Vadodara.
3. The Assistant Engineer (Civil.) I/II, CCW, AIR MUMBAI/Pune/Vadodara/Ahmedabad/Rajkot.
4. The Assistant Engineer (E) CCW, AIR, MUMBAI/Pune.
5. Notice Board.
6. By mail to [webupdates.pbns@gmail.com](mailto:webupdates.pbns@gmail.com) for uploading on Prasar Bharati Web site.

**EXECUTIVE ENGINEER (ELECTRICAL)**

## **INSTRUCTIONS TO BIDDER – ONLINE MODE**

### **DEFINITIONS:**

- **C1 India Pvt. Ltd.:** Service provider to provide the e-Tendering Software.
- **Prasar Bharati e-Procurement Portal:** An e-tendering portal of Prasar Bharati introduced for the process of e-tendering which can be accessed on <https://prasarbharati.eproc.in>.

### **I. ACCESSING / PURCHASING OF BID DOCUMENTS :**

- It is mandatory for all the bidders to have Class-III Digital Signature Certificate (With Both DSC Components, i.e. Signing & Encryption) from any of the licensed Certifying Agency under CCA, Ministry of Electronics and Information Technology, Government of India to participate in e-tendering portal of Prasar Bharati. Bidders can see the list of licensed CA's from the link [www.cca.gov.in](http://www.cca.gov.in) C1 India Pvt. Ltd. also facilitate Class III Digital Signature Certificate (With Both DSC Components, i.e. Signing & Encryption) to the bidders. Bidder may contact C1 India Pvt. Ltd. at mobile no. +91-8130606629 for DSC related queries or can email at [vikas.kumar@c1india.com](mailto:vikas.kumar@c1india.com)
- To participate in the e-bid, it is mandatory for the Applicants to get themselves registered with the Prasar Bharati e-Tendering Portal (<https://prasarbharati.eproc.in>) to have a user ID & Password which has to be obtained by submitting a non-refundable annual registration charges of Rs. 450/- plus 18% GST through **online** mode (net banking/debit card/credit card). Validity of Registration is 1 year.
- The amendments / clarifications to the tender, if any, will be posted on the Prasar Bharati e-Tendering Portal (<https://prasarbharati.eproc.in>).
- To participate in bidding, bidders have to pay Tender Processing Fee according to the Tender Value (per Tender per Bid through online mode viz.

Estimated Value	Processing Fees per Tender per Bidder
Less than or Equal to Rs. 10 Lakhs	Rs. 475.00 + 18 % GST
More than 10 Lakhs but Less than or equals to 50 Lakhs	Rs. 925.00 + 18 % GST
More than 50 Lakhs	Rs. 1150.00 + 18% GST

- If in case, for any particular Tender, Estimated Cost is unknown to Prasar Bharati, the Processing Fee would Rs. 1150.00 + 18% GST
- The Bidder may modify or withdraw their bid after submission prior to the Bid Due Date. No Bid shall be modified or withdrawn by the Bidder after the Bid Due Date and Time.
- Both 'EMD' and 'Tender Document Fee', if any, are mentioned in individual tender document published at Prasar Bharati e-Tendering Portal (<https://prasarbharati.eproc.in>).
- For helpdesk, please contact e-Tendering Cell and Help Desk Support Monday to Friday Ph: 0124-4302033/36/37, [prasarbharatisupport@c1india.com](mailto:prasarbharatisupport@c1india.com).

- It is highly recommended that the bidders should not wait till the last date of bid submission to avoid complications like internet connectivity issue, network problems, system crash down, power failure, browser compatibility issue, system compatibility issue, improper digital signature certificate problem etc. In view of this context, neither Prasar Bharati nor C1 India Pvt. Ltd will be responsible for such eventualities.