

**INFORMATION AND INSTRUCTIONS FOR BIDDERS FOR e-TENDERING  
FORMING PART OF BID DOCUMENT AND TO BE POSTED ON WEBSITE**

The **Executive Engineer (E), Civil Construction Wing, All India Radio, Mumbai**, on behalf of President of India invites e-tender from O. E. M. of Carrier Air-conditioning and Refrigeration Ltd or their authorized service provider / dealer for the following works, for the work:

<b>NIT Number</b>	033/EDM/MUM/2023-24
<b>Name of work:</b>	<b>Comprehensive maintenance of 2 x 18 HP VRF AC System at CBFC Mumbai for 2023-24</b>
<b>Estimated Cost put to Tender</b>	₹ 1,96,272=00
<b>Earnest Money Deposit</b>	₹ 3,925=00
<b>Period of completion</b>	12 (Twelve) Months
<b>Last date and time of submission of Tender</b>	<b>27/10/2023 up to 12:00 Hrs.</b>
<b>Time and date of opening Tender</b>	<b>27/10/2023 at 12:30 Hrs.</b>

- The intending bidder must read the terms and conditions of CPWD-6 carefully. He should only submit his bid if he considers himself eligible and he is in possession of all documents required.
- Information and instructions for bidders posted on website shall form part of bid document.
- The bid document consisting of plans, specifications, schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen and downloaded from the website <https://prasarbharati.eproc.in/> free of cost.
- But the bid can only be submitted after depositing Processing Fee in favour of M/s. C1 India Pvt. Ltd and deposition of original EMD in the division office of Executive Engineer(E) CCW, AKASHVANI, PB(IPSB), Mumbai-20 or division office of any Executive Engineer (C/E), Civil Construction Wing, Akashvani, within the period of bid submission (The EMD document shall only be issued from the place in which the office of receiving division office is situated) and uploading the mandatory scanned documents such as Insurance Surety Bonds, Account Payee Demand Draft or Banker's Cheque or Fixed Deposit Receipt from any of the Commercial Banks towards EMD in favour of **Executive Engineer (E), CCW AIR PB(BCI), Mumbai-20**, receipt for deposition of original EMD to the Executive Engineer (E), CCW, AKASHVANI, PB(IPSB), Mumbai-20 or division office of any Executive Engineer (C/E), Civil Construction Wing, Akashvani, within the period of bid submission and other documents as specified. The FDR shall be accepted only if it is valid for a period of six months or more after date of opening of the Tender.
- Detailed procedure can be seen in the CPWD-6 for e-Tendering
- Contractors, who are not registered on the website mentioned above, are required to get registered beforehand. If needed they can be imparted training on online bidding process as per details available on the said website
- The intending bidder must have valid **Class-III** Digital Signature to submit the bid.
- On the date of opening of the Bid, the bidder can login and see the bid opening process. After opening of Bids he will receive the competitor bid sheets.
- Bidder can upload documents in the JPG or PDF format.
- SC/ST bidders enlisted under Class-V category are exempted from processing fee of e-Tender payable to M/s. C1 India Pvt. Ltd.

**List of documents to be scanned and uploaded within the period of bid submission:**

<b>1</b>	Copy of Account Payee Demand Draft/Bankers Cheque/Fixed Deposit Receipt from any of the Commercial banks or Insurance Surety Bonds against Earnest Money Deposit [Must be submitted as a single instrument].
<b>2</b>	Copy of receipt for deposition of original EMD issued from division office of any Executive Engineer (Including NIT issuing EE/AE), CCW AKASHVANI, within the period of bid submission (The EMD document shall be issued from the place in which the office of receiving division office is situated)

3	Authorization letter from Carrier Air-conditioning and Refrigeration Ltd for service provider / dealer or undertaking that the work will be carried out through the O. E. M. of Carrier Air-conditioning and Refrigeration Ltd or their authorized service provider / dealer
4	<del>Copy of Certificates of Work Experience, of similar nature (Similar Works means SITC or Maintenance of VRF Systems) in Para 1.2 of Form CPWD 6 for Non CPWD contractors. CPWD contractors to upload the valid Enlistment Order</del>
5	Copy of Certificate of Registration for GST OR UNDERTAKING: If work is awarded to me, I/we shall obtain GST registration certificate as applicable within one month from the date of receipt of award letter or before release of any payment by CCW AKASHVANI, whichever is earlier, failing which I/we shall be responsible for any delay in payments which will be due towards me/us on account of the work executed and/or for any action taken by CCW AKASHVANI or GST department in this regard.
6	Copy of Acknowledgement of up to date filed return of GST i.e. Up to June 2023
7	<b>Copy of Affidavit</b> on their letterhead as per Para 1.2.2 and 9 of Form CPWD 6 <i>"I/We undertake and confirm that eligible similar work/s has/have not been got executed through another contractor on back to back basis. Further that, if such a violation comes to the notice of Department, then I/we shall be debarred for bidding in CCW AKASHVANI in future forever. Also, if such a violation comes to the notice of Department before date of start of work, the Engineer-in-Charge shall be free to forfeit the entire amount of Earnest Money Deposit/Performance Guarantee.</i>  <b>The certified copy of all the scanned and uploaded documents specified in the Press Tender Notice/NIT shall be deposited by me/us with the Executive/Executive Engineer (Electrical), Civil Construction Wing, Akashvani, Mumbai-20, in case I/we become the lowest tender within a week of opening of the financial bid, otherwise the Department (CCW-AKASHVANI) may reject the tender and take action to debar me/us from tendering in CCW AKASHVANI for a period of three years and can write to the Competent Authority for cancellation of my/our enlistment</b>
8	Copy of Certificate or Registration of EPF and ESI should be uploaded or in case the contractor feels that the EPF and ESI Acts are not applicable in his case and such registration certificates are not required for the work he shall upload the necessary undertaking to this effect
9	<del>Copy of Valid Electrical contractors License</del>

PRASAD KASHINATH  
KASHIKAR

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KASHINATH KASHIKAR  
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**EXECUTIVE ENGINEER (ELECTRICAL)  
CCW AKASHVANI PB (IPSB) MUMBAI**

**No. EE (E)/MUM/CCW/NIT-033/2023-24/**

**Date: 18/10/2023**

1. The Superintending Engineer (Elect.), CCW, AKASHVANI Nagpur
2. The Executive Engineer (Civil), CCW, AKASHVANI Mumbai/Pune/Vadodara.
3. The Assistant Engineer (Civil.) I/II, CCW, AKASHVANI MUMBAI/Pune/Vadodara/Ahmedabad/Rajkot.
4. The Assistant Engineer (E) CCW, AKASHVANI, MUMBAI/Pune.
5. Notice Board.
6. By mail to [webupdates.pbns@gmail.com](mailto:webupdates.pbns@gmail.com) for uploading on Prasar Bharati Web site.

**EXECUTIVE ENGINEER (ELECTRICAL)**

## **INSTRUCTIONS TO BIDDER – ONLINE MODE**

### **DEFINITIONS:**

- **C1 India Pvt. Ltd.:** Service provider to provide the e-Tendering Software.
- **Prasar Bharati e-Procurement Portal:** An e-tendering portal of Prasar Bharati introduced for the process of e-tendering which can be accessed on <https://prasarbharati.eproc.in>.

### **I. ACCESSING / PURCHASING OF BID DOCUMENTS :**

- It is mandatory for all the bidders to have Class-III Digital Signature Certificate (With Both DSC Components, i.e. Signing & Encryption) from any of the licensed Certifying Agency under CCA, Ministry of Electronics and Information Technology, Government of India to participate in e-tendering portal of Prasar Bharati. Bidders can see the list of licensed CA's from the link [www.cca.gov.in](http://www.cca.gov.in) C1 India Pvt. Ltd. also facilitate Class III Digital Signature Certificate (With Both DSC Components, i.e. Signing & Encryption) to the bidders. Bidder may contact C1 India Pvt. Ltd. at mobile no. +91-8130606629 for DSC related queries or can email at [vikas.kumar@c1india.com](mailto:vikas.kumar@c1india.com)
- To participate in the e-bid, it is mandatory for the Applicants to get themselves registered with the Prasar Bharati e-Tendering Portal (<https://prasarbharati.eproc.in>) to have a user ID & Password which has to be obtained by submitting a non-refundable annual registration charges of Rs. 450/- plus 18% GST through **online** mode (net banking/debit card/credit card). Validity of Registration is 1 year.
- The amendments / clarifications to the tender, if any, will be posted on the Prasar Bharati e-Tendering Portal (<https://prasarbharati.eproc.in>).
- To participate in bidding, bidders have to pay Tender Processing Fee according to the Tender Value (per Tender per Bid through online mode viz.

Estimated Value	Processing Fees per Tender per Bidder
Less than or Equal to Rs. 10 Lakhs	Rs. 475.00 + 18 % GST
More than 10 Lakhs but Less than or equals to 50 Lakhs	Rs. 925.00 + 18 % GST
More than 50 Lakhs	Rs. 1150.00 + 18% GST

- If in case, for any particular Tender, Estimated Cost is unknown to Prasar Bharati, the Processing Fee would Rs. 1150.00 + 18% GST
- The Bidder may modify or withdraw their bid after submission prior to the Bid Due Date. No Bid shall be modified or withdrawn by the Bidder after the Bid Due Date and Time.
- Both 'EMD' and 'Tender Document Fee', if any, are mentioned in individual tender document published at Prasar Bharati e-Tendering Portal (<https://prasarbharati.eproc.in>).
- For helpdesk, please contact e-Tendering Cell and Help Desk Support Monday to Friday Ph: 0124-4302033/36/37, [prasarbharatisupport@c1india.com](mailto:prasarbharatisupport@c1india.com).

- It is highly recommended that the bidders should not wait till the last date of bid submission to avoid complications like internet connectivity issue, network problems, system crash down, power failure, browser compatibility issue, system compatibility issue, improper digital signature certificate problem etc. In view of this context, neither Prasar Bharati nor C1 India Pvt. Ltd will be responsible for such eventualities.