

### प्रसार भारती: PRASAR BHARATI

[ भारत का लोक सेवा प्रसारक : INDIA's PUBLIC SERVICE BROADCASTER] आकाशवाणी नागरकोविल : ALL INDIA RADIO, NAGERCOIL - 629 004



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No.NGL - 10(2) /MW/2021 -E /144

Dated: 14-06-2021.

Sub: Quotation for MOEI & Pump operation at AIR, Nagercoil for the period from 01/07/2021 to 30/06/2022—enquiry reg.

Sir.

This office proposes to carry out the <u>MOEI & Pump operation</u> as per the details of work given below /attached and invite your sealed quotation. The quotation may be submitted in the enclosed Performa.

# Terms and Conditions:

- 1. Your quotation for the same is invited. Material required for the work will be supplied by office.
- 2. The quotation should specifically mention terms and conditions of supply / work.
- 3. Printed terms and conditions of tendering firms will not be considered as forming parts of their tender.
- 4. <u>GST</u>: GST intended to be claimed from the purchaser should be distinctly shown along with price quoted, where GST Registration number, Rate of GST as well as amount of GST should be indicated on the quotation.
- 5. Terms of Payment: The payment will be made monthly by Cheque /Demand Draft after satisfactory completion of the work in each month in the form of Crossed cheques / Demand Drafts / e-payment.
- 6. The Quotation should be sent in sealed cover addressed to the under signed, so as to reach on or before 28.06.2021at 11 AM.
- 7. THE COVER SHOULD BE SUPERCRIBED WITH THE FOLLOWING:
  - a. Materials/Work for which quotations are enclosed.
  - b. Reference to letter of enquiry
  - c. Due date of opening of quotation.
- 8. The quotation will be opened in this Office at **03 PM on 28.06.2021** in the presence of Tenders or their agents such as they may choose to attend.

- 9. Quotations not properly superscribed will not be considered.
- 10. The quotations submitted should remain open for acceptance for a period of ninety days from the date of opening.
- 11. Please indicate in your quotation, your GST No., Permanent income tax Account Number and income tax circle.
- 12. The successful tenderer has to submit an undertaking as furnished as Annexure-2 herewith.
- 13. RIGHT OF ACCEPTANCE: The competent authority reserves the right to reject the lowest tender of all the tenders without assigning any reason whatever. Further reserves himself the right for decreasing the quantity, quality of material tendered depending upon the actual requirements. The Unit rate quoted on the tender shall be applicable for the quantity for which order is placed.

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Yours Faithfully,

Assistant Director (E)
For Director(Engg).

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Annexure-2

# **UNDERTAKING CERTIFICATE**

To

The President of India, C/o The Deputy Director (Engg.), All India Radio, NAGERCOIL: 629 004.

# Sub: "MOEI & Pump operation at AIR, Nagercoil for the period from 01/07/2021 to 30/06/2022" - reg.

Sir.

We agree to undertake the work "MOEI & Pump operation at AIR, Nagercoil for the period from 01/07/2021 to 30/06/2022" as per details of work mentioned below and as per the terms and conditions followed:

Sl.No	Description of Work	Quantity	Rate per month(Rupees)
1	<ul> <li>i). Pump operation for water supply at the office of AIR, Nagercoil at Konam.</li> <li>ii). Day to day Electrical repairs and Maintenance of Electrical installation at AIR, Nagercoil including Studios, Office block, Staff Quarters, TR building and other ancillary buildings, SDBs, Street light, LT panels etc. as directed by Engineer-in-Charge.</li> </ul>	1 job per month.	Rs.

# Terms and conditions:

- 1. Our firm shall be solely responsible for any damage, injury, accident or loss of life caused or resulting to our employees during the execution of the work and shall indemnify and can be indemnified the President of India in respect of any claim arising thereof.
- 2. We shall not employ any labourer below the age of 14 years for the work.
- 3. We also agree that all actions to be taken on behalf of President of India may be taken on his behalf by the Engineering Head, All India Radio, Nagercoil. The decision of the Engineering Head of All India Radio, Nagercoil as to whether to failure to complete the work within specified period was or was not caused on account of un-clement weather or other caused beyond our control shall be final.

(Contd..2)

- 4. We hereby declare that I and my company feel competent to do work and that I shall do it by my own risk and responsibility and that of my employer.
- 5. The tools required for the work should be supplied by the company. Any spares required for the work will be supplied by the office.
- 6. The firm is ready to attend any electrical emergency at the office at any time even odd hours while contacting over telephone or other ways.
- 7. The contract can be cancelled by the competent authority at any time without specifying any reason / prior notification due to exigency of service.
- 8. Terms of Payment: 100% payment on satisfactory completion of works in the form of Demand Drafts / e-payment on monthly basis.

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Yours faithfully

Signature (Name)

Rubber Stamp of the Firm

Place:

# Quotation for MOEI & Pump operation at AIR, Nagercoil for the period from 01/07/2021 to 30/06/2022 Quotation Performa

Ref: Enquiry letter No.NGL – 10(2) /MW/2021 –E, Dated: 14-06-2021. Last date of receipt of quotation at AIR, Nagercoil: **28.06.2021, 1100 Hrs** 

Quotation opening date and time

: 28.06.2021, 1500 Hrs.

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Remarks	GSTN details:			
Rate per month (Runges)				
Quantity		l job per month. Total months: 12		12 Jobs
Description of Work	i). Pump operation for water supply at the office of AIR, Nagercoil at Konam.	ii). Day to day Electrical repairs and Maintenance of Electrical installation at AIR, Nagercoil including Studios, Office block, Staff Quarters, TR building and other ancillary buildings, SDBs, Street light, LT panels etc. as directed by Engineer-in-Charge.  Period: 01/07/2021 to 30/06/2022, Time: Approximate 3 Hrs per day.  Staff required: wireman having electrical license.	GST@ %	Total Amount for 1 Year
Si.No	<del></del>			

Period of validity of tender: 1 Year

PAN Number:

Signature:

Date:

Name of the firm & full Address:

(Rubber Stamp)