



Speed Post

सत्यम् त्रिवम् सुन्दरम्

**PRASAR BHARATI**  
(India's Public Service Broadcaster)  
**DOORDARSHAN KENDRA: JALANDHAR**

No. DDK/JAL/2(3)/2021-22/ES/

Dated: 25.01.2022

Website: [prasarbharati.gov.in/pbtenders/](http://prasarbharati.gov.in/pbtenders/)

**विषय:- Complete PC Board CPU CD 905 without RAM A-2039-998-A**

महोदय,

कृपया स्टोर सामग्री/मरम्मत के लिए पीछे दर्शायी/ संलग्न फार्म (Annexure-A: **The Format of quotation to be submitted on Firms own Letter Pad**) में अपनी निविदा भेजें।

1. निविदा अधोहस्ताक्षरी को डाक द्वारा रजिस्टर/स्पीड पोस्ट द्वारा मोहरबंद लिफाफे में इस पते पर भेजी जाए:- **उप महानिदेशक (अभि.) (नामत-श्री भगवान दित्त, सहायक अभियंता)) कमरा नं-111, दूरदर्शन केंद्र, भगवान महावीर मार्ग, जालंधर-144001**, ताकि यह **14.02.2022** को 13:00 बजे तक या इससे पूर्व पहुँच जाए। आवरण पर स्पष्ट रूप से लिखा हो कि:-  
(क) किस सामग्री हेतु निविदा मांगी गयी है,  
(ख) जाँच (पूछताछ) पत्र का संदर्भ,  
(ग) निविदा खोलने की नियत तिथि।

**Item Required**

S. No.	Description of Item	Qty Required	Remarks
1.	Complete PC Board CPU CD 905 without RAM  A-2039-998-A	one	It is part of HPR-55 Board of XDCAM PDW-HD1550 (Professional Disc Recorder) Make Sony

2. साधारण डाक द्वारा प्राप्त कोटेशन पर विचार नहीं किया जाएगा डाक द्वारा विलंब के लिए विभाग जिम्मेदार नहीं होगा। देय तिथि व समय के बाद प्राप्त कोटेशन पर विचार नहीं किया जाएगा (अस्वीकार कर दी जाएगी)।
3. कोटेशन पर डेलीवरी समय, निर्माता और मॉडल और डेलीवरी की शर्तें (अलग कोई है जैसे की अग्रेषण शुल्क में, पैकिंग शुल्क और अन्य भाड़ा आदि जो भी कार्यालय द्वारा देय हो वो भी निविदा में अंकित करें।)
4. एफ़ ओ आर स्टेशन कि कोटेशन के मामले में खरीददाता यात्रा बीमा हेतु अलग से भुगतान करेंगे तथा पूर्तिकर्ता सामान के नियत स्थान तक ठीक ठाक पहुँचने हेतु जिम्मेदार होंगे। टेंडर/निविदा जिसमे यात्रा बीमा हेतु अतिरिक्त मद के रूप निर्दिष्ट किया गया है उसकी उपेक्षा की जा सकती है।

5. जमा की गई निविदा उसे खोलने से लेकर 180 दिनों तक वैध रहेंगी।
6. मर्दे पूर्णतया आई एस आई द्वारा विनिर्दिष्ट होनी चाहिए।
7. विनिर्दिष्टता/तकनीकी विवरण आदि के पर्याप्त समर्थन के अभाव में परिमाण रद्द समझा जाएगा।
8. आदेश (ऑर्डर) की गई सामग्री की मात्रा में परिवर्तन किया जा सकता है।
9. पूरा भुगतान कार्यालय द्वारा सामग्री प्राप्त होने के बाद किया जाएगा, कोई भी एडवांस (अग्रिम) भुगतान नहीं किया जाएगा।
10. यदि आपको कोई आदेश प्राप्त होता है तो किसी भी तरह के नुकसान / सप्लाई में कमी के बदले कुछरकम काट ली जाएगी और इस संबंध में कोई भी पत्राचार नहीं किया जाएगा / स्वीकार नहीं किया जाएगा।
11. निविदा दिनांक **14.02.2022** को 15:00 बजे अधोहस्ताक्षरी द्वारा टेंडरकर्ता या उनके एजेंट जैसा भी वो चाहे के समक्ष खोली जाएंगी।
12. दूरदर्शन केंद्र जालंधर जीएसटी न: 03AAAJP0288R2ZO. हैं।

भवदीय,

  
भगवान दिता,

(सहायक अभियंता)  
कृतेउपमहानिदेशक (अभि.)  
0181-2341213





Speed Post

सत्यम् भ्रियम् सुन्दरम्

**PRASAR BHARATI**  
(India's Public Service Broadcaster)  
**DOORDARSHAN KENDRA: JALANDHAR**

No. DDK/JAL/2(3)/2021-22/ES/

Dated: 25.01.2022

Website: [prasarbharati.gov.in/pbtenders/](http://prasarbharati.gov.in/pbtenders/)

**Subject: - Complete PC Board CPU CD 905 without RAM A-2039-998-A**

Dear Sir/ Madam,

Sealed quotations are invited by the DDG (E) Doordarshan Kendra Jalandhar (Punjab) for Supplying the material as per specifications cited below in **Annexure-A**. Quotations should be sent in a "SEALED ENVELOPE" to **The Dy. Director General (Engg), (Kind Atten: Sh. Bhagwan Ditta, Assistant Engineer) Room No.111. Doordarshan Kendra, Bhgwan Mahavir Marg, Jalandhar 144001 & should reach on/or before dated 14.02.2022 up to 1300 hrs.**

S. No.	Description of Item	Qty Required	Remarks
1.	Complete PC Board CPU CD 905 without RAM  A-2039-998-A	01(One)	It is part of HPR-55 Board of XDCAM PDW-HD1550 (Professional Disc Recorder) Make Sony

**Terms & Conditions:**

2. The Quotations may be sent by Registered/speed post in sealed envelope to the office of the **Dy. Director General (Engg), (Kind Atten: Sh. Bhagwan Ditta, Assistant Engineer), Doordarshan Kendra, Bhgwan Mahavir Marg, Jalandhar 144001**. The quotations will be opened in the o/o the undersigned on 14.02.2022 at 1500 Hrs. (If holiday, on the next working day) in the presence of such tenderer or their representative as may choose to attend.

The covers should be super scribed with the following details:

- a. Material for which quotation is invited.
  - b. Reference to letter of enquiry.
  - c. Due Date of Opening of Quotations.
3. **The prices quoted should be firm and as under:**
    - a. The Prices quoted shall remain fixed during the entire period of supply/contract and shall not be subject to variation on any account. A bid submitted with an adjustable price quotation is likely to be treated as non responsive and rejected.



- b. The „Unit“ price should be for the unit as indicated in the tender enquiry.
  - c. Prices quoted should be for delivery at given place in India and Inclusive of charges as packing customs, etc, wherever applicable.
  - d. The quotation should specifically mention rates for specified Supply/Works & Taxes if any, separately.
  - e. Prices including Grand Total are to be written in figure as well as in words.
4. In case of Quotation of F. O. R Station of dispatch basis, the purchaser will not pay separately transit insurance and the supplier will be responsible until the stores arrive in good condition at the destination. Tender/quotation in which transit insurance has been specified as an additional item of expenditure is liable to be ignored.
5. **PERFORMANCE SECURITY DEPOSIT:** The Successful bidder shall furnish the Performance Security Deposit within 15 (Fifteen ) days from the issue of Purchase / Work Order, at the rate of **3% of the order value**. The Performance Security Deposit shall be furnished in the form of, Fixed Deposit Receipt or Bank Guarantee from any Nationalized Bank / Commercial Bank drawn in favour of Drawing and Disbursing Officer, DOORDARSHAN KENDRA, JALANDHAR-144001 payable at Jalandhar The Performance Security Deposit should remain valid for a period of 12 months beyond the date of completion of all contractual obligations of the contractor including warrantee obligations. The Security Deposit will be returned in full on completion of all contractual obligations of the contractor including warrantee obligations.
6. **TAXES:**
- a. As per Govt of India's decision, Goods and services Tax is introduced w.e.f. 01.07.2017. Hence taxes will be applicable as per provisions, Rules and regulations of Goods and Services Tax Act.
  - b. In case of any change in Government Regulations regarding taxation, taxes will be applicable at actual on the date of billing.
  - c. **As per Govt. of India's circulars regarding payment of GST (IGST/CGST & SGST) following reverse charge Mechanism, GST Number is mandatory to be quoted in quotation / Tender/Bills/Invoices without which tender is liable for rejection. The amount of GST should be shown separately in their quotation/invoices.**
  - d. GST leviable and intended to be claimed from the purchaser should be distinctly shown along with prices quoted. Where this is not done, no claim for GST Will be admitted at any later stage on any ground whatsoever.
7. **ACCEPTANCE OF ORDER**
- a. Within fifteen (15) days from date of mailing of order, SUPPLIER/CONTRACTOR shall confirm acceptance of the order in its entirety.
  - b. The ORDER is accepted unconditionally by SUPPLIER/CONTRACTOR by returning to this Organization duly signed copy of the ORDER within 15 days.
  - c. When Suppliers/Contractors has accepted the order with all its terms and conditions, tenderer's bid with general sales conditions and all his previous correspondences are considered superseded and void.
  - d. Should Suppliers/Contractors not respect the time limit for the Confirmation of the order or in case Suppliers/Contractors cannot accept the ORDER, this Office reserves the right to cancel in writing without prejudice to other terms, the entire ORDER or part of it, without notice. Under these circumstances the earnest money given by the supplier/contractor will be forfeited in full.



## 8. MODIFICATION IN ORDER

- a. All modifications leading to changes in the order with respect to technical and /or commercial aspects, including terms of delivery, shall be considered valid only when accepted in writing by this Organization by issuing amendment to the ORDER.
  - b. This Organization shall not be bound by any printed conditions, provision in the SUPPLIER BID, forms of acknowledgement of ORDER, invoice, packing list and other document, which purport to impose any condition at variance with or supplement to ORDER.
9. The Supplier/ contractor shall make his/her own arrangement for storage of all Equipments and Materials bought to site from time to time and their safe custody at site till they are taken over by the indenter /his representative. The contractor shall make his own arrangement for providing accommodation for his workmen at site.
10. The Supplier/contractor shall make his/her own arrangement for procuring labour, skilled and unskilled. He should conform to all local government laws and regulations covering labour and their employment.
11. The contractor and his employees shall comply with the regulation in force for controlled entry into premises where work is being carried out.
12. The Supplier/contractor shall indemnify and hold harmless the purchaser against all claims in respect of injury to any person howsoever arising during the execution of the work contract/SITC. The contractor shall discharge his entire obligation under the Indian Workmen Compensation Act in as far as it affects workmen in his employment.
13. **GUARANTEE/WARRANTY PERIOD:** The equipment/work shall be guaranteed against any manufacturing defects for a period of **One year** from the date of receipt of goods and including preloaded Software. Any parts including batteries failing during the guarantee period of one year shall be repaired /replaced free of charge by the supplier at the site.
14. **COMPLETION PERIOD:** The entire supply of goods at Doordarshan site shall be completed within *Thirty Days* from the date of placement of order.
15. **REPEAT ORDER:** The Purchaser reserves the right to place **REPEAT ORDER** for additional quantity up to 50% of the ordered quantity at the same rates and terms and conditions during the validity/currency of this tender or within six months of the purchase order whichever is later. It will be obligatory on the part of the Supplier to execute repeat order(s).
16. **TERMS OF PAYMENT:**
- (a) **100 % of the contract price for the supply of equipments/materials inclusive of goods service tax shall be paid on delivery of equipments/materials at site in good condition.**
  - (b) Further the contractor/supplier/firm should submit following details pertaining to the bank along with their bill for online payment (if possible, a Photostat copy of the cheque leaf may be enclosed)
    - a. **Name of the Bank**
    - b. **Branch with Branch Code**
    - c. **Account Number**
    - d. **IFSC code**



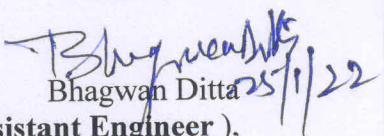
**e. MICR Code**

17. The quotations submitted shall remain open for acceptance for a period of **180 (one hundred eighty) days** from the date of opening of the Tender (Price bid). If any Tenderer/supplier withdraws his Tender/Quotation before the said period or makes any modification in the Terms & Conditions of the Tender/Quotation which are not acceptable to this Office, then the Office shall, without prejudice to any other right or remedy, be at the liberty to forfeit the Earnest Money Deposit without any notice.
18. Both PAN- **Permanent Income Tax account number** and Income Tax Circle & **TIN-Tax identification Number** and the Tax Circle should be indicated **in the quotation in addition to GST number**.
19. **After Sales Service:** The tenderer must furnish complete details of after sales service arrangement in respect of the equipment. After sales service arrangements should include details of infrastructure facilities available in the country. Failure to give this information, will lead to automatic rejection of the offer, without any reference to the Bidder.
20. **PENALTY FOR DELAY:** If the contractor is unable to complete the supply, installation, testing and commissioning within the stipulated time limit the purchaser may at his option allow such additional time as may be considered justified with / without penalty and without altering terms and conditions of the order. In the event of failure of the contractor to complete the supply, installation, testing and commissioning within the stipulated time or the extended time, the purchaser has the right to impose penalty of 0.5 % per week or part thereof of the contract price. The contractor's liability for delay, however, shall not exceed 5 % **of the total contract price**.
21. The items should confirm to specifications.
22. **Replacement/Rectification:** In the event the stores supplied are found to be defective, the supplier will have to take back the defective materials at his own cost and replace the defective Stores free of charge without loss of time. The supplier will not be entitled to dispose of the Store Equipment / Material given for replacement / rectification without the prior permission of this Organization. All charges concerned with the rectification including freight charges will be borne by the supplier.
23. **PRE-DESPATCH INSPECTION:** The stores/ material/equipment may be inspected by the indenter or his authorized representative at manufacturer's work place before dispatch as specified in specification and in accordance with standard specified in the tender.
24. The Quantity to be ordered is liable to be altered.
25. If order is placed to you, proportionate amount will be deducted for any damage/Shortages in the supply and no correspondence in this regards will be entertained.
26. Please quote only if the required item can be made available at site within one month from the issue of supply order.
27. The department will not be responsible for postal delays if sent by ordinary post. Quotation received after the due date and time will be summarily rejected.
28. The right to ignore any offer which fails to comply with the technical specifications of the equipment to be procured is reserved.
29. The quotation should clearly indicate the delivery period inclusive of packing freight forwarding and other charges up to the destination i.e at site Doordarshan Kendra Jalandhar.



30. The tenderer must go through specifications of product desired mentioned as above before offering their product.
31. **The tender should quote his rate as per Annexure-A (The Format of quotation to be submitted by Firms on its Letter Pad)**
32. The tender should submit vendor registration form as enclosed Annexure B-along with tender document.
33. This office GSTIN: 03AAAJ0288R2ZO.
34. Terms of Payment: Full payment will be made by this office on receipt of stores in good condition.
35. Payment will not be made in advance.
36. The quotation should be submitted along with the copy of valid GST registration certificate if any.

Regards

  
Bhagwan Ditta  
( Assistant Engineer ),  
For Dy. Director General (E)  
0181-2341213

## Annexure-A

### The Format of quotation to be submitted by Firms on its Letter Pad

Name of

Firm: \_\_\_\_\_

S. No.	Description of Item	(Make/Model/Part No)	Rate	Qty (nos)	Cost In Rupees	GST	Total Amount In Rupees
1	Complete PC Board CPU CD 905 without RAM A-2039-998-A			one			
2	Warranty Period						

GSTIN of Firm:

#### DECLARATION

I / We, \_\_\_\_\_ hereby certify that the product offered by the firm meets specifications furnished above are full and correct to the best of my / our knowledge. I will be bound to supply the equipment with the above said specifications.

Date:

Place:

Name and Signature  
of Authorized signatory  
Seal/Stamp



**Annexure-B**

<b>Prasar Bharati Broadcasting Corporation Doordarshan Kendra Jalandhar Vendor Registration Form</b>					
<b>Company Details:</b>					
<b>Name of the Firm:</b>					
<b>Registered Office Address :-</b>					
<b>Work Office Address :-</b>					
<b>Tele No. (O):</b>	<b>Country Code</b>	<b>STD Code</b>	<b>Nos.</b>	<b>E-mail:</b>	
<b>Fax No.(O):</b>				<b>Web Site:</b>	
<b>Mobile No. (O):</b>					
<b>Name &amp; Designation of Principal Officers/Persons to be contacted</b>					
<b>No.</b>	<b>Name of the Person</b>	<b>Designation</b>	<b>Department</b>	<b>Contact No. (Mobile/Landline)</b>	<b>Place</b>
<b>Nature of Business (Please Tick any One)</b>					
<div style="display: flex; justify-content: space-between;"><div><input type="checkbox"/> Manufacturing</div><div><input type="checkbox"/> Sole Selling Agent</div><div><input type="checkbox"/> Dealer</div><div><input type="checkbox"/> Trader</div><div><input type="checkbox"/> Agent</div></div> <div style="display: flex; justify-content: space-between;"><div><input type="checkbox"/> Assembler</div><div><input type="checkbox"/> Service Provider</div><div>Others (Pls mention) <input style="width: 100px;" type="text"/></div></div>					
<b>Nature of Company (Please Tick any One)</b>					
<div style="display: flex; justify-content: space-between;"><div><input type="checkbox"/> Proprietary</div><div><input type="checkbox"/> Partnership/LLP</div><div><input type="checkbox"/> Private</div><div><input type="checkbox"/> Public Limited</div></div> <div style="display: flex; justify-content: space-between;"><div><input style="width: 100px;" type="text"/> Other (Please Mention)</div><div>Date of Establishment <input style="width: 100px;" type="text"/></div></div>					
<b>Previous and Current Tax Credentials</b>					
<b>PAN No.</b> <input style="width: 150px;" type="text"/>		<b>Date</b> <input style="width: 100px;" type="text"/>			
<b>GSTIN</b> <input style="width: 150px;" type="text"/>		<b>Date</b> <input style="width: 100px;" type="text"/>			
<b>ISO/ISI/Other certification</b>					



Are you registered with ISO/ISI/Other?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If Yes, please enclose the copy of the certificate		
If No, whether you are in process to acquire?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If Yes, expected date of receipt of such certification:		
<b>Name of the Items Produced/Products/Processed /Services provided:-</b>		
1.		
2.		
<b>Other Relevant Data</b>		
<b>Bank Details</b>		
Name & Address of Banker :		
Bank Account Type: <input type="checkbox"/> Current <input type="checkbox"/> Saving <input type="checkbox"/> Over Draft      Branch Code <input type="text"/>		
Bank Account No : <input type="text"/> IFSC <input type="text"/> MICR <input type="text"/>		
<b>Whether any of your relative is working with us: (If Yes, please provide details)</b>		
<b>DECLARATION</b>		
The above information is true in all respects and we undertake to inform you if any change in the above particulars regarding our business from time to time.		
Place :		
Date:		
Signature of Authorized Representative of the Firm under proper seal		
Note: Venders are required to attach the documentary proofs of the information filled.		