

Prasar Bharti
Regional News Unit (RNU)
Doordarshan Kendra, Bhubaneswar

NOTIFICATION FOR EMPANELMENT OF CASUAL ASSIGNEES IN RNU, DDK,
BHUBANESWAR

Regional News Unit (RNU), Doordarshan Kendra (DDK) Bhubaneswar invites applications for the empanelment of casual assignees in the following categories to support the launch of news bulletins in Santhali, Sambalpuri, and Desia languages:

S.No	Category of Casual Assignees	Age	Qualifications required	Remuneration Fee
1.	News Reader (Sambalpuri)	21-40 years	Essential <ul style="list-style-type: none">i) Degree from a recognized University.ii) Proficiency in Sambalpuriiii) Camera friendly face with a voice of a very good quality suited to Broadcasting.iv) Correct pronunciation, accent and modulation.v) Knowledge of current regional/Indian and foreign affairs,vi) Acquaintance with name of important personalities in the Region/India and abroad. Preferable <ul style="list-style-type: none">i) Journalism background.ii) Professional background in the field of academic or related areas.iii) Experience with Television/Radio Media Desirable <ul style="list-style-type: none">i) Knowledge of English, Hindi and Odiaii) Ability to interview people who matter in newsiii) Ability to write news stories and report events.	Rs. 1650/- per day per shift

2.	News Reader (Santhali)	21-40 years	<p>Essential</p> <ul style="list-style-type: none"> i) Degree from a recognized University. ii) Proficiency in Santhali iii) Camera friendly face with a voice of a very good quality suited to Broadcasting. iv) Correct pronunciation, accent and modulation. v) Knowledge of current regional/Indian and foreign affairs, vi) Acquaintance with name of important personalities in the Region/India and abroad. <p>Preferable</p> <ul style="list-style-type: none"> i) Journalism background. ii) Professional background in the field of academic or related areas. iii) Experience with Television/Radio Media <p>Desirable</p> <ul style="list-style-type: none"> i) Knowledge of English, Hindi and Odia ii) Ability to interview people who matter in news iii) Ability to write news stories and report events. 	Rs. 1650/- per day per shift
3.	News Reader (Desia)	21-40 years	<p>Essential</p> <ul style="list-style-type: none"> i) Degree from a recognized University. ii) Proficiency in Desia iii) Camera friendly face with a voice of a very good quality suited to Broadcasting. iv) Correct pronunciation, accent and modulation. v) Knowledge of current regional/Indian and foreign affairs, vi) Acquaintance with name of important personalities in the Region/India and abroad. <p>Preferable</p> <ul style="list-style-type: none"> i) Journalism background. ii) Professional background in the field of academic or related areas. iii) Experience with Television/Radio Media <p>Desirable</p> <ul style="list-style-type: none"> i) Knowledge of English, Hindi and Odia ii) Ability to interview people who matter in news iii) Ability to write news stories and report events. 	Rs. 1650/- per day per shift

4.	Copy Editor (Sambalpuri)	21-50 years	<p>Essential</p> <ul style="list-style-type: none"> i) Degree from a recognized University ii) Degree/Diploma in Journalism/Mass Communications from a Recognized University iii) Proficiency in Sambalpuri <p>Desirable</p> <ul style="list-style-type: none"> i) Acquaintance with national/international affairs ii) Matriculate in the relevant language ii) 3 years experience of work relation to news in media organizations, preferably broadcasting 	Rs 1500 per day
5.	Copy Editor (Santhali)	21-50 years	<p>Essential</p> <ul style="list-style-type: none"> i) Degree from a recognized University ii) Degree/Diploma in Journalism/Mass Communications from a Recognized University iii) Proficiency in Santhali <p>Desirable</p> <ul style="list-style-type: none"> i) Acquaintance with national/international affairs ii) Matriculate in the relevant language ii) 3 years experience of work relation to news in media organizations, preferably broadcasting 	Rs 1500 per day
6.	Copy Editor (Desia)	21-50 years	<p>Essential</p> <ul style="list-style-type: none"> i) Degree from a recognized University ii) Degree/Diploma in Journalism/Mass Communications from a Recognized University iii) Proficiency in Desia <p>Desirable</p> <ul style="list-style-type: none"> i) Acquaintance with national/international affairs ii) Matriculate in the relevant language ii) 3 years experience of work relation to news in media organizations, preferably broadcasting 	Rs 1500 per day
7.	Video Editor	21-50 years	<p>Essential</p> <ul style="list-style-type: none"> i) 10+2 from recognised board ii) Degree / Diploma in Film and video editing from a recognised University iii) Two year experience in relevant field 	Rs 1500 per day

Important Terms and conditions :

1. The empanelment process is being conducted to identify suitable candidates who may be engaged purely on a casual basis for performing specific assignments in RNU DDK Bhubaneswar. **The persons selected through empanelment process shall have no claim, either implicit or explicit, for absorption or regularization in RNU DDK Bhubaneswar/Prasar Bharati.** Also, no claim of pensionary benefit on account of casual empanelment shall be admissible in RNU DDK Bhubaneswar/Prasar Bharati.
2. Selection through the empanelment process does not guarantee assignments from RNU DDK Bhubaneswar. **Assignments will be provided to empanelled candidates by RNU DDK Bhubaneswar on an 'as and when required' basis. Candidates cannot demand assignments as a right** and will have no claim to receiving assignments from RNU DDK Bhubaneswar/Prasar Bharati.
3. **The empanelment shall remain valid for a period of two years,** commencing from the date of issuance of the Doordarshan News order, as approved by the Director General, DD News, listing the names of selected candidates in various categories of casual assignees. Upon expiry, the empanelment will stand dissolved unless extended by the Director General, DD News.
4. There is **no application fee** for applying for any of the casual assignee positions.
5. Applicants are required to submit self-attested photocopies of all relevant documents demonstrating their compliance with age, experience, education and other criteria. **Applications submitted without the necessary self-attested documents will be summarily rejected,** and no further correspondence will be entertained regarding incomplete applications.

6. For determining the age, experience, and education criteria, relevant certificates shall be considered up to and including the date of issuance of this notification.

7. RNU, DDK Bhubaneswar/Prasar Bharati **reserves the right to shortlist suitable candidates** who apply for various categories of casual assignees based on relevant age, education, experience, and other criteria. Only shortlisted candidates will be called for skill tests/auditions/interviews. Candidates are requested to keep checking inbox/ spam/junk folders for any communication from email id : **hr.rnuddkbbsr@gmail.com**

8. RNU, DDK Bhubaneswar/Prasar Bharati **reserves the right to conduct any skill tests** (written, interview, computer-based test, test through video conferencing, audition, screen test, etc.) **in any format**—such as multiple choice or descriptive for written exams, group discussion or one-on-one interviews, voice modulation tests, editing software proficiency, etc.—**to assess the skills, suitability, and personality of the shortlisted candidates**. No TA/DA will be paid to the shortlisted candidates who will be called for the skill tests/audition/interview.

9. The remuneration fee offered for selected candidates in empanelment process shall strictly follow the prevailing fee structure for casual assignees working in RNU, DD News.

10. If a candidate wishes to apply for multiple causal categories, a separate application form needs to be submitted.

11. Any attempt at canvassing or undue influence will result in the immediate disqualification of the candidate.

12. Director General, DD News, reserves the right to cancel the empanelment process at any time, without prior notice.

How to apply :

1. Candidates who are eligible and willing to adhere to the terms and conditions outlined above may submit their applications in the prescribed format (Annexure I-A), along with self-attested photocopies of all necessary documents, including certificates of educational qualifications, proof of age, experience certificates, and any other relevant documents. **Applications must be sent by either Speed Post or email.**

Guidelines for applications sent by Email	Guidelines for applications sent by Speed Post
<ul style="list-style-type: none">• Application (Annexure I-A), along with all required self attested documents as a single PDF file, may be sent to : hr.rnuddkbbsr@gmail.com• <u>The email subject line must read:</u> “Empanelment of _____ (Name of the Category of Casual Assignees being applied for) for RNU, DDK, Bhubaneswar.”• Please ensure that all necessary self attested certificates listed in the checklist (provided below) are attached to your duly filled application (Annexure I-A) before submission.	<ul style="list-style-type: none">• Application (Annexure I-A), along with all required self attested documents must be kept in one single envelope and sent to : Head, Regional News Unit (RNU), Doordarshan Kendra, Post - Sainik School, Bhubaneswar, PIN 751005• <u>The envelope must clearly display the heading:</u> “Empanelment of _____ (Name of the Category of Casual Assignees being applied for) for RNU, DDK, Bhubaneswar.”• Please ensure that all necessary self attested certificates listed in the checklist (provided below) are attached to your duly filled application (Annexure I-A) before submission.

2. **Applications submitted via Speed Post or email must reach RNU, DDK Bhubaneswar, by 20th November, 2024.** Applications submitted by hand, courier, or any means other than Speed Post and email will not be accepted. Please note that RNU is not responsible for any postal delays.

3. A separate detailed CV may also be submitted along with the prescribed application format (Annexure I-A), if candidates wish to provide additional information about their academic and professional skills and achievements. However, the prescribed application format (Annexure I-A) must be submitted without exception.

4. For any further questions or queries regarding filling out the application form, please email your query to **hr.rnuddkbbsr@gmail.com**. When emailing, use the following subject line:

“Query on Application Form for Empanelment of Casual Assignees to Support the Launch of News Bulletins in Regional Dialects for RNU, DDK, Bhubaneswar.”

Checklist for applicants before submitting the application:

- Duly filled and signed Application Form (Annexure I-A).
- Self attested Photocopy of Educational Qualification Certificate/Mark sheets
- Self attested Photocopy of Proof of Age (Birth Certificate/ Matriculation Certificate)
- Self attested Photocopy of Technical and Professional Certificates
- Self attested Photocopy of Experience certificates
- Self attested copy of CV, if any.

Annexure I

Application for Casual Assignments in RNU, DDK, Bhubaneswar

1. Category of Casual Assignees that is being applied :

*(Choose **only one** category from the list below.*

Make a Checkmark (✓) against your chosen category and strike off which is not applicable)

<ol style="list-style-type: none">1. News Reader (Sambalpuri)2. News Reader (Santhali)3. News Reader (Desia)4. Copy Editor (Sambalpuri)5. Copy Editor (Santhali)6. Copy Editor (Desia)7. Video Editor	
<p>Specify your chosen category <i>(only one)</i></p>	

Affix a recent
Passport
Size
Photograph

2. Name *(in Capital)*:

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3. Date of Birth:

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4. Gender:

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5. Son of/ Daughter of/ Spouse of :

6. Nationality :

7. Permanent Address:

8. Present Address/Correspondence Address:

9. Mobile Number *(preferably on Whatsapp):*

10. Email id *(Mandatory for communication):*

11. Educational Qualifications:

Qualification	Institution/Board	Year of Passing

12. Other Professional/Technical Qualifications:

Qualification	Institution/Board	Year of Passing

13. Language proficiency in speaking:

Language	Please write Yes/No
Odia	
Santhali	
Sambalpuri	
Desia	
Hindi	
English	

14. Language proficiency in writing:

Language	Please write Yes/No
Odia (Odia script)	
Santhali (Ol Chiki script)	
Sambalpuri (Odia script)	
Desia (Odia script)	
Hindi (Devanagari script)	
English (Roman script)	

15. Proficiency in typing on computer :

Language	Please write Yes/No
Odia	
Santhali (Ol Chiki)	
Hindi	
English	

16. Experience:

A) Are you currently employed?

Yes / No

(Make a Checkmark (✓) above your chosen category and strike off which is not applicable)

If yes, Details of Employment/Self Employment :

Name of Organisation	Nature of Work/ Assignment	Time Period in years/ Month

B) Do you have any experience of working in Print/Electronic/Digital Media?

Yes / No

(Make a Checkmark (✓) above your chosen category and strike off which is not applicable)

If yes, please furnish details of experience:

Name of Media Organisation	Nature of Work Assignment	Time Period in years/ Month

C) Any other relevant information regarding Experience, if any related to this category applied for:

D) Are you already working in All India Radio / Doordarshan?

Yes / No

(Make a Checkmark (✓) above your chosen category and strike off which is not applicable)

If Yes, specify the following :

Department under which you are working	Mark 'Yes/ No'	Nature of engagement (Casual/Contractual)
AIR Programing		
NSD: AIR		
DD Programing		
DD: RNU		

17. Declaration

1. I hereby declare that the information provided by me is true and accurate to the best of my knowledge and belief. I have read, understood, and unconditionally accept the Terms and Conditions of the 'Notification for Empanelment of Casual Assignees.'

2. I understand that the empanelment process aims solely to identify candidates for casual assignments at RNU DDK Bhubaneswar. Selection through this process does not guarantee or entitle me to receive assignments from RNU DDK Bhubaneswar or Prasar Bharati.

3. I acknowledge that if selected, I will have no claim for permanent employment or regularization at RNU DDK Bhubaneswar or Prasar Bharati, and I will not be entitled to any pensionary benefits.

4. I also acknowledge that the empanelment is valid for two years, after which the panel will be dissolved unless extended by the Director General, DD News. A new empanelment process may then be conducted.

5. I understand that During the empanelment process, RNU, DDK Bhubaneswar/Prasar Bharati reserves the right to shortlist candidates based on criteria such as age, education, experience, and other relevant qualifications. Further, RNU DDK Bhubaneswar/Prasar Bharati reserves the right to conduct skill tests, assessments, and interviews in any format to evaluate the skills, suitability, and personality of shortlisted candidates. I also understand that no travel or dearness allowance (TA/DA) will be provided for attending any skill tests, auditions, or interviews.

Date:

Place:

(Signature of Applicant)

Full Name of Applicant :