

Prasar Bharati
(India's Public Service Broadcaster)
Doordarshan Kendra
24, Ashok Marg, Lucknow- 226001

No. TV (LKO)/ (3)/2/E (ES)/2024-25/Tender01

Dated: - 19/06/2024

Sub:- Tender for Non Comprehensive Annual Maintenance contract for 01 No. 125 KVA DG Set & AMF Panel at Studio, permises Doordarshan Kendra, Lucknow.

Dear Sir/Madam

On behalf of Prasar Bharati (India's Public Service Broadcaster) Doordarshan Lucknow invites sealed tenders from eligible bidders under single bid system for Non Comprehensive Annual Maintenance Contract for 01 No. of 125 KVA DG Set & AMF Panel at Studio, Doordarshan Kendra, Lucknow. The details of the tender are as follows:-

01	Tender Inviting Authority	Deputy Director General (E) Doordarshan Kendra, Lucknow
02	Tender Reference No.	TV(LKO)3(2)/E(ES)2024-25 Tender 01
03	Availability of Tender Documents	https://prasarbharati.gov.in
04	Description of Supply	Non Comprehensive Annual Maintenance contract for 01 No. 125 KVA DG Set (Jackson & Cummins) along with AMF Panel installed at Studio, permises Doordarshan Kendra, Lucknow (Detail Scope of Work in Appendix A)
05	Estimated Cost of Tender	Rupees 30000/- only
06	Earnest Money Deposit (EMD)	Rs. 1500/- only in the form of TDR/FDR/Demand Draft
07	Bid validity Date	180 Days from the date of opening of Bid.
08	Last Date & Time for Bid Submission	03/07/2024, 1200 hrs
09	Address of submitting Bid	The Bid should be contained in a properly sealed envelope which is to submitted on the following address- Deputy Director General (E) (Kind Attn. Manoj Kumar, ADE) Room No. 101 Doordarshan Kendra, Lucknow Lucknow- 226001
10	Bid Opening Date	03/07/2024, 1500Hrs.

Note: - In case the days specified above happen to be a holiday, the next working day shall be implied

General Terms and Conditions:-

1. The bidder must have its office/workshop in Lucknow.
2. The Bid needs to be submitted in a properly sealed envelope. The cover of the envelope should be superscribed with following details:-
 - a) The work for which tender is submitted
 - b) Tender Reference No.
 - c) Date of Opening of Bid
3. The items mentioned above will be given on AMC on "as is where is" basis. Items can be inspected in the premises at Doordarshan Kendra, 24 Ashok Marg, Lucknow.
4. Valid GST registration number should be mentioned in the quotation. Copy of GST Registration Certificate must be attached with the bid.
5. GST rates applicable for each item to be mentioned clearly along with HSN code. No claim for GST will be admitted later.
6. If the rate of GST is changed during the process of purchase the same has to be adjusted in the bill accordingly.
7. The Price is to be quoted in prescribed format attached with the letter of enquiry [Annexure 1 (Form- 1)].
8. Terms of payment- The payment will be made in 4 quarterly installments on submission of bill by the firm after satisfactory completion of maintenance and servicing work done during the quarter. No advance payment will be made for the said AMC.
9. The quotation will remain valid for a period of at least six months from the date of opening of bid.
10. The supply should match the technical specification as specified in Appendix A of the tender document.
11. The quotation not fulfilling the conditions mentioned will be summarily rejected without any further reference.
12. The awarded AMC may be extended on the same rates, terms and conditions maximum up to two consecutive years, if the services during AMC period are satisfactory, subject to approval of the Competent Authority. It solely lies on the discretion of the office and no claim in this regard shall be entertained.
13. The Dy. Director General DDK, Lucknow will have the right to terminate the contract anytime during the period of contract if the firm does not provide satisfactory service of the units for effective operation required in the respective section and payment will not be released accordingly.
14. The Contractor will be required to submit TDR/FDR/Bank Guarantee of the value of 5 % of the contract amount as Security Deposit. The Security Deposit should be in favour of Director, Doordarshan Kendra Lucknow.
15. If the Contractor terminates the contract before the expiry of the period for which the contract is awarded, their Security Deposit is liable to be forfeited and the Contractor shall have no any claim towards it.
16. The Contractor shall be responsible for safety of their staff and there shall be no claim on the department (i.e. DDK, Lucknow) whatsoever in case of any injury/accident to their staff.
17. In case of any dispute during the AMC period, decision of the Dy. Director General, DDK, Lucknow shall be the final and binding on the Contractor.

Manoj Kumar Gupta
19/6/2024

Manoj Kumar Gupta
Assistant Director (E)
DDK Lucknow

For Dy. Director General
Email:- ddklksog@rediffmail.com


APPENDIX A

1) The Description of work is mentioned below

Sr. No.	Particulars	Qty.
1.	Non Comprehensive AMC of Diesel Generator Set 125 KVA (Jackson & Cummins) along with AMF Panel at Studio premises, Doordarshan Kendra Lucknow	01 Job

- 2) The contractor must bear in mind that proper working of unit at Dooradrashan Kendra is directly related with the essential power supply for continuous service in addition to normal UPPCL supply.
- 3) Attending service calls as and when required and immediate rectification of fault even during odd hours and holidays, No extra payments will be made for attending the works on holiday and odd hours.
- 4) Inspection of DG Set and AMF panel by the Service Engineer every fortnightly on any working day. A certificate will be required to be obtained from the Asstt. Engineer/ADE (designated by the DDK, Lucknow) for satisfactory service done.
- 5) Spares required for the proposed items will be supplied by the department. Semi-skilled and/or unskilled labour if required are to be made available by the Contractor to assist the Service Engineer. No extra payment will be made for this by the department.
- 6) Labour part for machining/overhauling/gridding/welding/calibration of equipment is to included in the AMC quote.
- 7) Cost of repairing of alternator/radiator/turbo charger/fuel injection equipment is not included in the contract (AMC), but it will be responsibility of the Contractor to open/detach the part and handover the same to DDK official for repairs. After repairs it has to be fitted in the system by the contractor for normal operation.
- 8) All the consumables like lubricant oil, diesel and all spares required for carrying out maintenance or rectification of minor/major problem will be provided by the department.
- 9) The Service Engineer will periodically submit the recommendation regarding required spares for the healthy running of the Diesel Engine/AMF Panel.
- 10) During the visit under this contract the following items of work may be carried out (if required) at appropriate intervals-
 - i) Drain the Lub. Oil from the sump/Lub oil cooler etc. and clean the sump strainer.
 - ii) Renew Lub. Oil and filter element as required.
 - iii) Refill the sump with new Lub. Oil and prime the lubricating system if required.
 - iv) Check and tighten any external belt as required.
 - v) Replace the fuel filter element as per recommended procedure.
 - vi) Check and correct the tightening of all hoses clamps.
 - vii) Check adjust belt tension or replace the belt as required.
 - viii) Check and correct the tightening of terminals at control panel.
 - ix) Check and adjust engine bearer cap screw.
 - x) Carry out air cleaner maintenance as required.
 - xi) Check and record engine performance parameters.
 - xii) Check and correct external leakage.
 - xiii) Check EPU for proper functioning.

- xiv) Engine major overhauling/top overhauling or any major repairs are not included under the scope of this contract. However, repairs of engine/AMF panel involving 2/3 days can be considered under unavoidable circumstances.
- xv) Every effort is to be made to provide prompt and efficient service to reduce the breakdown time of the engine to minimum level.
- xvi) The worn out parts etc. are to be replaced as and when necessary.
- xvii) The units will be operative 2 to 4 hours per day with +/-20% as average working, it may require to run unit for more than 10 to 15 hours if needed (on rare occasion).
- xviii) Protective devices for engine/motor/alternator/LOP/AMF/Battery Charger (with AMF panel/or fitted externally along with engine) are to be checked regularly to avoid any major break down.
- 11) The Contractor shall be required to bear the transportation charges whatsoever if some components are to be taken out from DDK for necessary repairs either to their workshop or to market or else and if some welding machine is to be brought to DDK for the job.
- 12) On satisfactory completion of maintenance/servicing done, bill in triplicate (pre receipted) may be submitted quarterly so that payment may be arranged. NO ADVANCE PAYMENT WILL BE MADE FOR AMC AWARDED.
- 13) This contract will include all the labour part and its supervision on the part of Contractor.
- 14) This contract will not include:-i) Day to day running of the DG Set. ii) Any work related with civil/mechanical modification.
- 15) The DDG (E), Lucknow will have the right to terminate the contract during the period of AMC if the firm is not giving satisfactory service of the units for effective operation and payment will not be released accordingly.
- 16) If the Contractor terminates the contract of AMC before expiry of the period for which the contract is awarded, their Security Deposit is liable to be forfeited and the Contractor shall have no any claim towards the Security Deposit and any pending payment due.
- 17) The Contractor shall be responsible to handover all the units awarded under AMC in working order at the expiry of AMC and expenditure still required to be made to bring the unit in working order (labour part) shall be done by the Contractor only which will be debited from the Security deposit or from the pending payment.
- 18) The Contractor shall abide to the exigencies of the Kendra commitment and time discipline as regards the performance of DG Set by establishing reasonable level of performance otherwise the Contractor shall be liable to pay penalty.
- 19) If the fault of unit is not attended within 24 hours after lodging the complaint, a penalty of Rs. 100/- per day will be imposed for 03 days. If the jobs even not attended within 03 days the unit will be got repaired from the open market and the charges made upon will be debited from the pending payment/Security Deposit of the Contractor.
- 20) In case of any dispute during the AMC period, decision of The Dy. Director General, DDK, LUCKNOW shall be the final and binding on the Contractor.
- 21) The Contractor has to submit TDR/FDR/Bank Guarantee of the 5% of the contract amount as Security Deposit. The Security Deposit should be favour of **"The Director, Doordarshan Kendra, Lucknow"**.


19/6/2024
Manoj Kumar Gupta
Assistant Director (E)
DDK Lucknow
For Dy. Director General

ANNEXURE- 1 (FORM- 1)**Price BID**

Sr. No.	Particulars	Quantity	Amount	GST	Total
1.	Non Comprehensive AMC of Diesel Generator Set 125 KVA (Jackson & Cummins) along with AMF panel at Studio premises, Doordarshan Kendra, Lucknow	01 Job			

Firm Name with Seal

ANNEXURE-2 (FORM-2)
BID SECURING DECLARATION FORM

Date:

Tender No.: _____

To,
Dy Director General (E)
Doordarshan Kendra
24, Ashok Marg
Lucknow- 226001

We, the undersigned, declare that:

We understand that according to your conditions, Bids must be supported by a Bid-Securing Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with you for the period of time that may be determined by the Procurement Policy Office under Section 35 of the Public Procurement Act, if I am/we are in breach of any obligation under the bid conditions.

Because I/We

have modified or withdrawn my/our Bid after the deadline for submission of bids during the period of bid validity specified by the Bidder in the Bid Submission Sheet:

Or

have refused to accept a correction of an error appearing on the face of the Bid; or having been notified of the acceptance our Bid by the (insert name of public body) during the period of bid validity. (i) have failed or refused to execute the Contract if required. Or (ii) have failed or refused to furnish the Performance Security in accordance with the Instructions to Bidders.

I/We understand this Bid Securing Declaration shall cease to be valid (a) in case I/We am/are the successful bidder, upon our receipt of copies of the contract signed by you and the Performance Security issued to you by me/us; or

(b) If I am/we are not the successful Bidder. Upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/own Bid.

Date on _____ day of _____

Sign and Seal

Name of authorized Official