



**PRASAR BHARATI**  
**INDIA'S PUBLIC SERVICE BROADCASTER**  
**ALL INDIA RADIO: JAMMU**  
**Email: [sejammu@gmail.com](mailto:sejammu@gmail.com)**

File No: J-16030(11)/15/2024-ENGG - AIR JAMMU Comp no.255592

Dated: 22.05.2025

**Basic Enquiry Letter**

**Subject:- Inviting of quotations for Providing of inverter based circuit for lighting in HTVCB Room at HPT Bantalab**

Online Quotations are invited by the Deputy Director General (E), AIR, Jammu from reputed/ registered Dealers/ Firms/ Contractors for execution of following supplies/ Job/ Work at the station as per the following details:-

• **Nature of Work:-**

**Providing of inverter based circuit for lighting at HPT Bantalab: For complete details of work (Please see the list of materials and scope of work )**

• **Estimated Cost:**

Rs.104000/- inclusive GST @18%

• **Period of completion:-**

10days from the date of issue of formal Work Order/award letter/contract agreement..

• **Location (site):-** HPT, Bantalab Jammu

• **Submission of Quotation:-**

The quotations in two covers (one as Technical Bid and other as Financial Bid) in response to e-publishing of the enquiry letter and on limited local tender enquiries are invited as per details:

1. Last Date for submission off tenders: 09.06.2025 up to 01.00PM
2. Date of opening of pre financial bids(Technical; Bids): 09.06.2025 at 04.00PM
3. Date of opening of financial bids 12.06.2025 at 04.00PM.
4. The sale of tenders (Physical Copies): against a cost of Rs.236/- incl. 18% GST up to 09.06.2025 12.0 clock noon.

• **Validity of rates:**

The firm has to quote rates that shall be deemed valid for a period of 180 days and in case of any extension in the validity of the rates, the same shall be subject to mutual consent of the station and the qualified tenderer.

• **Award of Tender:**

Deputy Director General (E), Akashvani Jammu is the competent authority for award of tender.

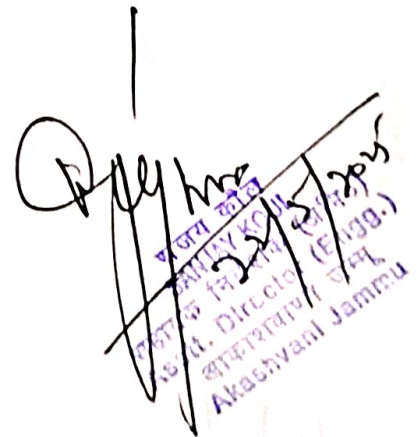
The acceptance of the quotation for competitive purpose (i.e., for Bidding purpose) shall be subject to **terms and conditions** as laid in the relevant annexure (attached with the quotation inviting letter). Deputy Director General (E) reserves the right to reject any of the quotation or all of the quotations without assigning any reason thereof.

Assistant Director (E)  
For Dy. Director General (E)

AIR Jammu

**List of Mandatory Document**

1. Copy of the **GST registration certificate** of the contractor/ firm. (Indicating GST number as well)
2. Copy of **PAN** for the purpose of income Tax Deduction at source.
3. The **Cancelled cheque leaf of the current Bank account** on which the firm is maintaining its commercial transaction.
4. **Registration certificate** of the contractor/ firm certifying the trade profile of the contractor.
5. A Bank draft of 5,000/- issued in favour of the bidder and pledged to DDO, PB AIR-Jammu. (as EMD). However the EMD amount is exempted in respect of contractors coming under the category of MSME as per the guidelines of Government of India.
6. An Affidavit duly signed by the deponent and attested by the notary affirming the genuineness of documents and also as to affirm on that the firm has never been blacklisted by any government of India department for any breach of agreement or default/ panellized for non execution/sub standard execution of work.
7. Experience Certificate at issued by any Government owned PSU or any Department of J&K Government or Government of India. (Minimum 02 successful execution of repairs works of civil electrical nature of the tune of Rs.2,00,000/-.)
8. Turn Over Certificate indicating a minimum threshold commercial financial transaction as per certified balance sheet for Rs.10 lakh.
9. ITR certificate of the assessment year 2023-24 & 2024-25.
10. Copy of proof indicating that the firm is maintaining an establishment / office in Jammu province of J&K UT.

  
22/5/2025  
Director (Engg.)  
Akashvani Jammu




**Terms & Condition**  
**TERMS AND CONDITIONS:**

1. The qualifying firm shall have to deposit a security amount of Rs.10,000/- in the form of Term Deposit of one year drawn in favour of the firm/ contractor. The same has to be pledged to the DDO, PB AIR Jammu with the validity of two years from the date of issuance. A Bank Guarantee in the matter is also acceptable in lieu of the Bank term Deposit.
2. The security amount shall be released after three months on successful completion of the contract.
3. The firm shall be responsible for handling any unforeseen situation like mishap, injury, accident, disability, electrocution, snake-bite, animal attack to any of its Labour, while execution of the work at site. An agreement covering the above aspect has to be furnished by the contractor in the form of indemnity bond of Rs.100/-denomination.
4. The firm/ contractor or any of its labour (including heirs, legal appointed successors or any other close relation) won't claim any compensation like that of Govt. Job/ continuation of the contract, ex-gratia or financial entity in case of any mishap/ injury/ death while execution of the work from the department, neither as matter of compassion or for sustenance.
5. The firm/ contractor shall arrange for all types of tools, implements, Power tools, stair-case, protective gear for safe execution of the work. All norms of industrial safety shall be followed.
6. The competent authority can prematurely call-off the contract without assigning reason thereof. The contractor shall be paid on pro-rata/ proportionate basis on pre-mature termination of the contract. If the competent authority decides to do so or if the required funds are not available with the office.
7. The materials required for execution of the job shall be pre inspected for quality and quantity and specifications etc. The pre inspection report shall be an essential document for final acceptance of bill for payment (subject to post verification also).
8. The contractor shall have to work under the supervision of Engineer on duty from the office side and no deviation/alteration or reduction in quantity shall be allowed to the described scope of work.
9. The work has to be executed as per the standards best in the industry and follow all the relevant guidelines as laid in Indian Electricity rules 2005 with amendments later on.
10. The materials used should be of standard brands and as far as possible having ISI / ISO certification.
11. All the materials as mentioned in the annexure shall have to be provided and laid as per the sketch excepting following items shall be provided by the department:

- a. 1500VA Inverter (Semi sine wave output)
- b. 150 AH led acid 12V DC batteries. 02nos
- c. Battery trolley

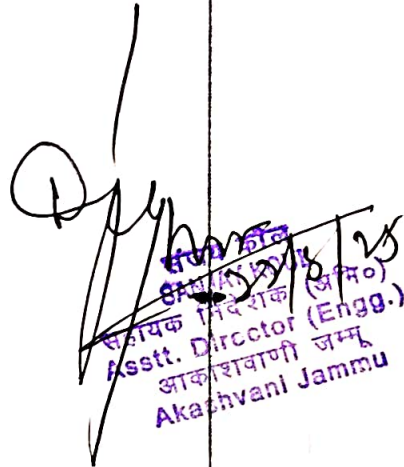
12. All the applicable deductions like that of income tax TDS, GST TDS, educational cess shall be made by the DDO on the verified amount of the bills and credited in the respective GST accounts and PAN of the contractor.
13. The contractor shall ensure that labour engaged by the contractor for execution of the work is in good state of health and above 18 years of age but below the age of 58years.
14. The contractor shall have to seek security permission and provide ID- proofs as well as address proofs of the labourers engaged by him.
15. The contractor shall follow all the guidelines as laid in the labour rules and no disputes in this regard shall be acceptable by the department. Any complaint in this regard shall be acceptable by the department. Any complaint in this regard shall be dealt under relevant provisions of the law/ labour rules/ departmental procedures of redressing grievances and shall be subject to jurisdiction of Jammu courts.
16. After opening of the price bids, if the Lowest Bid (L-1) rate is found substantially higher than the estimated cost or available budget, Department will cancel the procurement process/ reject all Bids; Re-Tender will be invited afresh after detailed scrutiny of the estimated cost.
17. If the quoted rate for Bid, is found considerably lower than the estimated rates, it will be considered as abnormally low Bid; in such cases, Department may seek written clarification from the Bidder, including detailed price analysis of its bid price in relation to scope, schedule, allocation of risks and responsibilities, and any other requirements of the bid's document. If, after evaluating the price analyses, department determines that the bidder has substantially failed to demonstrate its capability to deliver the contract at the offered price, the Prasar Bharati may reject the bid/proposal.

  
संजय कुमार  
SANTAY KUMAR  
सहायक निदेशक (अभि०)  
Asstt. Director (Engg.)  
आकाशवाणी जम्मू  
Akashvani Jammu

**Scope of work**

**Providing of inverter based circuit for lighting at HPT Bantalab in following rooms / hall:**

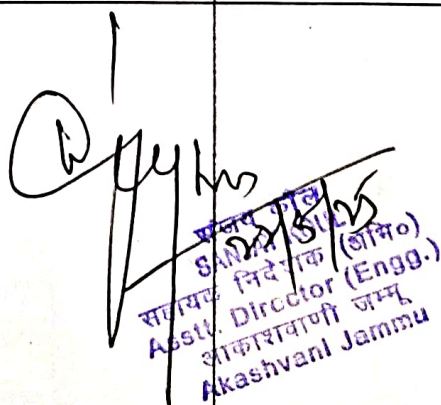
1. HTVCB Room
2. LT Panel Room
3. Workshop cum Tool Almirah Room
4. Old BBC Transmitter space presently being used as Engineering room (Adjacent to existing Transmitter Control room.
5. The scope of the work includes lay a proper inverter lighting circuit in the above areas supporting a minimum of 30 lighting points (approx) and 04 power points (6amp) and 06 fan points. This shall require fresh wiring with switch sockets and holders and cable tray fittings etc.
6. The total length of the cable tray to be laid 50mm size on approximation basis shall be around 100 running mtrs.
7. The PVC cable tray has to be provided and fixed by way of 35mm screws in concrete cement walls after inserting 40mm Premium Nylon Plastic Self Drilling Drywall Anchors with Screws

  
सहायक निदेशक (अग्नि)  
Asstt. Director (Engg.)  
आकाशवाणी जम्मू  
Akashvani Jammu



**List of Materials**

S. No.	Description	Qty.
01.	Cable tray 50MM	325rft
02.	Cable tray 25MM	06ft
03.	PVC copper wire 1.5sqmm	05rolls
04.	Led Bulb 40 watt	25no's
05.	PVC block	25no's
06.	Wall Holder	25no's
07.	Modular switch/socket plate	04no's
08.	GI Gang Box	04no's
09.	PVC gatti 35MM	200pcs
10.	Screw 30MM	300pcs
11.	Nails Assorted	500grm
12.	Drill Bit	02no's
13.	PVC tape	06no's
14.	(2 Electrician for 10 days)	20shifts

  
 22/5/25  
 सहायक निदेशक (अभिनो)  
 Asstt. Director (Engg.)  
 आकाशवाणी जम्मू  
 Akashvani Jammu







**Post Inspection of the work for final inspection**

The work of "Providing of inverter based circuit for lighting in HTVCB Room at HPT Bantalab" by M/s \_\_\_\_\_  
as per this office work order no: \_\_\_\_\_  
\_\_\_\_\_ has been executed  
satisfactorily as per the scope of work and all the materials as mentioned in the  
pre inspection have been installed in full.

(Defects/ Discrepancies if observed are listed as)

\_\_\_\_\_  
\_\_\_\_\_

**GFR:139**

I..... Executing Officer of (Name of the Work), am personally satisfied that the work has been executed as per the specifications laid down in the Contract Agreement and the workmanship is up to the standards followed in the Industry.”

Name & Designation of the Executing Officer

## ALL INDIA RADIO: JAMMU

## Rate Annexure

S.No.	Name & Address of the Firm/Contractor	Brief Description of the work	Basic Rate in terms of Rupees (to be quoted by the contractor)	GST component (to be quoted by the contractor)	Any other Tax/ Levies (if any) (to be quoted by the contractor)	Total Amount (to be quoted by the contract or)	Remarks
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
		<p>Providing of inverter based circuit for lighting in HTVCB Room at HPT Bantalab</p> <p>(For complete technical details please see the annexure titled as <u>scope of work and relevant drawings and annexure</u>)</p>					<p>The overwriting or cuttings in the amounts quoted may please be avoided. The amount may please be filled in figures and words as well. The amount quoted in figures may be covered by cello transparent tapes.</p>

\*Total including all taxes and incidentals Rupees.....

..... only.

\*To be filled by the contractor.

Signature & Seal of the Contractor

Assistant Director (E)  
For Deputy Director General (E)

सहायक  
Asstt. Director (E)  
आकाशवाणी जम्मू  
Akashvani Jammu