

PRASAR BHARATI
(India's Public Service Broadcaster)
DIRECTORATE GENERAL: DOORDARSHAN
DOORDARSHAN BHAWAN, COPERNICUS MARG,
NEW DELHI – 110001

File No: RFP(01)2025-26EI(P)TV

Dated: 12-08-2025

Notice Inviting Open e-Tender (NIT-12/2025-26)

E-tenders are invited for and on behalf of Prasar Bharati, Doordarshan under two bids systems for **Supply** of following Equipments from reputed Indian bidders/OEM as detailed below:

Open e-tender notice no.	Brief Description	Qty.	Estimated Value including applicable taxes (Rs.)	Date of Opening	Earnest Money (Rs.)	Delivery Period
RFP(01)2025-26EI(P)TV	RFP for Hiring of Graphics Services for DD news and DD India.	01 Job	Rs. 32,60,54,862 /-	08.09.2025 at 13:00 hours	1,30,42,194/- (Rs One crore thirty lakh fourty two thousand one hundred and ninety four only)	As per PART II: TERMS OF REFERENCE

Note:- 1. The Tender documents, amendments etc. can be viewed/ downloaded from website <https://prasarbharati.eproc.in>

2. Notice inviting Open e-tender is also available on Doordarshan website <https://doordarshan.gov.in/pbtenders> or from <https://eprocure.gov.in>

3. For Pre-bid, please refer tender document.

Enclosed:- 1. Instruction to Bidder

Digitally signed by
Rakesh Gupta

Date: 12-08-2025

16:03:15

Assistant Director Engineering
for Director General, Doordarshan

PRASAR BHARATI
(India's Public Service Broadcaster)
DIRECTORATE GENERAL: DOORDARSHAN
DOORDARSHAN BHAWAN, COPERNICUS MARG,
NEW DELHI – 110001

File No: [E 302153] RFP(01)2025-26EI(P)TV

Dated: 12-08-2025

Notice inviting Open e-Tender (NIT-12/2025-26) for Hiring of Graphics Services for DD news and DD India.

(A) GENERALINSTRUCTIONSTOBIDDERS:

1. The scope of work / Supply of stores to be tendered are available in the complete bid documents which can be viewed / downloaded free of cost from e-procurement portal of Prasar Bharati, <https://prasarbharati.eproc.in>, or from the website Prasar Bharati, www.prasarbharati.gov.in or CPP Portal <http://eprocure.gov.in>.
2. Both Technical Bid and Financial Bid will be submitted concurrently duly digitally signed on the website <https://prasarbharati.eproc.in>
3. No claim shall be entertained on account of any Technical snag or disruption of internet service being used by bidders. Bidders are advised to upload their bids well in advance to avoid last minute technical snags.
4. All Corrigendum/Amendment/Corrections, if any, will be published on the website <https://prasarbharati.eproc.in>.
5. All documents / papers uploaded / submitted by the bidder must be in English and legible.
6. It is mandatory for all the applicants to have Class-III Digital Signature Certificate, with both DSC Components i.e. signing & Encryption, (in the name of the person who will sign the bid document) from any of the licensed Certifying Agency. For helpdesk, please contact e-Tendering Cell and Help Desk Support on Monday to Friday Ph: 0124-4302033/36/37, prasarbharatisupport@clindia.com. Bidder may contact the Service provider of e-procurement Portal, at mobile no. +91-8130606629 for DSC related queries or can email at vikas.kumar@clindia.com or prasarbharatisupport@clindia.com.
7. It is highly recommended that the bidders should not wait till the last date of bid submission to avoid complications like internet connectivity issue, network problems, system crash down, power failure, browser compatibility issue, system compatibility issue, improper digital signature certificate problem etc. In view of this context, neither Prasar Bharati nor C1 India Pvt. Ltd will be responsible for such eventualities.
8. The Bidders/ Vendors shall be charged the Processing Fees in according with the Estimated Cost of respective Tenders. The following are the charges to be paid by the Bidders / Vendors on the e-procurement portal:

Estimated value of Tender	Processing fees	
	Per Tender Per Bidder	Total including GST
Less than or Equal to Rs. 10 Lakhs	₹ 475.00 + 18% GST	₹560.50
More than 10 Lakhs but Less than or equals to 50 Lakhs	₹ 925.00 + 18% GST	₹1091.50
More than 50 Lakhs	₹ 1150.00 + 18% GST	₹1357.00
Annual charges for Online Bidder / Vendor for the Registration	₹ 450.00 + 18% GST	₹531.00

9. If in case, for any particular Tender, Estimated Cost is unknown to Prasar Bharati, the Processing Fee would be Rs. 1150.00 + 18% GST.
10. To participate in the e-bid, it is mandatory for the Applicants to get themselves registered with the Prasar Bharati e-Tendering Portal (<https://prasarbharati.eproc.in>) to have a user ID & Password which has to be obtained by submitting a non-refundable annual registration charges of Rs. 450/- plus 18% GST through online mode (net banking/debit card/credit card). Validity of Registration is 1 year.
11. Page No. shall be given on each and every paper/documents serially uploaded in the technical bid.
12. Bidders shall ensure to quote rate of each item. If any cell is left blank and no rate is quoted by the bidders, the rate of such item shall be treated as "0" (Zero).

13. To participate in bidding, bidders have to pay Tender Processing Fee as mentioned in the Para 2.1.7 through online mode (net banking/debit card/credit card).
14. The Bidder may modify or withdraw their bid after submission prior to the Bid Due Date. No Bid shall be modified or withdrawn by the Bidder after the Bid Due Date and Time.
15. The Bid Security/Earnest Money shall be in the form of Account Payee Demand draft, NEFT/RTGS from any scheduled bank(s), Fixed Deposit Receipt (FDR), Bankers Cheque or Bank Guarantee from an Indian scheduled Commercial Bank, in favour of **PBBICI, DG:DOORDARSHAN, NEW DELHI**. In case of EMD Exemption, letter along with NSIC Certificate for MSME in the concerned category of the Tendered items.(Ref Format "Form -3, MSME- Exemption") will be submitted
16. Bid Security/EMD shall be placed in a single sealed envelope superscripted with tender reference no. and date of opening so as to reach <Asstt. Director Engg. (Purchase)/Assistant Engineer (Purchase) in Room No.403, Tower A, Directorate General: Doordarshan, Doordarshan Bhawan, Copernicus Marg, New Delhi> before scheduled time on prescribed tender opening date. EMD received after Tender opening date shall be summarily rejected along with the corresponding Tender. Hard copy of any other tender document shall not be accepted. Soft copy of the EMD should be uploaded while submitting bids on e-tendering portal.
17. Micro and Small Enterprises (MSEs) as defined in MSE Procurement Policy issued by Department of Micro, Small and Medium Enterprises (MSME) or are registered with the Central Purchase Organisation or the concerned Ministry or Department or Start-ups as recognised by Department of Industrial Policy & Promotion (DIPP) shall be exempted from payment in respect of cost of Earnest Money as per the Government instructions on the subject on submission of documentary evidence of valid Registration in the concerned category of the Tendered items.
18. The successful Bidders will be required to furnish Performance Security Deposit within 30 days of placement of contract at the rate of **5% (Five percent)** of value of contract in one of the acceptable forms as per tender documents (Ref: Circular-05/PP/2023 Dated 06/05/2023 issued by Procurement Policy Wing of Prasar Bharati). Performance Security shall be in the form of Account Payee Demand draft, NEFT/RTGS from any scheduled bank(s), Fixed Deposit Receipt (FDR), Bankers Cheque or Bank Guarantee from an Indian scheduled Commercial Bank in an acceptable form.
19. Technical Bid must contain scanned copy of Unconditional Acceptance of Prasar Bharati's Tender Terms & Conditions, GST details and EMD etc.
20. In case of payment through net-banking the money will be immediately transferred to Prasar Bharati's designated Account through NEFT/RTGS from any scheduled bank(s), the bidder will have to furnish the UTR Remittance Number(s) before submission of bid, payment details shall also be uploaded on e-procurement portal along with Bid. The payment of EMD through NEFT /RTGS mode should be made well ahead of time to ensure that the EMD amount is transferred to Prasar Bharti account before submission of bid.
21. The financial Bid shall be opened only of those Bidder(s) found to be meeting the Technical qualifying requirements. In case of nonresponsive Bids, Financial Bids shall not be opened. The opening date of financial bid will be decided later on and same will be informed to eligible Bidders in advance.
22. Bidders are advised to submit written queries in advance of the Pre-Bid Meeting. The Form # 13 can be used for this purpose. The Pre-Bid queries may also be submitted through e-procurement portal of Prasar Bharati. After the Meeting, the techno-commercial requirements may be revised, if considered necessary. After that no request/query will be entertained.
23. Prasar Bharati reserves the right to accept or reject any or all applications without assigning any reasons. Prasar Bharati also reserves the right to annul the tender process at any stage without assigning any reason.
24. If any clarification is needed from the bidder about the deficiency in his uploaded documents, he will be asked to provide it through e-procurement portal of Prasar Bharati. The bidder shall upload the requisite clarification/documents within time specified by Prasar Bharati, failing which tender will be liable for rejection.
25. Prasar Bharati reserves the right to reject whose performance at ongoing Supply/ Work(s) is below par and usually poor and has been issued letter of restrain/Temporary/Permanent debar by any office of Prasar Bharati, Government or Public sector. (Rule 151, GFR 2017) Prasar Bharati reserves the right to verify the credential submitted by the agency at any stage (before or after the award of the work). If at any stage, any information /documents submitted by the

applicant is found to be incorrect/false or have some discrepancy which disqualifies the firm then Prasar Bharati shall take the following action:

- i. Forfeit the entire amount of EMD submitted by the firm.
 - ii. The agency shall be liable for debarment from tendering in Prasar Bharati, apart from any other appropriate contractual/legal action.
 - iii. Public procurement policy for Micro, small and medium enterprises registered under MSME shall be followed as per the directives of Government of India prevailing at the date of acceptance
26. Bidders have to submit a GST Registration Certificate while uploading the tender.
 27. Bidders shall separately indicate the HSN/SAC code, rate and amount of GST for each quoted item as applicable on the date of tendering in their offer, failing which the offer may be rejected.
 28. IGST and Compensation Cess (wherever applicable) will be levied on imports.
 29. Terms & Conditions given in Technical specifications will supersede for conflict with any terms & conditions given in Tender Document.
 30. Public Procurement (Preference to Make in India) Order No. P-45021/2/2017-B. E-II dated 15.06.2017 & revised Order No. P-45021/2/2017-PP (BE-II) dated 29.05.2019 of Government of India, Ministry of Commerce and Industry, Department of Industrial Policy and Promotion shall be applicable.
 31. The bidders are required to submit the duly signed integrity pact, if estimated cost is above 2 Crore otherwise submit it unsigned.
 32. The insertion of Rule 144(xi) in General Financial Rules, 2017 in "Fundamental principles of public buying" regarding the Bidders from countries sharing a land border with India vide OM No F.No 6/18/2019-PPD dated 23rd July, 2020 of Ministry of Finance shall be applicable.
 33. The tenders under this NIT are only for Indian bidders as per Amendments in General Financial Rules, 2017- Global Tender Enquiry issued by Department of Expenditure of Ministry of Finance vide Letter F.N.F.No.12/17/2019-PPD dated 15.05.2020.

(B) LIST OF MANDATORY DOCUMENTS

1. Copy of Bid Security/Earnest Money Deposit (EMD).
2. Doordarshan Tender Document complete along with all Annexure Form No 1 to 14 of Appendix A, and Appendix B to Gare digitally signed and enclosed with the offer.
3. Original Equipment's Manufacturer's authorization for Equipment quoted.
4. Past Performance along with user certificate in respect of Supply/SIT of the Equipment quoted.
5. Authorization to sign the application by the applicant.
6. Undertaking that Priced bid/commercial bid and unpriced bid/technical bid of the tender document duly filled and uploaded online separately at defined fields on PB portal.
7. Enclosures as per Commercial requirement (A. Copy of PAN B. Copy of GSTIN).
8. Enclosures as per Technical Specification requirement.
9. Undertaking regarding Fall Clause.
10. 'Covering Letter' on Bidder's 'Letterhead' clearly specifying the enclosed contents.
11. Certificate as mentioned on Para 2.33.8 of SBD along with the evidence of valid registration by the Competent Authority to be attached, if applicable.
12. Duly filled and signed Integrity Pact / Undertaking as per **Form 12A** (for estimated contract value of Rs. Two Crore or more) / **12B** (for less than Rs. Two Crore).

Assistant Director Engineering
For Director General



BID DOCUMENT

for

Hiring of Graphics services for DD News & DD India

Bid Document Ref: RFP(01)2025-26EI(P)TV

BID DUE DATE & TIME FOR ONLINE SUBMISSION	08/09/2025 12.00 Hrs
BID DUE DATE & TIME FOR BID OPENING	08/09/2025 13.00 Hrs

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ABBREVIATIONS USED IN THE DOCUMENT

SL NO.	ABBREVIATION	FULL FORM
1	BDS	Bids Data Sheet
2	CPPP	Central Public Procurement Portal
3	CVC	Central Vigilance Commission
4	DP	Delivery Period
5	DSC	Digital Signature Certificate
6	EMD	Earnest Money Deposit
7	FOR	Free on Rail/Road
8	GST	Goods and Service Tax
9	GSTIN	Goods and Service Tax Identification Number
10	GTC	General Terms & Conditions
11	HSN/ SAC	Harmonized System Nomenclature / Service Accounting Code.
12	IEM	Independent External Monitor
13	IFB	Invitation for Bid
14	INR	Indian Rupees
15	IP	Integrity Pact
16	ITB	Instructions to Bidders
17	JV	Joint Venture
18	L-1	Lowest Tender
19	LPP	Last Purchase Price
20	MSME	Micro, / Small & Medium Enterprise
21	NEFT	National Electronic Funds Transfer
22	OEM	Original Equipment Manufacture
23	PBG	Performance Bank Guarantee
24	RTGS	Real Time Gross Settlement
25	SITC	Supply, Installation, Testing & Commissioning.
26	SETC:	Supply, Erection, Testing & Commissioning.

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INVITATION FOR BID (IFB)

Ref No: RFP(01)2025-26EI(P)TV

Dated: 12-08-2025

To,

SUB: **Hiring of Graphics services for DD News & DD India**

Dear Sir/Madam,

On behalf of the Prasar Bharati (India's Public service Broadcaster), Doordarshan, Digitally signed E-tenders are invited from eligible bidders in the prescribed Bid Proforma under Two bid system for **Hiring of Graphics services for DD News & DD India** for the subject in complete accordance with the following details and enclosed Bid Documents, as prescribed at Annexure, Form No.1 to 14. The details of tender are given below:

1.2 Bids Data Sheet: The brief details of the tender are as under:

1.2.1 Tender Inviting Authority	Prasar Bharati (Broadcasting Corporation of India) Director General, Doordarshan
1.2.2 Name of the Supply /Work	Hiring of Graphics services for DD News & DD India.
1.2.3 Tender Reference No.	RFP(01)2025-26EI(P)TV
1.2.4 Place of availability of Tender Documents (RFPs)	1. Procurement Portal of Prasar Bharati http://prasarbharati.eproc.in 2. Website of Prasar Bharati, https://prasarbharati.gov.in/ 3. Central Public Procurement Portal (CPPP): http://www.eprocure.gov.in
1.2.5 Estimated Cost of the Tender	Rupees Thirty Two Crore Sixty Lakh Fifty Four Thousand One Hundred Ninty Four only (Rs.32,60,54,862/-)
1.2.6 Tender Processing Fee	As per Para 2.1.7 of "Instructions to Bidder"
1.2.7 Earnest Money Deposit (EMD)	Earnest Money Deposit (EMD) @ 4% of estimated value is Rs.1,30,42,194/- only
1.2.8 Address to send Pre bid Queries Video Conference	Room No.510, Doordarshan News, Tower 'B', Copernicus Marg, Mandi House, New Delhi Meeting queries in the prescribe form No. 13 Email: < ddpurchase401@yahoo.co.in >
1.2.9 Nature of bid process	Two BID System 1. Technical Bid 2. Commercial Bid
1.2.10 Broad Scope of Work	As per attached signed tender document
1.2.11 Bid Validity up to:	120 (One Hundred Twenty) days from the date of opening of Technical Bid.
1.2.12 Bid Bond Validity up to :	165 days (Bid validity +45 days beyond bid validity.)

1.2.13 Date of publication of Bid	12-08-2025
1.2.14 Last Date & Time for Submission of written queries by bidders	18/08/2025 17.00 Hrs
1.2.15 Date & Time of Pre- bid Conference	18/08/2025 15.00 Hrs Onward
1.2.16 Place for Pre-bid meeting (could also be processed through e-procurement portal)	Room No.427,DoordarshanNews,Tower' B',Copernicus Marg, Mandi House, New Delhi Queries may be sent by email at ddpurchase401@yahoo.co.in or Queries for Pre-bid may be uploaded on the Procurement Portal of Prasar Bharati, http://prasarbharati.eproc.in in the prescribed format, Form No.13
1.2.17 Opening of Technical bid	08/09/2025 13.00 Hrs
1.2.18 Opening of Commercial bids	To be informed later
1.2.19 Address for Communication	ASSISTANT DIRECTOR (ENGG.) ROOM NO. 403 DIRECTORATE GENERAL: DOORDARSHAN DOORDARSHAN BHAWAN, COPERNICUS MARG, NEW DELHI- 110001 (INDIA) TELEPHONE -011-23114403
1.2.20 Paying Authority	DDO, Doordarshan News, Tower 'B',Copernicus Marg, Mandi House, New Delhi, 110001

Note: In case the days specified above happen to be a holiday in PrasarBharati, the next working day shall be implied.

1.3 Instructions to Bidders: As per Appendix-A

1.4 General Terms and Conditions: As per Appendix-B

1.5 Bid Evaluation Criteria : As per attached signed tender documentPART II: TERMS OF REFERENCE

1.6 Delivery Period: As per attached signed tender document PART II: TERMS OF REFERENCE

1.7 Technical Specification: As per attached signed tender document PART II: TERMS OF REFERENCE

1.8 The Bid Security/Performance Security from any Indian scheduled Commercial Bank would be acceptable.

1.9 Warranty/Guarantee: Required As per attached signed tender document PART II: TERMS OF REFERENCE

1.10 Performance Security Deposit: Required As per attached signed tender document PART II: TERMS OF REFERENCE and Annexure- 14 (Form -14).

1.10.1 Amount to be 5% of the value of the contract

1.10.2 Performance security shall be valid up to two months after completion of work /supply/end of guarantee whichever is later.

1.11 Bids shall be submitted in electronic mode only as per the ITB; EMD/Bid Security have to be submitted in physical/net banking formby the bidder before the due date & time of the opening of the bid, and copy of the same shall also be uploaded along with the Technical Bidwithin the Due Date & Time of Bid Submission, to the address mentioned in Bid Data Sheet (BDS).

- 1.12 Bidder(s) are advised to submit their bid strictly as per terms and conditions of the Tender Documents and not to stipulate any deviations.
- 1.13 A Nil deviation Certificate as mentioned in the Form-6 shall have to be essentially submitted by the Bidder along with the Technical Bid.
- 1.14 The Tender will be governed by the "Instruction to the Bidder" as per Appendix-A; "General Terms and Conditions" placed at Appendix-B and "Technical Specifications" at Appendix-D. The contract will be governed by Indian laws including the Indian Contract Act, 1872; the Sale of Goods Act, 1930; Right to Information Act, 2005; The Micro, Small and Medium Enterprises Development Act, 2006; Prevention of Corruption Act, 1988; and Arbitration and Conciliation Act, 1996, etc, as amended from time to time. The contract will also be governed by General Financial Rules, 2017, Manual for procurement of goods and works 2017 and 2019, Delegation of Financial Power Rules and any other financial, vigilance, security, safety, counter-trade and other regulatory aspects, orders and guidelines of the Government on the subject of Public Procurement as amended from time to time in so far as they are applicable and not inconsistent with the conditions mentioned in the tender document.
- 1.15 Prasar Bharati will follow the reciprocal market access strategy of the Government of India, which describes on the Clause 10 (d) of Public Procurement Preference to Make in India, Order 2017. The Purchaser reserves the right to not consider any Bid and may restrict such Bidders from the bidding process who originate from those countries, where they do not allow market access for Indian companies; in such cases, the Clause 10(d) of Public Procurement Preference to Make in India, order 2017, shall be invoked wherever applicable, when it is relevant.
- 1.16 Single Stage Two Bid Systems shall be followed for this tender. Bidders should take due care to submit tenders in accordance with Bid requirements as specified in clause 2.1 of "Instruction to Bidders" (Appendix-A). Bid evaluation Criteria at Appendix-C shall be the basis for evaluation of tenders.
- 1.17 For Payment terms pertaining to Supply contracts and SITC/SETC Contracts, please refer to clause 2.24 of the tender document.
- 1.18 As per clause 171(1) of CGST Act, 2017 which relates to anti-profiteering measure, any reduction in rate of tax on any supply of goods and or services or both, the benefit of input tax credit shall be passed on to the recipient by way of commensurate reduction in prices.
- 1.19 THE FOLLOWING SHOULD BE SUBMITTED ALONG WITH THE TENDER.
- 1.19.1 Original Equipment's Manufacturer's authorization for equipment quoted.
- 1.19.2 Documents as specified in Technical specifications at Appendix-D
- 1.20 Paying Authority: DDO, Doordarshan News, Tower 'B', Copernicus Marg, Mandi House, New Delhi_110001
- Note:-Supplier has to provide Consignee-wise Tax Invoices to respective Bill Processing Authorities. The GST Compliant Invoices should have firm's GSTIN & Consignee GSTIN.
- 1.21 Prasar Bharati follows e-tendering Process; Bid shall be submitted only on <https://prasarbharati.eproc.in>. The responsive Bids shall be decided according to various aspects mentioned in ITB, GTC and Eligibility conditions mentioned in the Bid Document. Before the Bid submission, Bidders are advised to refer the help manuals and general FAQs provided in the E-procurement Portal regarding the e-tendering.

- 1.22 Clarification(s)/Corrigendum(s) if any shall also be available on referred above websites at Para 1.2.4 Any revision, clarification, addendum, corrigendum, time extension, etc. to the Tender Document will be hosted on the above mentioned website(s) only. Bidders are requested to visit the website regularly to keep themselves updated.
- 1.23 **EVALUATION METHODOLOGY:** As per attached signed tender document PART II: TERMS OF REFERENCE
- 1.24 Purchase Preference (Linked with Local Content): Applicable as per government guideline/Tender Document. (Refer Para 4.6)
- 1.25 In case any cess on GST is applicable same shall also be considered in evaluation.
- 1.26 The Bidders shall quote on FOR destination basis only.

For & on behalf of Prasar Bharati,

Name:

Designation: Assistant Director (Engg.)

E-mail ID: ddpurchase401@yahoo.co.in

Contact No. : 011-23114403/23114401

INSTRUCTION TO BIDDERS (ITB)

2.1 INSTRUCTIONS TO BIDDERS FOR ONLINE BID SUBMISSION:

- 2.1.1** The scope of work / Supply of stores to be tendered are available in the complete bid documents which can be viewed / downloaded free of cost from e-procurement portal of PrasarBharati, <https://prasarbharati.eproc.in>, or from the website PrasarBharati, www.prasarbharati.gov.in or CPP Portal <http://eprocure.gov.in>.
- 2.1.2** Both Technical Bid and Financial Bid will be submitted concurrently duly digitally signed on the website <https://prasarbharati.eproc.in>
- 2.1.3** No claim shall be entertained on account of any Technical snag or disruption of internet service being used by bidders. Bidders are advised to upload their bids well in advance to avoid last minute technical snags.
- 2.1.4** All Corrigendum/Amendment/Corrections, if any, will be published on the website <https://prasarbharati.eproc.in>
- 2.1.5** All documents / papers uploaded / submitted by the bidder must be in English and legible.
- 2.1.6** It is mandatory for all the applicants to have Class-III Digital Signature Certificate, with both DSC Components i.e. signing & Encryption, (in the name of the person who will sign the bid document) from any of the licensed Certifying Agency. Bidder may contact the Service provider of e-procurement Portal, at mobile no. +91-8130606629 for DSC related queries or can email at vikas.kumar@clindia.com/prasarbharatisupport@clindia.com.
- 2.1.7** The Bidders/ Vendors shall be charged the Processing Fees in according with the Estimated Cost of respective Tenders. The following are the charges to be paid by the Bidders /Vendors on the e-procurementportal:

Estimated value of Tender	Processing fees	
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- 2.1.8** To participate in the e-bid, it is mandatory for the Applicants to get themselves registered with the PrasarBharati e-Tendering Portal (<https://prasarbharati.eproc.in>) to have a user ID & Password which has to be obtained by submitting a non-refundable annual registration charges of Rs. 450/- plus 18% GST through online mode (net banking/debit card/credit card). Validity of Registration is 1year.

- 2.1.9** Page No. shall be given on each and every paper/documents serially uploaded in the technical bid.
- 2.1.10** Bidders shall ensure to quote rate of each item. If any cell is left blank and no rate is quoted by the bidders, the rate of such item shall be treated as "0" (Zero).
- 2.1.11** To participate in bidding, bidders have to pay Tender Processing Fee as mentioned in the Para 2.1.7 through online mode (net banking/debit card/creditcard).
- 2.1.12** The Bidder may modify or withdraw their bid after submission prior to the Bid Due Date. No Bid shall be modified or withdrawn by the Bidder after the Bid Due Date and Time.
- 2.1.13** The Bid Security/Earnest Money shall be in the form of Account Payee Demand Draft, NEFT/RTGS from any scheduled bank (s), Fixed Deposit Receipt) FDR, Insurance Surety Bonds, Bankers Cheque or Bank Guarantee from an India scheduled Commercial Bank (including e-bank Guarantee), in favour of **PBBCL, DIRECTORATE GENERAL: DOORDARSHAN, NEW DELHI** In case of EMD Exemption, letter along with NSIC Certificate for MSME in the concerned category of the Tendered items, (Ref Format "Form-3, MSME Exemption") will be submitted.
- 2.1.14** Bid Security/EMD shall be placed in a single sealed envelope superscripted with tender reference no. and date of opening so as to reach **<Asstt. Director Engg. (Purchase)/Assistant Engineer (Purchase) in Room No.403, Directorate General: Doordarshan, Doordarshan Bhawan, Copernicus Marg, New Delhi>** before scheduled time on prescribed tender opening date. EMD received after Tender opening date shall be summarily rejected along with the corresponding Tender. Hard copy of any other tender document shall not be accepted. Soft copy of the EMD should be uploaded while submitting bids on e-tendering portal.
- 2.1.15** Micro and Small Enterprises (MSEs) as defined in MSE Procurement Policy issued by Department of Micro, Small and Medium Enterprises (MSME) or are registered with the Central Purchase Organisation or the concerned Ministry or Department or Start-ups as recognised by Department of Industrial Policy & Promotion (DIPP) shall be exempted from payment in respect of cost of Earnest Money as per the Government instructions on the subject on submission of documentary evidence of valid Registration in the concerned category of the Tendered items.
- 2.1.16** The successful bidders will be required to furnish Performance Security Deposit within 30 days of placement of contract at the rate of 5% as specified in Rule 171(i) of GFR, 2017 in one of the acceptable forms as per tender documents. (Ref Ministry of Finance, Department of Expenditure Order No. F.9/4/2020-PPD dated 30/12/2021 or (latest order). Performance Security shall be in the form of Account Payee Demand Draft, Insurance Surety Bonds, NEFT/RTGS from any scheduled bank (s) Fixed Deposit Receipt (FDR), Bankers Cheque or Bank Guarantee (including e-Bank Guarantee from an India scheduled Commercial Bank in an acceptable form.
- 2.1.17** Technical Bid must contain scanned copy of Unconditional Acceptance of Prasar Bharati's Tender Terms & Conditions, GST details and EMD etc.
- 2.1.18** In case of payment through net-banking the money will be immediately

transferred to Prasar Bharati's designated Account through NEFT/RTGS from any scheduled bank(s), the bidder will have to furnish the UTR Remittance Number(s) before submission of bid, payment details shall also be uploaded on e-procurement portal along with Bid. The payment of EMD through NEFT /RTGS mode should be made well ahead of time to ensure that the EMD amount is transferred to Prasar Bharti account before submission of bid.

- 2.1.19** The financial Bid shall be opened only of those Bidder(s) found to be meeting the Technical qualifying requirements. In case of nonresponsive Bids, Financial Bids shall not be opened. The opening date of financial bid will be decided later on and same will be informed to eligible Bidders in advance.
- 2.1.20** Bidders are advised to submit written queries in advance of the Pre-Bid Meeting. The Form # 13 can be used for this purpose. The Pre-Bid queries may also be submitted through e-procurement portal of Prasar Bharati. After the Meeting, the techno-commercial requirements may be revised, if considered necessary. After that no request/query will be entertained.
- 2.1.21** PrasarBharati reserves the right to accept or reject any or all applications without assigning any reasons. PrasarBharati also reserves the right to annul the tender process at any stage without assigning any reason.
- 2.1.22** If any clarification is needed from the bidder about the deficiency in his uploaded documents, he will be asked to provide it through e-procurement portal of Prasar Bharati. The bidder shall upload the requisite clarification/documents within time specified by Prasar Bharati, failing which tender will be liable for rejection.
- 2.1.23** PrasarBharati reserves the right to reject whose performance at ongoing Supply/ Work(s) is below par and usually poor and has been issued letter of restrain/Temporary/Permanent debar by any office of PrasarBharati, Government or Public sector. (Rule 151, GFR 2017). PrasarBharati reserves the right to verify the credential submitted by the agency at any stage (before or after the award of the work). If at any stage, any information /documents submitted by the applicant is found to be incorrect/false or have some discrepancy which disqualifies the firm then PrasarBharati shall take the following action:
 - 2.1.23.1** Forfeit the entire amount of EMD submitted by the firm.
 - 2.1.23.2** The agency shall be liable for debarment from tendering in PrasarBharati, apart from any other appropriate contractual/legal action.
 - 2.1.23.3** Public procurement policy for Micro, small and medium enterprises registered under MSME shall be followed as per the directives of Government of India prevailing at the date of acceptance. MSME and Startup bidders shall be offered exemption from Prior Experience Criteria and Annual Turnover, provided the bidder submits the relevant certificates.
- 2.1.24** Bidders have to submit a GST Registration Certificate while uploading the tender.
- 2.1.25** Bidders shall separately indicate the HSN/SAC code, rate and amount of GST for each quoted item as applicable on the date of tendering in their offer, failing which the offer may be rejected.

- 2.1.26** IGST and Compensation Cess (wherever applicable) will be levied on imports.
- 2.1.27** Terms & Conditions given in Technical specifications will supersede for conflict with any terms & conditions given in Tender Document.
- 2.1.28 For Consortium / Joint Venture: :**
- In case of a Consortium/JV, Power of Attorney issued by Board of Directors/ Chairman/CEO / MD / Company Secretary of the Consortium Lead Member as well as Consortium Member(s) of the Consortium/ partners of JV, in favour of the authorised employee(s) of the Consortium /Lead member of JV, for signing the documents on behalf of the Bidder, in respect of this particular tender, to sign the Bid and all subsequent communications, agreements, documents etc. pertaining to the tender and act and take any and all decisions on behalf of the Consortium/JV, are to be submitted.
- 2.1.29** The authorized employee(s) of the Bidder shall be signing the Bid and any consequence resulting due to such signing shall be binding on the Bidder.
- 2.1.30** Bids from consortium/ JV of two or more members (maximum 3 nos. Including Leader) are acceptable provided that they jointly fulfill the qualification criteria and requirements stated in the Tender Documents. Participating Consortium/ JV shall submit the Agreement, clearly defining the scope and responsibility of each member. Members of consortium/ JV shall assume responsibility jointly & severally. The bid security shall be submitted by the Lead Bidder of the Consortium/ JV. In case of award, payment shall be made to the Lead Bidder of the Consortium/JV.
- 2.1.31** The Consortium/ JV Agreement must clearly define the Consortium Leader/ Lead Partner of JV, who shall be responsible on behalf of the Consortium/JV during the period of evaluation of the bid as well as during the execution and timely completion of all the contractual obligations and shall receive/ send instructions for and on behalf of the Consortium/JV..
- 2.1.32** A Consortium/ JV once established at the time of submitting the Bid shall not be allowed to be altered with respect to constituting members of the Consortium/ JV or their respective roles/ scope of supply/work, except with prior written approval of Prasar Bharati. If during the evaluation of bids, a Consortium/ JV propose any alteration/ changes in the orientation of Consortium/JV or replacements or inclusions or exclusions of any partner(s)/ member(s) which had originally submitted the bid, bid from such Bidder shall be liable for rejection.
- 2.1.33** Any member of the Consortium/ JV shall not be eligible either in an individual capacity or be a part of any other Consortium/JV to participate in this tender. Further, no member of the Consortium/ JV should have been put on 'Holiday' or banned/ blacklisted by Prasar Bharati/ Government department/ Public Sector as on the due date of submission of bid. Offer submitted by such Consortium/ JV shall not be considered for opening/evaluation/Award.
- 2.2 ONE BID PER BIDDER**
- 2.2.1** A Bidder shall submit only 'one [01] Bid' in the same Bidding Process. A Bidder who submits or participates in more than 'one [01] Bid', will cause all the Bids in which the Bidder has participated to be disqualified.

- 2.2.2 Alternative Bids shall not be considered.
- 2.2.3 Any Bidder having formed a JV/Consortium shall not be considered eligible to make JV/ consortium with any other bidder or form part of any other JV/Consortium and submit a Bid for the same tender.
- 2.3 **COST OF BIDDING**
- 2.3.1 The Bidder shall bear all cost associated with the preparation and submission of the Bid including but not limited to Documentation Charges, Bank charges, all courier charges, translation charges, authentication charges and any associated charges including taxes & duties thereon. Further, PrasarBharati will in no case be responsible or liable for these costs, regardless of the outcome of the bidding process.
- 2.3.2 The Bidder shall not be entitled to hold any claim against PrasarBharati for non- compliance due to lack of any kind of pre-requisite information as it is the sole responsibility of the Bidder to obtain all the necessary information with regard to site, surrounding, working conditions, weather etc. on its own before submission of the Bid.
- 2.4 **For more information regarding submission of Bid in the e- Procurement portal, Bidders may refer the help manuals and, GeneralFAQs (Frequently Answered Questions) about the e-Tendering, which has been provided in the Portal.**
- 2.5 **LIST OF DOCUMENTS(to be uploaded with tender):**
- 2.5.1 **PART-I: "TECHNO-COMMERCIAL / UNPRICED BID"**
- 2.5.1.1 'Covering Letter' on Bidder's 'Letter head' clearly specifying the enclosed contents.
- 2.5.1.2 'Bidder's General Information', as per 'Form-1' along with Copy of 'PAN' and 'GST' registration and 'Bid Form', as per 'Form-2'
- 2.5.1.3 Scanned copy of EMD along with Form-4 or Declaration of MSME as per Form-3
- 2.5.1.4 Copies of documents required as per 'Form -5 (May be modified, if required) and as mentioned elsewhere in the Tender Document.
- 2.5.1.5 Nil deviation Certificate as per 'Form-6'.
- 2.5.1.6 Declaration regarding Holiday/Banning, in 'Form-8
- 2.5.1.7 Letter of Authority' on the Letter Head, as per 'Form-9
- 2.5.1.8 DD's Tender Document along with Technical Specifications should be duly signed on each page.
- 2.5.1.9 Original Equipment's Manufacturers (OEM) Authorization for Equipment quoted.
- 2.5.1.10 Letter of authority to sign and upload bid documents.
- 2.5.1.11 Undertaking regarding Fall Clause as mentioned in Para 3.22.3
- 2.5.1.12 Enclosures as per Commercial requirement.
- 2.5.1.13 Enclosures as per Technical requirement.
- 2.5.1.14 Self-Certificate for Local Content as per Form-11.
- 2.5.1.15 Integrity Pact as per Form 12 (if applicable)(for estimated contract value of Rs. Two Crores or more) duly filled and signed.
- 2.5.1.16 Certificates as mentioned on Para 2.33.8 along with evidence of valid registration by the Competent Authority to be attached, if applicable.
- 2.5.1.17 Any other information/details required as per Tender Document

- 2.5.2 PART-II: PriceBid (APPENDIX-F - Schedule of Rate)**
(As per the Tender, the reference of the Schedule of Rate may be specified here)
- 2.6** All GTC attached with the "Invitation to Tender" are sacrosanct for considering any offer as a complete offer. It is therefore important that all documents duly completed and signed are returned with the Bidder's offer.
- 2.7** Prasar Bharati shall have all right to ignore any offer which fails to comply with the above instructions.
- 2.8** The Bid shall be submitted online not later than the time specified in the tender document, or on the notified date of closing of the tender. Offers sent through any mode other than uploading on e-procurement portal of Prasar Bharati will not be accepted.
- 2.9** Any change in quotation after opening of tender will not be considered. Bidders must ensure that all the documents / files uploaded on e-procurement portal are in order and legible in all respect. Prasar Bharati will not be responsible for any documents / files illegible or corrupted due to any disruption/ technical snag of internet service being used by the bidders.
- 2.10 VAGUE AND INDEFINITE EXPRESSION**
Tenders qualified by vague and indefinite expressions such as "subject to immediate acceptance" or "subject to prior sale" etc. will not be considered. Unconditional Bids shall only be considered.
- 2.10.1 VALIDITY PERIOD OF OFFER**
- 2.10.1.1** The Tender shall be valid for acceptance for the period as indicated in the "Invitation to Bid" (hereinafter referred to as validity period) and shall not be withdrawn on or after the opening of tenders till the expiration of the validity period or any extension thereof.
- 2.10.1.2** The offers of these Bidders who have not kept the validity open till the period stipulated in the tender will be treated as unresponsive and will be ignored without making any back reference.
- 2.10.1.3** The Bidder will undertake not to vary/modify the tender during the validity period or any extension thereof.
- 2.11 OPENING OF TENDERS**
- 2.11.1** The tender will be opened online on the e-tendering portal of Prasar Bharati <https://prasarbharati.eproc.in> at the time specified in the tender document, on the date of opening indicated in the "Invitation to Bid.", in the presence of bidders' authorized representatives who choose to attend.
- 2.11.2** In case of unscheduled holiday on the closing/opening day of tender, the next working day will be treated as scheduled prescribed day of closing/opening of tender; the time notified remains the same.
- 2.11.3 PRICES FOR BIDDERS**
Bidders are to quote in INR only on FOR Destination basis.
- 2.12 VARIATION OF QUANTITIES (Ref: PARA 7.5.3 MFP 2017)**
At the time of awarding the contract, Prasar Bharati shall have right to re-judge

the quantity to be procured based on the current data, since the ground situation may have very well changed. The tendered quantity can be increased or decreased by 25 (Twenty-Five) per cent for ordering, if so warranted.

2.13 OPTION CLAUSE:

Prasar Bharati reserves the right to increase/decrease the ordered quantity by up to 25 (TwentyFive) per cent at any time, till final delivery date (or the extended delivery date of the contract), by giving reasonable notice even though the quantity ordered initially has been supplied in full before the last date of the delivery period (or the extended delivery period).

2.14 TAX LIABILITY

2.14.1 The Bidder shall be entirely responsible for all taxes, duties, license fees, etc., incurred till its final manufacture/ production up to the point of delivery. Further instruction, if any, shall be as provided in the Schedule of Requirements.

2.14.2 Payment of CGST/SGST/UTGST/IGST and all other applicable taxes (on ultimate products and Services) and custom duty, as applicable on the closing date of tender will be to supplier's /contractor's account. In the case of "Two Bid" system where revised price bids are permitted after technical discussions payment of these charges as applicable on closing day of revised price bids, will be to supplier's /contractor's account. Any increase over the rate existing on the last date of submission of Bid shall be reimbursed by the Organisation on production of documentary evidence in support of payment actually made to the concerned authorities. Similarly, if there is any decrease in such duties, taxes and levies the same shall become recoverable from the contractor. The details of such duties, taxes and other levies along with rates shall be declared by the bidder.

2.14.3 The bidder(s) will indicate in their bid the amount with exact rate of customs duty and the applicable item of custom tariff under which it is covered. Similarly, the amount of CGST/SGST/UTGST/IGST and all other applicable taxes on ultimate furnished product with HSN/SAC code, as applicable at tendering stage will be shown separately in the bid. In case the above information subsequently proves wrong incorrect or misleading

(a) This Organization will have no liability to reimburse the excess in the difference in rates of the item under which the duty/ tax assessed finally

(b) This Organization will have the right to recover the difference in case the rate of duty/ tax finally assessed is on the lower side.

2.14.4 Contractor shall ensure timely submission of invoice(s) as per rules/ regulations of GST with all required supporting document(s) to enable Prasar Bharati to avail Input Tax Credit (ITC). Further, returns and details required to be filed under GST laws & rules should be timely filed by supplier with requisite details.

2.14.5 If input tax credit (ITC) with respect to GST (CGST & SGST/UTGST or IGST) which normally shall be available to Prasar Bharati, is not available, for any reason, which is not attributable to Prasar Bharati, then Prasar Bharati shall not be obliged or liable to pay or reimburse GST (CGST & SGST/UTGST or IGST) charged in the invoice(s) and shall be entitled to/ deduct/ setoff/ recover the such GST (CGST & SGST/UTGST or IGST) thereupon together with all

penalties and interest if any, against any amounts paid or payable by Prasar Bharati to Supplier/ Vendor.

2.14.6 The rates and prices quoted by the Bidder shall be fixed for the duration of the contract and shall not be subject to variations on any account except to the extent variations allowed as per the conditions of the contract of the bidding document.

2.15 TRADE/ VOLUME DISCOUNT

Bidders will not indicate a separate discount. Discount, if any, should be merged in the rates against the quoted items(s). Discount of any type indicated separately will not be taken into account for evaluation purposes.

2.16 ELIGIBILITY CRITERIA

2.16.1 Bids should preferably be from Indian Firms of Graphics Service Providers, however, Bids from selling agents can also be considered provided such bids are accompanied with necessary supporting documents/authority letter from concerned original service provider who authorised them to market their services, provided further, such an authority letter is valid at the time of bidding. The Bidder shall not be under a declaration of ineligibility by Purchaser for Corrupt/ Fraudulent/ Collusive/ Coercive practices.

2.16.2 The Bidder is not put on 'Holiday' by Prasar Bharati or any of the Government departments, Public Sector or banned/blacklisted by Government department/ Public Sector on the due date of submission of bid. If the Bid submitted by such Bidder shall not be considered for opening/ evaluation/ award and in case of Manual Tendering, such Bid along with the Bid Security, if any, will be returned immediately to the Bidder.

2.16.3 Bidder should meet experience and other criteria, if any as specified in Appendix-D and basic guidelines/ eligibility criteria as under:

2.16.3(a) Company Existence	Company should be registered under Companies Act, 1956 or Companies Act 2013 or a Partnership firm / LLP registered in India under Partnership Act 1932/2008 as amended and should have been in operations in India in the last 3Years.
2.16.3(b) Annual Turnover/ Net Worth(CA certified documents)(Except the Covid FYs 2020-21 and 2021-22)	<p>Average Annual turnover of 200% of estimated annual cost of the project in the last 03 financial yearsOr</p> <p>Cumulative Turnover of 600% of estimated annual cost of the project in the last 03 financial yearsOr</p> <p>Average Annual Net Worth of minimum of 50% of annual estimated cost of the project in the last 03 financial yearsOr</p> <p>Cumulative Net Worth of minimum of 150% of estimated annual cost of the project in the last 03 financial years</p>
2.16.3(c) Positive Net	Profitable / positive net worth in the last financial

Worth/ Profitability	year Solvent entity(CA certified documents)
2.16.3(d) Work Experience(Self - certified with relevant documents)	One Similar work of minimum value of 60% of estimated annual cost of the project or Two Similar works of minimum value of 40% of the estimated annual cost of projector Three Similar works of minimum value of 35% of the estimated annual cost of project Note: The bidder should have work experience of providing broadcast services (including graphics services) OR broadcast equipment (including graphics equipment) OR combination of both, any time, in the last 5 years for leading broadcasters / media houses or other organizations.
2.16.3(e)Non – Blacklisting Certificate	The bidder should not have been blacklisted /debarred by any Governmental / Non – Governmental Organisation in India as on bid submission date.
2.16.3(f)Certification, if required	The Bidder should have valid ISO 9001:2008/ ISO 9001:2015/ ISO 27001 (relevant certification based on type of work) valid as on bid submission
2.16.3(g)GFR Restrictions/Norms, if required	Bidder complies with restrictions on procurement under rule 144 (xi) vide order no: 06/18/2019-PPD dated 23rd July 2020 inserting Rule 144(xi) in GFRs 2017
2.16.3(h)Preferential Market Access	Bidder should comply with Preferential Market Access (PMA) order 2017, guidelines notified by DPIIT and DoT with all its clarifications / amendments, if applicable.
2.16.3(i)Office	The agency bidding should have an established office/ branch office with infrastructure situated in Delhi/NCR.

However nothing in this shall prevent Prasar Bharati from engaging new and emerging Technology start-ups in the areas of R&D and innovation from time to time. Relaxation for Start-ups as per Government guidelines would apply (GFR Rule 173(1) relaxes DPIIT recognised Start-ups from prior experience and prior turnover requirements subject to meeting of quality and technical specifications and making suitable provisions in the Bid document).

2.17

2.17.1

PURCHASE PREFERENCE

Purchase preference to Central Government Public Sector Undertaking, Micro, Small & Medium Enterprises (MSMEs) and Domestically Manufactured Electronic Products (DMEP) shall be allowed as per Government instructions in vogue, as applicable necessary supporting documents to be furnished by the

bidder.

- 2.17.2** Public Procurement (Preference to Make in India) Order No. P-45021/2/2017-B.E-II dated 15.06.2017 of Government of India, Ministry of Commerce and Industry, Department of Industrial Policy and Promotion and its amendments shall be applicable. Purchase preference for the domestic manufacturer, the methodology of its implementation, value addition to be achieved by domestic manufacturers, self-certification, and modalities for compliance and monitoring shall be as per the Para 4.6.
- 2.18** **SCOPE OF SUPPLY OF EQUIPMENT/SITC/SETC:**
The delivery of the stores/execution of SITC/SETC is required as stated in "Invitation to Bid" on terms specified in the description of Stores/SITC/SETC and Technical Specifications mentioned at Appendix-D , subjected to the terms "General Terms and Conditions" at Appendix-B.
- 2.19** **CONSIDERATION OF OFFER IN FULL OR IN PART**
This Organisation may reject/accept or prefer any tender without having to assign any reason whatsoever. This Organisation also reserves to itself the right to accept any tender in part or split the order between two or more bidders.
- 2.20** **SPECIFICATIONS**
- 2.20.1** If this Organisation finds that materials supplied/works carried out are not of correct quality, quantity and are not according to required specifications or are not satisfactory owing to any reason of which the Organisation will be the sole judge, the Organisation will be entitled to cancel the contract for supply of stores/SITC/SETC and meet its requirements of stores/SITC/SETC from the open market at the risk and cost of the supplier/contractor, reserving always to itself the right to forfeit the security deposit placed by the supplier/contractor for fulfillment of the contract.
- 2.21** **BID SECURITY/ EARNEST MONEY/SECURITY DEPOSIT/PERFORMANCE BOND:**
- 2.21.1** **Earnest Money/Bid Bond :** The bidders must submit Earnest Money/ Bid Bond on or before the last date & time of submission of bid in the form of FDR, Bank Draft or Bank Guarantee of any Scheduled Commercial Bank in India in case of Indian supplier or Bank Guarantee/Demand Draft in equivalent Indian currency from a Scheduled Commercial Bank in favour of "PBBCI, DIRECTORATE GENERAL: DOORDARSHAN, NEW DELHI" or in lieu thereof bid bond in the enclosed Proforma at Form - 4 from a Scheduled Indian Commercial Banks for the amount specified in Para 1.2.7 of "Invitation to Bid". In case of Bank Guarantee obtained from the foreign Bank, it should be guaranteed by a Scheduled Indian Commercial Bank and must be governed by Indian Laws subject to jurisdiction of the court of New Delhi. The bid bond should initially be valid up to 45 days beyond the period of Bid validity (except for the Demand draft whose validity should be 90 days).
- 2.21.2** Offers without Earnest Money/Bid Security will be ignored. Offers with Earnest Money /Bid Security deposited of shorter validity will also be ignored.
- 2.21.3** Bidders exempted from EMD are to submit required documents.
- 2.21.4** The earnest money/bid bond of unsuccessful bidders will be returned on

finalisation or after the award of the Tender to the Successful Bidder, and the earnest money/bid bond of the successful bidder will be returned on receipt of requisite security deposit/Performance Bond.

2.21.5 FORFEITURE OF EMD: The earnest money/Bid bond deposited by the Bidder shall be forfeited by this Organisation in the following events:

2.21.5.1 If tender is withdrawn during the validity period or any extension thereof;

2.21.5.2 If Bid is amended or modified unsolicited, during the validity period or any extension thereof;

2.21.5.3 If a Bidder, whose tender has been accepted, fails to furnish Security deposit, performance bank guarantee within 30 (Thirty) days of the receipt of order/advance order/ letter of intent;

2.21.5.4 In case of tenders in which only a single bidder qualifies or in cases of procurement on PAC basis, if the Bidder decides at any stage not to participate further in the tender but in spite of withdrawing on his own, he deliberately delays the tendering process to let the validity period expire;

2.21.5.5 If, the bidder is not earnest about their bid, and withdraws it before the completion of Technical Evaluation against the accepted specification, at the time of bidding and before the validity period or any extension thereof;

2.22 SECURITY DEPOSIT/PERFORMANCE BOND.

The successful bidder, within 30 (Thirty) days of the receipt of order/advance order/letter of intent, will be required to send Security Deposit in the form of Account Payee Demand draft, from any scheduled bank(s), Fixed Deposit Receipt (FDR), Bankers Cheque or Bank Guarantee from an Indian scheduled Commercial Bank favour of **PBBICI, DIRECTORATE GENERAL: DOORDARSHAN, NEW DELHI** or in lieu thereof Performance Security/Bank Guarantee for the amount as indicated in the Para 1.7.1 of "Invitation to Bid".

2.23 NAME OF MANUFACTURER AND CERTIFICATE OF ORIGIN

The name of the manufacturer should be clearly mentioned in the offer. The Bidder shall have to furnish information of country of origin of each offered item.

2.24 PAYMENT TERMS: The payment shall be made on monthly basis against bill submitted by the vendor duly supported with necessary documents.

2.25 UNSOLICITED POST TENDER MODIFICATION

2.25.1 In case certain clarifications are sought by this Organisation after opening of tenders, then the reply of the bidder should be restricted to the clarifications sought.

2.25.2 Any bidder who modifies his bid (including a modification which has the effect of altering the value of his offer) after the closing date without specific reference by this Organisation shall render the bid liable to be ignored and rejected without notice and without further reference to the bidder.

2.25.3 Canvassing in any form by the bidders shall also render the bid liable to be

ignored and rejected without notice and without further reference to the bidder.

2.26 CLARIFICATION IN RESPECT OF INCOMPLETE OFFERS

2.26.1 This Organisation has to finalise its purchase within a limited time schedule. Therefore, it may not be feasible in all cases for this Organisation to seek clarifications in respect of incomplete offers. Prospective bidders are advised to ensure that their bids are complete in all respects and conform to our terms and conditions and Bid Evaluation Criteria of the tender. Bids not complying with this Organisation's requirements may be rejected without seeking any clarifications. However, during evaluation and comparison of bids, Prasar Bharati at its discretion, may ask the bidder for clarifications on the bid. The request for clarification shall be given in writing by registered email Id or through e-procurement Portal, asking the Bidder to respond by a specified date, and also mentioning therein that, if the Bidder does not comply or respond by the date, his Bid will be liable to be rejected. Depending on the outcome, such tenders will be ignored or considered further. No change in prices or substance of the bid shall be sought, offered or permitted. No post bid clarification at the initiative of the bidder shall be entertained.

2.26.2 The Bidder shall quote the prices in 'figures' & words. There should not be any discrepancy between the prices indicated in figures and the price indicated in words. In case of any discrepancy, the same shall be dealt as follows:

2.26.2.1 When there is a difference between the rates in figures and words, the rate which corresponds to the amount worked out by the Bidder (by multiplying the quantity and rate) shall be taken as correct.

2.26.2.2 When the rate quoted by the Bidder in figures and words tallies but the amount is incorrect, the rate quoted by the contractor shall be taken as correct and not the amount and the amount corrected.

2.26.2.3 When it is not possible to ascertain the correct rate, in the manner prescribed above, the rate as quoted in words shall be adopted and the amount worked

2.27 AFTER SALES SERVICE AND TRAINING- As per PART II: TERMS OF REFERENCE.

2.28 REPLACEMENT/ RECTIFICATION

In the event the stores supplied or SITC/SETC carried out against the contract are found to be defective, the supplier/contractor will have to take back the defective materials at his own cost and replace/rectify the defects of the Stores/SITC/SETC free of charge without loss of time. The supplier will not be entitled to dispose of the store/equipment/material given for replacement/rectification without the prior permission of this Organisation. All charges concerned with the rectification including freight charges will be borne by the supplier/contractor.

2.29 EVALUATION/ SCRUTINY OF BIDS.

In evaluation of the techno-

commercial bid, conformity of the eligibility/qualification, technical and commercial conditions of the offered goods to those in the bid document is ascertained. Technical requirement, incorporated in the PART II: TERMS OF REFERENCE of tender documents will also be considered in the manner indicated therein. Evaluation will be based only on the conditions included in the tender document.

2.30 SIGNING OF AGREEMENT

2.30.1 Prasar Bharati will award the Contract to the successful Bidder, who, within 'fifteen [15] days' of receipt of the same, shall sign and return the acknowledged copy to Prasar Bharati.

2.30.2 The successful Bidder/Contractor shall be required to execute an 'Agreement' in a Performa on a 'non-judicial stamp paper' of appropriate value [cost of the 'stamp-paper' shall be borne by the successful Bidder/Contractor] and of 'state' specified only, within 'fifteen [15] days' of receipt of the "Letter of Acceptance [LOA]" of the Tender by the successful Bidder/Contractor failure on the part of the successful Bidder/Contractor to sign the 'Agreement' within the above stipulated period, shall constitute sufficient grounds for appropriate action per tender provisions.

2.30.3 If the Bidder or any employee of the Bidder or any person acting on behalf of the Bidder, either directly or indirectly, is a relative of any of the employee of Prasar Bharati, or alternatively, if any relative of an employee of Prasar Bharati has financial interest/stake in the Bidder's firm, the same shall be disclosed by the Bidder at the time of filing of tender. The term 'relative' for this purpose would be as defined in Section 6 of the Companies Act 1956.

2.30.4 The Bidder shall not lend to or borrow any money from or enter into any monetary dealings or transactions, directly or indirectly, with any employee of Prasar Bharati

2.31 EMPLOYMENT BY FIRMS TO OFFICIALS OF THIS ORGANISATION.

Firms/companies who have or had business relations with the Organisation are advised not to employ serving employees of this Organisation without its prior permission or within the initial one year period after the retirement/resignation/severance from the service without specific permission of this Organisation. This Organisation may decide not to deal with such firms who failed to comply with the above advice.

2.32 CANCELLATION /RESCISSION :

The Bidder shall be liable to pay compensation for any loss or damage to Prasar Bharati resulting from any cancellation/rescission due to the reasons attributable to the Bidder and the Prasar Bharati shall be entitled to deduct the amount so payable from the amount due to the Bidder.

2.33 FOR THE BIDDER FROM A COUNTRY WHICH SHARES A LAND BORDER WITH INDIA

2.33.1 Any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. The Competent Authority for the purpose of registration under this Order shall be the Registration Committee constituted by the Department for Promotion of Industry and Internal Trade (DPIIT).

2.33.2 "Bidder" (including the term 'tenderer', 'consultant' or 'service provider' in certain contexts) means any person or firm or company, including any member of a consortium or joint venture (that is an association of several persons, or

firms or companies), every artificial juridical person not falling in any of the descriptions of bidders stated hereinbefore, including any agency branch or office controlled by such person, participating in a procurement process.

2.33.3 "Bidder from a country which shares a land border with India" for the purpose of this Order means; -

2.33.3.1 An entity incorporated, established or registered in such a country; or

2.33.3.2 A subsidiary of an entity incorporated, established or registered in such a country; or

2.33.3.3 An entity substantially controlled through entities incorporated, established or registered in such a country; or

2.33.3.4 An entity whose beneficial owner is situated in such a country; or

2.33.3.5 An Indian (or other) agent of such an entity; or

2.33.3.6 A natural person who is a citizen of such a country; or

2.33.3.7 A consortium or joint venture where any member of the consortium or joint venture falls under any of the above

2.33.4 The beneficial owner for the purpose of Para 2.33.3 above will be as under:

2.33.4.1 In case of a company or Limited Liability Partnership, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person, has a controlling ownership interest or who exercises control through other means. Explanation—

2.33.4.1.1 "Controlling ownership interest" means ownership of or entitlement to more than twenty-five per cent of shares or capital or profits of the company;

2.33.4.1.2 "Control" shall include the right to appoint majority of the directors or to control the management or policy decisions including by virtue of their shareholding or management rights or shareholders agreements or voting agreements;

2.33.4.1.3 In case of a partnership firm, the beneficial owner is the natural person(s) who, whether acting alone or together, or through one or more juridical person, has ownership of entitlement to more than fifteen percent of capital or profits of the partnership;

2.33.4.1.4 In case of an unincorporated association or body of individuals, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person, has ownership of or entitlement to more than fifteen percent of the property or capital or profits of such association or body of individuals;

2.33.4.1.5 Where no natural person is identified under Para 2.33.4.1 or Para 2.33.4.2 or Para 2.33.4.3 above, the beneficial owner is the relevant natural person who holds the position of senior managing official;

2.33.5 In case of a trusty the identification of beneficial owner(s) shall include identification of the author of the trust, the trustee, the beneficiaries with fifteen percent or more interest in the trust and any other natural person exercising ultimate effective control over the trust through a chain of control or ownership.

2.33.6 An Agent is a person employed to do any act for another, or to represent another in dealings with third person.

2.33.7 The successful bidder shall not be allowed to sub-contract works to any

contractor from a country which shares a land border with India unless such contractor is registered with the Competent Authority.(In case of Tenders for Works contracts, including Turnkey contracts)

2.33.8 The following Certificate shall be submitted by the Bidder appending to the Technical Bid—

Certificate to be filled by the Bidder:

"I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India; I certify that this bidder is not from such a country or, if from such a country, has been registered with the Competent Authority. I hereby certify that this bidder fulfills all requirements in this regard and is eligible to be considered. [Where applicable, evidence of valid registration by the Competent Authority shall be attached.]"

Certificate for Tenders for Works involving possibility of sub-contracting:

"I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India and on sub-contracting to contractors from such countries; / certify that this bidder is not from such a country or, if from such a country, has been registered with the Competent Authority and will not sub-contract any work to a contractor from such countries unless such contractor is registered with the Competent Authority. I hereby certify that this bidder fulfills all requirements in this regard and is eligible to be considered, [Where applicable, evidence of valid registration by the Competent Authority shall be attached.]"

ANNEXURE-1 (FORM-1)

BIDDER'S GENERAL INFORMATION

To,
PrasarBharati

TENDER NO: RFP(01)2025-26EI(P)TV

1	Bidder Name:	
2	Number of Years in Operation	
3	Address of Registered Office	<div>City: _____ District: _____</div> <div>State: _____</div> <div>PIN/ZIP: _____</div>
4A	Bidder's address where order/contract is to be placed	<div>City: _____ District: _____</div> <div>State: _____</div> <div>PIN/ZIP: _____</div>
4B	Address from where Goods/ Services are to be dispatched/ provided along with GSTno. <i>(In case supply of Goods/ Services are from multiple locations, addresses and GST no . Of all such locations are</i>	<div>City: District: _____</div> <div>State: _____</div> <div>PIN/ZIP: _____</div> <div>GSTNo.: _____</div>
	<i>to be provided).</i> (Indian Bidder only)	
5	Telephone Number of address where order is to be placed	<div>_____</div> <div>(CountryCode) (Area Code) (TelephoneNumber)</div>
6	E-mail address	
7	Fax Number (if available)	<div>_____</div> <div>(CountryCode) (Area Code) (TelephoneNumber)</div>

8	Website	
9	Name & Designation of Contact Person	
10	ISO Certification, if any {If yes, please furnish details}	
12	Banker's Name	
13	Branch	
14	Branch Code	
15	Bank Account Number	
16	PAN No	
17	Status of Firm	Proprietorship Firm/Partnership firm/Limited/Others If OthersSpecify: [Enclose relevant certificates / partnership deed/certificate of Registration, as applicable]
18	GST No. (refer sl. no. 4B above)	[Enclose copy of GST Certificate]
19	Whether Micro or Small Enterprise? (Indian Bidder only)	Yes / No (If Yes, Bidder to submit requisite documents as specified in ITB)
20	Type of Entity (Indian Bidder only)	Corporate/ Non-Corporate (As per CGST/SGST/UTGST Act). (In case of Non-Corporate Entity, bidder will submit documentary evidence for same).
21	Whether Bidder is Startups or not? (Indian Bidder only)	Yes / No
22	Whether Bidder is related to any employee of Prasar Bharati? (If, yes, then the list may also be enclosed as mentioned in Para 2.30.3)	Yes / No

Place: [Signature of Authorized Signatory of Bidder]
Date: Name:
Designation:
Seal

ANNEXURE-2 (FORM-2)
BID SUBMISSION FORM AND AGREEMENT

To,

PrasarBharati

SUB: Hiring of Graphics services for DD News & DD India

TENDER NO. RFP(01)2025-26EI(P)TV

Dear Sir,

After examining / reviewing the Bidding Documents for the tender of

Including "Specifications & Scope of Work", "General Term Conditions [GTC]" and "Price Bid", etc. the receipt of which is hereby duly acknowledged, we, the undersigned, are pleased to offer to execute the whole part of the job and in conformity with the said Bid Documents, including Addenda / Corrigenda Nos.

We confirm that this Bid is valid for a period as specified in BDS from the date of opening of "Techno-Commercial / Un-priced Bid", and it shall remain binding upon us and may be accepted by any time before the expiry of that period and any extension thereof.

If our Bid is accepted, we will provide the "Contract Performance Security / Security Deposit" equal to " < _____ > " of the Contract Price" or as mentioned in Tender Document for the due performance within "thirty [30] days" of such Award.

Until a final Agreement/Letter of Award is prepared and executed, the tender document (including addenda/ corrigenda) together with the "Notification of Award" shall constitute a binding Agreement between us.

We understand that Bidding Document is not exhaustive and any action and activity not mentioned in Bidding Documents but may be inferred to be included to meet the intent of the Bidding Documents shall be deemed to be mentioned in Bidding Documents unless otherwise specifically excluded and we confirm to perform for fulfillment of Agreement and completeness of the Work in all respects within the time frame and agreed price.

We understand that you are not bound to accept the lowest priced or any Bid that you may receive.

Place:	[Signature of Authorized Signatory of Bidder]
Date:	Name:
	Designation:
	Seal:

ANNEXURE-3 (FORM-3)

‘Declaration regarding MSME’:-

(To be submitted in Non-Judicial Stamp Paper value of Rs.100/- and to be uploaded in the Technical Bid.)

DECLARATION (For MSME Units only)

I, <_____> on behalf of M/s. <_____> in the capacity of <_____> (Position) hereby declare that

1. Our MSE Unit(s) is/are availing benefits extended by MSME, Government of India to Micro and Small Enterprises (MSEs) for the work of <_____> invited vide Bid Number <_____>
2. Our MSE Unit(s) has/ have not been awarded any work /supply under MSME benefit during the current financial year.

OR

Our MSE Unit(s) has/have been awarded work /supply for a total value of Rs.(Rupees <_____> only) under MSME benefits as on date and same work(s)/Supply is/are “In hand (Progress)/Incomplete” during the current financial year. Further, We confirm that the value of/Supply is/are in hand (awarded under MSME benefits) during the financial year plus estimated cost of this tender has not crossed the “Monetary Limit” mentioned in NSIC certificate.

3. Our firm is participating in this tender under “MSE unit” or “OPEN BIDDER”.

NOTE: Strike out the conditions in (2) & (3) whichever is not applicable. Decision on any discrepancy in this “DECLARATION” shall be at the discretion of PrasarBharati and shall be final and binding.

SIGNATURE WITH COMPANY SEAL

ATTESTED BY NOTARY PUBLIC

FORM-4

(PROFORMA OF BANK GUARANTEE FOR BID BOND)

Bank Guarantee No. _____

Ref :

To

PRASAR BHARATI
(India's Public Service Broadcaster)
DIRECTORATE GENERAL: DOORDARSHAN
DOORDARSHAN BHAWAN, COPERNICUS MARG,
NEW DELHI - 110001

Dear Sirs,

Whereas the PRASAR BHARATI(India's Public Service Broadcaster),
DIRECTORATE GENERAL: DOORDARSHAN having its head office at DOORDARSHAN
BHAWAN, COPERNICUS MARG,NEW DELHI - 110001(hereinafter called the
Organisation) which expression shall, unless repugnant to the context or meaning thereof,
include all its successors, administrators, executors and assignees, has floated a Tender
No. _____ and M/s
_____ having Registered/ Head Office at
_____ (Hereinafter called the "Bidder" which expression
shall, unless repugnant to the context or meaning thereof, mean and include all its successors,
administrators executors and assignees) have submitted a quotation Reference No.
_____ and Bidder having agree to furnish as a conditions precedent for
participation in tender as unconditional and irrevocable bank guarantee of Rupees
_____ Only) for the due performance of Bidder's
obligations as contained in the terms of the Notice inviting Tenders (NIT) and other terms and
conditions contained in the Tender Documents supplied by the Organisation specially the
conditions that (a) Bidder shall keep his tender open for a period of day, i.e., from
_____ to _____ or any extension thereof, and shall not withdraw or
modify it in a manner not acceptable to the Organisation(b) the Bidder will execute the
contract, if awarded, and shall furnish performance guarantee in the format prescribed by the
Organisation within the required time. The Bidder has absolutely and unconditionally accepted
these conditions. The Organisation and the Bidder have agreed that NIT/tender document is an
offer made on the condition that the tender, if submitted would be kept open in its original
form without variation or modification in a manner not acceptable to the Organisation for a
period of _____ days, i.e., from _____ to _____ or any extension thereof and that
making of the tender itself shall be regarded as an unconditional and absolute acceptance of
the conditions, contained in NIT and the tender documents. They have further agreed that the
contract consisting of NIT/Tender documents as the OFFER and submission of the tender as
the ACCEPTANCE shall be a separate contract distinct from the contract which will come
into existence when the tender is finally accepted by the Organisation. The consideration for
this separate initial contract preceding the main contract is that the Organisation is not
agreeable to sell the NIT/tender documents to the Bidder and to consider the tender to be made
except on the condition that the tender shall be kept open for the period indicated above and
the Bidder desires to make a tender on this condition after entering into this separate initial
contract with the Organisation promises to consider the tender on this condition and Bidder
agrees to keep this tender open for the required period. These reciprocal promises form the
CONSIDERATION for this separate initial contract between the parties.

2. Therefore,

we

_____ registered _____ (indicate the name of Bank) under the laws of _____ having head/registered office at _____ (hereinafter) referred to as the "Bank" which expression shall, unless repugnant to the context or meaning thereof, include all its successors, administrators and executors hereby issue irrevocable and unconditional bank guarantee and undertake to pay immediately on first demand in writing Rupees _____ at any time immediately on such demand without any demur, reservations, recourse, contest or protest and/ or without any reference to the Bidder and any such demand made by the Organisation on the bank shall be conclusive and binding notwithstanding any difference between organisation and the Bidder or any dispute pending before any court arbitrator or any other matter whatsoever. We also agree to give that Guarantee herein the Organisation in writing. This guarantee shall not be determined/discharged/affected by the liquidation, winding up, dissolution or insolvency of the Bidder and will remain valid, binding and operative against the bank.

3. The bank also undertakes that the Organisation at the option shall be entitled to enforce this guarantee, against the Bank as a principal debtor, in the first instance, without proceeding against the Bidder.

4. The bank further agree that as between the bank and the Organisation, for purpose of the guarantee, any notice of the breach of the conditions contained in NIT and other terms and conditions contained in the Tender Documents as referred above given to the bank by the Organisation shall be conclusive and binding on Bank, without any proof, notwithstanding any other matter or difference or dispute whatsoever. We further agree that this guarantee shall not be affected by any change in our constitution, in the constitution of the Organisation or that of the Bidder. We also undertake not to revoke, in any case, this Guarantee during its currency.

5. The bank agrees with the Organisation that the Organisation shall have the fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms of the tender or get extension of the validity period from time to time. We shall not be relieved from our liability by reason of any such variation or extension of the validity period or for any forbearance, act of omission and commission on the part of the Organisation or any indulgence shown by the Organisation to the said Bidder or by any such matter or thing whatsoever which under the law relating to sureties, would, but for this provision, have the effect of so relieving us.

6. Notwithstanding anything contained herein above our liability under this Guarantee is limited to Rupees (_____ only) in aggregate and it shall remain in full force upto and including 45 days after _____ unless extended further (indicate the last date of validity period) from time to time, for such period as may be instructed in writing by M/s _____ on whose behalf this guarantee has been given, in which case, it shall remain in full force upto and including 45 days after the expiry of extended period. Any claim under this guarantee must be received by us before the expiry of 45 days from _____ or (indicate the last date of validity period) before the expiry of 45 days after the expiry of extended period, if any, if no such claim has been received by us within 45 days after the said date/extended date, the rights of the Organisation under this guarantee will cease subject to Para 8. However, if such a claim has been received by us within and upon forty five days after the said date/extended date, all rights of the organisation under this guarantee shall be valid and shall not cease until we have satisfied that claim.

7. In case contract is awarded to the Bidder here in after referred to as "Contractor" the validity of this Bank Guarantee will stand automatically extended until the contractor furnished to the Organisation a bank guarantee for Rs. _____ (in figure)

(Rupees _____ only) (in words) towards performance guarantee for satisfactory performance of the contract. In case of failure to furnish performance bank Guarantee in the format prescribed by this Organisation by the required date the claim must be submitted to us within 120 days after the last date of validity period or extended period, if any. If no such claim has been received by us within 120 days after the said date/extended date, rights of the organisation under this guarantee will cease. However if such a claim has been received by us within and upto 120 days after the said date/extended date all rights of the Organisation under this guarantee will cease. However, if such a claim has been received by us within and upto 120 days after the said date/extended date, all rights of the Organisation under this guarantee shall be valid and shall not cease until we have satisfied that claim.

8.The Bank confirms that this guarantee has been issued with the approval of appropriate Exchange Control Authority in _____ and any other authority(indicate the name of the country of issue of Guarantee) if required as per the laws of the country of issue of guarantee.

The bank confirms that this guarantee has been issued with observance of the appropriate Exchange Control rules and Regulations of the country.

In witness whereof the Bank, through its authorised officer, has set its hand & stamp on this _____ day of _____ at _____ of _____ (month & year)

Signature

(Full name in capital letters)

(Designation with bank stamp)

Date.....

Witness No. 1

Signature

Full name and Address (in capital letters).....

.....
.....

Witness No. 2

Signature

Full name and Address (in capital letters).....

.....
.....

INSTRUCTIONS

(FOR FILLING UP BANK GUARANTEE FOR BID BOND)

1. The bank guarantee should be stamped in accordance with the Stamp Act.
2. The non-judicial stamp paper should be in the name of the issuing bank.
3. Clause 7 of the bank guarantee is applicable in cases of global tenders where foreign tenders also participate. When tenders are invited from parties within India, clause 7 may be deleted and replaced by clause. "The bank also agrees that courts of the place from where tenders have been invited shall have exclusive jurisdiction".
4. Please indicate the currency in which bank guarantee is being given Rs/-(Rupees) have been mentioned only for illustrations. Therefore, in cases where bank guarantee is being given in a currency other than Rupees' or US Dollars' these terms may be deleted and replaced by relevant currency.
5. The period of forty five (45) days mentioned in clause 6 and one hundred twenty (120) days as given in clause 6 should be available after the expiry of the validity period of the tender or any extension thereof.
6. The bank guarantee by Indian bidder will be given from an Indian scheduled commercial bank only. The foreign bidders will give Bank Guarantee from an Indian scheduled commercial bank situated in that country. In case no Indian Bank is situated in bidder's country then Bank Guarantee from a foreign bank acceptable to the Organisation will be considered, provided it is confirmed by an Indian scheduled commercial bank and shall be governed by the Indian laws and subject to the jurisdiction of the courts in New Delhi.

ANNEXURE-5 (FORM-5)					
Check List					
Tender no.		RFP(01)2025-26EI(P)TV			
Specification no		Attached signed tender document			
Specification for		Hiring of Graphics services for DD News & DD India			
(COMMERCIAL)					
Group A					
Name of Bidder and Address					
GSTIN of Firm					
S.No	Description		YES / NO / NOT APPLICA BLE	Page number	
1.1	Whether requisite tender Processing fee has been paid?				
2.1	Whether NEFT/RTGS/FDR/DD Bank Guarantee for the requisite earnest money/Bid Bond enclosed with the offer?				
2.2	If so, furnish the following				
	I	Name of the Bank			
	II	Value			
	III	Number			
	IV	Date of issue			
	V	Period of validity of the DD/FDR/ Bank Guarantee (it should not be for less than 165 days(90 days in case of DD) from the date of opening of Technical Bid)			
3	Have the rates, prices and totals etc. been checked thoroughly before signing the tender?				
4	Has a statement incorporating the Nil-deviation from the commercial terms and conditions of this Organisation has been prepared and enclosed with the offer?				
5	Whether charges for training of this Organisation's officials included in the prices? If not, whether these have been quoted separately?				
6	Whether firm FOR Destination prices have been quoted?				
8	Whether the cost of installation/erection/commissioning at site is included in the prices or not and whether it has been quoted separately?				

9	Whether the period of validity of the offer is as required in the tender document. If not, mention the extent of variation in days.		
10	Whether the offer has been signed indicating full name?		
11	Are the pages of the tender consecutively numbered and an indication given on the front page of the tender as to how many pages are contained in the tender?		
12	Has the tender been prepared in sufficient details/clarity so as to avoid post tender clarifications/amendments?		
13	Whether required sample asked in tender has been submitted along with the offer		
14	Whether all Clauses of the tender are accepted?		
15	If not, the clauses not accepted may please be indicated		
16	Whether guarantee/warranty has been furnished?		
17	Whether Commercial bid and technical bid of the tender document duly filled in and submitted.		
18	Whether each Page of Appendix- A, B, C, D, E, F and G of the tender document is signed and submitted with the offer.		
19	Whether Integrity Pact duly signed is submitted, if estimated cost of the bid is more than 2 Crore.		
Group B			
1	Whether a copy of the latest income tax return has been enclosed?		
2	Whether details of your registration under GST have been indicated in the offer?		
Group C			
(Technical)			
1	Whether necessary literature/catalog of the full complement of equipment offered as well as operation service and maintenance manual thereof has been attached with the offer?		
2	Whether the material being offered fully conforms to all the required technical specifications (Appendix-D)?		
3	If not, has the extent of deviation and how it is suitable to this Organisation's requirement been specified.		
5	Whether the model of each equipment offered are the latest?		
6	Whether the spares support will be available for a period of 5 years from the date of supply?		
7	Do you have an after-sales service centre in India? If no, which is the nearest service centre (Address).		
8	Whether complete details of after-sales service arrangements given including training for the officials of this organisation?		

ANNEXURE-6 (FORM-6)

(Technical Bid)

Subject: Hiring of Graphics services for DD News & DD India.

NIT Enquiry No: NIT-12/2025-26 **Dated** 12/08/2025

Tender no.: RFP(01)2025-26EI(P)TV

NIL DEVIATION CERTIFICATE

Notwithstanding anything mentioned in our bid, we hereby accept all the terms and conditions of this Tender Document without any reservations whatsoever. We hereby undertake and confirm that we have understood all the specifications, stipulations, terms and conditions as mentioned in this Tender enquiry.

I hereby declare that – There is no deviation in the offer.

Signature of Authorized Signatory of Bidder

Name:

Designation:

Date:

Place:

Seal of Organization:

ANNEXURE-7 (FORM-7)

BIDDERS PAST SUPPLIES PROFORMA					
Sl . N o.	Name & address of client	Period from	Description in detail	Total quantity supplied	Remarks

ANNEXURE-8 (FORM-8)

**DECLARATION REGARDING HOLIDAY/BANNING AND LIQUIDATION, COURT
RECEIVERSHIP**

To,

PrasarBharati

SUB: Hiring of Graphics services for DD News & DD India.

TENDER NO: RFP(01)2025-26EI(P)TV

Dear Sir,

We hereby confirm that we are not on 'Holiday' by any offices of PrasarBharati/ AIR/ DD/ CCW/ Government or Public Sector (due to "poor performance" or "corrupt and fraudulent practices") or banned by Government department/ Public Sector on due date of submission of bid.

Further, we confirm that neither we nor our allied agency/(ies) (as defined in the Procedure for Action in case of Corrupt/ Fraudulent/ Collusive/ Coercive Practices) are on banning list of Government or Public Sector.

We also confirm that we are not under any liquidation, court receivership or similar proceedings or 'bankruptcy'.

In case it comes to the notice of PrasarBharati that the bidder has given wrong declaration in this regard, the same shall be dealt as 'fraudulent practices' and action shall be initiated as per the Procedure for action in case of Corrupt/Fraudulent/Collusive/Coercive Practices.

Further, we also confirm that in case there is any change in status of the declaration prior to award of contract, the same will be promptly informed to PrasarBharati by us.

Place:

Date:

[Signature of Authorized Signatory of Bidder]

Name:

Designation:

Seal:

ANNEXURE-9 (FORM-9)

LETTER OF AUTHORITY

[Proforma for Letter of Authority for Attending Pre-Bid Meetings' /'Un-priced Bid Opening' / 'Price Bid Opening'/Subsequent 'Negotiations']

Ref:

Date:

To,
PrasarBharati

SUB: Hiring of Graphics services for DD News & DD India.

TENDER NO: RFP(01)2025-26EI(P)TV

Dear Sir,

I/We, <_____>hereby authorize the following representative(s) for attending any 'Meetings [Pre-Bid Meeting]', 'Un- priced Bid Opening', 'Price Bid Opening' and for any subsequent 'Negotiations' correspondence / communication against the above Bidding Documents:

[1] Name&Designation

Signature

[2] Phone/Cell:

Fax:

E-mail: @

[3] Name&Designation

Signature

[4] Phone/Cell:

Fax:

E-mail: @

We confirm that we shall be bound by all commitments made by aforementioned authorised representative(s).

Place:

[Signature of Authorized Signatory of Bidder]

Date:

Name:

Designation:

Seal:

Note: This "Letter of Authority" should be on the "letterhead" of the Firm / Bidder and should be signed by a person competent and having the 'Power of Attorney' to bind the Bidder. Not more than 'two [02] persons per Bidder' are permitted to attend "Techno-commercial / Un-priced" & "Price Bid" Openings. Bidders authorized representative is required to carry a copy of this authority letter while attending the un-priced and priced bid opening, the same shall be submitted to PRASARBHARATI.

ANNEXURE-10 (FORM-10)

E-Banking Mandate Form

(To be issued on Bidder letter head)

1. Bidder/customer Name:
2. Bidder /customerAddress:
3. Bidders' e-mailid:
4. Particulars of bankaccount
 - a) Name of Bank
 - b) Name of branch
 - c) Branchcode:
 - d) Address:
 - e) Telephonenumber:
 - f) Type of account (current/savingetc.)
 - g) AccountNumber:
 - h) IFSC of the bankbranch
 - i) 9 digit MICRcode

I/We hereby authorize PrasarBharati to release any amount due to me/us in the bank account as mentioned above. I/We hereby declare that the particulars given above are correct and complete. If the transaction is delayed or lost because of incomplete or incorrect information, we would not hold PrasarBharati responsible.

(Signature of Bidder/)

ANNEXURE-11 (FORM-11)

Self-Certificate for Local Content

*We [name of manufacturer] hereby confirm in respect of quoted item(s) that Local Content is equal to or more than 50% and come under 'Class-I Local Supplier' Category. As being 'Class-I Local Supplier', we are eligible for Purchase Preference under 'Make in India' Policy vide GoI Order no. P-45021/2/2017-PP (B.E.-II) dated 15.06.2017 (subsequently revised vide orders dated 28.05.2018, 29.05.2019, 04.06.2020 and 16.09.2020, or latest order, if any, will be applicable).

OR

*We [name of manufacturer] hereby confirm in respect of quoted item(s) that Local Content is more than 20% but less than 50% and come under 'Class-II Local Supplier' Category.

OR

*We [name of manufacturer] hereby confirm in respect of quoted item(s) that Local Content is below 20%, equal to _____% and come under 'Non- Local Supplier' Category.

The details of the location(s) at which the local value addition made is/are as under:

The details of the location(s) at which the local value addition made is/are as under:

1.....

2.....

3.....

*** Strike out whichever is not applicable**

Date:

Seal & Signature of the Bidder

ANNEXURE-12 (FORM-12)

[To be executed on plain paper and submitted along with bid/tender document for Bidders having a value of Rupees two crores or more.]

*To be signed by the Authorized Signatories of the Bidders
and PrasarBharati*

INTEGRITY PACT

This pre-bid pre-contract Agreement, hereinafter called the INTEGRITY PACT,
is made on this

_____ day of the month of _____, 20____. BETWEEN
CEO Prasar Bharati (Broadcasting Corporation of India), Prasar Bharati House,
Copernicus Marg, New Delhi 110001 acting through Deputy Director General
(Purchase) >Address: <DG: DD> hereinafter called the "Buyer", which
expression shall mean and include, unless the context otherwise requires, his
successors in office and assigns, on the one hand,

AND

M/s<

_____, at address<
_____, acting through Sh.<_____
_____, Chief Executive Officer, hereinafter called the "BIDDER",
which expression shall mean and include, unless the context otherwise requires,
his successors in office and assigns, on the other.

PREAMBLE

WHEREAS the BUYER proposes to procure (Supply, Installation, Testing and
Commissioning of <_____), hereinafter
referred as "<SITC of _____>" and has floated a tender [Tender
No.<_____]>, hereinafter referred to as the
"TENDER", and the BIDDER/ SELLER is willing to offer/ has offered the
<(Name of the Work/Supply:×<_____) and the BUYER
intends to award a contract / purchase order / work order for the <SITC
of _____> covered under the TENDER hereinafter referred to the
"CONTRACT",

AND WHEREAS the BIDDER/ SELLER is a company incorporated in India
under Companies Act, 1956/2013 or a Partnership registered under Indian
Partnership Act, 1932 or a Limited Liability Partnership (LLP) in India or
Government undertaking or a Government Autonomous body and the BUYER is
an Autonomous Organisation of the Government of India performing its
functions on behalf of the President of India.

AND WHEREAS the BUYER has appointed Independent External Monitors
(IEMs) to monitor

The TENDER process and the execution of the CONTRACT for compliance with the principles as laid down in this INTEGRITY PACT.

AND WHEREAS to meet the purpose aforesaid both the parties have agreed to enter into this INTEGRITY PACT, the terms and conditions of which shall also be read as integral part of the TENDER document and CONTRACT between the parties.

NOW, THEREFORE,

To avoid all forms of corruption by following a system i.e. fair, transparent and free from any influence / prejudiced dealing prior to, during and subsequent to the currency of the CONTRACT to be entered into with a view to:-

Enable the BUYER to obtain the <SITC of _____> at a competitive price in conformity with the defined specifications by avoiding the high cost and distortionary impact of corruption on public procurement,

And

Enable the BIDDER/ SELLER to abstain from bribing or indulging in any corrupt practices in order to secure the CONTRACT by providing assurance to the BUYER that their competitors will also abstain from bribing and other corrupt practices,

And

Enable the BUYER to prevent corruption in any form, by its officials by following transparent procedures.

The parties hereto hereby agree to enter into this INTEGRITY PACT and agree as follows:

1. Article 1 – COMMITMENTS OF THE BUYER

- 1.1 The BUYER undertakes that no official of BUYER, connected directly or indirectly with the CONTRACT/ TENDER or the BUYER personally or any of his family members will demand, take a promise for or accept, directly or through intermediaries, any bribe, consideration, gift, reward, favor or any material or immaterial benefit or any other advantage from the BIDDER/ SELLER, either for themselves or for any person, organization or third party related to the CONTRACT in exchange for an advantage in the bidding process, bid evaluation, contracting or implementation process related to the CONTRACT.
- 1.2 BUYER will, during the pre-contract stage, treat all BIDDERS alike, and will provide to all BIDDERS the same information and will not provide any such information to any particular BIDDER/ SELLER, which could afford an advantage to that particular BIDDER in comparison to the other BIDDERS.

- 1.3 The officials of the BUYER will report to the Independent External Monitor (IEM) with a copy to the Chief Vigilance Officer (CVO) any attempted or completed breaches of the above commitments as well as any substantial suspicion of such breach.
- 1.4 In case any such misconduct on the part of such official(s) of the BUYER is reported by the BIDDER to the BUYER with the full and verifiable facts and the same is prima facie found to be correct by the BUYER, necessary disciplinary proceedings, or any other action as deemed fit, including criminal proceedings may be initiated by the BUYER and such a person shall be debarred from further dealings related to the CONTRACT process. In such a case, while an enquiry is being conducted by the BUYER, the proceedings under the CONTRACT would not be stalled, unless considered necessary.

2 Article 2 - COMMITMENTS OF THE BIDDER

- 2.1 The BIDDER commits himself to take all measures necessary to prevent corrupt practices, unfair means and illegal activities during any stage of the bidding or during any pre- contract or post-contract stage in order to secure the CONTRACT or in furtherance to secure it and in particular commits himself to the following:-
- 2.1.1 The BIDDER will not offer, directly or through intermediaries, any bribe, gift, consideration, reward, favor, any material or immaterial benefit or other advantage, commission, fees, brokerage or inducement to any official or family member of the BUYER, connected directly or indirectly with the Bidding Process, or to any person, organization or third party related to the CONTRACT in exchange for any advantage in the bidding, evaluation, contracting and implementation of the contract.
- 2.1.2 The BIDDER further undertakes that it has not given, offered or promised to give, directly or indirectly any bribe, gift, consideration, reward, favor, any material or immaterial benefit or other advantage, commission, fees, brokerage, or inducement to any official of the BUYER or family member of the BUYER or otherwise in procuring the CONTRACT or forbearing to do or having done any act in relation to the obtaining or execution of the CONTRACT or any other CONTRACT with the Prasar Bharati for showing or forbearing to show favor or disfavor to any person in relation to the CONTRACT or any other CONTRACT with Prasar Bharati.
- 2.1.3 BIDDER shall disclose the name and address of his agents and representatives and the Indian BIDDERS shall disclose his foreign principals or associates, if any.
- 2.1.4 BIDDER shall disclose the payments to be made by them to agents/ brokers or any other intermediaries, in connection with this TENDER/CONTRACT.
- 2.1.5 The BIDDER further confirms and declares to the BUYER that the BIDDER is the original manufacturer/ authorised partner of the <SITC of _____> and has not engaged any individual or firm or company whether Indian or foreign other than those Para 2.1.3 and Para 2.1.4 above, to intercede, facilitate or in any way to recommend to the BUYER or any of its functionaries, whether officially or unofficially to the award of the CONTRACT to the BIDDER.

- 2.1.6 The BIDDER will not collude with other parties interested in the CONTRACT to impair the transparency, fairness and progress of the bidding process, bid evaluation, contracting and implementation of the CONTRACT.
- 2.1.7 The BIDDER will not accept any advantage in exchange for any corrupt practice, unfair means and illegal activities.
- 2.1.8 The BIDDER shall not use impropriety, for purpose of competition or personal gain, or pass on to others, any information provided by BUYER as part of the business relationship, regarding plans, technical proposal and business details, including information contained in any electronic data carrier. The BIDDER also undertakes to exercise due and adequate care lest any such information is divulged.
- 2.1.9 The BIDDER commits to refrain from giving any complaint directly or through any other manner without supporting it with full and verifiable facts.
- 2.1.10 The BIDDER shall not instigate or cause to instigate any third person to commit any of the actions mentioned above in the sub clause of this Article 2.
- 2.1.11 If the BIDDER or any employee of the BIDDER or any person acting on behalf of the BIDDER, either directly or indirectly, is a relative of any of the officers of the BUYER, or alternatively, if any relative of an official of the BUYER has financial interest/stake in the BIDDER's firm, the same shall be disclosed by the BIDDER at the time of filling of tender.
- 2.1.12 The term, "relative" for this purpose would be as defined in Section 2(77) of the Companies Act, 2013.
- 2.1.13 The BIDDER shall not lend or borrow any money or enter into any monetary dealings or transactions, directly or indirectly, with any employee of the BUYER.

3 Article 3 - PREVIOUS TRANSGRESSION, IF ANY, OF THE BIDDER

- 3.1 The BIDDER declares that no previous transgression has occurred in the last three years immediately before signing of this INTEGRITY PACT with any other company in any country in respect of any corrupt practices envisaged hereunder or with any Public Sector Enterprise in India or any Government Department in India that could justify BIDDER's exclusion from the TENDER process.
- 3.2 The BIDDER agrees that if it makes incorrect statement on this subject, he can be disqualified from the TENDER process or the CONTRACT, if already awarded, can be terminated for such reason.
- 3.3 If the BIDDER can prove that he has resorted/ recouped the damage caused by him and has installed suitable corruption prevention system, the BUYER may, at his own discretion, as per laid down organisational procedures, revoke the exclusion prematurely.

4 Article 4 - SANCTIONS FOR VIOLATIONS

- 4.1 Any breach of the aforesaid provisions by the BIDDER or any one employed by it or acting on its behalf (whether with or without the knowledge of the BIDDER) shall

entitle the BUYER to take all or any one of the following actions, wherever required:-

- 4.1.1 To immediately call off the pre-contract negotiations without assigning any reason or giving any compensation to the BIDDER. However, the proceedings with the other BIDDER(S) would continue.
- 4.1.2 The Earnest Money Deposit (in pre-contract stage) and/or Security Deposit/ Performance Bond (after the CONTRACT is signed) shall stand forfeited either fully or partially, as decided by the BUYER and the BUYER shall not be required to assign any reason therefor.
- 4.1.3 To immediately cancel the CONTRACT, if already signed, without giving any compensation to the BIDDER.
- 4.1.4 To recover all sums already paid by the BUYER, and in case of an Indian BIDDER with interest thereon at 2% higher than the prevailing Prime Lending Rate of State Bank of India, while in case of a BIDDER from a country other than India with Interest thereon at 2% higher than the LIBOR. If any outstanding payment is due to the BIDDER from the BUYER in connection with any other CONTRACT for any other stores, such outstanding payment could also be utilized to recover the aforesaid sum and interest.
- 4.1.5 To encash the advance bank guarantee and performance bond/ warranty bond, if furnished by the BIDDER, in order to recover the payments, already made by the BUYER, along with interest.
- 4.1.6 To cancel all or any other contracts with the BIDDER. The BIDDER shall be liable to pay compensation for any loss or damage to the BUYER resulting from such cancellation/ rescission and the BUYER shall be entitled to deduct the amount so payable from the money(s) due to the BIDDER.
- 4.1.7 Registration of suppliers and their eligibility to participate in Procurement Entity's procurements is subject to compliance with Code of Integrity for Public Procurement and good performance in contracts.
 - i. A bidder shall be debarred if he has been convicted of an offence.
 - a. Under the prevention of Corruption Act. 1988: or
 - b. Under the Indian Penal Code or any other law for the time being in force, for causing a threat to public health as part of execution of a public procurement contract.
 - ii. A bidder debarred under sub-section (i) or any successor of the bidder shall not be eligible to participate in a procurement process of any procuring entity of Prasar Bharati for a period not exceeding three years commencing from the date of debarment.
 - iii. Buyer may debar a bidder or any of its successor, from participating in any procurement process undertaken by it, or period not exceeding two years, if it determines that the bidder has breached the code of integrity.
 - iv. Prasar Bharati will maintain such list of debarred suppliers which will also be displayed on its website.
 - v. The bidder shall not be debarred unless such bidder has been given a reasonable opportunity to represent against such debarment.
- 4.1.8 To recover all sums paid in violation of this INTEGRITY PACT by the

BIDDER to any middlemen or agent or broker with a view to securing the CONTRACT.

- 4.1.9 In cases where irrevocable Letters of Credit have been received in respect of any contract signed by the BUYER with the BIDDER, the same shall not be opened.
- 4.1.10 The BUYER will be entitled to take all or any of the actions mentioned at Paras 4.1.1 to 4.1.9 of this INTEGRITY PACT also on the Commission by the BIDDER or any one employed by it or acting on its behalf (whether with or without the knowledge of the BIDDER), of an offence as defined in Chapter IX of the Indian Penal code, 1860 or Prevention of Corruption Act, 1988 or any other statute enacted for prevention of corruption.
- 4.1.11 The decision of BUYER to the effect that a breach of the provisions of this INTEGRITY PACT has been committed by the BIDDER shall be final and conclusive on the BIDDER. However, the BIDDER can approach the IEM(s) appointed for the purposes of this INTEGRITY PACT

5 Article 5 - INDEPENDENT MONITORS

- 5.1 THE BUYER has appointed an Independent External Monitor (hereinafter referred to as "MONITOR") for this INTEGRITY PACT in consultation with the Central Vigilance Commission (Addresses and Contact details of the Monitor is:

Shri Alope Prasad, IPS (Retd.) E-mail: alokewa@gmail.com	Shri Rakesh Kumar Verma, IA&AS(Retd) Email: rakeshkumarverma@hotmail.com.
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- 5.2 The task of the MONITOR shall be to review independently and objectively, whether and to what extent the parties comply with the obligations under this Integrity Pact.
- 5.3 The MONITOR shall not be subject to instructions by the representatives of the parties and shall perform his functions neutrally and independently. He will report his findings to Chief Executive Officer, Prasar Bharati (CEO, PB).
- 5.4 Both the Parties accept that the MONITOR has the right to access, without restriction, all the documents relating to the Project/ procurement, including minutes of meetings.
- 5.5 The BIDDER accepts that the MONITOR has the right to access, without restriction, all Project documentation of the BUYER including that provided by the BIDDER. The BIDDER will also grant the MONITOR, upon his request and demonstration of a valid interest, unrestricted and unconditional access to his Project documentation. The same is applicable to Subcontractors of the BIDDER. The MONITOR shall be under contractual obligation to treat the information and documents of the BIDDER and his Subcontractor(s) with confidentiality.
- 5.6 The BUYER will provide to the MONITOR sufficient information about all meetings among the parties related to the Project/ procurement provided such

meetings could have an impact on the contractual relations between the Parties. The Parties will offer to the MONITOR the option to participate in such meetings.

- 5.7 As soon as the MONITOR notices, or believe to notice, a violation of this INTEGRITY PACT, he will so inform the Authority designated by the BUYER with a copy to CVO, PB and request them to discontinue or take corrective action, or to take other relevant action. He will also inform separately to CEO, PB with copy to CVO, PB. The MONITOR can in this regard submit non-binding recommendations. Beyond this, the MONITOR has no right to demand from the parties that they act in a specific manner, refrain from action or tolerate action.
- 5.8 The MONITOR will submit a written report to the CVO, PB within 4 to 8 weeks from the date of reference or intimation to him by the BUYER or BIDDER and, should the occasion arise, submit proposals for correcting problematic situations.
- 5.9 If the MONITOR has reported to the CEO, PB and CVO, PB a substantial suspicion of an offence under the relevant IPC/PC Act and they have not, within reasonable time taken visible action to proceed against such offence, the MONITOR may also transmit the information directly to the Central Vigilance Commissioner

6 Article 6 - FACILITATION OF INVESTIGATION

In case of any allegation of violation of any provisions of this INTEGRITY PACT or payment of commission, the BUYER or its agencies shall be entitled to examine all the documents including the Books of Accounts of the BIDDER and the BIDDER shall provide necessary information and documents in English and shall extend all possible help for the purpose of such examination.

7 Article 7 - LAW AND PLACE OF JURISDICTION

This Pact is subject to Indian Law. The place of performance and jurisdiction is the seat of the BUYER.

8 Article 8 - OTHER LEGAL PROVISIONS/ ACTIONS

- 8.1 The actions stipulated in this Integrity Pact are without prejudice to any other legal action that may follow in accordance with the provisions of the extent law in force relating to any civil or criminal proceedings.
- 8.2 Any dispute or difference arising between the parties with regard to the terms of this INTEGRITY PACT and / or, any action taken by the BUYER in accordance with this INTEGRITY PACT or interpretation thereof shall not be subject to arbitration.
- 8.3 Both the parties agree that this INTEGRITY PACT has precedence over the TENDER/ CONTRACT documents with regard to any of the provisions covered under this INTEGRITY PACT.

9 Article 9 – VALIDITY

- 9.1 The validity of this INTEGRITY PACT shall be w.e.f. the date of its signing

and shall extend upto 5 (five) years or during the complete execution of the CONTRACT to the satisfaction of both the BUYER and the BIDDER, including warranty period, whichever is later. For unsuccessful BIDDERS at the tendering / pre-contract stage, this INTEGRITY PACT shall expire after six (06) months from the date of signing of the CONTRACT.

9.2 Should one or several provisions of this INTEGRITY PACT turn out to be invalid; the remainder of this Integrity Pact shall remain valid. In this case, the Parties will strive to come to an agreement to their original intentions.

9.3 If any claim is made/ lodged during the validity period of the INTEGRITY PACT, the same shall be binding and continue to be valid despite the lapse of INTEGRITY PACT as specified above.

9.4 The parties hereby sign this INTEGRITY PACT at _____ on _____.

(For & On behalf of the Prasar Bharati)

(For & On behalf of BIDDER)

(Office Seal)

(Office Seal)

Place:.....

Date:.....

Witness 1:

(Name & Address)

Witness 2:

(Name & Address)

ANNEXURE-13 (FORM-13)**BIDDER'S QUERIES FOR PRE BID MEETING**

SUB: Hiring of Graphics services for DD News & DD India.

TENDER NO: RFP(01)2025-26EI(P)TV

SL. NO.	REFERENCE OF BIDDING DOCUMENT				BIDDER'S QUERY	For the Use of Office.
	SEC. NO.	Page No.	Clause No.	Subject		

NOTE: The Pre-Bid Queries may be sent by e-mail before due date for receipt of Bidder's queries.

The Address / Email / to Send Email Queries: Assistant Director (E) Room No.403
DIRECTORATE GENERAL: DOORDARSHAN DOORDARSHAN BHAWAN, COPERNICUS
MARG, NEW DELHI- 110001 (INDIA) TELEPHONE 011-23114278

E-Mail: ddpurchase401@yahoo.co.in

SIGNATURE OF BIDDER:

NAME OF BIDDER :

ANNEXURE-14 (FORM-14)

(PROFORMA FOR BANK GUARANTEE FOR PERFORMANCE SECURITY)

(To be stamped in Accordance with Indian stamp Act)

The Non-judicial stamp paper should be in the name of issuing Bank

RefBank Guarantee No.

To

PRASAR BHARATI

(India's Public Service Broadcaster),

DG: DOORDARSHAN, DOORDARSHAN BHAWAN,

CopernicusMarg, NEW DELHI

Dear Sirs,

- 1 In consideration of PRASAR BHARATI ((India's Public Service Broadcaster), DG:DOORDARSHAN having its head office at India (herewith referred to as the Organisation which expression shall, unless repugnant to the context or meaning thereof, include all its successors, administrators, executors and assignees and having entered into a contract dated (hereinafter called "the contract" which expression shall include all the amendments thereto) on behalf of the PRASAR BHARATI with M/s _____ having its Head/ Registered office at _____ (hereinafter referred to the contractor which expression unless repugnant to the context having been executors and assigns) and the contract having been unequivocally been accepted by the contractor resulting in a contract bearing No. _____ dated _____ valued at Rs. _____ (Rupees _____) (in words) for having agreed that the contractor shall furnish to the organisation Performance Guarantee for the faithful performance of the entire contract to the extent of 5% of the of the value of the contract Rupees _____ (in words). We _____ (Name of the Bank) having its registered unless repugnant to the context or meaning thereof, include all its successors, administrators, executors and assignees do hereby guarantee and undertake to pay immediately on first demand in writing, in Rupees as acceptable to the Organisation any and all moneys the extent of Rupees _____ (In words). In aggregate at any time without any demur, reservations, recourse, contest or protests and /or without any reference to the contractor. Any such demands made by the Organisation on the Bank shall be conclusive and binding notwithstanding any difference between the Organisation and contractor or any dispute pending before any court Arbitrator or any other authority. We agree that guarantee herein contained shall be irrevocable and shall continue to be enforceable till it is discharged by the Organisation in writing.
- 2 The Organisation shall have the fullest liberty without affecting in any way the liability of the Bank under this guarantee, from time to time to extend the time for performance of the contract by the contractor or vary the terms of the contract. The Organisation shall have the fullest liberty without affecting this guarantee to postpone from time to time the exercise of power vested in them or of any right which they might at anytime in any manner, and either to enforce, or to forebear to enforce, any covenants contained or implied in the contract between the Organisation and the contractor or any other course or remedy or security available to the Organisation. The Bank shall not be released of its obligations under these presents by any

exercise by the Organisation of its liberty with reference to matter aforesaid or any of them or by reason of any other act of forbearance or other acts of omission or commission on the part of the Organisation or any other indulgence shown by the Organisation or by any other matter or thing whatsoever, which under law would, but for this provision, have the effect of relieving the Bank.

- 3 The Bank also agrees that the Organisation at its option, shall be entitled to enforce this Guarantee against the Bank as a principal debtor, in the first instance, without proceeding against the contractor and notwithstanding any security or other guarantee that the Organisation may have in relation to the contractors liabilities.
- 4 The Bank further agrees that the Guarantee herein contained shall remain in full force during the period that is taken for the performance of the contract i.e. complete delivery of the material/equipment as the same is a condition of supply contract and all the dues of the Organisation under or by virtue of this contract, have been fully paid and its claim satisfied or discharged or till the Organisation discharge this guarantee in writing.
- 5 We further agree that as between us and the Organisation for the purpose of this guarantee any notice given to us by the Organisation that the money is payable by the contractor and any amount claimed in such notice by the Organisation shall be conclusive and binding on us notwithstanding any difference between the Organisation and the contractor or any dispute pending before any court, Tribunal, Arbitrator or any other authority. We further agree that this Guarantee shall not be affected/discharged by any change in our constitution, in the constitutions of the Organisation that of the contractor. We also undertake not to revoke this guarantee during its currency. This guarantee shall not be determined discharged or affected by the liquidation, winding up, dissolution or insolvency of the contractor and shall remain valid, binding and operative against the Bank.
6. Notwithstanding anything contained herein above, our liability under this guarantee is limited to Rs. _____ (In figure) (Rupees _____) (In words) in aggregate and it shall remain in full force up to and including 60 days after (Indicate the date of expiry of Guarantee/Warranty period) unless extended further, from time to time, for such period as may be instructed in writing by M/s _____ on whose behalf this guarantee has been given, in which case it shall remain in full force up to the expiry of the extended period. Any claim under this guarantee must be received by us before the expiry of one year from _____ (indicate the date of expiry of Guarantee/warranty period) or before the expiry of one year after the expiry of extended period, if any. If no such claim has been received by us within one year after the said date/extended date, the right of the Organisation under this guarantee will cease, However, if such a claim has been received by us within and up to one year after the said date/extended date, all the rights of the Organisation under this Guarantee shall be valid and shall not cease until we have satisfied that claim.
7. The bank confirms that this guarantee has been issued with the approval of the appropriate Exchange Control, Rules and regulations of the country.

We also agree that this guarantee shall be governed and construed in accordance with Indian Laws and subject to the exclusive jurisdiction of Indian courts.

The bank also agrees that Courts of New Delhi, India shall have exclusive jurisdiction.

Dated this..... day of

At

(SIGNATURE)
(Full name and address in of official capital letter)

(Designation with Bank Stamp)
Date

Witness No. 1
Signature

Full name and Address (incapital letters).....
.....

Witness No. 2
Signature
Full name and Address (in capital letters).....
.....

* Applicable where the party is foreign one.

** Applicable where the party is Indian.

3.1 INSTRUCTIONS

(FOR FILLING UP BANK GUARANTEE FOR PERFORMANCE BOND)

- I.The Bank guarantee should be stamped in accordance with the stamp act.
 - II.The non-judicial stamp paper should be in the name of the issuing bank.
The bank also agrees that the Court of New Delhi India shall have exclusive jurisdiction.
- a. The period one year mentioned in clause 6 should be available after the expiry of the validity period/satisfactory performance, as the case may be, or any extension of such period.
 - b. The Bank Guarantee by bidders will be given from any Scheduled Commercial Bank in India.
 - c. In the case of guarantee by a foreign bank, the same should be got confirmed by an Indian Commercial bank.

4 DESCRIPTION STORES AND TECHNICAL SPECIFICATIONS*Description/specifications, Material Code, Quantity of Items.*

Sr. No	Description	Qty.	Specification No.
1.	Hiring of Graphics services for DD News & DD India	1 Job	*As per attached signed tender document

* Copy Enclosed

Note: -

Delivery instructions:

5.1 Delivery Period:Three years, which is extendable by 2 years, on satisfactory performance.**5.2 Consignee:**DG : DD News, New Delhi**5.3 Taxes:****5.3.1** All taxes as applicable must be quoted and shown separately.**5.3.2** Bidder should quote the prices of stores and all applicable taxes viz. Excise Duty, Custom Duty, all applicable Cess, Goods and Service Tax etc., should be shown separately in the price bid. Supplier should submit their claim for payment in invoice having GSTIN number of the supplier and also the respective consignee indicating separately amount of applicable taxes etc. to enable Prasar Bharati to avail GST Input tax Credit (ITC) on Goods and Services.

6 STATE-WISE GSTINS OF DOORDARSHAN		
S.No.	State	GSTIN
1	ANDAMAN AND NICOBAR ISLANDS	35AAAJP0288R1ZI
2	ANDHRA PRADESH	37AAAJP0288R2ZD
3	ARUNACHAL PRADESH	12AAAJP0288R1ZQ
4	ASSAM	18AAAJP0288R2ZD
5	BIHAR	10AAAJP0288R1ZU
6	CHANDIGARH	04AAAJP0288R1ZN
7	CHATTISGARH	22AAAJP0288R1ZP
8	DAMAN AND DIU	25AAAJP0288R1ZJ
9	DELHI	07AAAJP0288R1ZH
10	GOA	30AAAJP0288R1ZS
11	GUJARAT	24AAAJP0288R1ZL
12	HARYANA	06AAAJP0288RIZJ
13	HIMACHAL PRADESH	02AAAJP0288R2ZQ
14	JAMMU AND KASHMIR	01AAAJP0288R1ZT
15	JHARKHAND	20AAAJP0288R2ZS
16	KARNATAKA	29AAAJP0288R3Z9
17	KERALA	32AAAJP0288R5ZK
18	LAKSHADWEEP ISLANDS	NOT APPLICABLE
19	MADHYA PRADESH	23AAAJP0288R1ZN
20	MAHARASHTRA	27AAAJP0288R1ZF
21	MANIPUR	14AAAJP0288R2ZL
22	MEGHALAYA	17AAAJP0288R2ZF
23	MIZORAM	15AAAJP0288R2ZJ
24	NAGALAND	13AAAJP0288R1ZO
25	ODISHA	21AAAJP0288R2ZQ
26	PONDICHERRY	34AAAJP0288R2ZJ
27	PUNJAB	03AAAJP0288R2ZO
28	RAJASTHAN	08AAAJP0288R4ZC
29	SIKKIM	11AAAJP0288R2ZR
30	TAMIL NADU	33AAAJP0288R1ZM
31	TELANGANA	36AAAJP0288R2ZF
32	TRIPURA	16AAAJP0288R3ZG
33	UTTAR PRADESH	09AAAJP0288R1ZD
34	UTTARAKHAND	05AAAJP0288R1ZL
35	WEST BENGAL	19AAAJP0288R2ZB



BID DOCUMENT

for

Hiring of Graphics services for DD News & DD India
Bid Document Ref:

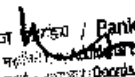
BID DUE DATE & TIME FOR ONLINE SUBMISSION	22/07/2025 14:00 Hrs.
BID DUE DATE & TIME FOR BID OPENING	22/07/2025 15:00 Hrs.


INDEX SHEET

Sl. No.	Name of Documents	Para No	
		Clause No. Sub Section	Page No.
1.	E-Tender Notice		
2.	Abbreviations		2
3.	Contents of Bid document		3
4.	Invitation For Bid (IFB)	1	4-7
5.	Bids Data Sheet(BDS)	1.2	4-7
6.	Appendix-A Instruction To Bidders(ITB)	2	8-21
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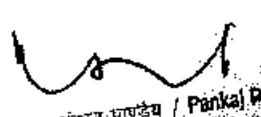

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ABBREVIATIONS USED IN THE DOCUMENT

SL NO.	ABBREVIATION	FULL FORM
1	BDS	Bids Data Sheet
2	CPPP	Central Public Procurement Portal
3	CVC	Central Vigilance Commission
4	DP	Delivery Period
5	DSC	Digital Signature Certificate
6	EMD	Earnest Money Deposit
7	FOR	Free on Rail/Road
8	GST	Goods and Service Tax
9	GSTIN	Goods and Service Tax Identification Number
10	GTC	General Terms & Conditions
11	HSN/ SAC	Harmonized System Nomenclature / Service Accounting Code.
12	IEM	Independent External Monitor
13	IFB	Invitation for Bid
14	INR	Indian Rupees
15	IP	Integrity Pact
16	ITB	Instructions to Bidders
17	JV	Joint Venture
18	L-1	Lowest Tender
19	LPP	Last Purchase Price
20	MSME	Micro, / Small & Medium Enterprise
21	NEFT	National Electronic Funds Transfer
22	OEM	Original Equipment Manufacture
23	PBG	Performance Bank Guarantee
24	RTGS	Real Time Gross Settlement
25	SITC	Supply, Installation, Testing & Commissioning.
26	SETC	Supply, Erection, Testing & Commissioning.



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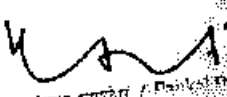

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INVITATION FOR BID (IFB)

Ref No: RFP/02/2024-25E1(P)TV

Dated: xx-yy-2024

To,

SUB: Hiring of Graphics services for DD News & DD India

Dear Sir/Madam,

On behalf of the Prasar Bharati India's Public service Broadcaster, Doordarshan, Digitally signed IF-bidders are invited from eligible bidders in the prescribed Bid Proforma under Two bid system for **Hiring of Graphics services for DD News & DD India** for the subject in complete accordance with the following details and enclosed Bid Documents, as prescribed at Annexure, Form No 1 to 14. The details of tender are given below:

1.2 Bids Data Sheet: The brief details of the tender are asunder:

1.2.1	Tender Inviting Authority	DD: DD News, Doordarshan News, New Delhi
1.2.2	Name of the Supply /Work	Hiring of Graphics services for DD News & DD India
1.2.3	Tender Reference No.	RFP/02/2024-25E1(P)TV
1.2.4	Place of availability of Tender Documents (RFPs)	1. Procurement Portal of Prasar Bharati http://prasarbharati.eproc.in 2. Website of Prasar Bharati, https://prasarbharati.gov.in 3. Central Public Procurement Portal (CPPPE) https://www.eprocure.gov.in
1.2.5	Estimated Cost of the Tender	Rupees Thirty Two Crore Sixty Lakh only ✓ (Rs. 32,60,00,000/-)
1.2.6	Tender Processing Fee	As per Para 2.1.7 of "Instructions to Bidder"
1.2.7	Earnest Money Deposit (EMD)	Earnest Money Deposit (EMD) @ 4% of estimated value is Rs. 1,30,40,000/- only.
1.2.8	Address to send Pre bid Queries Video Conference	Room No.510, Doordarshan News, Tower 'B', Copernicus Marg, Mandi House, New Delhi Meeting queries in the prescribed Form No. 13 Email: <ddpurchase401@yahoo.co.in>
1.2.9	Nature of bid process	Two BID System 1. Technical Bid 2. Commercial Bid
1.2.10	Broad Scope of Work	As per PART II: TERMS OF REFERENCE
1.2.11	Bid Validity up to:	120 (One Hundred Twenty) days from the date of opening of Technical Bid.
1.2.12	Bid Bond Validity up to :	165 days (Bid validity +45 days beyond bid validity.)
1.2.13	Date of publication of Bid	02/07/2025

Rahul
Parvathy / Parvathy Chandan
Director (Admn.) / Director
Doordarshan News
New Delhi / New Delhi

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1.2.14 Last Date & Time for Submission of written queries by bidders.	08/07/2025, 1700 hrs
1.2.15 Date & Time of Pre-bid Conference	09.07/2025: 1500 hrs.
1.2.16 Place for Pre-bid meeting (could also be processed through e-procurement portal)	Room No.427, Doordarshan News, Tower 'B', Copernicus Marg, Mandi House, New Delhi Queries may be sent by email at ddpurchase401@yahoo.co.in or Queries for Pre-bid may be uploaded on the Procurement Portal of Prasar Bharati, http://prasarbharati.e-procure.in in the prescribed format, Form No 13
1.2.17 Opening of Technical bid	22.07/2025 15:00 Hrs.
1.2.18 Opening of Commercial bids	To be informed later
1.2.19 Address for Communication	ASSISTANT DIRECTOR (ENGG.) ROOM NO. 401 DIRECTORATE GENERAL, DOORDARSHAN DOORDARSHAN BHAWAN, COPERNICUS MARG, NEW DELHI- 110001 (INDIA) TELEPHONE -011-23114463
1.2.20 Paying Authority	DDO, Doordarshan News, Tower 'B', Copernicus Marg, Mandi House, New Delhi, 110001

Note: In case the days specified above happen to be a holiday in Prasar Bharati, the next working day shall be implied.

- 1.3 Instructions to Bidders: As per Appendix-A
- 1.4 General Terms and Conditions: As per Appendix-B **10.9**
- 1.5 Bid Evaluation Criteria: As Per Appendix-C and Clause **1.9** of PART II: TERMS OF REFERENCE
- 1.6 Delivery Period: As per PART II: TERMS OF REFERENCE
- 1.7 Technical Specification: As per PART II: TERMS OF REFERENCE
- 1.8 The Bid Security/Performance Security from any Indian scheduled Commercial Bank would be acceptable.
- 1.9 Warranty/Guarantee: Required as per Clause 3.9 of Appendix-B (General Terms and Conditions)
- 1.10 Performance Security Deposit: Required as per Clause 3.8 of Appendix-B (General Terms and Conditions) and Annexure- 14 (Form -14).
- 1.11 Amount to be 5% of the value of the contract
- 1.12 Performance security shall be valid up to two months after completion of work supply/end of guarantee whichever is later.
- 1.13 Bids shall be submitted in electronic mode only as per the ITB; EMD/Bid Security have to be submitted in physical/net banking form by the bidder before the due date & time of the opening of the bid, and copy of the same shall also be uploaded along with the Technical Bid within the Due Date & Time of Bid Submission, to the address mentioned in Bid Data Sheet (BDS).
- 1.12 Bidder(s) are advised to submit their bid strictly as per terms and conditions of the Tender Documents and not to stipulate any deviations.
- 1.13 A Nil deviation Certificate as mentioned in the Form-6 shall have to be essentially

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अशोक कुमार पट्ट / Ashok Kumar Pat
Deputy Director General
Doordarshan News
New Delhi-110001

submitted by the Bidder along with the Technical Bid.

- 1.14 The Tender will be governed by the "Instruction to the Bidder" as per Appendix-A: "General Terms and Conditions" placed at Appendix-B and "Technical Specifications" at Appendix-D. The contract will be governed by Indian laws including the Indian Contract Act, 1872; the Sale of Goods Act, 1930; Right to Information Act, 2005; The Micro, Small and Medium Enterprises Development Act, 2006; Prevention of Corruption Act, 1988; and Arbitration and Conciliation Act, 1996, etc. as amended from time to time. The contract will also be governed by General Financial Rules, 2017, Manual for procurement of goods and works 2017 and 2019, Delegation of Financial Power Rules and any other financial, vigilance, security, safety, counter-trade and other regulatory aspects, orders and guidelines of the Government on the subject of Public Procurement as amended from time to time in so far as they are applicable and not inconsistent with the conditions mentioned in the tender document.
- 1.15 Prasar Bharati will follow the reciprocal market access strategy of the Government of India, which describes on the Clause 10 (d) of Public Procurement Preference to Make in India, Order 2017. The Purchaser reserves the right to not consider any Bid and may restrict such Bidders from the bidding process who originate from those countries, where they do not allow market access for Indian companies, in such cases, the Clause 10(d) of Public Procurement Preference to Make in India, order 2017, shall be invoked wherever applicable, when it is relevant.
- 1.16 Single Stage Two Bid Systems shall be followed for this tender. Bidders should take due care to submit tenders in accordance with Bid requirements as specified in clause 2.1 of "Instruction to Bidders" (Appendix-A). Bid evaluation Criteria at Appendix-C shall be the basis for evaluation of tenders.
- 1.17 For Payment terms pertaining to Supply contracts and SITC/SETC Contracts, please refer to clause 2.24 of the tender document.
- 1.18 As per clause 171(1) of CGST Act, 2017 which relates to anti-profiteering measure, any reduction in rate of tax on any supply of goods and or services or both, the benefit of input tax credit shall be passed on to the recipient by way of commensurate reduction in prices.
- 1.19 THE FOLLOWING SHOULD BE SUBMITTED ALONG WITH THE TENDER
- 1.19.1 Original Equipment's Manufacturer's authorization for equipment quoted.
- 1.19.2 Documents as specified in Technical specifications at Appendix-D

- 1.20 Paying Authority: DDO, Doordarshan News, Tower 'B', Copernicus Marg, Mandi House, New Delhi-110001

Note:- Supplier has to provide Consignee-wise Tax Invoices to respective Bill Processing Authorities. The GST Compliant Invoices should have firm's GSTIN & Consignee GSTIN.

Prasar Bharati follows e-tendering Process; Bid shall be submitted only on <https://prasarbharati.eproc.in>. The responsive Bids shall be decided according to various aspects mentioned in ITB, GTC and Eligibility conditions mentioned in the Bid Document. Before the Bid submission, Bidders are advised to refer the help manuals and general FAQs provided in the E-procurement Portal regarding the e-tendering.

- 1.22 Clarification(s)/Corrigendum(s) if any shall also be available on referred above websites at Para 1.2.4. Any revision, clarification, addendum, corrigendum, time extension, etc. to the Tender Document will be hosted on the above mentioned website(s) only. Bidders are requested to visit the website regularly to keep themselves updated.

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1.23 **EVALUATION METHODOLOGY:** As per Clause 4.6 of PART II: TERMS OF REFERENCE

1.24 Purchase Preference (Linked with Local Content): Applicable as per government guideline Tender Document (Refer Para 4.6).

1.25 In case any cess on GST is applicable same shall also be considered in evaluation.

1.26 The Bidders shall quote on FOR destination basis only.

For & on behalf of Prasar Bharati,


Name

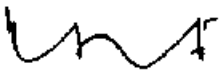
Designation: Assistant Director (Engg.)


E-mail: DDI@prasarbharati.gov.in

Contact No. : 011-23114403


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INSTRUCTION TO BIDDERS (ITB)

2.1 INSTRUCTIONS TO BIDDERS FOR ONLINE BID SUBMISSION:

- 2.1.1 The scope of work / Supply of stores to be tendered are available in the complete bid documents which can be viewed / downloaded free of cost from e-procurement portal of Prasar Bharati, <https://prasarbharati.eproc.in>, or from the website Prasar Bharati, www.prasarbharati.gov.in or CPP Portal <http://cprocure.gov.in>
- 2.1.2 Both Technical Bid and Financial Bid will be submitted concurrently duly digitally signed on the website <https://prasarbharati.eproc.in>
- 2.1.3 No claim shall be entertained on account of any Technical snag or disruption of internet service being used by bidders. Bidders are advised to upload their bids well in advance to avoid last minute technical snags.
- 2.1.4 All Corrigendum/Amendment/Corrections, if any, will be published on the website <https://prasarbharati.eproc.in>
- 2.1.5 All documents / papers uploaded / submitted by the bidder must be in English and legible
- 2.1.6 It is mandatory for all the applicants to have Class-III Digital Signature Certificate, with both DSC Components i.e. signing & Encryption, (in the name of the person who will sign the bid document) from any of the licensed Certifying Agency. Bidder may contact the Service provider of e-procurement Portal, at mobile no. +91-8130606629 for DSC related queries or can email at vikas.kumar@clindia.com/prasarbharatisupport@clindia.com.
- 2.1.7 The Bidders/ Vendors shall be charged the Processing Fees in according with the Estimated Cost of respective Tenders. The following are the charges to be paid by the Bidders /Vendors on the e-procurement portal:

Estimated value of Tender	Processing fees	
	Per Tender Per Bidder	Total including GST
Less than or Equal to Rs. 10 Lakhs	₹ 475.00 + 18 % GST	₹560.50
More than 10 Lakhs but Less than or equals to 50 Lakhs	₹ 925.00 + 18 % GST	₹1091.50
More than 50 Lakhs	₹ 1150.00 + 18 % GST	₹1357.00
Annual charges for Online Bidder / Vendor for the Registration	₹ 450.00 + 18 % GST	₹531.00

- 2.1.8 To participate in the e-bid, it is mandatory for the Applicants to get themselves registered with the Prasar Bharati e-Tendering Portal (<https://prasarbharati.eproc.in>) to have a user ID & Password which has to be obtained by submitting a non-refundable annual registration charges of Rs. 450/- plus 18% GST through online mode (net banking/debit card/credit card). Validity of Registration is 1 year.

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- 2.1.9 Page No. shall be given on each and every paper/documents serially uploaded in the technical bid.
- 2.1.10 Bidders shall ensure to quote rate of each item. If any cell is left blank and no rate is quoted by the bidders, the rate of such item shall be treated as "0" (Zero).
- 2.1.11 To participate in bidding, bidders have to pay Tender Processing Fee as mentioned in the Para 2.1.7 through online mode (net banking/debit card/credit card).
- 2.1.12 The Bidder may modify or withdraw their bid after submission prior to the Bid Due Date. No Bid shall be modified or withdrawn by the Bidder after the Bid Due Date and Time.
- 2.1.13 The Bid Security Earnest Money shall be in the form of Account Payee Demand Draft, NEFT RTGS from any scheduled bank (s), Fixed Deposit Receipt (FDR), Insurance Surety Bonds, Bankers Cheque or Bank Guarantee from an India scheduled Commercial Bank (including e-bank Guarantee), in favour of **PBBCL, DIRECTORATE GENERAL : DOORDARSHAN, NEW DELHI** in case of EMD Exemption, letter along with NSIC Certificate for MSME in the concerned category of the Tendered items, (Ref Format "Form-3, MSME Exemption") will be submitted.
- 2.1.14 Bid Security/EMD shall be placed in a single sealed envelope superscripted with tender reference no. and date of opening so as to reach <Asstt. Director Engg. (Purchase)/Assistant Engineer (Purchase) in Room No.403, Directorate General: Doordarshan, Doordarshan Bhawan, Copernicus Marg, New Delhi > before scheduled time on prescribed tender opening date. EMD received after Tender opening date shall be summarily rejected along with the corresponding Tender. Hard copy of any other tender document shall not be accepted. Soft copy of the EMD should be uploaded while submitting bids on e-tendering portal.
- 2.1.15 Micro and Small Enterprises (MSEs) as defined in MSE Procurement Policy issued by Department of Micro, Small and Medium Enterprises (MSME) or are registered with the Central Purchase Organisation or the concerned Ministry or Department or Start-ups as recognised by Department of Industrial Policy & Promotion (DIPP) shall be exempted from payment in respect of cost of Earnest Money as per the Government instructions on the subject on submission of documentary evidence of valid Registration in the concerned category of the Tendered items.


- 2.1.16 The successful bidders will be required to furnish Performance Security Deposit within 30 days of placement of contract at the rate of 5 % as specified in Rule 171(i) of GFR, 2017 in one of the acceptable forms as per tender documents. (Ref Ministry of Finance, Department of Expenditure Order No. F.9/4/2020-PPD dated 30/12/2021 or (latest order). Performance Security shall be in the form of Account Payee Demand Draft, Insurance Surety Bonds, NEFT/RTGS from any scheduled bank (s) Fixed Deposit Receipt (FDR), Bankers Cheque or Bank Guarantee (including e-Bank Guarantee from an India scheduled Commercial Bank in an acceptable form).


- 2.1.17 Technical Bid must contain scanned copy of Unconditional Acceptance of PrasarBharati's Tender Terms & Conditions, GST details and EMD etc.

- 2.1.18 In case of payment through net-banking the money will be immediately


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transferred to Prasar Bharati's designated Account through NEFT/RTGS from any scheduled bank(s), the bidder will have to furnish the UFR Remittance Number(s) before submission of bid, payment details shall also be uploaded on e-procurement portal along with Bid. The payment of EMD through NEFT/RTGS mode should be made well ahead of time to ensure that the EMD amount is transferred to Prasar Bharati account before submission of bid.

2.1.19 The financial Bid shall be opened only of those Bidders found to be meeting the Technical qualifying requirements. In case of nonresponsive Bids, Financial Bids shall not be opened. The opening date of financial bid will be decided later on and same will be informed to eligible Bidders in advance.

2.1.20 Bidders are advised to submit written queries in advance of the Pre-Bid Meeting. The Form # 13 can be used for this purpose. The Pre-Bid queries may also be submitted through e-procurement portal of Prasar Bharati. After the Meeting, the techno-commercial requirements may be revised, if considered necessary. After that no request/query will be entertained.

2.1.21 Prasar Bharati reserves the right to accept or reject any or all applications without assigning any reasons. Prasar Bharati also reserves the right to annul the tender process at any stage without assigning any reason.

2.1.22 If any clarification is needed from the bidder about the deficiency in his uploaded documents, he will be asked to provide it through e-procurement portal of Prasar Bharati. The bidder shall upload the requisite clarification/documents within time specified by Prasar Bharati, failing which tender will be liable for rejection.

2.1.23 Prasar Bharati reserves the right to reject whose performance at ongoing Supply/ Works(s) is below par and usually poor and has been issued letter of restraint/Temporary/Permanent debar by any office of Prasar Bharati, Government or Public sector. (Rule 151, GFR 2017). Prasar Bharati reserves the right to verify the credential submitted by the agency at any stage (before or after the award of the work). If at any stage, any information/documents submitted by the applicant is found to be incorrect/false or have some discrepancy which disqualifies the firm then Prasar Bharati shall take the following action:

2.1.23.1 Forfeit the entire amount of EMD submitted by the firm.

2.1.23.2 The agency shall be liable for debarment from tendering in Prasar Bharati, apart from any other appropriate contractual/legal action.


2.1.23.3 Public procurement policy for Micro, small and medium enterprises registered under MSME shall be followed as per the directives of Government of India prevailing at the date of acceptance. MSME and Startup bidders shall be offered exemption from Prior Experience Criteria and Annual Turnover, provided the bidder submits the relevant certificates.

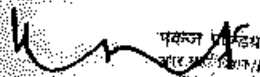
2.1.24 Bidders have to submit a GST Registration Certificate while uploading the tender.


2.1.25 Bidders shall separately indicate the HSN/SAC code, rate and amount of GST for each quoted item as applicable on the date of tendering in their offer, failing which the offer may be rejected.

2.1.26 IGST and Compensation Cess (wherever applicable) will be levied on imports.


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2.1.27 Terms & Conditions given in Technical specifications will supersede for conflict with any terms & conditions given in Tender Document.

2.1.28 **For Consortium / Joint Venture :**

In case of a Consortium/JV, Power of Attorney issued by Board of Directors/ Chairman CEO/ MD / Company Secretary of the Consortium Lead Member as well as Consortium Member(s) of the Consortium/Lead member of JV, in favour of the authorised employee(s) of the Consortium/Lead member of JV, for signing the documents on behalf of the Bidder, in respect of this particular tender, to sign the Bid and all subsequent communications, agreements, documents etc. pertaining to the tender and act and take any and all decisions on behalf of the Consortium/JV, are to be submitted.

2.1.29 The authorized employee(s) of the Bidder shall be signing the Bid and any consequence resulting due to such signing shall be binding on the Bidder.

2.1.30 Bids from consortium/ JV of two or more members (maximum 3 nos. including Leader) are acceptable provided that they jointly fulfill the qualification criteria and requirements stated in the Tender Documents. Participating Consortium/ JV shall submit the Agreement, clearly defining the scope and responsibility of each member. Members of consortium/ JV shall assume responsibility jointly & severally. The bid security shall be submitted by the Lead Bidder of the Consortium/ JV. In case of award, payment shall be made to the Lead Bidder of the Consortium/ JV.

2.1.31 The Consortium/ JV Agreement must clearly define the Consortium Leader/ Lead Partner of JV, who shall be responsible on behalf of the Consortium/ JV during the period of evaluation of the bid as well as during the execution and timely completion of all the contractual obligations and shall receive/ send instructions for and on behalf of the Consortium/ JV.

2.1.32 A Consortium/ JV once established at the time of submitting the Bid shall not be allowed to be altered with respect to constituting members of the Consortium/ JV or their respective roles/ scope of supply/work, except with prior written approval of Prasar Bharati. If during the evaluation of bids, a Consortium/ JV propose any alteration/ changes in the orientation of Consortium/ JV or replacements or inclusions or exclusions of any partner(s)/ member(s) which had initially submitted the bid, bid from such Bidder shall be liable for rejection.


Any member of the Consortium/ JV shall not be eligible either in an individual capacity or be a part of any other Consortium/ JV to participate in this tender. Further, no member of the Consortium/ JV should have been put on 'Holiday' or banned/ blacklisted by Prasar Bharati/ Government department/ Public Sector as on the due date of submission of bid. Offer submitted by such Consortium/ JV shall not be considered for opening/evaluation/Award.


2.2 **ONE BID PER BIDDER**


2.2.1 A Bidder shall submit only 'one [01] Bid' in the same Bidding Process. A Bidder who submits or participates in more than 'one [01] Bid', will cause all the Bids in which the Bidder has participated to be disqualified.

2.2.2 Alternative Bids shall not be considered.


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2.2.3 Any Bidder having formed a JV/Consortium shall not be considered eligible to make JV/ consortium with any other bidder or form part of any other JV/Consortium and submit a Bid for the same tender.

2.3 COST OF BIDDING

2.3.1 The Bidder shall bear all cost associated with the preparation and submission of the Bid including but not limited to Documentation Charges, Bank charges, all courier charges, translation charges, authentication charges and any associated charges including taxes & duties thereon. Further, Prasar Bharati will in no case be responsible or liable for these costs, regardless of the outcome of the bidding process.

2.3.2 The Bidder shall not be entitled to hold any claim against Prasar Bharati for non-compliance due to lack of any kind of pre-requisite information as it is the sole responsibility of the Bidder to obtain all the necessary information with regard to site, surrounding, working conditions, weather etc. on its own before submission of the Bid.

2.4 For more information regarding submission of Bid in the e- Procurement portal, Bidders may refer the help manuals and, General FAQs (Frequently Answered Questions) about the e-Tendering, which has been provided in the Portal.

2.5 LIST OF DOCUMENTS(to be uploaded with tender):

2.5.1 PART-I: "TECHNO-COMMERCIAL / UNPRICED BID"

2.5.1.1 'Covering Letter' on Bidder's 'Letter head' clearly specifying the enclosed contents.

2.5.1.2 'Bidder's General Information', as per 'Form-1' along with Copy of 'PAN' and 'GST' registration and 'Bid Form', as per 'Form-2'

2.5.1.3 Scanned copy of EMD along with Form-4 or Declaration of MSME as per Form-3

2.5.1.4 Copies of documents required as per 'Form -5 (May be modified, if required) and as mentioned elsewhere in the Tender Document.

2.5.1.5 Nil deviation Certificate as per 'Form-6'.

2.5.1.6 Declaration regarding Holiday/Banning, in 'Form-8

2.5.1.7 Letter of Authority' on the Letter Head, as per 'Form-9

2.5.1.8 DD's Tender Document along with Technical Specifications should be duly signed on each page.

2.5.1.9 Original Equipment's Manufacturers (OEM) Authorization for Equipment quoted.

2.5.1.10 Letter of authority to sign and upload bid documents.

2.5.1.11 Undertaking regarding Fall Clause as mentioned in Para 3.22.3

2.5.1.12 Enclosures as per Commercial requirement.

2.5.1.13 Enclosures as per Technical requirement.

2.5.1.14 Self-Certificate for Local Content as per Form-11.

2.5.1.15 Integrity Pact as per Form 12 (if applicable)(for estimated contract value of Rs. Two Crores or more) duly filled and signed.

2.5.1.16 Certificates as mentioned on Para 2.33.8 along with evidence of valid registration by the Competent Authority to be attached, if applicable.

2.5.1.17 Any other information/details required as per Tender Document

PART-II: Price Bid (APPENDIX-F - Schedule of Rate)

(As per the Tender, the reference of the Schedule of Rate may be specified

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here)

- 2.6 All GTC attached with the "Invitation to Tender" are sacrosanct for considering any offer as a complete offer. It is therefore important that all documents duly completed and signed are returned with the Bidder's offer.
- 2.7 Prasar Bharati shall have all right to ignore any offer which fails to comply with the above instructions.
- 2.8 The Bid shall be submitted online not later than the time specified in the tender document, or on the notified date of closing of the tender. Offers sent through any mode other than uploading on e-procurement portal of Prasar Bharati will not be accepted.
- 2.9 Any change in quotation after opening of tender will not be considered. Bidders must ensure that all the documents / files uploaded on e-procurement portal are in order and legible in all respect. Prasar Bharati will not be responsible for any documents / files illegible or corrupted due to any disruptive technical snag of internet service being used by the bidders.
- 2.10 **VAGUE AND INDEFINITE EXPRESSION**
Tenders qualified by vague and indefinite expressions such as "subject to immediate acceptance" or "subject to prior sale" etc. will not be considered. Unconditional Bids shall only be considered.

2.10.1 **VALIDITY PERIOD OF OFFER**

- 2.10.1.1 The Tender shall be valid for acceptance for the period as indicated in the "Invitation to Bid" (hereinafter referred to as validity period) and shall not be withdrawn on or after the opening of tenders till the expiration of the validity period or any extension thereof.

- 2.10.1.2 The offers of these Bidders who have not kept the validity open till the period stipulated in the tender will be treated as unresponsive and will be ignored without making any back reference.

- 2.10.1.3 The Bidder will undertake not to vary/modify the tender during the validity period or any extension thereof.

2.11 **OPENING OF TENDERS**

- 2.11.1 The tender will be opened online on the e-tendering portal of Prasar Bharati <https://prasarbharati.eproc.in> at the time specified in the tender document, on the date of opening indicated in the "Invitation to Bid.", in the presence of bidders' authorized representatives who choose to attend.


- 2.11.2 In case of unscheduled holiday on the closing/opening day of tender, the next working day will be treated as scheduled prescribed day of closing/opening of tender; the time notified remains the same.

2.11.3 **PRICES FOR BIDDERS**


Bidders are to quote in INR only on FOR Destination basis.


2.12 **VARIATION OF QUANTITIES (Ref: PARA 7.5.3 MFP 2017)**

At the time of awarding the contract, Prasar Bharati shall have right to re-judge the quantity to be procured based on the current data, since the ground situation may have very well changed. The tendered quantity can be increased or decreased


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by 25 (Twenty-Five) per cent for ordering, if so warranted.

2.13 OPTION CLAUSE:

Prasar Bharati reserves the right to increase/decrease the ordered quantity by up to 25 (Twenty Five) per cent at any time, till final delivery date (or the extended delivery date of the contract), by giving reasonable notice even though the quantity ordered initially has been supplied in full before the last date of the delivery period (or the extended delivery period).

2.14 TAX LIABILITY

2.14.1 The Bidder shall be entirely responsible for all taxes, duties, license fees, etc., incurred till its final manufacture/production up to the point of delivery. Further instruction, if any, shall be as provided in the Schedule of Requirements.

2.14.2 Payment of CGST/SGST/UTGST/IGST and all other applicable taxes (on ultimate products and Services) and custom duty, as applicable on the closing date of tender will be to supplier's /contractor's account. In the case of "Two Bid" system where revised price bids are permitted after technical discussions payment of these charges as applicable on closing day of revised price bids, will be to supplier's /contractor's account. Any increase over the rate existing on the last date of submission of Bid shall be reimbursed by the Organisation on production of documentary evidence in support of payment actually made to the concerned authorities. Similarly, if there is any decrease in such duties, taxes and levies the same shall become recoverable from the contractor. The details of such duties, taxes and other levies along with rates shall be declared by the bidder.

2.14.3 The bidder(s) will indicate in their bid the amount with exact rate of customs duty and the applicable item of custom tariff under which it is covered. Similarly, the amount of CGST/SGST/UTGST/IGST and all other applicable taxes on ultimate furnished product with HSN/SAC code, as applicable at tendering stage will be shown separately in the bid. In case the above information subsequently proves wrong incorrect or misleading


(a) This Organization will have no liability to reimburse the excess in the difference in rates of the item under which the duty/ tax assessed finally


(b) This Organization will have the right to recover the difference in case the rate of duty/ tax finally assessed is on the lower side.


2.14.4 Contractor shall ensure timely submission of invoice(s) as per rules/ regulations of GST with all required supporting document(s) to enable Prasar Bharati to avail Input Tax Credit (ITC). Further, returns and details required to be filed under GST laws & rules should be timely filed by supplier with requisite details.


2.14.5 If input tax credit (ITC) with respect to GST (CGST & SGST/UTGST or IGST) which normally shall be available to Prasar Bharati, is not available, for any reason, which is not attributable to Prasar Bharati, then Prasar Bharati shall not be obliged or liable to pay or reimburse GST (CGST & SGST/UTGST or IGST) charged in the invoice(s) and shall be entitled to/ deduct/ setoff/ recover the such GST (CGST & SGST/UTGST or IGST) thereupon together with all penalties and interest if any, against any amounts paid or payable by Prasar Bharati to Supplier/ Vendor.

2.14.6 The rates and prices quoted by the Bidder shall be fixed for the duration of the contract and shall not be subject to variations on any account except to the extent


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variations allowed as per the conditions of the contract of the bidding document.

2.15 TRADE/ VOLUME DISCOUNT

Bidders will not indicate a separate discount. Discount, if any, should be merged in the rates against the quoted items(s). Discount of any type indicated separately will not be taken into account for evaluation purposes.

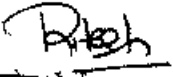
2.16 ELIGIBILITY CRITERIA


2.16.1 Bids should preferably be from Indian Firms of Graphics Service Providers, however, Bids from selling agents can also be considered provided such bids are accompanied with necessary supporting documents/authority letter from concerned original service provider who authorised them to market their services, provided further, such an authority letter is valid at the time of bidding. The Bidder shall not be under a declaration of ineligibility by Purchaser for Corrupt/ Fraudulent/ Collusive/ Coercive practices.

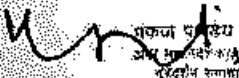
2.16.2 The Bidder is not put on 'Holiday' by Prasar Bharati or any of the Government departments, Public Sector or banned/blacklisted by Government department/ Public Sector on the due date of submission of bid. If the Bid submitted by such Bidder shall not be considered for opening/ evaluation/ award and in case of Manual Tendering, such Bid along with the Bid Security, if any, will be returned immediately to the Bidder.


2.16.3 Bidder should meet experience and other criteria, if any as specified in Appendix-D and basic guidelines/ eligibility criteria as under:

2.16.3(a) Company Existence	Company should be registered under Companies Act, 1956 or Companies Act 2013 or a Partnership firm / LLP registered in India under Partnership Act 1932/2008 as amended and should have been in operations in India in the last 3 Years.
2.16.3(b) Annual Turnover/ Net Worth (CA certified documents) (Except the Covid FYs 2020-21 and 2021-22)	<p>Average Annual turnover of 200% of estimated annual cost of the project in the last 03 financial years Or</p> <p>Cumulative Turnover of 600% of estimated annual cost of the project in the last 03 financial years Or</p> <p>Average Annual Net Worth of minimum of 50% of annual estimated cost of the project in the last 03 financial years Or</p> <p>Cumulative Net Worth of minimum of 150% of estimated annual cost of the project in the last 03 financial years</p>
2.16.3(c) Positive Net Worth/ Profitability	<p>Profitable / positive net worth in the last financial year</p> <p>Solvent entity (CA certified documents)</p>
2.16.3(d) Work Experience (Self)	One Similar work of minimum value of 60% of


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certified with relevant documents)	<p>estimated cost of the project or</p> <p>Two Similar works of minimum value of 40% of the estimated cost of project</p> <p>Three Similar works of minimum value of 35% of the estimated cost of project</p> <p>Note: The bidder should have work experience of providing broadcast services (including graphics services) OR broadcast equipment (including graphics equipment) OR combination of both, any time, in the last 5 years for leading broadcasters / media houses or other organizations.</p>
2.16.3(e) Non-Blacklisting Certificate	The bidder should not have been blacklisted/debarred by any Governmental / Non-Governmental Organisation in India as on bid submission date.
2.16.3(f) Certification, if required	The Bidder should have valid ISO 9001:2008/ ISO 9001:2015/ ISO 27001 (relevant certification based on type of work) valid as on bid submission
2.16.3(g) GFR Restrictions/Norms, if required	Bidder complies with restrictions on procurement under rule 144 (xi) vide order no: 06/18/2019-PPD dated 23rd July 2020 inserting Rule 144(xi) in GFRs 2017
2.16.3(h) Preferential Market Access	Bidder should comply with Preferential Market Access (PMA) order 2017, guidelines notified by DPIIT and DoI with all its clarifications / amendments, if applicable.
2.16.3(i) Office	The agency bidding should have an established office/ branch office with infrastructure situated in Delhi/NCR.

However nothing in this shall prevent Prasar Bharati from engaging new and emerging Technology start-ups in the areas of R&D and innovation from time to time. Relaxation for Start-ups as per Government guidelines would apply (GFR Rule 173(1) relaxes DPIIT recognised Start-ups from prior experience and prior turnover requirements subject to meeting of quality and technical specifications and making suitable provisions in the Bid document).

2.17 PURCHASE PREFERENCE

2.17.1 Purchase preference to Central Government Public Sector Undertaking, Micro, Small & Medium Enterprises (MSMEs) and Domestically Manufactured Electronic Products (DMEP) shall be allowed as per Government instructions in vogue, as applicable necessary supporting documents to be furnished by the bidder.

2.17.2 Public Procurement (Preference to Make in India) Order No. P-45021/2/2017-

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B.E.I dated 15.06.2017 of Government of India, Ministry of Commerce and Industry, Department of Industrial Policy and Promotion and its amendments shall be applicable. Purchase preference for the domestic manufacturer, the methodology of its implementation, value addition to be achieved by domestic manufacturers, self certification, and modalities for compliance and monitoring shall be as per the Para 4.6.

2.18 SCOPE OF SUPPLY OF EQUIPMENT/SITC/SETC:

The delivery of the stores/execution of SITC/SETC is required as stated in "Invitation to Bid" on terms specified in the description of Stores/SITC/SETC and Technical Specifications mentioned at Appendix-D, subjected to the terms "General Terms and Conditions" at Appendix-B.

2.19 CONSIDERATION OF OFFER IN FULL OR IN PART

This Organisation may reject/accept or prefer any tender without having to assign any reason whatsoever. This Organisation also reserves to itself the right to accept any tender in part or split the order between two or more bidders.

2.20 SPECIFICATIONS

2.20.1 If this Organisation finds that materials supplied/works carried out are not of correct quality, quantity and are not according to required specifications or are not satisfactory owing to any reason of which the Organisation will be the sole judge, the Organisation will be entitled to cancel the contract for supply of stores/SITC/SETC and meet its requirements of stores/SITC/SETC from the open market at the risk and cost of the supplier/contractor, reserving always to itself the right to forfeit the security deposit placed by the supplier/contractor for fulfillment of the contract.


2.21 BID SECURITY/ EARNEST MONEY/SECURITY DEPOSIT/PERFORMANCE BOND:


2.21.1 Earnest Money/Bid Bond : The bidders must submit Earnest Money/ Bid Bond on or before the last date & time of submission of bid in the form of FDR, Bank Draft or Bank Guarantee of any Scheduled Commercial Bank in India in case of Indian supplier or Bank Guarantee/Demand Draft in equivalent Indian currency from a Scheduled Commercial Bank in favour of "PBBCI, DIRECTORATE GENERAL: DOORDARSHAN, NEW DELHI" or in lieu thereof bid bond in the enclosed Proforma at Form - 4 from a Scheduled Indian Commercial Banks for the amount specified in Para 1.2.7 of "Invitation to Bid". In case of Bank Guarantee obtained from the foreign Bank, it should be guaranteed by a Scheduled Indian Commercial Bank and must be governed by Indian Laws subject to jurisdiction of the court of New Delhi. The bid bond should initially be valid up to 45 days beyond the period of Bid validity (except for the Demand draft whose validity should be 90 days).


2.21.2 Offers without Earnest Money/Bid Security will be ignored. Offers with Earnest Money/Bid Security deposited of shorter validity will also be ignored.


2.21.3 Bidders exempted from EMD are to submit required documents.

2.21.4 The earnest money/bid bond of unsuccessful bidders will be returned on finalisation or after the award of the Tender to the Successful Bidder, and the earnest money/bid bond of the successful bidder will be returned on receipt of requisite security deposit/Performance Bond.


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नई दिल्ली / New Delhi-110001


पार्वती राहुल / Parvathy Rahul
निदेशक (प्रशासन) / Director (Admin.)
दूरदर्शन समाचार / Doordarshan News
नई दिल्ली-110001 / New Delhi-110001


पंकज पण्डेय / Pankaj Pandey
अतिरिक्त निदेशक/Additional Director General
दूरदर्शन समाचार/Doordarshan News
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Deputy Director General (Engg.)
दूरदर्शन समाचार / Doordarshan News
नई दिल्ली-110001

2.21.5 **FORFEITURE OF EMD:** The earnest money/Bid bond deposited by the Bidder shall be forfeited by this Organisation in the following events:

2.21.5.1 If tender is withdrawn during the validity period or any extension thereof;

2.21.5.2 If Bid is amended or modified unsolicited, during the validity period or any extension thereof;

2.21.5.3 If a Bidder, whose tender has been accepted, fails to furnish Security deposit, performance bank guarantee within 30 (Thirty) days of the receipt of order/advance order/letter of intent;

2.21.5.4 In case of tenders in which only a single bidder qualifies or in cases of procurement on PAC basis, if the Bidder decides at any stage not to participate further in the tender but in spite of withdrawing on his own, he deliberately delays the tendering process to let the validity period expire;

2.21.5.5 If the bidder is not earnest about their bid, and withdraws it before the completion of Technical Evaluation against the accepted specification, at the time of bidding and before the validity period or any extension thereof;

2.22 SECURITY DEPOSIT/PERFORMANCE BOND.

The successful bidder, within 30 (Thirty) days of the receipt of order/advance order/letter of intent, will be required to send Security Deposit in the form of Account Payee Demand draft, from any scheduled bank(s), Fixed Deposit Receipt (FDR), Bankers Cheque or Bank Guarantee from an Indian scheduled Commercial Bank favour of **PBBCL, DIRECTORATE GENERAL: DOORDARSHAN, NEW DELHI** or in lieu thereof Performance Security: Bank Guarantee for the amount as indicated in the Para 1.7.1 of "Invitation to Bid".

2.23 NAME OF MANUFACTURER AND CERTIFICATE OF ORIGIN

The name of the manufacturer should be clearly mentioned in the offer. The Bidder shall have to furnish information of country of origin of each offered item.

2.24 **PAYMENT TERMS:** The payments shall be made on monthly basis against bill submitted by the vendor duly supported with necessary documents.

UNSOLICITED POST TENDER MODIFICATION

2.25.1 In case certain clarifications are sought by this Organisation after opening of tenders, then the reply of the bidder should be restricted to the clarifications sought.

2.25.2 Any bidder who modifies his bid (including a modification which has the effect of altering the value of his offer) after the closing date without specific reference by this Organisation shall render the bid liable to be ignored and rejected without notice and without further reference to the bidder.

2.25.3 Canvassing in any form by the bidders shall also render the bid liable to be ignored and rejected without notice and without further reference to the bidder.

2.26 CLARIFICATION IN RESPECT OF INCOMPLETE OFFERS

2.26.1 This Organisation has to finalise its purchase within a limited time schedule. Therefore, it may not be feasible in all cases for this Organisation to seek clarifications in respect of incomplete offers. Prospective bidders are advised to

Rishabh
रिश्भ चौधरी / Rishabh Choudhary
निदेशक / Director
दूरदर्शन समाचार / Doordarshan News
नई दिल्ली / New Delhi-110001

Parvathy
पार्वती राहुल / Parvathy Rahul
निदेशक (प्रशासन) / Director (Admin.)
दूरदर्शन समाचार / Doordarshan News
नई दिल्ली-110001 / New Delhi-110001

पंकज पण्डेय / Pankaj Pandey
अतिरिक्त निदेशक (अतिरिक्त निदेशक)
दूरदर्शन समाचार, दूरदर्शन, नई दिल्ली-110001
Doordarshan News, New Delhi-110001

Ashok Kumar Pathak
Deputy Director General (Engg.)
Doordarshan News
New Delhi-110001

ensure that their bids are complete in all respects and conform to our terms and conditions and Bid Evaluation Criteria of the tender. Bids not complying with this Organisation's requirements may be rejected without seeking any clarifications. However, during evaluation and comparison of bids, Prasar Bharati at its discretion, may ask the bidder for clarifications on the bid. The request for clarification shall be given in writing by registered email id or through e-procurement Portal, asking the Bidder to respond by a specified date, and also mentioning therein that, if the Bidder does not comply or respond by the date, his Bid will be liable to be rejected. Depending on the outcome, such tenders will be ignored or considered further. No change in prices or substance of the bid shall be sought, offered or permitted. No post bid clarification at the initiative of the bidder shall be entertained.

2.26.2 The Bidder shall quote the prices in 'figures' & words. There should not be any discrepancy between the prices indicated in figures and the price indicated in words. In case of any discrepancy, the same shall be dealt as follows:

2.26.2.1 When there is a difference between the rates in figures and words, the rate which corresponds to the amount worked out by the Bidder (by multiplying the quantity and rate) shall be taken as correct.

2.26.2.2 When the rate quoted by the Bidder in figures and words tallies but the amount is incorrect, the rate quoted by the contractor shall be taken as correct and not the amount and the amount corrected.

2.26.2.3 When it is not possible to ascertain the correct rate, in the manner prescribed above, the rate as quoted in words shall be adopted and the amount worked

2.27 AFTER SALES SERVICE AND TRAINING- As per PART II. TERMS OF REFERENCE

2.28 REPLACEMENT/ RECTIFICATION


In the event the stores supplied or SITC/SETC carried out against the contract are found to be defective, the supplier/contractor will have to take back the defective materials at his own cost and replace/rectify the defects of the Stores/SITC/SETC free of charge without loss of time. The supplier will not be entitled to dispose of the store/equipment/material given for replacement/rectification without the prior permission of this Organisation. All charges concerned with the rectification including freight charges will be borne by the supplier/contractor.


2.29 EVALUATION/ SCRUTINY OF BIDS.


In evaluation of the techno-commercial bid, conformity of the eligibility/qualification, technical and commercial conditions of the offered goods to those in the bid document is ascertained. Technical requirement, incorporated in the PART II. TERMS OF REFERENCE of tender documents will also be considered in the manner indicated therein. Evaluation will be based only on the conditions included in the tender document.


2.30 SIGNING OF AGREEMENT

2.30.1 Prasar Bharati will award the Contract to the successful Bidder, who, within 'fifteen [15] days' of receipt of the same, shall sign and return the acknowledged copy to Prasar Bharati.


 रीतेश चंद्रा / Ritesh C.
 निदेशक (प्रशासन) / Director
 दूरदर्शन सेवाभार / Doordarshan
 नई दिल्ली - 110001 / New Delhi - 110001


 पार्वती राहुल / Parvathy Rahul
 निदेशक (प्रशासन) / Director (Admin.)
 दूरदर्शन सेवाभार / Doordarshan News
 नई दिल्ली - 110001 / New Delhi - 110001


 पंकज पण्डेय / Pankaj Pandey
 अतिरिक्त निदेशक / Additional Director General
 दूरदर्शन सेवाभार / Doordarshan News
 नई दिल्ली - 110001
 Copernicus Marg, New Delhi - 110001


 अशोक कुमार पथक / Ashok Kumar Pathak
 निदेशक (प्रशासन) / Deputy Director General (Eng)
 दूरदर्शन सेवाभार / Doordarshan News
 नई दिल्ली - 110001

2.30.2 The successful Bidder/Contractor shall be required to execute an 'Agreement' in a Performa on a 'non-judicial stamp paper' of appropriate value [cost of the 'stamp-paper' shall be borne by the successful Bidder/Contractor] and of 'state' specified only, within 'fifteen [15] days' of receipt of the "Letter of Acceptance [LOA]" of the Tender by the successful Bidder/Contractor failure on the part of the successful Bidder/Contractor to sign the 'Agreement' within the above stipulated period, shall constitute sufficient grounds for appropriate action per tender provisions.

2.30.3 If the Bidder or any employee of the Bidder or any person acting on behalf of the Bidder, either directly or indirectly, is a relative of any of the employee of Prasar Bharati, or alternatively, if any relative of an employee of Prasar Bharati has financial interest stake in the Bidder's firm, the same shall be disclosed by the Bidder at the time of filing of tender. The term 'relative' for this purpose would be as defined in Section 6 of the Companies Act 1956.

2.30.4 The Bidder shall not lend to or borrow any money from or enter into any monetary dealings or transactions, directly or indirectly, with any employee of Prasar Bharati

2.31 EMPLOYMENT BY FIRMS TO OFFICIALS OF THIS ORGANISATION.

Firms/companies who have or had business relations with the Organisation are advised not to employ serving employees of this Organisation without its prior permission or within the initial one year period after the retirement/resignation/severance from the service without specific permission of this Organisation. This Organisation may decide not to deal with such firms who failed to comply with the above advice.

2.32 CANCELLATION/RESCISSION :

The Bidder shall be liable to pay compensation for any loss or damage to Prasar Bharati resulting from any cancellation/rescission due to the reasons attributable to the Bidder and the Prasar Bharati shall be entitled to deduct the amount so payable from the amount due to the Bidder.

FOR THE BIDDER FROM A COUNTRY WHICH SHARES A LAND BORDER WITH INDIA

2.33.1 Any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. The Competent Authority for the purpose of registration under this Order shall be the Registration Committee constituted by the Department for Promotion of Industry and Internal Trade (DPIIT).

2.33.2 "Bidder" (including the term 'tenderer', 'consultant' or 'service provider' in certain contexts) means any person or firm or company, including any member of a consortium or joint venture (that is an association of several persons, or firms or companies), every artificial juridical person not falling in any of the descriptions of bidders stated hereinbefore, including any agency branch or office controlled by such person, participating in a procurement process.

2.33.3 "Bidder from a country which shares a land border with India" for the purpose of this Order means, -

पार्वती राहुल / Parvathy Rahul
निदेशक (प्रशासन) / Director (Admin.)
दूरदर्शन समाचार / Doordarshan News
नई दिल्ली-110001 / New Delhi-110001

पंकज पण्डेय / Pankaj Pandey
अतिरिक्त निदेशक (प्रशासन) / Additional Director (Admin.)
दूरदर्शन समाचार, दूरदर्शन, नई दिल्ली-110001
Co-ordinator: Mang. News Dept.

आशोक कुमार पाथक / Ashok Kumar Pathak
Deputy Director General (Eng.)
Doordarshan News
New Delhi-110001

- 2.33.3.1 An entity incorporated, established or registered in such a country; or
- 2.33.3.2 A subsidiary of an entity incorporated, established or registered in such a country; or
- 2.33.3.3 An entity substantially controlled through entities incorporated, established or registered in such a country; or
- 2.33.3.4 An entity whose beneficial owner is situated in such a country; or
- 2.33.3.5 An Indian (or other) agent of such an entity; or
- 2.33.3.6 A natural person who is a citizen of such a country; or
- 2.33.3.7 A consortium or joint venture where any member of the consortium or joint venture falls under any of the above
- 2.33.4 The beneficial owner for the purpose of Para 2.33.3 above will be as under:
- 2.33.4.1 In case of a company or Limited Liability Partnership, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person, has a controlling ownership interest or who exercises control through other means. Explanation:-
- 2.33.4.1.1 "Controlling ownership interest" means ownership of or entitlement to more than twenty-five per cent of shares or capital or profits of the company;
- 2.33.4.1.2 "Control" shall include the right to appoint majority of the directors or to control the management or policy decisions including by virtue of their shareholding or management rights or shareholders agreements or voting agreements;
- 2.33.4.1.3 In case of a partnership firm, the beneficial owner is the natural person(s) who, whether acting alone or together, or through one or more juridical person, has ownership of entitlement to more than fifteen percent of capital or profits of the partnership;
- 2.33.4.1.4 In case of an unincorporated association or body of individuals, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person, has ownership of or entitlement to more than fifteen percent of the property or capital or profits of such association or body of individuals;
- Where no natural person is identified under Para 2.33.4.1 or Para 2.33.4.2 or Para 2.33.4.3 above, the beneficial owner is the relevant natural person who holds the position of senior managing official:
- 2.33.5 In case of a trust the identification of beneficial owner(s) shall include identification of the author of the trust, the trustee, the beneficiaries with fifteen percent or more interest in the trust and any other natural person exercising ultimate effective control over the trust through a chain of control or ownership
- 2.33.6 An Agent is a person employed to do any act for another, or to represent another in dealings with third person.
- 2.33.7 The successful bidder shall not be allowed to sub-contract works to any contractor from a country which shares a land border with India unless such contractor is registered with the Competent Authority. (In case of Tenders for Works contracts, including Turnkey contracts)

2.33.8 The following Certificate shall be submitted by the Bidder appending to the Technical Bid—

Certificate to be filled by the Bidder:

पार्वती राहुल / Parvathy Rahul
निदेशक (प्रशासन) / Director (Admin.)
दूरदर्शन समाचार / Doordarshan News
नई दिल्ली-110001 / New Delhi-110001

पंकज पंडेय / Pankaj Pandey
अतिरिक्त निदेशक / Additional Director General
दूरदर्शन समाचार / Doordarshan News
ओपनिशन मार्ग, नई दिल्ली - 110001
Opinionize Marg, New Delhi-110001

अशोक कुमार पथक / Ashok Kumar Pathak
उप निदेशक (समाचार) / Deputy Director General (News)
दूरदर्शन समाचार / Doordarshan News
नई दिल्ली-110001 / New Delhi-110001

"I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India; I certify that this bidder is not from such a country or, if from such a country, has been registered with the Competent Authority. I hereby certify that this bidder fulfills all requirements in this regard and is eligible to be considered. [Where applicable, evidence of valid registration by the Competent Authority shall be attached.]"

Certificate for Tenders for Works involving possibility of sub-contracting:

"I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India and on sub-contracting to contractors from such countries. I certify that this bidder is not from such a country or, if from such a country, has been registered with the Competent Authority and will not sub-contract any work to a contractor from such countries unless such contractor is registered with the Competent Authority. I hereby certify that this bidder fulfills all requirements in this regard and is eligible to be considered. [Where applicable, evidence of valid registration by the Competent Authority shall be attached.]"

Ritesh

रितेश चौधरी / Ritesh Chaudhary
निदेशक / Director
दूरदर्शन समाचार / Doordarshan News
नई दिल्ली / New Delhi-110001

ANNEXURE-1 (FORM-1)

P पार्वती राहुल / Parvathy Rahul
निदेशक (प्रशासन) / Director (Admin.)
दूरदर्शन समाचार / Doordarshan News
नई दिल्ली-110001 / New Delhi-110001

BIDDER'S GENERAL INFORMATION

To,

U पंकज पण्डेय / Pankaj Pandey
अवर निदेशक / Additional Director General
दूरदर्शन, समाचार / Doordarshan News
प्रसारण मार्ग, नई दिल्ली - 110001
Dissemination Marg, New Delhi-110001

Ashok
Ashok Kumar Pathak
Deputy Director General (Engg)
Doordarshan News
New Delhi-110001

TENDER NO: RFP-02-2024-25EHP/TV

1	Bidder Name		
2	Number of Years in Operation		
3	Address of Registered		
	Office	City:	District:
		State:	
		PIN/ZIP:	
4A	Bidder's address where order contract is to be placed	City:	District:
		State:	
		PIN/ZIP:	
4B	Address from where Goods/ Services are to be dispatched provided along with GST No	City: District:	
	(In case supply of Goods, Services are from multiple locations, addresses and GST No)	State:	
	Or all such locations are	PIN/ZIP:	
		GST No:	
	(to be provided).		
	(Indian Bidder only)		
	Telephone Number of address where order is to be placed		
		(Country Code) (Area Code) (Telephone Number)	
6	E-mail address		
7	Fax Number (if available)		
		(Country Code) (Area Code) (Telephone Number)	
8	Website		
9	Name & Designation of Contact Person		
10	ISO Certification, if any (If yes, please furnish details)		

Ritesh

पारवती राहुल / Paryathi Rahul
निदेशक / Director (Admin)
दूरदर्शन समाचार / Doordarshan News
नई दिल्ली / New Delhi-110001

पारवती राहुल / Paryathi Rahul
निदेशक (प्रशासन) / Director (Admin)
दूरदर्शन समाचार / Doordarshan News
नई दिल्ली-110001 / New Delhi-110001

पंकज पाण्डेय / Pankaj Pandey
अवर निदेशक / Additional Director General
दूरदर्शन समाचार / Doordarshan News
अनवरधाम, पूर्वी, नई दिल्ली - 110001
Corporate Bldg, New Delhi-110001

अशोक कुमार पथक / Ashok Kumar Pathak
Deputy Director General (Engg)
Doordarshan News
New Delhi-110001

12	Banker's Name	
13	Branch	
14	Branch Code	
15	Bank Account Number	
16	PAN No.	
17	Status of Firm	Proprietorship Firm/Partnership firm/Limited/Others If Others Specify [I enclose relevant certificates / partnership deed/certificate of Registration, as applicable]
18	GST No. (refer sl. no. 4B above)	[Enclose copy of GST Certificate]
19	Whether Micro or Small Enterprise? (Indian Bidder only)	Yes / No (If Yes, Bidder to submit requisite documents as specified in ITB)
20	Type of Entity (Indian Bidder only)	Corporate/ Non-Corporate (As per CGST/SGST/UTGST Act). (In case of Non-Corporate Entity, bidder will submit documentary evidence for same).
21	Whether Bidder is Startups or not? (Indian Bidder only)	Yes / No
22	Whether Bidder is related to any employee of Prasar Bharati? (If, yes, then the list may also be enclosed as mentioned in Para 2.30.3)	Yes / No

Place:

[Signature of Authorized Signatory of Bidder]

Date:

Name:


Designation:


Seal


रितेश चौधरी / Ritesh Chaudhary
निदेशक / Director
दूरदर्शन समाचार / Doordarshan News
नई दिल्ली - 110001 / New Delhi-110001

ANNEXURE-2 (FORM-2)

BID SUBMISSION FORM AND AGREEMENT


पंकज पाण्डेय / Pankaj Pandey
निदेशक (प्रशासन) / Director (Admin.)
दूरदर्शन समाचार / Doordarshan News
नई दिल्ली - 110001 / New Delhi-110001


अशोक कुमार पाथक / Ashok Kumar Pathak
निदेशक (प्रशासन) / Additional Director General
दूरदर्शन समाचार / Doordarshan News
अभियंता कार्यालय, नई दिल्ली - 110001
Commissioning, New Delhi-110001


Ashok Kumar Pathak
Deputy Director-General (Engg)
Doordarshan News
New Delhi-110001

SUB: Bidding of Graphics services for DD News & DD India

TENDER NO: R1/P-02/2024-25(EI/P)TV

Dear Sir,

After examining / reviewing the Bidding Documents for the tenderof

Including "Specifications & Scope of Work", "General Term Conditions [GTC]" and "Price Bid", etc. the receipt of which is hereby duly acknowledged, we, the undersigned, are pleased to offer to execute the whole part of the job and in conformity with the said Bid Documents, including Addenda / CorrigendaNos.

We confirm that this Bid is valid for a period as specified in BDS from the date of opening of "Techno-Commercial / Un-priced Bid", and it shall remain binding upon us and may be accepted by any time before the expiry of that periodand any extension thereof.

If our Bid is accepted, we will provide the "Contract Performance Security / Security Deposit" equalto" < _____ > of the Contract Price" or as mentioned in Tender Document for the due performance within "thirty [30] days" of suchAward.

Until a final Agreement/Letter of Award is prepared and executed, the tender document (including addenda/ corrigenda) together with the "Notification of Award" shall constitute a binding Agreement between us.

We understand that Bidding Document is not exhaustive and any action and activity not mentioned in Bidding Documents but may be inferred to be included to meet the intend of the Bidding Documents shall be deemed to be mentioned in Bidding Documents unless otherwise specifically excluded and we confirm to perform for fulfillment of Agreement and completeness of the Work in all respects within the time frame and agreed price.

We understand that you are not bound to accept the lowest priced or any Bid that you may receive.

Place:

[Signature of Authorized Signatory of Bidder]


Date:


Name:

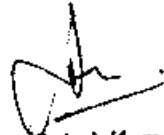
Designation:

Seal:


रितेश चौधरी / Ritesh Chaudhary
निदेशक / Director
दूरदर्शन समाचार / Doordarshan News
नई दिल्ली / New Delhi-110001


पार्वती राहुल / Parvathy Rahul
निदेशक (प्रशासन) / Director (Admin.)
दूरदर्शन समाचार / Doordarshan News
नई दिल्ली-110001 / New Delhi-110001


पंकज पण्डेय / Pankaj Pandey
अवर निदेशक/Additional Director General
दूरदर्शन समाचार/Doordarshan News
नई दिल्ली-110001
Cooperation Wing, New Delhi-110001


Ashok Kumar Pathak
Deputy Director General (Engg.)
Doordarshan News
New Delhi-110001

ANNEXURE-3 (FORM-3)

'Declaration regarding MSME':-

(To be submitted in Non-Judicial Stamp Paper value of Rs.100/- and to be uploaded in the Technical Bid.)

DECLARATION (For MSME Units only)

I, _____ on behalf of M/s _____ in the capacity of _____ (Position) hereby declare that

1. Our MSE Unit(s) is/are availing benefits extended by MSME, Government of India to Micro and Small Enterprises (MSEs) for the work of _____ invited vide Bid Number _____.
2. Our MSE Unit(s) has/ have not been awarded any work /supply under MSME benefit during the current financial year.

OR


Our MSE Unit(s) has/ have been awarded work /supply for a total value of Rs.(Rupees) _____ only) under MSME benefits as on date and same work(s)/Supply is/are "In hand (Progress):Incomplete" during the current financial year. Further, We confirm that the value of/Supply is/are in hand (awarded under MSME benefits) during the financial year plus estimated cost of this tender has not crossed the "Monetary Limit" mentioned in NSIC certificate.


3. Our firm is participating in this tender under "MSE unit" or "OPEN BIDDER".


NOTE: Strike out the conditions in (2) & (3) whichever is not applicable. Decision on any discrepancy in this "DECLARATION" shall be at the discretion of PrasarBharati and shall be final and binding.


SIGNATURE WITH COMPANY SEAL

ATTESTED BY NOTARY PUBLIC


रितेश चौधरी / Ritesh Chaudhary
निदेशक / Director
दूरदर्शन समाचार / Doordarshan News
नई दिल्ली / New Delhi-110001


पार्वती राहुल / Parvathy Rahul
निदेशक (प्रशासन) / Director (Admin.)
दूरदर्शन समाचार / Doordarshan News
नई दिल्ली-110001 / New Delhi-110001


पंकज पण्डेय / Pankaj Pandey
अवर निदेशक/Additional Director General
दूरदर्शन समाचार / Doordarshan News
अंतरिम मार्ग, नई दिल्ली - 110001
Circumlocution Marg, New Delhi-110001


Ashok Kumar Pathak
Deputy Director General (Engg.)
Doordarshan News
New Delhi-110001

(PROFORMA OF BANK GUARANTEE FOR BID BOND)

Bank Guarantee No. _____

Ref: _____

To
 PRASAR BHARATI
 (India's Public Service Broadcaster)
 DIRECTORATE GENERAL, DOORDARSHAN
 DOORDARSHAN BHAWAN, COPERNICUS MARG,
 NEW DELHI - 110001

Dear Sirs,

Whereas the PRASAR BHARATI (India's Public Service Broadcaster), DIRECTORATE GENERAL, DOORDARSHAN having its head office at DOORDARSHAN BHAWAN, COPERNICUS MARG, NEW DELHI - 110001 (hereinafter called the Organisation) which expression shall, unless repugnant to the context or meaning thereof, include all its successors, administrators, executors and assignees, has floated a Tender No. _____ and M/s

_____ having Registered Head Office at _____ (hereinafter called the "Bidder" which expression shall, unless repugnant to the context or meaning thereof, mean and include all its successors, administrators, executors and assignees) have submitted a quotation Reference No. _____ and Bidder having agreed to furnish as a condition precedent for participation in tender as unconditional and irrevocable bank guarantee of Rupees _____ (Only) for the due performance of Bidder's obligations as contained in the terms of the Notice inviting Tenders (NIT) and other terms and conditions contained in the Tender Documents supplied by the Organisation specially the conditions that (a) Bidder shall keep his tender open for a period of day, i.e., from _____ to _____ or any extension thereof, and shall not withdraw or modify it in a manner not acceptable to the Organisation (b) the Bidder will execute the contract, if awarded, and shall furnish performance guarantee in the format prescribed by the Organisation within the required time. The Bidder has absolutely and unconditionally accepted these conditions. The Organisation and the Bidder have agreed that NIT/tender document is an offer made on the condition that the tender, if submitted would be kept open in its original form without variation or modification in a manner not acceptable to the Organisation for a period of _____ days, i.e., from _____ to _____ or any extension thereof and that making of the tender itself shall be regarded as an unconditional and absolute acceptance of the conditions, contained in NIT and the tender documents. They have further agreed that the contract consisting of NIT/Tender documents as the OFFER and submission of the tender as the ACCEPTANCE shall be a separate contract distinct from the contract which will come into existence when the tender is finally accepted by the Organisation. The consideration for this separate initial contract preceding the main contract is that the Organisation is not agreeable to sell the NIT/tender documents to the Bidder and to consider the tender to be made except on the condition that the tender shall be kept open for the period indicated above and the Bidder desires to make a tender on this condition after entering into this separate initial contract with the Organisation promises to consider the tender on this condition and Bidder agrees to keep this tender open for the required period. These reciprocal promises form the CONSIDERATION for this separate initial contract between the parties.

contract between the parties.

पार्वती राहुल / Parvathy Rahul
 निदेशक (प्रशासन) / Director (Admin)
 दूरदर्शन समाचार / Doordarshan News
 प्लॉट (R-6) 110001 / New Delhi-110001

पंकज पंडेय / Pankaj Pandey
 निदेशक (प्रशासन) / Additional Director General
 दूरदर्शन समाचार / Doordarshan News
 प्लॉट (R-6) 110001 / New Delhi-110001

Ashok Kumar Pathak
 Deputy Director General (Engg.)
 Doordarshan News
 New Delhi-110001

we

_____ registered _____ (indicate the name of Bank under the laws of _____ having head registered office at _____ (hereinafter) referred to as the "Bank" which expression shall, unless repugnant to the context or meaning thereof, include all its successors, administrators and executors hereby issue irrevocable and unconditional bank guarantee and undertake to pay immediately on first demand in writing Rupees _____ at any time immediately on such demand without any demur, reservations, recourse, contest or protest and/ or without any reference to the Bidder and any such demand made by the Organisation on the bank shall be conclusive and binding notwithstanding any difference between organisation and the Bidder or any dispute pending before any court arbitrator or any other matter whatsoever. We also agree to give that Guarantee herein the Organisation in writing. This guarantee shall not be determined/discharged/affected by the liquidation, winding up, dissolution or insolvency of the Bidder and will remain valid, binding and operative against the bank.

3. The bank also undertakes that the Organisation at the option shall be entitled to enforce this guarantee, against the Bank as a principal debtor, in the first instance, without proceeding against the Bidder.

4. The bank further agree that as between the bank and the Organisation, for purpose of the guarantee, any notice of the breach of the conditions contained in NIT and other terms and conditions contained in the Tender Documents as referred above given to the bank by the Organisation shall be conclusive and binding on Bank, without any proof, notwithstanding any other matter or difference or dispute whatsoever. We further agree that this guarantee shall not be affected by any change in our constitution, in the constitution of the Organisation or that of the Bidder. We also undertake not to revoke, in any case, this Guarantee during its currency.

5. The bank agrees with the Organisation that the Organisation shall have the fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms of the tender or get extension of the validity period from time to time. We shall not be relieved from our liability by reason of any such variation or extension of the validity period or for any forbearance, act of omission and commission on the part of the Organisation or any indulgence shown by the Organisation to the said Bidder or by any such matter or thing whatsoever which under the law relating to sureties, would, but for this provision, have the effect of so relieving us.

6. Notwithstanding anything contained herein above our liability under this Guarantee is limited to Rupees (_____ only) in aggregate and it shall remain in full force upto and including 45 days after _____ (indicate the last date of validity period) from time to time, for such period as may be instructed in writing by M/s _____ on whose behalf this guarantee has been given, in which case, it shall remain in full force upto and including 45 days after the expiry of extended period. Any claim under this guarantee must be received by us before the expiry of 45 days from _____ or (indicate the last date of validity period) before the expiry of 45 days after the expiry of extended period, if any, if no such claim has been received by us within 45 days after the said date/extended date, the rights of the Organisation under this guarantee will cease subject to Para 8. However, if such a claim has been received by us within and upon forty five days after the said date/extended date, all rights of the organisation under this guarantee shall be valid and shall not cease until we have satisfied that claim.

7. In case contract is awarded to the Bidder here in after referred to as "Contractor" the validity of this Bank Guarantee will stand automatically extended until the contractor furnished _____ a bank guarantee for Rs. _____ (infigure) only) (in words) towards performance guarantee for satisfactory

पार्वती सहल / Parvati Sahal
निदेशक (प्रशासन) / Dy. Secy (Admin)
दूरदर्शन समाचार / Doordarshan News
नई दिल्ली-110001 / New Delhi-110001

अशोक कुमार पंडेय / Pankaj Pandey
अवर निदेशक (प्रशासन) / Additional Director General
दूरदर्शन समाचार (नई दिल्ली-110001)
अवर निदेशक (प्रशासन) / Dy. Secy (Admin)
दूरदर्शन समाचार (नई दिल्ली-110001)

Page 28 of 98
अशोक कुमार पंडेय / Ashok Kumar Pathak
अवर निदेशक (प्रशासन) / Deputy Director General (Engg.)
दूरदर्शन समाचार / Doordarshan News

performance of the contract. In case of failure to furnish performance bank Guarantee in the format prescribed by this Organisation by the required date the claim must be submitted to us within 120 days after the last date of validity period or extended period, if any. If no such claim has been received by us within 120 days after the said date/extended date, rights of the organisation under this guarantee will cease. However if such a claim has been received by us within and upto 120 days after the said date/extended date all rights of the Organisation under this guarantee will cease. However, if such a claim has been received by us within and upto 120 days after the said date/extended date, all rights of the Organisation under this guarantee shall be valid and shall not cease until we have satisfied that claim.

8. The Bank confirms that this guarantee has been issued with the approval of appropriate Exchange Control Authority in and any other authority (indicate the name of the country of issue of Guarantee) if required as per the laws of the country of issue of guarantee.

The bank confirms that this guarantee has been issued with observance of the appropriate Exchange Control rules and Regulations of the country.

In witness whereof the Bank, through its authorised officer, has set its hand & stamp on this day of at of (month & year)

Signature

(Full name in capital letters)

(Designation with bank stamp)

Date.....

Witness No. 1


Signature
Full name and Address (in capital letters).....
.....
.....


Witness No. 2


Signature
Full name and Address (in capital letters).....
.....
.....


रितेश चौधरी / Ritesh Chaudhan
निदेशक / Director
दूरदर्शन समाचार / Doordarshan News
नई दिल्ली / New Delhi-110001

INSTRUCTIONS



पार्वती राहुल / Parvathy Rahul (FOR FILLING UP BANK GUARANTEE FOR BID BOND)
निदेशक (प्रशासन) / Director (Admin)
दूरदर्शन समाचार / Doordarshan News
नई दिल्ली-110001 / New Delhi-110001



पंकज पण्डेय / Pankaj Pandey
उप निदेशक (समाचार) / Deputy Director (News)
दूरदर्शन समाचार / Doordarshan News
नई दिल्ली-110001 / New Delhi-110001


Ashok Kumar Patil
Deputy Director General (Enagg.)
Doordarshan News
नई दिल्ली-110001

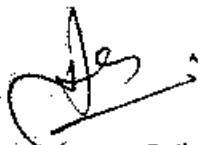
Page 29 of 98

1. The bank guarantee should be stamped in accordance with the Stamp Act.
2. The non-judicial stamp paper should be in the name of the issuing bank.
3. Clause 7 of the bank guarantee is applicable in cases of global tenders where foreign tenders also participate. When tenders are invited from parties within India, clause 7 may be deleted and replaced by clause "The bank also agrees that courts of the place from where tenders have been invited shall have exclusive jurisdiction".
4. Please indicate the currency in which bank guarantee is being given Rs/- (Rupees) have been mentioned only for illustrations. Therefore, in cases where bank guarantee is being given in a currency other than Rupees' or US Dollars' these terms may be deleted and replaced by relevant currency.
5. The period of forty five (45) days mentioned in clause 6 and one hundred twenty (120) days as given in clause 6 should be available after the expiry of the validity period of the tender or any extension thereof.
6. The bank guarantee by Indian bidder will be given from an Indian scheduled commercial bank only. The foreign bidders will give Bank Guarantee from an Indian scheduled commercial bank situated in that country. In case no Indian Bank is situated in bidder's country then Bank Guarantee from a foreign bank acceptable to the Organisation will be considered, provided it is confirmed by an Indian scheduled commercial bank and shall be governed by the Indian laws and subject to the jurisdiction of the courts in New Delhi.


 राकेश चौधरी / Rakesh Chaudhary
 निदेशक / Director
 दूरदर्शन समाचार / Doordarshan News
 नई दिल्ली / New Delhi-110001


 पार्वती राहुल / Parvathy Rahul
 निदेशक (प्रशासन) / Director (Admin.)
 दूरदर्शन समाचार / Doordarshan News
 नई दिल्ली-110001 / New Delhi-110001


 पंकज पाण्डेय / Pankaj Pandey
 अवर निदेशक / Additional Director General
 दूरदर्शन समाचार / Doordarshan News
 नई दिल्ली-110001 / New Delhi-110001


 Ashok Kumar Pathak
 Deputy Director General (Engg.)
 Doordarshan News
 New Delhi-110001

ANNEXURE-5 (FORM-5)

Check List

Tender no. RFP 02 2024-25(EHP)TV
Specification no.
Specification for Hiring of Graphics services for DD News & DD India

(COMMERCIAL)

Group A

Name of Bidder and Address

GSTIN of firm

S.No	Description	YES / NO NOT APPLICA BLE	Page number
1.1	Whether requisite tender Processing fee has been paid?		
2.1	Whether NETT RTGS FDR/DD Bank Guarantee for the requisite earnest money/Bid Bond enclosed with the offer?		
2.2	If so, furnish the following		
I	Name of the Bank		
II	Value		
III	Number		
IV	Date of issue		
V	Period of validity of the DD/FDR/ Bank Guarantee (it should not be for less than 165 days(90 days in case of DD) from the date of opening of Technical Bid)		
3	Have the rates, prices and totals etc. been checked thoroughly before signing the tender?		
4	Has a statement incorporating the Nil-deviation from the commercial terms and conditions of this Organisation has been prepared and enclosed with the offer?		
5	Whether charges for training of this Organisation's officials included in the prices? If not, whether these have been quoted separately?		
6	Whether firm FOR Destination prices have been quoted?		
8	Whether the cost of installation/erection/commissioning at site is included in the prices or not and whether it has been quoted separately?		
9	Whether the period of validity of the offer is as required in the tender document. If not, mention the extent of variation in days.		
10	Whether the offer has been signed indicating full name?		

Resh

री / Rides
निदेशन / D
नियम / D
नियम / New

पारवती राहुल / Parvathy Rahul
निदेशक (प्रशासन) / Director (Admn.)
दूरदर्शन समाचार / Doordarshan News
नई दिल्ली-110001 / New Delhi-110001

पंकज पाण्डेय / Pankaj Pandey
अतिरिक्त निदेशक / Additional Director General
दूरदर्शन समाचार / Doordarshan News
नई दिल्ली-110001
Corporate Bldg, New Delhi-110001

Ashok Kumar Pathak
Deputy Director General (Engg.)
Doordarshan News
New Delhi-110001

11	Are the pages of the tender consecutively numbered and an indication given on the front page of the tender as to how many pages are contained in the tender?		
12	Has the tender been prepared in sufficient details/clarity so as to avoid post tender clarifications/amendments?		
13	Whether required sample asked in tender has been submitted along with the offer		
14	Whether all Clauses of the tender are accepted?		
15	If not, the clauses not accepted may please be indicated		
16	Whether guarantee/warranty has been furnished?		
17	Whether Commercial bid and technical bid of the tender document duly filled in and submitted.		
18	Whether each Page of Appendix- A, B, C, D, E, F and G of the tender document is signed and submitted with the offer.		
19	Whether Integrity Pact duly signed is submitted, if estimated cost of the bid is more than 2 Crore.		

Group B

1	Whether a copy of the latest income tax return has been enclosed?		
2	Whether details of your registration under GST have been indicated in the offer?		

Group C

(Technical)

1	Whether necessary literature/catalog of the full complement of equipment offered as well as operation service and maintenance manual thereof has been attached with the offer?		
2	Whether the material being offered fully conforms to all the required technical specifications (Appendix-D)?		
3	If not, has the extent of deviation and how it is suitable to this Organisation's requirement been specified.		
5	Whether the model of each equipment offered are the latest?		
6	Whether the spares support will be available for a period of 5 years from the date of supply?		
7	Do you have an after-sales service centre in India? If no, which is the nearest service centre (Address).		
8	Whether complete details of after-sales service arrangements given including training for the officials of this organisation?		

Ritesh

अधीक्षक निदेशक
प्रशासन / Director
दूरदर्शन समाचार / Doordarshan News
नई दिल्ली-110001 / New Delhi-110001

Ritesh Chandra
Director
Doordarshan
New Delhi-110001

पार्वती राहुल / Parvathy Rahul
निदेशक (प्रशासन) / Director (Admin.)
दूरदर्शन समाचार / Doordarshan News
नई दिल्ली-110001 / New Delhi-110001

पंकज पाण्डेय / Pankaj Pandey
अधीक्षक निदेशक / Additional Director General
दूरदर्शन समाचार / Doordarshan News
नई दिल्ली-110001 / New Delhi-110001

अशोक कुमार पथक
Deputy Director General (Engg)
Doordarshan News
New Delhi-110001

ANNEXURE-6 (FORM-6)

(Technical Bid)

Subject: Notice Inviting Tender for Hiring of Graphics services for DD News & DD India.

NIT Enquiry No: NIT-xx/2024-25 Dated xx/yy/2024

Tender no.: RFP-02/2024-25ER(PPTV)

NIL DEVIATION CERTIFICATE

Notwithstanding anything mentioned in our bid, we hereby accept all the terms and conditions of this Tender Document without any reservations whatsoever. We hereby undertake and confirm that we have understood all the specifications, stipulations, terms and conditions as mentioned in this Tender enquiry.

I hereby declare that – There is no deviation in the offer.

Signature of Authorized Signatory of Bidder

Name:

Designation:


Date:

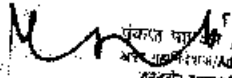
Place:


Seal of Organization:



ऋतेश चौधरी / Ritesh Chaudhary
निदेशक / Director
दूरदर्शन समाचार / Doordarshan News
नई दिल्ली / New Delhi-110001


पार्वती राहुल / Parvathy Rahul
निदेशक (प्रशासन) / Director (Admin.)
दूरदर्शन समाचार / Doordarshan News
नई दिल्ली-110001 / New Delhi-110001


पंकज पाण्डेय / Pankaj Pandey
अतिरिक्त निदेशक / Additional Director General
दूरदर्शन समाचार / Doordarshan News
कोपेनिकस मार्ग, नई दिल्ली - 110001
Copernicus Marg, New Delhi-110001


Ashok Kumar Pathak
Deputy Director General (Enr)
Doordarshan News
New Delhi-110001

ANNEXURE-7 (FORM-7)

BIDDERS PAST SUPPLIES PROFORMA

Sl No	Name & address of client	Period from	Description in detail	Total quantity supplied	Remarks

Ritesh

ऋतेश चौधरी / Ritesh Chaudhary
निदेशक / Director
दूरदर्शन समाचार / Doordarshan News
नई दिल्ली-110001 / New Delhi-110001

P

पार्वती राहुल / Parvathy Rahul
निदेशक (प्रशासन) / Director (Admin.)
दूरदर्शन समाचार / Doordarshan News
नई दिल्ली-110001 / New Delhi-110001

P

पंकज पाण्डेय / Pankaj Pandey
अन्य निदेशक/Additional Director General
दूरदर्शन समाचार/Doordarshan News
कॉमर्शियल मार्ग, नई दिल्ली - 110001
Commercial Marg, New Delhi-110001

ANNEXURE-B (FORM-8)

Ashok

अशोक कुमार पाथक / Ashok Kumar Pathak
उपनिदेशक (एंगेजमेंट) / Deputy Director General (Engg.)
दूरदर्शन समाचार / Doordarshan News
नई दिल्ली-110001 / New Delhi-110001

DECLARATION REGARDING HOLIDAY/BANNING AND LIQUIDATION, COURT
RECEIVERSHIP

To,

PrasarBharati

SUB: Hiring of Graphics services for DD News & DD India.

TENDER NO.R1P-02/2024-25(EOP)TV

Dear Sir,

We hereby confirm that we are not on 'Holiday' by any offices of PrasarBharati AIR, DD, CCW, Government or Public Sector (due to "poor performance" or "corrupt and fraudulent practices") or banned by Government department/ Public Sector on the date of submission of bid.

Further, we confirm that neither we nor our allied agency(ies) (as defined in the Procedure for Action in case of Corrupt, Fraudulent, Collusive, Coercive Practices) are on banning list of Government or Public Sector.

We also confirm that we are not under any liquidation, court receivership or similar proceedings or 'bankruptcy'.

In case it comes to the notice of Prasar Bharati that the bidder has given wrong declaration in this regard, the same shall be dealt as 'fraudulent practices' and action shall be initiated as per the Procedure for action in case of Corrupt/Fraudulent/Collusive/Coercive Practices.

Further, we also confirm that in case there is any change in status of the declaration prior to award of contract, the same will be promptly informed to Prasar Bharati by us.

Place:

Date:

[Signature of Authorized Signatory of Bidder]

Name:

Designation:

Seal:

पार्वती राहुल / Parvathy Rahul
निदेशक (प्रशासन) / Director (Admin.)
दूरदर्शन समाचार / Doordarshan News
नई दिल्ली-110001 / New Delhi-110001

पंकज पण्डे / Pankaj Pandey
अवर निदेशक/Additional Director General
समाचार, दूरदर्शन / Doordarshan News
अभियंता मार्ग, नई दिल्ली - 110001
Cooperation Marg, New Delhi-110001

अशोक कुमार पथक / Ashok Kumar Pathak
Deputy Director General (Engg.)
दूरदर्शन समाचार / Doordarshan News
नई दिल्ली-110001

ANNEXURE-9 (FORM-9)

LETTER OF AUTHORITY

[Proforma for Letter of Authority for Attending Pre-Bid Meetings' 'Un-priced Bid Opening' / 'Price Bid Opening' Subsequent 'Negotiations']

Ref.

Date:

To,

Prasar Bharati

SUB: Hiring of Graphics services for DD News & DD India.

TENDER NO: REP-02-2024-25E1(P)TV

Dear Sir,

I/We, < _____ > hereby authorize the following representative(s) for attending any 'Meetings [Pre-Bid Meeting]', 'Un-priced Bid Opening', 'Price Bid Opening' and for any subsequent 'Negotiations' correspondence / communication against the above Bidding Documents:

[1] Name&Designation

Signature

[2] Phone/Cell:

Fax:

E-mail: _____ (e)

[3] Name&Designation

Signature

[4] Phone/Cell:

Fax:

E-mail: _____ (e)

We confirm that we shall be bound by all commitments made by aforementioned authorised representative(s).

Place:

Date:

[Signature of Authorized Signatory of Bidder]

Name:

Designation:

Seal:

Note: This "Letter of Authority" should be on the "letterhead" of the Firm / Bidder and should be signed by a person competent and having the 'Power of Attorney' to bind the Bidder. Not more than two (02) persons per Bidder are permitted to attend "Techno-commercial / Un-priced" & "Price Bid" Openings. Bidders authorized representative is required to carry a copy of this authority letter while attending the un-priced and priced bid opening, the same shall be submitted to PRASARBHARATI.

परवली राहुल / Parvathy Rahul
मुख (प्रशासन) / Director (Admin.)
दिनदर्शन / Doordarshan News
नई दिल्ली-110001 / New Delhi-110001

पंकज पण्डे / Pankaj Pandey
अध्यक्ष, दिग्दर्शन / Additional Director General
सूचना, प्रसारण / Doordarshan News
नई दिल्ली-110001
Department of Information, New Delhi, India

अशोक कुमार पाथक / Ashok Kumar Pathak
उप-निदेशक (सूचना) / Deputy Director General (Engg.)
दिग्दर्शन / Doordarshan News
नई दिल्ली-110001

ANNEXURE-10 (FORM-10)

E-Banking Mandate Form


(To be issued on Bidder letter head)

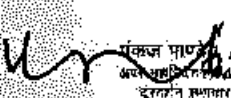
1. Bidder customer Name
2. Bidder customer Address
3. Bidders' e-mail id:
4. Particulars of bank account
 - a) Name of Bank
 - b) Name of branch
 - c) Branch code
 - d) Address:
 - e) Telephone number:
 - f) Type of account (current/saving etc.)
 - g) Account Number
 - h) IFSC of the bank branch
 - i) 9 digit MICR code


I/We hereby authorize Prasar Bharati to release any amount due to me/us in the bank account as mentioned above. I/We hereby declare that the particulars given above are correct and complete. If the transaction is delayed or lost because of incomplete or incorrect information, we would not hold Prasar Bharati responsible.

(Signature of Bidder:)


रितेश चौधरी / Ritash Chaudhary
MD / Director
दूरदर्शन समाचार / Doordarshan News
नई दिल्ली / New Delhi-110001


पार्वती राहुल / Parvathy Rahul
अध्यक्ष (प्रशासन) / Director (Admin.)
दूरदर्शन समाचार / Doordarshan News
दिल्ली-110001 / New Delhi-110001


पंकज पाण्डेय / Pankaj Pandey
अध्यक्ष (प्रशासन) / Director General
दूरदर्शन समाचार / Doordarshan News
खेरवाड़ी मार्ग, नई दिल्ली - 110001
C/O: Prasar Bharati, New Delhi-110001


Ashok Kumar Pathak
Deputy Director General (Engg.)
Doordarshan News
New Delhi-110001

ANNEXURE-11 (FORM-11)

Self-Certificate for Local Content

'We [name of manufacturer] hereby confirm in respect of quoted item(s) that Local Content is equal to or more than 50% and come under 'Class-I Local Supplier' Category. As being 'Class-I Local Supplier', we are eligible for Purchase Preference under 'Make in India' Policy vide Govt Order no. P-45011/2/2017-PP (B.E.-II) dated 15.06.2017 (subsequently revised vide orders dated 28.05.2018, 29.05.2019, 04.06.2020 and 16.09.2020, or latest order, if any, will be applicable)

OR

'We [name of manufacturer] hereby confirm in respect of quoted item(s) that Local Content is more than 20% but less than 50% and come under 'Class-II Local Supplier' Category.

OR

'We [name of manufacturer] hereby confirm in respect of quoted item(s) that Local Content is below 20%, equal to ____% and come under 'Non- Local Supplier' Category.

The details of the location(s) at which the local value addition made is/are as under:


The details of the location(s) at which the local value addition made is/are as under:

- 1.....
- 2.....
- 3.....

* Strike out whichever is not applicable

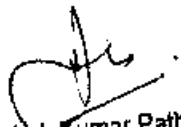
Date:


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अतिरिक्त निदेशक / Additional Director General
दूरदर्शन समाचार / Doordarshan News
संयोजक निदेशक, नई दिल्ली - 110001
Coordinating Director, New Delhi-110001


ऋतेश चौधरी / Ritesh Chaudhary
निदेशक / Director
दूरदर्शन समाचार / Doordarshan News
नई दिल्ली / New Delhi-110001

Seal & Signature of the Bidder


Ashok Kumar Pathak
Deputy Director General (Engg)
Doordarshan News
New Delhi-110001

ANNEXURE-12 (FORM-12)

[To be executed on plain paper and submitted along with bid/tender document for Bidders having a value of Rupees two crores or more.]

*To be signed by the Authorized Signatories of the Bidders
and Prasar Bharati*

INTEGRITY PACT

This pre-bid pre-contract Agreement, hereinafter called the **INTEGRITY PACT**,
is made on this

_____ day of the month of _____, 20____, BETWEEN
CLO Prasar Bharati (Broadcasting Corporation of India), Prasar Bharati House,
Copernicus Marg, New Delhi-110001 acting through Deputy Director General
(Purchase) -Address:- DG: DD- hereinafter called the "BUYER", which expression
shall mean and include, unless the context otherwise requires, his successors in
office and assigns, on the one hand,

AND

M/s: _____, at
address: _____
_____ acting through Sh/- _____
_____, Chief Executive Officer, hereinafter called the "BIDDER",
which expression shall mean and include, unless the context otherwise requires,
his successors in office and assigns, on the other

PREAMBLE

WHEREAS the BUYER proposes to procure (Supply, Installation, Testing and
Commissioning of < _____ >), hereinafter
referred as "<SITC of _____>" and has floated a tender [Tender
No. < _____ >], hereinafter referred to as the
"TENDER", and the BIDDER/ SELLER is willing to offer, has offered the
<(Name of the Work/Supply)>: < _____ > and the BUYER
intends to award a contract / purchase order / work order for the <SITC
of _____ > covered under the TENDER, hereinafter referred to the
"CONTRACT".

AND WHEREAS the BIDDER/ SELLER is a company incorporated in India
under Companies Act, 1956/2013 or a Partnership registered under Indian
Partnership Act, 1932 or a Limited Liability Partnership (LLP) in India or
Government undertaking or a Government Autonomous body and the BUYER is
an Autonomous Organisation of the Government of India performing its functions
on behalf of the President of India.

AND WHEREAS the BUYER has appointed Independent External Monitors
(IEMs) to monitor

Ritesh
Ritesh Chaudhary / Director
Doordarshan News
New Delhi-110001

Parvati
पार्वती राहुल / Parvathy Rahul
निदेशक (प्रशासन) / Director (Admin.)
दूरदर्शन समाचार / Doordarshan News
नई दिल्ली-110001 / New Delhi-110001

Pankaj
पंकज पण्डे / Pankaj Pandey
अतिरिक्त निदेशक (अतिरिक्त निदेशक)
दूरदर्शन समाचार / Doordarshan News
नई दिल्ली-110001
Expenditure Management System

Ashok Kumar Pathak
अशोक कुमार पथक / Ashok Kumar Pathak
Deputy Director General (Engg.)
Doordarshan News
New Delhi-110001

The TENDER process and the execution of the CONTRACT for compliance with the principles as laid down in this INTEGRITY PACT.

AND WHEREAS to meet the purpose aforesaid both the parties have agreed to enter into this INTEGRITY PACT, the terms and conditions of which shall also be read as integral part of the TENDER document and CONTRACT between the parties.

NOW, THEREFORE,

To avoid all forms of corruption by following a system i.e. fair, transparent and free from any influence / prejudiced dealing prior to, during and subsequent to the currency of the CONTRACT to be entered into with a view to:-

Enable the BUYER to obtain the "SITC" of _____
at a competitive price in conformity with the defined specifications by avoiding the high cost and distortionary impact of corruption on public procurement.

And

Enable the BIDDER/ SELLER to abstain from bribing or indulging in any corrupt practices in order to secure the CONTRACT by providing assurance to the BUYER that their competitors will also abstain from bribing and other corrupt practices.

And

Enable the BUYER to prevent corruption in any form, by its officials by following transparent procedures.

The parties hereto hereby agree to enter into this INTEGRITY PACT and agree as follows:

1. Article 1 - COMMITMENTS OF THE BUYER

1.1 The BUYER undertakes that no official of BUYER, connected directly or indirectly with the CONTRACT/ TENDER or the BUYER personally or any of his family members will demand, take a promise for or accept, directly or through intermediaries, any bribe, consideration, gift, reward, favor or any material or immaterial benefit or any other advantage from the BIDDER/ SELLER, either for themselves or for any person, organization or third party related to the CONTRACT in exchange for an advantage in the bidding process, bid evaluation, contracting or implementation process related to the CONTRACT.

1.2 BUYER will, during the pre-contract stage, treat all BIDDERS alike, and will provide to all BIDDERS the same information and will not provide any such information to any particular BIDDER/ SELLER, which could afford an advantage to that particular BIDDER in comparison to the other BIDDERS.

1.3 The officials of the BUYER will report to the Independent External Monitor

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उप निदेशक (प्रशासन) / Assistant Director General
दूरदर्शन समाचार / Doordarshan News
कॉन्फ़िडेंसियल मार्ग, नई दिल्ली-110001
Confidential Mark, New Delhi

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उप निदेशक (प्रशासन) / Deputy Director General (Admin.)
दूरदर्शन समाचार / Doordarshan News
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उप निदेशक (प्रशासन) / Deputy Director General (Admin.)
दूरदर्शन समाचार / Doordarshan News
नई दिल्ली-110001

(ITEM) with a copy to the Chief Vigilance Officer (CVO) any attempted or completed breaches of the above commitments as well as any substantial suspicion of such a breach.

- 1.4 In case any such misconduct on the part of such official(s) of the BUYER is reported by the BIDDER to the BUYER with the full and verifiable facts and the same is prima facie found to be correct by the BUYER, necessary disciplinary proceedings, or any other action as deemed fit, including criminal proceedings may be initiated by the BUYER and such a person shall be debarred from further dealings related to the CONTRACT process. In such a case, while an enquiry is being conducted by the BUYER, the proceedings under the CONTRACT would not be stalled, unless considered necessary.

2 Article 2 - COMMITMENTS OF THE BIDDER

- 2.1 The BIDDER commits himself to take all measures necessary to prevent corrupt practices, unfair means and illegal activities during any stage of the bidding or during any pre-contract or post-contract stage in order to secure the CONTRACT or in furtherance to secure it and in particular commits himself to the following:-

2.1.1 The BIDDER will not offer, directly or through intermediaries, any bribe, gift, consideration, reward, favor, any material or immaterial benefit or other advantage, commission, fees, brokerage or inducement to any official or family member of the BUYER, connected directly or indirectly with the Bidding Process, or to any person, organization or third party related to the CONTRACT in exchange for any advantage in the bidding, evaluation, contracting and implementation of the contract.

2.1.2 The BIDDER further undertakes that it has not given, offered or promised to give, directly or indirectly any bribe, gift, consideration, reward, favor, any material or immaterial benefit or other advantage, commission, fees, brokerage, or inducement to any official of the BUYER or family member of the BUYER or otherwise in procuring the CONTRACT or forbearing to do or having done any act in relation to the obtaining or execution of the CONTRACT or any other CONTRACT with the Prasar Bharati for showing or forbearing to show favor or disfavor to any person in relation to the CONTRACT or any other CONTRACT with Prasar Bharati.

2.1.3 BIDDER shall disclose the name and address of his agents and representatives and the Indian BIDDERS shall disclose his foreign principals or associates, if any.

2.1.4 BIDDER shall disclose the payments to be made by them to agents/ brokers or any other intermediaries, in connection with this TENDER/CONTRACT.

2.1.5 The BIDDER further confirms and declares to the BUYER that the BIDDER is the original manufacturer/ authorised partner of the <SITC of _____> and has not engaged any individual or firm or company whether Indian or foreign other than those Para 2.1.3 and Para 2.1.4 above, to intercede, facilitate or in any way to recommend to the BUYER or any of its functionaries, whether officially or unofficially to the award of the CONTRACT to the BIDDER.

परवती राहुत / Parvathy Raut
प्रदेश (प्रदेश) / Director (Admin)
दूरदर्शन नगर / Doordarshan News
नई दिल्ली-110001 / New Delhi-110001

2.1.6 The BIDDER will not collude with other parties interested in the CONTRACT to impair the transparency, fairness and progress of the bidding

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अतिरिक्त निदेशक / Additional Director General
दूरदर्शन नगर / Doordarshan News
नवी दिल्ली-110001
दूरदर्शन, नई दिल्ली-110001

अशोक कुमार पाथक / Ashok Kumar Pathak
उप निदेशक (इंजी.) / Deputy Director General (Engg.)
दूरदर्शन नगर / Doordarshan News
नई दिल्ली-110001

process, bid evaluation, contracting and implementation of the CONTRACT.

- 2.1.7 The BIDDER will not accept any advantage in exchange for any corrupt practice, unfair means and illegal activities.
- 2.1.8 The BIDDER shall not use impropriety, for purpose of competition or personal gain, or pass on to others, any information provided by BUYER as part of the business relationship, regarding plans, technical proposal and business details, including information contained in any electronic data carrier. The BIDDER also undertakes to exercise due and adequate care lest any such information is divulged.
- 2.1.9 The BIDDER commits to refrain from giving any complaint directly or through any other manner without supporting it with full and verifiable facts.
- 2.1.10 The BIDDER shall not instigate or cause to instigate any third person to commit any of the actions mentioned above in the sub clause of this Article 2.
- 2.1.11 If the BIDDER or any employee of the BIDDER or any person acting on behalf of the BIDDER, either directly or indirectly, is a relative of any of the officers of the BUYER, or alternatively, if any relative of an official of the BUYER has financial interest/stake in the BIDDER's firm, the same shall be disclosed by the BIDDER at the time of filing of tender.
- 2.1.12 The term, "relative" for this purpose would be as defined in Section 2(77) of the Companies Act, 2013.
- 2.1.13 The BIDDER shall not lend or borrow any money or enter into any monetary dealings or transactions, directly or indirectly, with any employee of the BUYER.

3

Article 3 - PREVIOUS TRANSGRESSION, IF ANY, OF THE BIDDER

- 3.1 The BIDDER declares that no previous transgression has occurred in the last three years immediately before signing of this INTEGRITY PACT with any other company in any country in respect of any corrupt practices envisaged hereunder or with any Public Sector Enterprise in India or any Government Department in India that could justify BIDDER's exclusion from the TENDER process.
- 3.2 The BIDDER agrees that if it makes incorrect statement on this subject, he can be disqualified from the TENDER process or the CONTRACT, if already awarded, can be terminated for such reason.
- 3.3 If the BIDDER can prove that he has resorted/ recouped the damage caused by him and has installed suitable corruption prevention system, the BUYER may, at his own discretion, as per laid down organisational procedures, revoke the exclusion prematurely.

4

Article 4 - SANCTIONS FOR VIOLATIONS

- 4.1 Any breach of the aforesaid provisions by the BIDDER or any one employed by it or acting on its behalf (whether with or without the knowledge of the BIDDER) shall entitle the BUYER to take all or any one of the following actions, wherever required:-

- 4.1.1 To immediately call off the pre-contract negotiations without assigning any reason or giving any compensation to the BIDDER. However, the proceedings the other BIDDER(S) would continue.

परवती राहुल / Pervathy Rahul
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अशोक कुमार / Ashok Kumar
अवर निदेशक (एन) / Additional Director General
दूरदर्शन न्यूज / Doordarshan News
नई दिल्ली-110001
Experience Map, New Delhi

अशोक कुमार पथक
Deputy Director General (Engg.)
दूरदर्शन न्यूज
नई दिल्ली-110001

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Ritesh
नरेश चौधरी / Ritesh
निदेशक / Director
दूरदर्शन समाचार / Doordarshan News
नई दिल्ली / New Delhi

- 4.1.2 The Earnest Money Deposit (in pre-contract stage) and/or Security Deposit/ Performance Bond (after the CONTRACT is signed) shall stand forfeited either fully or partially, as decided by the BUYER and the BUYER shall not be required to assign any reason therefor.
- 4.1.3 To immediately cancel the CONTRACT, if already signed, without giving any compensation to the BIDDER.
- 4.1.4 To recover all sums already paid by the BUYER, and in case of an Indian BIDDER with interest thereon at 2% higher than the prevailing Prime Lending Rate of State Bank of India, while in case of a BIDDER from a country other than India with interest thereon at 2% higher than the LIBOR. If any outstanding payment is due to the BIDDER from the BUYER in connection with any other CONTRACT for any other stores, such outstanding payment could also be utilized to recover the aforesaid sum and interest.
- 4.1.5 To encash the advance bank guarantee and performance bond/ warranty bond, if furnished by the BIDDER, in order to recover the payments, already made by the BUYER, along with interest.
- 4.1.6 To cancel all or any other contracts with the BIDDER. The BIDDER shall be liable to pay compensation for any loss or damage to the BUYER resulting from such cancellation/ rescission and the BUYER shall be entitled to deduct the amount so payable from the money(s) due to the BIDDER.
- 4.1.7 Registration of suppliers and their eligibility to participate in Procurement Entity's procurements is subject to compliance with Code of Integrity for Public Procurement and good performance in contracts.
- A bidder shall be debarred if he has been convicted of an offence.
 - Under the prevention of Corruption Act, 1988; or
 - Under the Indian Penal Code or any other law for the time being in force, for causing a threat to public health as part of execution of a public procurement contract.
 - A bidder debarred under sub-section (i) or any successor of the bidder shall not be eligible to participate in a procurement process of any procuring entity of Prasar-Bharati for a period not exceeding three years commencing from the date of debarment.
 - Buyer may debar a bidder or any of its successor, from participating in any procurement process undertaken by it, or period not exceeding two years, if it determines that the bidder has breached the code of integrity.
 - Prasar Bharati will maintain such list of debarred suppliers which will also be displayed on its website.
 - The bidder shall not be debarred unless such bidder has been given a reasonable opportunity to represent against such debarment.
- 4.1.8 To recover all sums paid in violation of this INTEGRITY PACT by the BIDDER to any middlemen or agent or broker with a view to securing the CONTRACT.
- 4.1.9 In cases where irrevocable Letters of Credit have been received in respect of any contract signed by the BUYER with the BIDDER, the same shall not be opened.

4.1.10 The BUYER will be entitled to take all or any of the actions mentioned at Paras 4.1.1 to 4.

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अशोक कुमार पथक / Ashok Kumar Pathak
उपनिदेशक (सहायक) / Deputy Director General (Engg.)
दूरदर्शन समाचार / Doordarshan News

1.9 of this INTEGRITY PACT also on the Commission by the BIDDER or any one employed by it or acting on its behalf (whether with or without the knowledge of the BIDDER), of an offence as defined in Chapter IX of the Indian Penal Code, 1860 or Prevention of Corruption Act, 1988 or any other statute enacted for prevention of corruption.

- 4.1.11 The decision of BUYER to the effect that a breach of the provisions of this INTEGRITY PACT has been committed by the BIDDER shall be final and conclusive on the BIDDER. However, the BIDDER can approach the IEM(s) appointed for the purposes of this INTEGRITY PACT

5 Article 5 - INDEPENDENT MONITORS

- 5.1 THE BUYER has appointed an Independent External Monitor (hereinafter referred to as "MONITOR") for this INTEGRITY PACT in consultation with the Central Vigilance Commission (Addresses and Contact details of the Monitor is:

Shri Alok Prasud, IPS (Retd.)
E-mail, alokewang@gmail.com

Shri Rakesh Kumar Verma,
IA&AS (Retd) Email:
rakeshkumarverma@hotmail.co
m.

- 5.2 The task of the MONITOR shall be to review independently and objectively, whether and to what extent the parties comply with the obligations under this Integrity Pact.
- 5.3 The MONITOR shall not be subject to instructions by the representatives of the parties and shall perform his functions neutrally and independently. He will report his findings to Chief Executive Officer, Prasar Bharati (CEO, PB).
- 5.4 Both the Parties accept that the MONITOR has the right to access, without restriction, all the documents relating to the Project/ procurement, including minutes of meetings.
- 5.5 The BIDDER accepts that the MONITOR has the right to access, without restriction, all Project documentation of the BUYER including that provided by the BIDDER. The BIDDER will also grant the MONITOR, upon his request and demonstration of a valid interest, unrestricted and unconditional access to his Project documentation. The same is applicable to Subcontractors of the BIDDER. The MONITOR shall be under contractual obligation to treat the information and documents of the BIDDER and his Subcontractor(s) with confidentiality.
- 5.6 The BUYER will provide to the MONITOR sufficient information about all meetings among the parties related to the Project/ procurement provided such meetings could have an impact on the contractual relations between the Parties. The Parties will offer to the MONITOR the option to participate in such meetings.
- 5.7 As soon as the MONITOR notices, or believe to notice, a violation of this INTEGRITY PACT, he will so inform the Authority designated by the BUYER with a copy to CVO, PB and request them to discontinue or take corrective action, or to take other relevant action. He will also inform separately to CEO,

पार्वती राहुल / Parvathy Rahul
निर्देशक (प्रशासन) / Director (Admin.)
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पंकज पण्डेय / Pankaj Pandey
सह-निर्देशक (प्रशासन) / Assistant Director General
दूरदर्शन समाचार / Doordarshan News
नई दिल्ली-110001 / New Delhi-110001

अनोक कुमार पथक / Anok Kumar Pathak
सह-निर्देशक (प्रशासन) / Assistant Director General (Engg.)
दूरदर्शन समाचार / Doordarshan News
नई दिल्ली-110001 / New Delhi-110001

PB with copy to CVO, PB. The MONITOR can in this regard submit non-binding recommendations. Beyond this, the MONITOR has no right to demand from the parties that they act in a specific manner, refrain from action or tolerate action.

- 5.8 The MONITOR will submit a written report to the CVO, PB within 4 to 8 weeks from the date of reference or intimation to him by the BUYER or BIDDER and, should the occasion arise, submit proposals for correcting problematic situations.
- 5.9 If the MONITOR has reported to the CVO, PB and CVO, PB a substantial suspicion of an offence under the relevant BCP/C Act and they have not, within reasonable time taken visible action to proceed against such offence, the MONITOR may also transmit the information directly to the Central Vigilance Commissioner.

6 Article 6 - FACILITATION OF INVESTIGATION

In case of any allegation of violation of any provisions of this INTEGRITY PACT or payment of commission, the BUYER or its agencies shall be entitled to examine all the documents including the Books of Accounts of the BIDDER and the BIDDER shall provide necessary information and documents in English and shall extend all possible help for the purpose of such examination.

7 Article 7 - LAW AND PLACE OF JURISDICTION

This Pact is subject to Indian Law. The place of performance and jurisdiction is the seat of the BUYER.

8 Article 8 - OTHER LEGAL PROVISIONS/ ACTIONS

- 8.1 The actions stipulated in this Integrity Pact are without prejudice to any other legal action that may follow in accordance with the provisions of the extent law in force relating to any civil or criminal proceedings.
- 8.2 Any dispute or difference arising between the parties with regard to the terms of this INTEGRITY PACT and / or, any action taken by the BUYER in accordance with this INTEGRITY PACT or interpretation thereof shall not be subject to arbitration.
- 8.3 Both the parties agree that this INTEGRITY PACT has precedence over the TENDER/ CONTRACT documents with regard to any of the provisions covered under this INTEGRITY PACT.

9 Article 9 - VALIDITY

- 9.1 The validity of this INTEGRITY PACT shall be w.e.f. the date of its signing and shall extend upto 5 (five) years or during the complete execution of the CONTRACT to the satisfaction of both the BUYER and the BIDDER, including warranty period, whichever is later. For unsuccessful BIDDERS at the tendering / pre-contract stage, this INTEGRITY PACT shall expire after six (06) months from the date of signing of the CONTRACT.

- 9.2 Should one or several provisions of this INTEGRITY PACT turn out to be invalid, the remainder of this Integrity Pact shall remain valid. In this case, the Parties will strive to come to an agreement to their original intentions.

पार्वती राहुल / Parvathy Rahul
निदेशक (प्रशासन) / Director (Admin)
दूरदर्शन न्यूज / Doordarshan News
नई दिल्ली-110001 / New Delhi-110001

जयंत पारवे / Jankal Pandey
अधीन निदेशक / Assistant Director General
दूरदर्शन न्यूज / Doordarshan News

Ashok Kumar Pathak
Deputy Director General (Engg.)
Doordarshan News
New Delhi-110001

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Ritesh

प्रदेश च...
दूरदर्शन न्यूज
नई दिल्ली

9.3 If any claim is made, lodged during the validity period of the INTEGRITY PACT, the same shall be binding and continue to be valid despite the lapse of INTEGRITY PACT as specified above.

9.4 The parties hereby sign this INTEGRITY PACT at _____
on _____

(For & On behalf of the Prasar Bharati)

(For & On behalf of BIDDER)

(Office Seal)

(Office Seal)

Place: _____

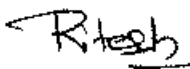
Date: _____

Witness 1:

(Name & Address)

Witness 2:

(Name & Address)


ऋतेश चौधरी / Ritesh Chandra
निदेशक / Director
दूरदर्शन समाचार / Doordarsan News
नई दिल्ली / New Delhi

 पार्वती राहुल / Parvathy Rahul ANNEXURE-13 (FORM-13)


निदेशक (प्रशासन) / Director (Admin.)

दूरदर्शन समाचार / Doordarsan News

नई दिल्ली-110001 / New Delhi-110001

BIDDER'S QUERIES FOR PRE BID MEETING


SUB:Hiring of Graphics services for DD News & DD India,

 पंकज पाण्डेय / Pankaj Pandey

अतिरिक्त निदेशक / Additional Director General

दूरदर्शन समाचार / Doordarsan News

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 Ashok Kumar Pathak
Deputy Director General (Engg.)
Doordarsan News
New Delhi-110001

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TENDER NO: REP/02/2024-25(E/P)TV

SL NO.	REFERENCE OF BIDDING DOCUMENT				BIDDER'S QUERY	For the Use of Office.
	SEC. NO.	Page No.	Clause No.	Subject		

NOTE: The Pre-Bid Queries may be sent by e-mail before due date for receipt of Bidder's queries.


The Address : Email : to Send Email Queries: Assistant Director (E) Room No.403
DIRECTORATE GENERAL: DOORDARSHAN DOORDARSHAN BHAWAN, COPERNICUS
MARG, NEW DELHI- 110001 (INDIA) TELEPHONE: 011-23144278


E-Mail: ddpurchase401@yahoo.co.in


SIGNATURE OF BIDDER:

NAME OF BIDDER :


रितेश चौधरी / Ritesh Chaudhary
निदेशक / Director
दूरदर्शन समाचार / Doordarshan News
नई दिल्ली / New Delhi-110001


पार्वती राहुल / Parvathy Rahul
निदेशक (प्रशासक) / Director (Admin.)
दूरदर्शन समाचार / Doordarshan News
नई दिल्ली-110001 / New Delhi-110001


पंकज पाण्डेय / Pankaj Pandey
अतिरिक्त निदेशक/Additional Director General
दूरदर्शन समाचार, Doordarshan News
कोपरनिकस मार्ग, नई दिल्ली - 110001
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New Delhi-110001

ANNEXURE-14 (FORM-14)

(PROFORMA FOR BANK GUARANTEE FOR PERFORMANCE SECURITY)

(To be stamped in Accordance with Indian stamp Act)

The Non-judicial stamp paper should be in the name of issuing Bank

Ref. Bank Guarantee No.

To
PRASAR BHARATI
(India's Public Service Broadcaster),
DG DOORDARSHAN, DOORDARSHAN BHAWAN,
Copernicus Marg, NEW DELHI

Dear Sirs,

1 In consideration of PRASAR BHARATI (India's Public Service Broadcaster), DG DOORDARSHAN having its head office at India (herewith) referred to as the Organisation which expression shall, unless repugnant to the context or meaning thereof, include all its successors, administrators, executors and assignees and having entered into a contract dated (hereinafter called "the contract" which expression shall include all the amendments thereto) on behalf of the PRASAR BHARATI with M/s having its Head Registered office at (hereinafter referred to the contractor which expression unless repugnant in the context having been executors and assignee and the contract having been unequivocally been accepted by the contractor resulting in a contract bearing No. dated valued at Rs. (Rupees) (in words) for having agreed that the contractor shall furnish to the organisation Performance Guarantee for the faithful performance of the entire contract to the extent of 5% of the of the value of the contract Rupees (in words). We (Name of the Bank) having its registered unless repugnant to the context or meaning thereof, include all its successors, administrators, executors and assignees do hereby guarantee and undertake to pay immediately on first demand in writing, in Rupees as acceptable to the Organisation any and all moneys the extent of Rupees (In words). In aggregate at any time without any demur, reservations, recourse, contest or protests and/or without any reference to the contractor. Any such demands made by the Organisation on the Bank shall be conclusive and binding notwithstanding any difference between the Organisation and contractor or any dispute pending before any court Arbitrator or any other authority. We agree that guarantee herein contained shall be irrevocable and shall continue to be enforceable till it is discharged by the Organisation in writing.

2 The Organisation shall have the fullest liberty without affecting in any way the liability of the Bank under this guarantee, from time to time to extend the time for performance of the contract by the contractor or vary the terms of the contract. The Organisation shall have the fullest liberty without affecting this guarantee to postpone from time to time the exercise of power vested in them or of any right which they might at anytime in any manner, and either to enforce, or to forebear to enforce, any covenants contained or implied in the contract between the Organisation and the contractor or any other course or remedy or security available to the Organisation. The Bank shall not be released of its obligations under these presents by any exercise by the

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अशोक कुमार पाठक / Ashok Kumar Pathak
Deputy Director General (Engg.)
Doordarshan News
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Organisation of its liberty with reference to matter aforesaid or any of them or by reason of any other act of forbearance or other acts of omission or commission on the part of the Organisation or any other indulgence shown by the Organisation or by any other matter or thing whatsoever, which under law would, but for this provision, have the effect of relieving the Bank.

3 The Bank also agrees that the Organisation at its option, shall be entitled to enforce this Guarantee against the Bank as a principal debtor, in the first instance, without proceeding against the contractor and notwithstanding any security or other guarantee that the Organisation may have in relation to the contractor's liabilities.

4 The Bank further agrees that the Guarantee herein contained shall remain in full force during the period that is taken for the performance of the contract i.e. complete delivery of the material/equipment as the same is a condition of supply contract and all the dues of the Organisation under or by virtue of this contract, have been fully paid and its claim satisfied or discharged or till the Organisation discharge this guarantee in writing.

5 We further agree that as between us and the Organisation for the purpose of this guarantee any notice given to us by the Organisation that the money is payable by the contractor and any amount claimed in such notice by the Organisation shall be conclusive and binding on us notwithstanding any difference between the Organisation and the contractor or any dispute pending before any court, Tribunal, Arbitrator or any other authority. We further agree that this Guarantee shall not be affected, discharged by any change in our constitution, in the constitutions of the Organisation that of the contractor. We also undertake not to revoke this guarantee during its currency. This guarantee shall not be determined, discharged or affected by the liquidation, winding up, dissolution or insolvency of the contractor and shall remain valid, binding and operative against the Bank.

6. Notwithstanding anything contained herein above, our liability under this guarantee is limited to Rs. _____ (In figure)(Rupees _____) (In words) in aggregate and it shall remain in full force up to and including 60 days after (Indicate the date of expiry of Guarantee/Warranty period) unless extended further, from time to time, for such period as may be instructed in writing by M/s _____ on whose behalf this guarantee has been given, in which case it shall remain in full force up to the expiry of the extended period. Any claim under this guarantee must be received by us before the expiry of one year from _____ (indicate the date of expiry of Guarantee/warranty period) or before the expiry of one year after the expiry of extended period, if any. If no such claim has been received by us within one year after the said date/extended date, the right of the Organisation under this guarantee will cease. However, if such a claim has been received by us within and up to one year after the said date/extended date, all the rights of the Organisation under this Guarantee shall be valid and shall not cease until we have satisfied that claim.

The bank confirms that this guarantee has been issued with the approval of the appropriate Exchange Control, Rules and regulations of the country.

We also agree that this guarantee shall be governed and construed in accordance with Indian Laws and subject to the exclusive jurisdiction of Indian courts.

The bank also agrees that Courts of New Delhi, India shall have exclusive jurisdiction.

Dated this _____ day of _____

At _____

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नई दिल्ली-110001 / New Delhi-110001

(SIGNATURE)
(Full name and address in official capital letter)

(Designation with Bank Stamp)
Date

Witness No. 1
Signature

Full name and Address (in capital letters).....

Witness No. 2
Signature

Full name and Address (in capital letters).....


* Applicable where the party is foreign one.

** Applicable where the party is Indian


3.1 INSTRUCTIONS

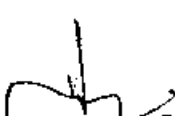
(FOR FILLING UP BANK GUARANTEE FOR PERFORMANCE BOND)

- I. The Bank guarantee should be stamped in accordance with the stamp act.
 - II. The non-judicial stamp paper should be in the name of the issuing bank.
The bank also agrees that the Court of New Delhi India shall have exclusive jurisdiction.
- a. The period one year mentioned in clause 6 should be available after the expiry of the validity period/satisfactory performance, as the case may be, or any extension of such period.
 - b. The Bank Guarantee by bidders will be given from any Scheduled Commercial Bank in India.
 - c. In the case of guarantee by a foreign bank, the same should be got confirmed by an Indian Commercial bank.


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Ashok Kumar Pathak
Deputy Director General (Engg.)
Doordarshan News
New Delhi-110001

3. GENERAL TERMS AND CONDITIONS (GTC)

(Each page must be signed and submitted along with your offer)

3.1.1 DEFINITIONS

Unless inconsistent with or otherwise indicated by the context, following terms stipulated in this GTC shall have the meaning as defined hereunder.

3.1.2 ORDER

3.1.3 Shall mean written purchase order or acceptance of Tender (AT) issued by this organisation to the successful bidder including subsequent amendments to ORDER or AT in writing thereof.

3.1.4 THE ORGANISATION/PURCHASER

Shall mean DG: DOORDARSHAN, News, Doordarshan Bhawan, New Delhi, acting on behalf of the PRASAR BHARATI (India's Public Service Broadcaster), which shall include all their legal representatives, successors and assignees.

3.1.5 SUPPLIER/CONTRACTOR

Shall mean any person or persons of firm or company in India as well as abroad whose bid has been accepted by this Organisation and the legal representation, representatives, successors and permitted assignee of such person, persons, firm or company.

3.1.6 SUB-CONTRACT

Shall mean ORDER placed by the SUPPLIER/CONTRACTOR for any portion, of the ORDER or work subletted with necessary written consent of this Organisation on third party. Such subletting shall not relieve the contractor from any obligation, duty or responsibility under the Contract.

3.1.7 SUB-CONTRACTOR

Shall mean any person or persons or firm or their legal representatives, successors, assignees to whom part of ORDER has been subletted by the SUPPLIER/CONTRACTOR after necessary consent of this Organisation.

3.1.8 ORDER PRICE

Shall mean the sum accepted or the sum calculated in accordance with the rates accepted by this Organisation and amendments thereof and shall include all fees, registration and other charges paid to statutory authorities without any liability on the Organisation for any of these charges unless specially agreed to, in writing by this Organisation.

3.1.9 DELIVERY PERIOD

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Shall mean receipt of the stores, erection & commissioning of the stores depending on the type of contract (Supply of Stores/SITC/SETC) by the date specified in the ORDER.

3.1.10 DESTINATION

Shall mean the location of the consignees for which this ORDER has been issued.

3.1.11 EQUIPMENTS/MATERIALS

Shall mean and include any equipment, instruments, stores and goods to be supplied for under the ORDER and amendments thereto.

3.1.12 DRAWINGS

Shall mean and include all Engineering sketches, general arrangements, layout drawing Sectional plans, and all elevations etc., related to the ORDER together with modification and revision thereto.

3.1.13 SPECIFICATIONS

Shall mean and include detailed description, statements to technical data, performance characteristic and standards (Indian as well as international as applicable and as specified in the ORDER).

3.1.14 INSPECTORS

Shall mean any person or outside Agency nominated by this Organisation to inspect equipment, materials and services, if any, in the contract stage-wise as well as final on receipt at destination as per the terms of the ORDER.

3.1.15 TESTS

Shall mean such process or processes to be carried out by the SUPPLIER/CONTRACTOR as are prescribed in the ORDER considered necessary by this Organisation or their representative in order to ascertain quality, workmanship, performance and efficiency of equipment or part thereof.

3.1.16 APPROVAL

Shall mean and include the written consent either manuscript, typewritten or printed statement under or over signature or seal as the case may be of this Organisation or the representative or documents or other particulars in relation to the ORDER.

3.1.17 F.O.R./F.O.B./FAS, C&F, CIF shall mean the terms as explained in INCOTerms.

3.1.18 SCOPE OF ORDER

Scope of the order shall be as defined in the ORDER, specifications, drawings and Appendices thereto.

3.2. Completeness of the EQUIPMENT shall be the responsibility of the SUPPLIER/CONTRACTOR. Any equipment, fittings and accessories, which may not be specifically mentioned in the specification or drawing (s) but which are usual or

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necessary for the satisfactory functioning of the EQUIPMENT (successful operation and functioning of the equipment being SUPPLIER'S/CONTRACTOR'S responsibility) shall be provided by the SUPPLIER/CONTRACTOR without any extra cost

- 3.3 The SUPPLIER/CONTRACTOR shall follow the best modern practice in the manufacture of high grade EQUIPMENT notwithstanding any omission in that, the SUPPLIER/CONTRACTOR shall in all respect design, engineer, manufacture, and supply the same within delivery period to the entire satisfaction of the Organisation.

3.4 WORK TO BE CARRIED OUT UNDER THE ORDER

All equipment to be supplied and work to be carried out under the ORDER shall conform to and comply with the provision of relevant regulations/Acts (State Govt. or Central Govt.) as may be applicable to the type of equipment/work carried out and necessary certificate shall be furnished.

3.5 SPECIFICATION, DRAWING, TECHNICAL MANUALS

- 3.5.1 The SUPPLIER/CONTRACTOR shall furnish copies as required by this organisation and specified in the "Technical Specifications" at Appendix-D, of the technical documents, final drawing, preservation instructions, operation and maintenance manuals, test certificates, spare parts catalogue etc. before dispatch of the equipment.

- 3.5.2 The supplier/contractor shall be responsible for any loss to this Organisation consequent to the furnishing of the incorrect data/drawings

- 3.5.3 Specifications, design and drawings issued by this Organisation to the supplier/contractor along with tender specification and ORDER are not to be sold or given on loan. These documents continue to remain property of this Organisation or their assignee and are subject to recall by this Organisation.

- 3.5.4 The SUPPLIER/CONTRACTOR and its employees shall not make use of the drawings, specification and technical information for any purpose any time and shall not disclose the same to any person, firm or corporate authorities without written permission of the Organisation. All such details shall be kept confidential.

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निदेशक / Director
दूरदर्शन समाचार / Doordarshan News
नई दिल्ली / New Delhi-110001

In order to facilitate quick disposal, copies of the drawing for approval shall be sent directly and simultaneously to the authorities specified in the order in addition to the sets submitted to authority issuing order.

3.6 ACCEPTANCE OF ORDER

- 3.6.1 Within fifteen (15) days from date of mailing of ORDER, SUPPLIER/CONTRACTOR shall confirm acceptance of the order in its entirety.

- 3.6.2 The ORDER is accepted unconditionally by SUPPLIER/CONTRACTOR by returning to this Organisation copy of the ORDER duly signed, without qualification.

- 3.6.3 When SUPPLIER/CONTRACTOR has accepted the order with all its terms and conditions, Bidder's Bid with General sales conditions and all previous correspondence are considered superseded and void.

- 3.6.4 Should SUPPLIER/CONTRACTOR not respect the time limit for the confirmation of the order or in case BIDDER cannot accept the ORDER without qualifications, this

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Organisation reserves the right to cancel, in writing, without prejudice to other terms, the entire ORDER or part of it without notice. Under these circumstances the earnest money /bid bond given by the supplier will be forfeited in full.

3.7 MODIFICATION IN ORDER

- 3.7.1 All modifications leading to changes in the order with respect to technical and commercial aspects, including terms of delivery, shall be considered valid only when accepted in writing by this Organisation by issuing an amendment to the ORDER.
- 3.7.2 This Organisation shall not be bound by any printed conditions, provision in the SUPPLIER'S BID, forms of acknowledgement of ORDER, invoice, packing list and other documents, which purport to impose any condition at variance with or supplement to ORDER.

3.8 PERFORMANCE SECURITY DEPOSIT.

- 3.8.1 The successful bidder, within 30 (Thirty) days of the receipt of order/letter of intent, will be required to send Security Deposit in the form of Bank Draft/NEFT or in lieu thereof a Bank Guarantee from an Scheduled Indian Commercial Bank for amount as indicated in Para 1.2.7 of the "Invitation to Bid". Being a FOR destination contract, the Security Deposit shall be 5 % of the value of the order (Ref: Ministry of Finance, Department of Expenditure Order No.F.94/2020-PPD dated 30-12-2021.)
- 3.8.2 The security money may be deposited in the form of Bank guarantee/TDR in the proforma enclosed as Appendix to these General Terms and Condition (GTC).
- 3.8.3 This Organisation shall not be liable to pay any Bank Charges, Commissions or interest on the amount of Security Deposit/Performance Bond.
- 3.8.4 Security Deposit, Performance Bond shall be refunded to the supplier after completion of warranty period as stipulated in the order. If the materials are supplied in the extender delivery period, the supplier will extend the validity of Bank Guarantee accordingly and the Bank Guarantee will be released after extended validity is expired.

- 3.8.5 For any equipment or spare parts thereof replaced during Guarantee/warranty period, it shall have further warranty for a period of 12 months from the date of acceptance as per Clause 3.9. The supplier will extend the validity of Bank Guarantee for a value proportionate to the value of the equipment for the period commensurate with the period of Guarantee/Warranty extension and the Bank Guarantee will be released after completion of extended warranty period subject to fulfilment of other conditions stipulated in Clause 3.9.1 to 3.10.2 below.

3.9 WARRANTIES AND GUARANTEES.


MATERIALS AND WORKMANSHIP As per PART II: TERMS OF REFERENCE Unless some special Warranty/Guarantee clause has been stipulated elsewhere in the invitation to the tender or any of its Appendix, the following warranty shall form part of the contract placed on successful tender:-

- 3.9.1 SUPPLIER/CONTRACTOR shall fully warrant that all the stores, Equipment and components supplied under the ORDER shall be new and of first quality according to the specifications and shall be free from any defects (concealed fault, deficiency in design, materials and workmanship).
- 3.9.2 Should any defects be noticed in design, material and/or workmanship within 15 months from the date of shipment/dispatch of last consignment or 12 months from the date of receipt/commissioning of the equipment, or the guarantee/warranty period as specified in PART II: TERMS OF REFERENCE whichever is later, the organization shall inform


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अवर निदेशक / Additional Director General
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Cooperation Wing, New Delhi-110001


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New Delhi-110001

Supplier/Contractor and Supplier/Contractor shall immediately on receipt of such intimation, depute their personnel within 14 days to investigate the causes of defects and arrange rectification/replacement/modification of the defective equipment at site without any cost to the Organisation within a reasonable period/Maximum upto 30 days. If the Supplier/Contractor fails to take proper corrective action to repair/replace the defects satisfactorily within the reasonable period, this Organisation shall be free to take such corrective action as may be deemed necessary at SUPPLIER'S/CONTRACTOR'S risk and cost after giving notice to the SUPPLIER/CONTRACTOR.

3.9.3 Damage to the machinery and/or equipment due to incomplete and erroneous instructions issued by Supplier/Contractor will be responsibility of the Supplier/Contractor and will be treated according to the provisions of warranty clause. Normal wear & tear shall not come under purview of this clause.

3.9.4 In case defects are of such nature that equipment shall have to be taken to Supplier's/Contractor's Works for rectification etc. Supplier/Contractor shall take the equipment at his cost after giving necessary undertaking or security as may be required by the Organisation. This Organisation shall, if so required by the Supplier/Contractor, dispatch the equipment by quickest mode on "Freight-to pay" basis to the Supplier's/Contractor's works. After repairs, Supplier/Contractor shall deliver the equipment at site on freight prepaid basis. All risks in transit to and fro shall be borne by the Supplier/Contractor.

3.9.5 Equipment or spare parts thereof replaced shall have further warranty for a period of 12 months from the date of acceptance.

3.9.6 The Supplier/Contractor shall guarantee that they will supply spare parts if and when required on agreed price. The agreed price should include, but without any limitation to, agreed discount on the published catalogue price or on agreed percentage of profit on the landed cost.


3.9.7 The Supplier/Contractor will warranty that before going out of production for any of the spare parts, they will give adequate advance notice to the purchaser so that the latter may undertake to procure, if necessary, the balance of the life time requirements.


3.9.8 If the repairs, replacement or modification referred are of such nature as may affect the efficiency of the EQUIPMENT, this Organisation shall have the right to give to the SUPPLIER/CONTRACTOR, within one month of such replacement/renewal, notice in writing to carry out test as may be required for acceptance of the equipment.



रविश चोपरी / Rakesh Chaudhary
निदेशक / Director

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नई दिल्ली / New Delhi-110001

If the Supplier/Contractor fails to honour his obligation to repair or replace defective goods within a reasonable period of time, or if Supplier/Contractor refuses to carry out work under the guarantee clause and implied guarantee condition, if danger is anticipated or in case of severe urgency, the Organisation shall be entitled to carry out, at Supplier's/Contractor's cost and risk, repair work or replacement deliveries or have it done by a third party. In case not all goods have been delivered by Supplier/Contractor, this Organisation is entitled to procure the remaining goods at Supplier's/Contractor's cost and risk. This does not relieve Supplier/Contractor of any of his guarantee obligations. Taxes and duties of any kind whatever imposed by the authorities of the country of the supplier/contractor or his sub-contractors until delivery shall be borne by supplier.


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Ashok Kumar
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New Delhi-110001

3.10 PERFORMANCE GUARANTEE

3.10.1 SUPPLIER/CONTRACTOR shall guarantee that the performance of the EQUIPMENT/MATERIAL supplied under the order shall be strictly in conformity with specification and shall perform the duties specified under the ORDER.

3.10.2 The SUPPLIER/CONTRACTOR shall guarantee that the materials/equipment that shall be purchased from the sub-contractor(s) shall be such as to fulfill the requirements laid down vide Para 3.9.1 to 3.10.1 above and shall undertake to ensure fulfillment of these requirements.

3.11 REJECTION

If the ORGANISATION finds that the goods supplied are not in accordance with the specification and other condition stated in the order or its sample (s) are received in damaged conditions (of which matters this Organisation will be the sole judge), this Organisation shall be entitled to reject the whole of the goods or the part, as the case may be, and intimate to the supplier/contractor the rejection without prejudice to the Organisation's other rights and remedies to recover from the supplier any loss which the ORGANISATION may be put to, also reserving the right to forfeit the security deposit performance bond, if any, made for the due fulfillment of the contract. The goods shall be removed by the supplier/contractor and if not removed within 14 days of the date of communication of the rejection, the Organisation will be entitled to dispose-off the same on account and at the risk of the supplier/contractor and after recovering the storage charges at the rate of 5% of the value of goods of each month or part of month and loss and expense, if any caused to the Organisation, pay balance to the supplier/contractor.

3.12 FAILURE AND TERMINATION CLAUSE

DD News reserves the right for termination of the contract at any time by giving one month written notice, if the services are found unsatisfactory and also has the right to award the contract to any other agency at the cost, risk and responsibilities of bidder and excess expenditure incurred on account of this will be recovered by DD News from Security Deposit or pending bill or by raising a separate claim.

3.13 INSPECTING/TESTING OF MATERIAL

The inspection of material will be carried out by the authority specified in the purchase order. The material will be accepted only after the same has been found satisfactory after inspection and is duly marked and sealed by the Inspection Authority.

The supplier/contractor shall ensure that the material to be supplied against this order shall be individually inspected, tested and analysed in terms of the specifications attached to the tender and the relevant codes and practices specified therein by expression or implication. Necessary test reports shall be provided as required.

3.13.2 The supplier/contractor should make available to the Organisation and any other individual/agency authorised by the Organisation for the purpose of inspection all its records and results in respect of inspection, test and analysis conducted by it as part of their

Ritesh

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Parvathy
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manufacturing and testing operation under the applicable codes and practices specified by expression or implication in the tender.

3.13.3 Inspection tests and analysis shall be carried out/conducted at the supplier's/ contractor's works by the authorised representative of the Organisation and the cost of such inspection tests and analysis including the cost of to and fro air fare and accommodation and cash allowances payable shall be borne by the Organisation.

3.13.4 The Contractor shall provide and deliver free of charge for tests/analysis by an independent authority at any such place or places as the Organisation or its authorised inspector may reasonably require such raw material (s) used or intended to be used for the contracted work by the Contractor as the Organisation/Inspector shall consider necessary. The cost of such tests/analysis shall be borne by the Contractor

3.13.5 This Organisation shall be entitled at all times, whether prior to, during or after the completion of inspection by itself and/or through inspectors appointed by the Organisation at the Organisation's cost, to inspect, test and/or analyses and/or to direct the Supplier/Contractor in all respect of any store(s) or materials/processes used or proposed to be used in the fabrication of the product of any of them. The said inspection, tests and analysis as far as required, is to be conducted in the presence of the inspectors. The supplier/contractor shall ensure that the inspecting personnel referred to above are given free access to all the required places and information connected with their work, besides working facilities to carry out their function.

3.13.6 Should the supplier/contractor fail to comply with any of the provisions aforesaid relating to inspection, testing and /analysis the Organisation shall be entitled by itself and/or through inspectors to conduct or have conducted the inspection, test and/or analysis at the risk and expense of the supplier/contractor in all respects.

3.13.7 No rejected raw materials shall be used for the contracted work or re-rendered for inspection and/or test except with the prior permission of concerned Inspectors.


3.13.8 Unless otherwise specifically authorised by the Organisation in writing, the supplier/contractor shall not ship or dispatch for shipment under the contract entered into, any material which has not been properly inspected/tested marked and in respect of which a certificate of quality has not been issued or signed by the inspectors.


3.13.9 In addition to the general conditions of the inspection stated above, the supplier/contractor shall also satisfy all the specific conditions of inspection as enumerated in the specification attached.


3.13.10 In addition to inspector(s) the Organisation shall be entitled to nominate, depute or designate a representative to be stationed at the supplier's/contractor's factory in order to supervise and/or coordinate operations related to the contract. In the event of there being more than one factory involved in the work entrusted to the supplier/contractor, the Organisation shall be entitled to nominate/depute or appoint such representative(s) as necessary in respect of each such factory.

3.13.11 The supplier/contractor shall ensure that the material to be supplied against this order shall be individually inspected, tested and analysed in terms of the specifications attached to the tender and the relevant codes and practices specified therein by expression or implication. Necessary test reports shall be provided as required.


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3.13.12 The posting of such a representative by the Organisation or his actions in any manner does not absolve the supplier/contractor of any liability, and/or responsibility under this contract. The representative's posting shall be treated as advisory to the Organisation.

3.13.13 For take calls for the cases where material is rejected on inspection, the supplier/Contractor will bear the actual cost of inspection incurred/suffered by the Organisation.

3.13.14 Place of inspections specified in supply order will not be changed without written confirmation from the Purchase Authority.

3.14 SUB-STANDARD MATERIAL/REPLACEMENT OF REJECTED GOODS

3.14.1 If the Organisation finds that MATERIAL supplied are not of the correct quality or not according to specification required or otherwise not satisfactory owing to any reason of which the Organisation will be the sole judge, the Organisation will be entitled to reject materials, cancel the contract and buy its requirement in the open market at the risk and cost of supplier, reserving always to itself the right to forfeit the security deposit/performance bonds placed by the supplier for the due fulfillment of the contract.

3.14.2 Rejected goods should be removed and replaced within 14 days of the date of communication of rejection.

3.15 SUBLETTING AND ASSIGNMENT

The contractor shall not save with the previous consent in writing of the purchase Authority, sublet, transfer or assign the contract or any part thereof or interest therein or benefit or advantage thereof in any manner whatsoever, provided nevertheless that any such consent shall not relieve the contractor from any obligation, duty or responsibility under the contract.

3.16 INTER/CHANGEABILITY OF PARTS

3.16.1 If against any item it becomes necessary to supply spare parts other than specified, the supplier/contractor shall be required to give the following certificate to the purchaser before arranging supply of spare parts bearing different parts numbers. If there is any obvious typographical or clerical error in the part number and/or description of any item, the supplier/contractor will supply the correct part. The aforesaid certificate should be supplied in such cases also. The supplier will furnish this certificate in either case, to the paying authority. No formal amendment is necessary in such cases.

The changed part numbers are an exact replacement of parts ordered and are suitable for and will fit in equipment/machines and the existing fittings for which they are intended without in any way affecting the efficiency and quality of performance of the equipment/machines."

3.16.3 If however, the substitute spare part is not a bare replacement of the part originally ordered and involves a purchase of other items in addition, as would be the case when a kit is offered instead of one small item(s) forming part of the kit, the supply of the kit would be subject to the following conditions:-

3.16.3.1 The supply of the kit will be accompanied with a certificate that the manufacturer has definitely stopped supply of the spare parts but supplying only a kit.

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3.16.2 The spares will not be supplied as kit unless prior acceptance of the same has been obtained from the purchaser.

3.16.3 In case the supply of the kit involves any change in the price and if so, the revised price would be stated for scrutiny and incorporation of the same in the supply order, if found acceptable.

3.17 Provided further that if any part numbers are declared by the purchaser to be unsuitable to the machines for which they have been supplied within 60 days from the date of arrival of the stores at site, the supplier/contractor will take them back at their own cost and expense.

3.18 BREAKAGE/SHORTAGE

3.18.1 Claim in respect of breakage/shortages, if any, shall be preferred on the supplier/contractor within thirty days from the date of receipt of stores at destination by Ultimate consignee which shall be replaced/made good by the supplier/contractor at his own cost.

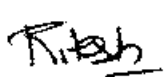
3.18.2 All risk or loss or damage to the material shall be upon the supplier/contractor till it is delivered in accordance with the terms and conditions of the supply order.


3.19 DESIGNS, PATENTS AND ROYALTIES

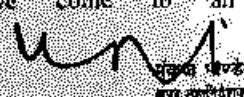
If any material used or methods or processes practiced or employed in the manufacture of items to conform with the requirement of the contract is/are covered by a patent(s) in respect of which contractor is not licensed, the contractor shall before using the material, method or process, as the case may be, obtain such license(s) and pay such royalty/royalties and license fee(s) as may be necessary. The contractor shall keep the Organisation indemnified from and against any and all claims, actions demand and proceedings whatsoever brought or made against the Organisation on the basis of any patent or infringement thereof claimed or otherwise relating to and arising from any method or process employed or matter or thing done to or in connection with any work executed by the contractor. The contractor shall at their own risk and expense defend any suit for infringement of patent or like suits brought against the Organisation (whether with or without the contractor being a party thereto and shall pay damages and any award awarded in such suit and keep the Organisation indemnified from and against all consequence thereof.

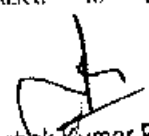
3.20 FORCE MAJEURE

3.20.1 If any time during the continuance of the contract the performance in whole or in part by the Successful Bidder shall be prevented or delayed by reason of any war, hostility acts of the public enemy, civil commotion, sabotage, fire, floods, explosions, epidemics, Quarantine restriction, strikes, lock-outs or acts of god, (but not including negligence or wrong-doing, predictable/seasonal rain) herein after refer to as events and provided notice of happenings of any such eventuality is given by the successful Bidder in writing within 07 days from the date of occurrence thereof (and it cannot be claimed ex-post facto), the purchaser shall by reason of such event, neither cancel this order nor shall claim for damages against the contractor in respect of such non-performance or delay in performance and delivery shall be resumed as soon as practicable after such events have come to an end or ceased to exist. However,


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if such event continues for a period exceeding 90 days, either party may at its option terminate the contract by giving notice to the other party.

- 3.20.2 If the deliveries are suspended by force majeure conditions lasting for more than 90 days, the organization have the option of cancelling this contract in whole or part at its discretion without any liability on its part of the Purchaser.

3.21 LANGUAGE/TERMINOLOGY

The supplier/contractor shall ensure the language/terminology/description of goods used in supply order/bill of lading/Invoice any other documents dispatched by the supplier is verbatim in English

3.22 FALL CLAUSE

- 3.22.1 The price for the stores/services/works under the contract/Supply order by the contractor/Supplier shall in no event exceed the lowest price at which supplier/contractor or his agent/principal dealer as the case may be, sells the stores/services/works or offers to sell stores/services/works of identical description to any persons/organizations including the purchaser or any department of the Central Govt. or any Deptt. of State Govt. or any Statutory undertaking of the Central or State Govt., as the case may be, during the currency of the contract supply/work order.

- 3.22.2 If at any time, during the said period, the contractor/supplier or his agent/principal dealer as the case may be, reduce the sales price, sells or offers to sell such stores/services/works to any persons/organizations including the purchaser or any Deptt. of Central Govt. of any Deptt. of a State Govt. or any statutory undertaking of the Central or State Govt. as the case may be, at a price lower than the price chargeable under the contract/supply order, he shall forthwith notify such reduction or sale or offer of sale to the Purchase Authority who has issued this contract/supply order and price payable under the contract/supply order for the stores supplied/services rendered/works carried out after the date of coming into force of such reduction or sale or offer of Sale shall stand correspondingly reduced. The above stipulation will however, not apply to


a) Exports by the contractor/supplier; or


b) Sale of goods as original equipment at prices lower than the prices charged for normal replacement.


- 3.22.3 The contractor/supplier shall furnish the following certificate to the concerned Purchaser:

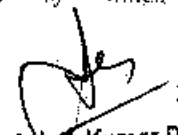
"I/We certify that there has been no reduction in sale price of the stores/services of description identical to the stores/services supplied to PRASAR BIHARATI (India's Public Service Broadcaster), DIRECTORATE GENERAL: DOORDARSHAN under the contract/supply order here in and such stores/services have not been offered/sold by me/us to any person/organisation including the purchaser or any Deptt. of Central Govt. or any Deptt. of a State Govt. or any statutory Undertaking of the Central or State Govt. as the case may be upto the date of bill during the currency of the supply order contract whichever is later at a price lower than the price charged to the Organisation under the contract/supply order except for quantity of stores/categories under sub-clauses (a) and

of sub para (3.22.2) above, details of which are as


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follows:

In case, if the price charged by our firm is more, Prasari Bharati will have the right to recover the excess charged amount from the subsequent unpaid bill of the supplier

3.23 PACKING & MARKING

3.23.1 The Supplier shall provide such packing of the Goods as is required to prevent their damage or deterioration during transit to their final destination as indicated in the Contract. Each package shall have a detailed packing list in duplicate indicating:

3.23.1.1 Supply order number & date

3.23.1.2 Brief description of consignment

3.23.1.3 Name and address of the consignee

3.23.1.4 Name and address of the Suppliers.

3.23.1.5 Item-wise nomenclature and part number and given reference with quantities to assembly drawing.

3.23.1.6 Tag number for all items contained in the package.

3.23.1.7 Gross weight and outer dimension of the package.

3.23.1.8 Packing list package-wise package marks and numbers

3.23.1.9 Any other requirement relevant to the contract

3.23.2 Another copy of the packing list shall be put in a waterproof envelope and fastened securely to the outside of the Package.

3.23.3 Shipping Of Documents:

3.23.3.1 Invoice showing value item-wise as per supply order for customs purposes, in triplicate drawn in the name of the "PRASAR BHARATI (BCD), DG: DOORDARSHAN, DOORDARSHAN BHAWAN, NEW DELHI" and duly manually signed by the supplier or their authorised representative.

3.23.3.2 Certificate of test inspection from manufacturer/supplier.

3.23.3.3 Certificate of recent manufacture.

3.24 INSURANCE

3.24.1 The Successful Bidder shall arrange for the insurance covering the risk during transit, storage and installation till commissioning. The Bidder shall take insurance for his men while working at the Prasari Bharati site against any accident, death, etc. Similarly equipments, instruments, tools etc, belonging to the Bidder shall be insured against damage, loss, theft etc. All the charges for such insurance shall be borne by the Bidder.


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SHORT/DAMAGE/DEFECTIVE/NON RECEIPT OF MATERIAL

The supplier is responsible for safe arrival of the material upto destination. In case, there find any shortage/breakage of material, the supplier will make good the deficiency at the earliest.

3.26

PROGRESS OF MANUFACTURING OF ITEMS

From the date of receipt of order the manufacturer will send a report on monthly basis to the purchase Authority about the progress on manufacturing of item(s) ordered from him. The monthly progress report will be sent on a regular basis till completion of the entire supply as per delivery date indicated in supply order.

3.27

ARBITRATION


If any dispute, difference, question or disagreement shall at any time, hereafter arise, between the parties hereto or the respective representatives or assignees in connection with or arising out of the contract or in respect of meaning of specification, design,


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drawings, estimates, schedules, Appendix(s), orders, instructions, the construction, interpretation of this agreement, application of provisions thereof or anything hereunder contained or arising hereunder or as to the rights, liabilities or duties of the said parties hereunder or any matter whatsoever incidental to this contract or otherwise concerning the works of execution or failure to execute the same whether during the progress of work or stipulated extended periods or before or after the completion or abandonment thereof, it shall be referred to the sole arbitration of the person appointed by the Chief Executive Officer, Prasar Bharati.

- 3.27.2 If an arbitrator to whom the matter is referred dies or refuses to act or resigns for any reason from the position of arbitrator, it shall be lawful for the Chief Executive Officer, Prasar Bharati to appoint another person to act as arbitrator in the manner aforesaid. Such person shall be entitled to proceed with the reference from the stage at which it was left by his predecessor if both the parties consent to Chief Executive Officer, Prasar Bharati to this effect failing which the arbitrator will be entitled to proceed de-novo.
- 3.27.3 It is a further term of this contract that no person other than the person appointed by the Chief Executive Officer, Prasar Bharati as aforesaid shall act as arbitrator and that, if for any reason that is not possible, the matter is not to be referred to the arbitration at all.
- 3.27.4 The arbitrator(s) may from time to time, with the written consent of all the parties to the contract, enlarge the time for making and publishing the award.
- 3.27.5 It is a term of the contract that the party invoking arbitration shall specify the dispute or disputes to be referred to arbitration under the clause.
- 3.27.6 It is also the term of the contract that the contractor shall not stop the work under this contract and work shall continue as expected to continue whether the arbitration proceedings have commenced or not.
- 3.27.7 The arbitrator shall give reasoned award in respect of each dispute or difference referred to him. The award as aforesaid shall be final and binding on all the parties to the contract in accordance with the Indian law.
- 3.27.8 The Venue of the arbitration shall be at New Delhi, India. Subject to as aforesaid, the provision of the Indian Arbitration and Conciliation Act, 1996 and any statutory modifications or re-enactments thereof and rules made there under and for the time being in force shall apply to the arbitration proceedings under this clause.


COMPLAINE OF SPECIFICATIONS


The successful Bidder shall execute the whole and every part of the work in the most substantial and workman like manner both as regards materials and otherwise in every respect in strict accordance with the specifications. The contractor shall also conform exactly, fully and faithfully to the designs, drawings and instructions in writing in respect of the work.

- 3.28.2 These several documents forming the Contract are to be taken as mutually explanatory of one another, detailed drawings being followed in preference to small scale drawing and figured dimensions in preference to scale and special conditions in preference to General Conditions.


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3.28.3 In the case of discrepancy between the schedule of Quantities, the Specifications and/ or the Drawings, the following order of preference shall be observed: -

3.28.3.1 Description of Schedule of Quantities.

3.28.3.2 Particular Specification and Special Condition, if any.

3.28.3.3 Drawings.

3.28.3.4 AIR DD Specifications.

3.28.3.5 Indian Standard Specifications of B.I.S.

3.28.4 If there are varying or conflicting provisions made in any one document forming part of the contract, the Accepting Authority shall be the deciding authority with regard to the intention of the document and his decision shall be final and binding on the contractor.

3.28.5 Any error in description, quantity or rate in Schedule of Quantities or any omission therefrom shall not vitiate the Contract or release the Contractor from the execution of the whole or any part of the works comprised therein according to drawings and specifications or from any of his obligations under the contract.

3.29 COMPLIANCE TO MINIMUM WAGE ACT

The Bidder shall comply with all the provisions of the Minimum Wages Act, 1948, and Contract Labour (Regulation and Abolition) Act, 1970, amended from time to time and rules framed thereunder and other labour laws affecting contract labour that may be brought into force from time to time.

3.30 *APPLICABLE LAW

This contract, including all matters connected with this contract, shall be governed by the Indian laws, both substantive and procedural, for the time being in force and shall be subject to the exclusive jurisdiction of Indian Courts.

* To be included in an international contract.


3.31 INTEGRITY PACT (Applicable for the Tender more than 2 Crore)


3.31.1 Signing of Integrity Pact (IP) is mandatory for every Bidder participating in this Bid (Tender value more than 2 Cr). A copy of the IP is enclosed (Form-12), which may be deemed to have been signed by Prasar Bharati. The Bidders and Prasar Bharati shall be bound by the provisions of IP in case any complaint relating to the tender is found substantiated. The IP shall be executed on a plain paper and duly signed on each page by the same signatory who signs the bid document. Any bid not accompanied by duly signed IP by the Bidder would be rejected. Prasar Bharati has appointed the Independent External Monitor (IEM) nominated by Central Vigilance Commission (CVC). Contact detail of IEM is given in Form -13. Any tender related complaint, for tenders covered under Integrity Pact having value of Rs.2 (Two) Crore and above, may be addressed to the Independent External Monitor (IEM).


3.31.2 VIOLATIONS & CONSEQUENCES:

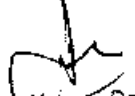
3.31.2.1 If a Bidder commits a violation of its Commitments and Obligations under the Integrity Pact Programme during bidding process, their entire Earnest Money Deposit/ Bid Security, would be forfeited and in addition, they would be banned from the PrasarBharatibusiness in future.

3.31.2.2 In case of violation of the Integrity pact by Bidder after award of the Contract, PrasarBharatishall be entitled to terminate the Contract. Further, PrasarBharatiwould


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forfeit the security deposits. Contract Performance Bank Guarantee in case it is found that the Bidder has made any frivolous, untrue and misleading allegations against Prasar Bharati or its associates. Prasar Bharati reserves its right to initiate criminal proceedings against the violating Bidder and may also impose exemplary cost for the same.

Ritesh

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APPENDIX-C

4

BID EVALUATION CRITERIA

Parvathy

SALIENT FEATURES

BIDDERS CONFIRMATION

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दूरदर्शन समाचार / Doordarshan News
नई दिल्ली-110001 / New Delhi-110001

पंकज पाण्डेय / Pankaj Pandey
अवर निदेशक/Additional Director General
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ऑपरेटिव्स मार्ग, नई दिल्ली - 110001
Copernicus Marg, New Delhi-110001

Ashok
Ashok Kumar Pathak
Deputy Director General (Engg.)
Doordarshan News
New Delhi-110001

4.1.1	Open Tender No.	RFP-02-2024-25E (P)TV
4.1.2	Single Stage Two Bid System	Two Bid System
4.1.3	Tender Processing Fee	As per Para 1.2.6 of Bid Data Sheet (BDS) and Para 2.1.7 of "Instructions to Bidder"
4.1.4	Validity Period of Bid	120 days from the date of opening i.e. up to and inclusive of date of opening
4.1.5	Bid Security	Earnest Money Deposit (EMD) of 4% of estimated contract value is Rs. 22,00,000/- 1,30,40,000/-
4.1.6	Performance Security	Would be required on placement of purchase order i.e. five (5)% of the ordered value and shall be valid beyond 60 days from the date of expiry of guarantee warranty with claim period up to one year from the date of expiry of guarantee warranty. (Ref: Ministry of Finance, Department of Expenditure Order No.F.9/4-2020-PPD dated 30-12-2021.)
4.1.7	Delivery Period	As per clause 5.1 ✓
4.1.8	Last date of submission of Bid clarification	08-07-2024 17.00 hrs
4.1.9	Time & Date of Submission of Tender	22-07-2024 14:00 Hrs.
4.1.10	Opening date of technical bid	22-07-2024 15:00 Hrs.
4.1.11	Opening date of price bid	Date will be notified later
4.1.12	Evaluation Methodology	As per clause 10.9 of the tender ✓

Note:-

A. Latest updates regarding this tender can be accessed at Web-Site <https://prasarbharati.eproc.in>, <https://prasarbharati.gov.in>, and <https://eprocure.gov.in>.

VITAL COMMERCIAL CRITERIA FOR ACCEPTANCE

4.1.12 The following vital commercial conditions should be strictly complied with failing which the bid will not be considered.

4.2.2 Bid should be from actual manufacturers, public sector undertakings, supply houses/representatives/distributors/dealers/agents authorised by the Principals.

4.2.3 After opening of the price bids, if the Selected Bid rate is found substantially higher than the updated cost estimate or available budget, Prasar Bharati will cancel the procurement process/ reject all Bids; re-Tender will be invited afresh after detailed scrutiny of the estimated cost.

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पंकज पंडेय / Pankaj Pandey
अतिरिक्त निदेशक / Additional Director General
प्रसारण समाचार / Doordarshan News
ऑपरेटिंग मंग, नई दिल्ली - 110001
Copicious Mrg, New Delhi-110001

अशोक कुमार पथक / Ashok Kumar Pathak
Deputy Director General (Engg.)
Doordarshan News
New Delhi-110001

4.2.4 If the quoted rate for Bid, is found considerably lower than the estimated rates, it will be considered as abnormally low Bid; in such cases, Prasar Bharati may seek written clarification from the Bidder, including detailed price analyses of its bid price in relation to scope, schedule, allocation of risks and responsibilities, and any other requirements of the bid's document. If, after evaluating the price analyses, Prasar Bharati determines that the bidder has substantially failed to demonstrate its capability to deliver the contract at the offered price, the Prasar Bharati may reject the bid/proposal.

4.2.5 SUBMISSION OF BID BOND/BANK GUARANTEE ALONG WITH BID

- a) In case of domestic bidders, tender must be accompanied with Earnest Money Deposit in the form of either a Bank Draft/FDR Payable to CPBBCL, DIRECTORATE GENERAL DOORDARSHAN, NEW DELHI or a Bank Guarantee from an Indian Scheduled Commercial Bank with the tender document. Bank Guarantee by domestic bidders will be given on non-judicial stamp paper as per stamp duty act applicable at New Delhi.
- b) The amount of Earnest Money Deposit should be as per the Notice Inviting Tender and it shall be as per Para 1.2.7 and Para 2.21 regarding Submission of Security Deposit cum Performance Bank Guarantee for execution of contract as well as for satisfactory performance of equipment during warranty period by the successful bidders; Acceptance of Future and Termination Clause No.3.12 of Tender document; Acceptance of Warranty and Guarantee Clause No.3.9 of Tender document; Acceptance of jurisdiction clause No. 3.27 and 3.30 of tender document.

4.3 The Bidders to quote firm prices fully in Indian currency only.

4.4 CRITERIA FOR LOADING OF BIDS

The following criteria will be adopted for evaluation of bid:-

4.4.1 For delivery /completion periods quoted longer than that specified in the bid document, the quoted price shall be loaded 1/2% per extra week or part thereof subject to a maximum of 5% of the quoted price. Offer with delivery/completion period longer than 10 week beyond the stipulated delivery completion period will be rejected.

4.4.2 Bidders will not indicate a separate discount. Discount if any should be merged in the rates against the quoted items. Discount, if any, indicated separately will not be taken into account for bid evaluation purposes.

4.5 VITAL TECHNICAL CRITERIA FOR ACCEPTANCE OF BIDS

4.5.1 Quotation in original must be from actual manufacturers, public sector undertakings, supply houses/representatives/distributors/dealers/agents authorised by the Principals.

4.5.2 In case the bidder is an authorised dealer/supply house, he should name the original manufacturer. Bidder should furnish a warranty to quality from the manufacturer and also furnish a certificate from the manufacturer that the bidder can quote items of the manufacturer directly. Offers not complying with these requirements will be rejected, without any notice/back reference.

Past performance report of similar items earlier supplied to this Organisation will be taken into consideration while evaluating this bid. The bid shall be rejected, if the past performance of the similar item earlier supplied to the Organisation is found to be unsatisfactory.

Ritesh

रितेश चौधरी / Ritesh Chaudhary
निदेशक / Director

दूरदर्शन समाचार / Doordarshan News
नई दिल्ली / New Delhi - 110001

नई दिल्ली / New Delhi - 110001

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Pankaj

पंकज पण्डेय / Pankaj Pandey
अतिरिक्त निदेशक / Additional Director General
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Copernicus Marg, New Delhi - 110001

Ashok Kumar Pathak
Deputy Director General (Engg.)
Doordarshan News
New Delhi - 110001

PREFERENCE TO MAKE IN INDIA

The policy of the Govt. of India to encourage "Make in India" and promote manufacturing and production of goods and services in India as per the revised "Public Procurement (Preference to Make in India) Order 2017", circulated by the Department of Promotion of Industry and Internal Trade, Ministry of Commerce & Industry, Govt. Of India vide Order No. P-45023/2-2017-PP-131-II dated 16.09.2020, or latest order, if any, will be applicable for this tender.

4.6.1 Definitions. For the purpose of this Tender

4.6.1.1 'Local content' means the amount of value added in India which shall, unless otherwise prescribed by the Nodal Ministry, be the total value of the item procured (excluding net domestic indirect taxes) minus the value of imported content in the item (including all customs duties) as a proportion of the total value, in percent.

4.6.1.2 'Class-I local supplier' means a supplier or service provider, whose goods, services or works offered for procurement, has local content equal to or more than 50%, as defined under this Tender.

4.6.1.3 'Class-II local supplier' means a supplier or service provider, whose goods, services or works offered for procurement, has local content more than 20% but less than 50%, as defined under this Tender.

4.6.1.4 'Non - Local supplier' means a supplier or service provider, whose goods, services or works offered for procurement, has local content less than or equal to 20%, as defined under this Order.

4.6.1.5 'L1' means the lowest tender or lowest bid received in response to this tender.

4.6.1.6 'Margin or purchase preference' means the maximum extent to which the price quoted by a "Class-I local supplier" may be above the L1 for the purpose of purchase preference. For being eligible for purchase preference under this clause, the Margin of purchase preference shall be 20% (i.e. L1 + 20% band).

4.6.2 Eligibility of 'Class-I local supplier' / 'Class-II local supplier' / 'Non-local suppliers' for this tender:

Only 'Class-I local supplier' and 'Class-II local supplier' as defined under this tender shall be eligible to bid in procurements undertaken by procuring entities, except when global Tender enquiry has been issued. In global Tender enquiries, 'Non-local suppliers' shall also be eligible to bid along with 'Class-I local supplier' and 'Class-II local

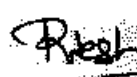
supplier'.

Purchase preference


Purchase preference shall be given to "class-I local supplier" for the purpose of this tender in the manner specified here under.


4.6.4 For the procurement of < _____ > (In the procurement of Goods which are divisible in nature/ where the work Order could be divided)

The 'Class-I local supplier' shall get purchase preference over 'Class-II local supplier' as well as 'Non-local supplier', as per following procedure:


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 निदेशक / Director
 दूरदर्शन समाचार / Doordarshan News
 नई दिल्ली / New Delhi-110001


पार्वती रामू / Parvathy Ramu
 निदेशक (प्रशासन) / Director (Admin.)
 दूरदर्शन समाचार / Doordarshan News
 नई दिल्ली-110001 / New Delhi-110001


पंकज पण्डेय / Pankaj Pandey
 निदेशक (प्रशासन) / Additional Director General
 दूरदर्शन समाचार / Doordarshan News
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Ashok Kumar Pathak
 Deputy Director General (Engg.)
 Doordarshan News
 New Delhi-110001

4.6.4.1 Among all qualified bids, the lowest bid will be termed as L1. If L1 is 'Class-I local supplier', the contract for full quantity will be awarded to L1.

4.6.4.2 If L1 bid is not a 'Class-I local supplier', 50% of the order quantity shall be awarded to L1. Thereafter, the lowest bidder among the 'Class-I local supplier' will be invited to match the L1 price for the remaining 50% quantity subject to the Class-I local supplier's quoted price falling within the margin of purchase preference, and contract for that quantity shall be awarded to such 'Class-I local supplier' subject to matching the L1 price. In case such lowest eligible 'Class-I local supplier' fails to match the L1 price or accepts less than the offered quantity, the next higher 'Class-I local supplier' within the margin of purchase preference shall be invited to match the L1 price for remaining quantity and so on, and contract shall be awarded accordingly. In case some quantity is still left uncovered on Class-I local suppliers, then such balance quantity may also be ordered on the L1 bidder.

4.6.5 For the procurement of < _____ > (In the procurement of Goods which are not divisible in nature where the work Order could not be divided)

The 'Class-I local supplier' shall get purchase preference over 'Class-II local supplier' as well as 'Non-local supplier' as per following procedure.

4.6.5.1 Among all qualified bids, the lowest bid will be termed as L1. If L1 is 'Class-I local supplier', the contract will be awarded to L1.

4.6.5.2 If L1 is not 'Class-I local supplier', the lowest bidder among the 'Class-I local supplier' will be invited to match the L1 price subject to Class-I local supplier's quoted price falling within the margin of purchase preference, and the contract shall be awarded to such 'Class-I local supplier' subject to matching the L1 price.

4.6.5.3 In case such lowest eligible 'Class-I local supplier' fails to match the L1 price, the 'Class-I local supplier' with the next higher bid within the margin of purchase preference shall be invited to match the L1 price and so on and contract shall be awarded accordingly. In case none of the 'Class-I local supplier' within the margin or purchase preference matches the L1 price, the contract may be awarded to the L1 bidder.

4.6.6 'Class-II local supplier' will not get purchase preference.

4.6.7 **Minimum Local Content:** The local content requirement to categorize a supplier as 'Class-I local supplier' / 'Class-II local supplier' / 'Non-local supplier' shall be as defined in the Para "4.6.1" above. No change is permissible on this account.

4.6.8 **Margin of Purchase Preference:** The margin of purchase preference shall be 20%. For being eligible for purchase preference under this clause, the Margin of purchase preference shall be 20% (i.e. L1 + 20% band)

4.6.9 **Verification of local content:**

4.6.9.1 The 'Class-I local supplier' / 'Class-II local supplier' at the time of tender, bidding or solicitation shall be required to indicate percentage of local content and provide self-certification that the item offered meets the local content requirement for 'Class-I local supplier' / 'Class-II local supplier', as the case may be. They shall also give details of the location(s) at which the local value addition is made.

4.6.9.2 Prasar Bharati may constitute committees with internal and external experts for independent verification of self-declarations and auditor's / accountant's certificates on random basis and in the case of complaints.

4.6.9.3 False declarations will be in breach of the Code of Integrity under rule 175(1)(i)(b) of the General Financial Rules for which a bidder or its successors can be debarred for up to

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नई दिल्ली / New Delhi-110001

पंकज पण्डेय / Pankaj Pandey
निदेशक (प्रसारण) / Additional Director General
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नई दिल्ली - 110001
Department of Mass, New Delhi-110001

अशोक कुमार पाठक / Ashok Kumar Pathak
Deputy Director General (Engg.)
Doordarshan News
New Delhi-110001

4.6.9.4

to two years as per rule 151(m) of the General Financial Rules along with such other actions as may be permissible under law

A supplier who has been debarred by any procuring entity for violation of this Order shall not be eligible for preference under this tender for procurement by any other procuring entity for the duration of the debarment. The debarment for such other procuring entities shall take effect prospectively from the date on which it comes to the notice of other procurement entities

Ritesh

रितेश चौधरी / Ritesh Chaudhary
निदेशक (Director)
दूरदर्शन समाचार / Doordarshan News
नई दिल्ली / New Delhi-110001

APPENDIX-D

5

DESCRIPTION STORES AND TECHNICAL SPECIFICATIONS

पार्वती राहुल / Parvathy Rahul
निदेशक (प्रशासन) / Director (Admin.)
दूरदर्शन समाचार / Doordarshan News
नई दिल्ली-110001 / New Delhi-110001

Description/specifications, Material Code, Quantity of Items.

5

पंकज पंडेय / Pankaj Pandey
अतिरिक्त निदेशक / Additional Director General
दूरदर्शन समाचार / Doordarshan News
सर्वप्रतिष्ठान कार्यालय, नई दिल्ली - 110001
Corporate Mktg. New Delhi-110001

Ashok Kumar Pathak
Deputy Director General (Engg.)
Doordarshan News
New Delhi-110001

Sr No	Description	Qty	Specification No.
1.	Biring of graphics services for DD News & DD India	1 Job	*As per Part II Terms of Reference

* Copy Enclosed

Note -

Delivery instructions

5.1 Delivery Period: Three years, which is extendable by 2 years, on satisfactory performance.

5.2 Consignee: DGI : DD News, New Delhi

5.3 Taxes:

- 5.3.1 All taxes as applicable must be quoted and shown separately.
- 5.3.2 Bidder should quote the prices of stores and all applicable taxes viz. Excise Duty, Custom Duty, all applicable Cess, Goods and Service Tax etc., should be shown separately in the price bid. Supplier should submit their claim for payment in invoice having GSTIN number of the supplier and also the respective consignee indicating separately amount of applicable taxes etc. to enable Prasar Bharati to avail GST Input tax Credit (ITC) on Goods and Services.


 राकेश चौधरी / Rakesh Chaudhary
 निदेशक / Director
 दूरदर्शन समाचार / Doordarshan News
 नई दिल्ली / New Delhi-110001

APPENDIX-E

STATE-WISE GSTINS OF DOORDARSHAN

Sr No	State	GSTIN
1	ANDAMAN AND NICOBAR ISLANDS	35AAAJP0288R1Z1
2	ARUNACHAL PRADESH	37AAAJP0288R2ZD

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 दूरदर्शन समाचार / Doordarshan News
 नई दिल्ली-110001 / New Delhi-110001

पार्कज पण्डेय / Parkaj Pandey
 निदेशक (समाचार) / Additional Director General
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 Ashok Kumar Pathak
 Deputy Director General (Engg.)
 Doordarshan News
 नई दिल्ली-110001 / New Delhi-110001

3	ARUNACHAL PRADESH	12AAAJP0288R1ZQ
4	ASSAM	18AAAJP0288R2ZD
5	BIHAR	10AAAJP0288R1ZU
6	CHANDIGARH	04AAAJP0288R1ZN
7	CHATTISGARH	22AAAJP0288R1ZP
8	DAMAN AND DIU	25AAAJP0288R1ZI
9	DELHI	07AAAJP0288R1ZH
10	GOA	30AAAJP0288R1ZS
11	GUJARAT	24AAAJP0288R1ZI
12	HARYANA	06AAAJP0288R1ZI
13	HIMACHAL PRADESH	02AAAJP0288R2ZQ
14	JAMMU AND KASHMIR	01AAAJP0288R1ZT
15	JIHARKHAND	20AAAJP0288R2ZS
16	KARNATAKA	29AAAJP0288R3Z9
17	KERALA	32AAAJP0288R5ZK
18	LAKSHADWEEP ISLANDS	NOT APPLICABLE
19	MADHYA PRADESH	23AAAJP0288R1ZN
20	MAHARASHTRA	27AAAJP0288R1ZF
21	MANIPUR	14AAAJP0288R2ZL
22	MEGHALAYA	17AAAJP0288R2ZF
23	MIZORAM	15AAAJP0288R2ZJ
24	NAGALAND	13AAAJP0288R1ZO
25	ODISHA	21AAAJP0288R2ZQ
26	PONDICHERRY	34AAAJP0288R2ZI
27	PUNJAB	03AAAJP0288R2ZO
28	RAJASTHAN	08AAAJP0288R4ZU
29	SIKKIM	11AAAJP0288R2ZR
30	TAMIL NADU	33AAAJP0288R1ZM
31	TELANGANA	36AAAJP0288R2ZF
32	TRIPURA	16AAAJP0288R3ZG
33	UTTAR PRADESH	09AAAJP0288R1ZD
34	UTTARAKHAND	05AAAJP0288R1ZI
35	WEST-BENGAL	19AAAJP0288R2ZB

रितेश

रितेश चौधरी / Ritesh Chaudhary
निदेशक / Director
दूरदर्शन समाचार / Doordarshan News
नई दिल्ली / New Delhi-110001

पार्वती

पार्वती राहुल / Parvathy Rahul
निदेशक (प्रशासन) / Director (Admin.)
दूरदर्शन समाचार / Doordarshan News
नई दिल्ली-110001 / New Delhi-110001

पंकज

पंकज पाण्डेय / Pankaj Pandey
अवर निदेशक/Additional Director General
दूरदर्शन समाचार/Doordarshan News
भारत निदेशक मार्ग, नई दिल्ली - 110001
Dependent Marg, New Delhi-110001

अशोक कुमार

अशोक कुमार Pathak
Deputy Director General (Engrg.)
Doordarshan News
New Delhi-110001

PART II: TERMS OF REFERENCE

7. BACKGROUND AND OBJECTIVE

Doordarshan News, the public service broadcaster of India, intends to hire a Graphics Agency that will provide graphics and creative support services to DD News and DD India round the clock 24x7, for a period of ~~2~~³ years, which is extendable by ~~1~~² year on satisfactory performance.

The objective of this invitation is to select an agency for graphics and creative support services (online and offline graphics) by providing creative inputs, technical infrastructure and manpower to enhance the look and feel of Doordarshan News and DD India.

8. GENERAL

8.1 The offered solution should be from a reputed manufacturer/ service provider and the quoted system should be field proven and in use by leading broadcasters for day to day look and feel of their respective channels. The bidder should submit the list of the broadcasters who are using the quoted model. The tenders without the proper user list shall be liable for rejection.

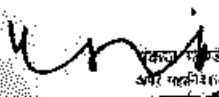
8.2 The bidder should not include and quote for end of life equipment.

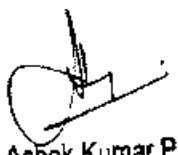
8.3 The bidder shall submit only one solution in respect of the commercial bid.

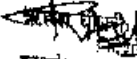
9. ESSENTIAL CRITERIA :

Essential conditions for eligibility are given as mentioned in the table below,


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निदेशक (प्रशासन) / Director (Admin.)
दूरदर्शन समाचार / Doordarshan News
नई दिल्ली-110001 / New Delhi-110001


पंकज पण्डेय / Pankaj Pandey
अतिरिक्त निदेशक / Additional Director General
दूरदर्शन समाचार / Doordarshan News
नई दिल्ली-110001 / New Delhi-110001


Ashok Kumar Pathak
Deputy Director General (Engg.)
Doordarshan News
New Delhi-110001


रक्षित चौधरी / Rakesh Chaudhary
अतिरिक्त निदेशक / Additional Director General
दूरदर्शन समाचार / Doordarshan News
नई दिल्ली / New Delhi-110001

Criteria	Description
Joint ventures	<p>(a) Clause 2.1.30: Bids from consortium/JV of two or more members maximum 3 nos. (including Leader) are acceptable provided that they jointly fulfill the qualification criteria and requirements stated in the Tender Documents. Participating Consortium/ JV shall submit the Agreement, clearly defining the scope and responsibility of each member. Members of consortium/JV shall assume responsibility jointly & severally. The bid security shall be submitted by the Lead Bidder of the Consortium/ JV. In case of award, payment shall be made to the Lead Bidder of the Consortium/ JV.</p> <p>(b) Clause 2.1.31: The consortium/ JV Agreement must clearly define the Consortium Leader/ Lead Partner of JV, who shall be responsible on behalf of the consortium/ JV during the period of evaluation of the bid as well as during the execution and timely completion of all the contractual obligations and shall receive / send instructions for and on behalf of the Consortium/ JV.</p>
Company Existence	Company should be registered under Companies Act, 1956 or Companies Act 2013 or a Partnership firm/LLP registered in India under Partnership Act 1932-2008 as amended and should have been in operations in India in the last 3 years.
Annual Turnover Net Worth (CA certified documents)	<p>Average Annual Turnover of 200% of the estimated annual cost of the project in the last 03 financial years.</p> <p>Or</p> <p>Cumulative Turnover of 600% of estimated annual cost of the project in the last 03 financial years.</p> <p>Or</p> <p>Average Annual Net Worth of minimum of 50% of estimated annual cost of the project in last 03 financial years.</p> <p>Or</p> <p>Cumulative Net Worth of minimum 150% of estimated annual cost of the project in the last 03 financial years.</p>
Positive Net Worth/Profitability	<ul style="list-style-type: none"> Profitable / positive net worth in the last financial year Solvent entity
Work Experience (Self-certified with relevant documents)	<ul style="list-style-type: none"> One Similar work of minimum value of 60% of estimated annual cost of the project Or Two Similar works of minimum value of 40% of the estimated annual cost of project Or Three Similar works of minimum value of 35% of the estimated annual cost of project <p>Note:</p> <ul style="list-style-type: none"> The bidder should have work experience of providing broadcast services (including graphics services) OR broadcast equipment (including graphics equipment) OR combination of both, any time, in the last 5 years for leading broadcasters / media houses or other organizations.

Ritesh
 अरुण कुमार / Ritesh Chhabra
 निदेशक / Director
 दूरदर्शन समिति / Doordarshan Samiti
 नई दिल्ली / New Delhi

Parvathy
 पार्वती राहुल / Parvathy Rahul
 निदेशक (प्रशासन) / Director (Admin.)
 दूरदर्शन समिति / Doordarshan Samiti
 नई दिल्ली-110001 / New Delhi-110001

Pankaj Pandey
 अतिरिक्त निदेशक / Additional Director General
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 दूरदर्शन भवन, नई दिल्ली - 110001
 Copernicus Marg, New Delhi-110001

Ashok Kumar Pathak
 निदेशक (प्रशासन) / Director General (Admin.)
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 नई दिल्ली-110001 / New Delhi-110001

Non - Blacklisting Certificate	The bidder should not have been blacklisted / debarred by any Governmental / Non - Governmental Organisation in India as on bid submission date.
ISO Certification	The Bidder should have valid ISO 9001:2008 / ISO 9001:2015 / ISO 27001 (relevant certification based on type of work) valid as on bid submission.
GFR Restrictions/Norms, if required	Bidder complies with restrictions on procurement under rule 144(vi) vide order no. 06/18/2019-I/PD dated 23 rd July 2020 inserting Rule 144(vi) in GFRs 2017.
Preferential Market Access	Bidder should comply with Preferential Market Access (PMA) order 2017, guidelines notified by DPIIT and DoI with all its clarifications/ amendments, if applicable.
Office	The agency bidding for should have an established office/ branch office with the infrastructure situated in Delhi/NCR.

10. SCOPE OF WORK

The following description and specifications lay down the requirements of hiring a creative agency for look & feel and other graphics requirements of 24x7 DD News channel and DD India channel in HD & SD format as per the requirement. The requirements are broadly divided as detailed below:

S.No	Clause No.	Details of requirements
1	10.1	Change of Look and Feel
2	10.2	Setup of Workflow
3	10.3	Daily Graphics - Creation/Execution/Delivery
4	10.4	Special Creative work for all special events including General/State Elections, Union Budget etc
5	10.5	On Site Manpower Requirement
6	10.6	On Site Hardware and Software Requirement

The requirements given below are for each of the channels i.e deliverables mentioned below needs to be provided to each channel individually.

10.1 CHANGE OF 'LOOK AND FEEL'

10.1.1. Designing, executing and delivering 2D/ 3D/ animated graphics/AR-VR graphics/Touch screen graphics and animation for day-to-day news bulletins, stories and current affairs programs for both the channels i.e DD News and DD India. DD News and DD India Channels are simulcast in both HDTV and SDTV format. The agency should prepare and deliver graphics in HDTV format however the graphics should take care of the safe area for SDTV presentation.

10.1.2. All Graphics will be designed in HDTV format but suited for SDTV delivery also. This means the 'HD ears' area to be accounted as 'desirable' but not 'essential' areas.

10.1.3. Languages used for Graphics generation will be in English, Sanskrit, Hindi and Urdu.

10.1.4. If required, the agency shall change the Look and Feel of any or either of the channels

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Ritesh Chaudhary
Director
Doordarshan News
New Delhi-110001

Parvathy Rahul
Parvathy Rahul / Director (Admin)
Doordarshan News
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Pankaj Pandey
Pankaj Pandey / Additional Director General
Doordarshan News
C-10, Connaught Place, New Delhi-110001
C-10, Connaught Place, New Delhi-110001

Ashok Kumar Pathak
Deputy Director General (Engg)
Doordarshan News
New Delhi-110001

at the quoted rate. ~~DD News reserves the rights to~~ DD News reserves the rights to change the look and feel of any channel more than once at the same quoted rates, during the contract including the extension period, if any.

10.1.5. DELIVERABLES

- Logo Design (Print and other Off-air uses), Channel Bag - static,
- Channel Bag - animated,
- Channel Ident - 20, 10 and 5-seconds versions,
- Various Full Frame templates (Static + Animated), Bands like 'COMING UP', 'NEWS FLASH', 'BREAKING NEWS', 'SCROLL', 'PROMO CARD FOR PROGRAMS' etc.,
- Montages and Show-openers: for all present programs (as on now),
- Templates for standard News Channel presentations like 'Phone-in', 'Highlights', 'Headlines', 'Breaking News' etc.,
- Promos, Windows templates- two, three, four, five, six or more as per the requirements
- 4K Graphics in UHD-4K format to be played back in Video walls in Studios,
- Audio Composition for all the above,
- Astons and Lower thirds appearance,
- L-Band appearance,
- Any other innovative, repeatedly used graphics/templates/montages required for the present programs and bulletins.

10.2. SETUP OF WORKFLOW

10.2.1. Setting up of a complete workflow for off-line and on-line graphic systems (as per the Hardware/ Software requirement listed in subsequent paras) to integrate with the production and transmission equipment presently deployed in DD News and DD India Channel. Integration with DD's existing NRCS - ENPS for DD News and Karthavya for DD India. If DD News or DD India replaces/updates its NRCS, server or video editing systems, the graphic agency shall make the arrangements for integration with these systems at no extra cost.

10.2.2. Developing applications for automated generation or any other special ticker for social media messaging being received through lease line, satellite and Internet.

The technical / operating monitoring of the ticker will be the full responsibility of the graphics team while content for regular updating of data on the ticker shall be provided by Doordarshan's editorial team.

10.2.3. Applications and related graphics for using with large screen i.e., LED Video wall/ plasma/ LED/ LED Monitor in HD and 4K based touch screen system as and when required.

10.2.4. Setting up and calibration of Tracking heads & Touch screens and integration with Virtual reality/ Augmented Reality-Virtual Reality engines for both the channels. AR-

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सूचना, आचार्य, Doordarshan News
दूरदर्शन मार्ग, नई दिल्ली - 110001
Expenditure Mgmt, New Delhi-110001

आनोक कुमार पाथक / Anok Kumar Pathak
Deputy Director General (Engg.)
Doordarshan News
नई दिल्ली-110001

- VR will be used on a regular basis
- 10.2.5. Applications to facilitate updating of News Ticker, Breaking News, News Updates.
 - 10.2.6. Set up and calibrate PCR and Ticker Engines and integration with NRCS and related data sources.
 - 10.2.7. The repository of graphics templates should be different for designers and newsroom -- DD News and DD India purposes.
 - 10.2.8. Weather graphics to be automated for generation taking data from IMD on an ISDN/lease line
 - 10.2.9. All other software related jobs ^{which} are creative in nature.
 - 10.2.10. Setup generation of automatic text log of the graphics fired on air.
 - 10.2.11. Clustering should be on the Graphics application layer instead of the OS layer.

10.3. DAILY GRAPHICS - CREATION / EXECUTION / DELIVERY

10.3.1. GENERAL

- 10.3.1.1. Designing, executing and delivering 2D/3D/animated/AR-VR/Touch screen graphics and animation for day-to-day News bulletins, stories and current affairs programs of the 24x7 DD News & DD India Channel.
- 10.3.1.2. All Graphics will be designed in HDTV format but also suited for SDTV delivery also. This means the 'HD ears' area to be accounted as 'desirable' but not 'essential' areas.
- 10.3.1.3. DD News and DD India both the Channels are transmitted in simulcast mode i.e. in HDTV and SDTV format, however the aspect ratio in both the format is 16:9.
- 10.3.1.4. This is the initial requirement and can be modified in the future to prepare for proper HDTV format delivery.
- 10.3.1.5. Graphics generation will be in English, Sanskrit, Hindi and Urdu. The bidder will have to provide various types of internationally accepted broadcast worthy fonts of these languages for various program, graphics plates etc
- 10.3.1.6. 'News Bulletins' means the present and any additional bulletins in English/Hindi/Sanskrit/Urdu languages for DD Channels that may be introduced during the contract period, within the 24x7 News Channel framework.

- 10.3.1.7. Programs, live or recorded, like visits of important Foreign Dignitaries to India and visits of Indian dignitaries to abroad, etc. will be treated as 'current affairs programs' within the framework of 24x7 News Channel and program specific graphics and promos will be created within the provisions laid below.

- 10.3.1.8. For occasional special events like Conclaves, VVIP field coverage etc, the graphic agency shall provide additional manpower and machines as per quoted rates in financial bid on a pro-rata basis. Expense for lodging and traveling including miscellaneous expenses will be reimbursed as per Prasar Bharati policy.

10.3.2. DELIVERABLES

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निदेशक (प्रसारण) / Director (Broadcast)
दूरदर्शन, संगीत / Doordarshan News
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Graphic and promo creation is broadly divided into the following deliverables for each of the

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नई दिल्ली-110001 / New Delhi-110001

channels.

10.3.2.1 Creating Story specific animated real time 2-D/ 3-D graphics for day-to-day operations including stings, bugs and animated videos of zooming in to specific locations from satellite images and maps. The average peak load is about 20-30 per week.

10.3.2.2 Conceptualizing and developing Augmented/Virtual Reality (AR-VR) backgrounds/ sets and graphics. The average peak load of background sets is about 2 per week. AR-VR graphics will be used on a regular basis in current affair programs and bulletins for both the channels.

10.3.2.3 Creating/ Updating Program Montages and Video wall - in addition to the ones made under item (1) above i.e. new programs introduced. The average peak load is about 5 per week.

10.3.2.4 Revamping graphics including montage and video wall of an existing program. The average peak load is about 1 per week.

10.3.2.5 Program Promos: The average peak load is about 40 promos per month.

10.4. SPECIAL CREATIVE WORK FOR EVENTS LIKE GENERAL, STATE ELECTIONS AND UNION BUDGET EVENTS etc

A. DELIVERABLES:

10.4.1 Graphics including AR-VR and touch screen, for all special events or occasions like Counting Day for State Elections, General Elections and Union Budget, including interim budget.

10.4.2 Automated generation of Graphics related to such events.

10.4.3 Interface for integrating third party software/ data, whenever required.

B. QUANTUM OF DELIVERABLES


10.4.4 Graphics to be delivered for all State Elections, General Elections, Union Budget including interim budget and any other special occasion/event during the contract, including extension period, if any.

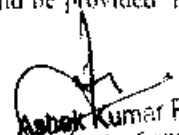
10.4.5 The agency shall deploy additional manpower and machines for delivering these special creatives without hampering routine graphics work. No existing staff and machines working in DD News and DD India should be engaged for this purpose.

10.5. ON SITE REQUIREMENT OF KEY PERSONNEL AND MANPOWER REQUIREMENT

10.5.1 The bidder will provide trained manpower who are knowledgeable and have expertise in Graphics systems with equipment on site at DD News, Tower B, Copernicus Marg, New Delhi-110001, as per the requirements defined as below. Space for working of the personnel and housing of the equipment would be provided by DD News/DD


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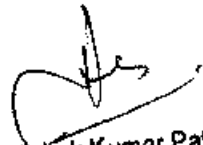
India in its premises during the period of contract

- 10.5.2 The successful bidder will nominate a Project Manager to liaise, consult and plan for the graphics templates and other elements with senior Doordarshan News & DD India Officers.
- 10.5.3 The graphics team must be competent and self-sufficient besides being exclusive to Doordarshan News and DD India. The manpower positioning from the graphic team should be in shift duties for 24x7 News cycle for main PCR's and one shift operation for the other PCR's. The staff deputed in different shifts should be in such a manner so as to handle any breaking situation in Doordarshan News and DD India.
- 10.5.4 Details of minimum personnel required in all shifts, put together are given below combined for DD News and DD India:


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निदेशक / Director
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पार्वती राहुल / Parvathy Rahul
निदेशक (प्रशासन) / Director (Admin.)
दूरदर्शन न्यूज़ / Doordarshan News
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पंकज पण्डेय / Pankaj Pandey
अतिरिक्त निदेशक / Additional Director General
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Ashok Kumar Pathak
Deputy Director General (Engrg.)
दूरदर्शन न्यूज़ / Doordarshan News
नई दिल्ली - 110001 / New Delhi-110001

S.No.	Post	DD News	DD India	Total Nos.	Minimum Eligibility
1	Project Manager	1		1	At Least 15 years of relevant work experience, with minimum of 5 years as Project Manager or equivalent.
2	Creative Designer Online	1	1	2	At Least 10 years of relevant work experience.
3	Creative Designer Offline	1	1	2	At Least 10 years of relevant work experience.
4	Online Graphics Designers	8	8	16	At Least 7 years of relevant work experience.
5	Offline Graphics Designers	4	4	8	At Least 7 years of relevant work experience.
6	Promo Producer	2	2	4	At Least 7 years of relevant work experience.
7	Promo Editor	2	2	4	At Least 5 years of relevant work experience.
8	Software Developer (IT Head)	1		1	At Least 10 years of relevant work experience with minimum of 3 years as IT Head or equivalent.
9	IT Engineer	3	3	6	At Least 3 years of relevant work experience.
10	Graphics Operators	6	6	12	At Least 3 years of relevant work experience.
Total				56	

10.5.5 The above list is just a tentative list and not exhaustive, the bidder has to make provision for complete assignment.


10.5.6 The successful bidder will provide additional support services for the program and news and will attend meetings as and when required.


10.5.7 The successful bidder will coordinate with Doordarshan News and DD India editorial, production and technical teams to ensure that the graphics and look & feel elements are integrated into the program.

10.5.8 The requirement given above is bare minimum. In case of increased news and programs, if required, DD News/DD India shall demand additional staff as per quoted rates. The graphics agency shall provide the additional staff in such a case.

10.5.9 The Graphics agency shall deploy the same manpower whose CVs were submitted during technical evaluation of the bid. In case of change of any employee, approval of DD News is required. Also, once deployed, for change of any employee, prior approval of DD News is required. Relevant experience of the new employee as mentioned in the table will be considered by DD News for


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 निदेशक / Director
 दूरदर्शन समाचार / Doordarshan News
 नई दिल्ली / New Delhi


पार्वती राहुल / Parvathy Rahul
 निदेशक (प्रशासन) / Director (Admin.)
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 नई दिल्ली-110001 / New Delhi-110001


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granting approval.

10.5.10 All graphics staff will be required to mark their attendance via biometric machines installed by DD News in its premises. Monthly payment shall be done after due verification of biometric attendance of graphics staff. In case of absence of an employee from duty for a period of more than 10 consecutive days, a suitable replacement with similar work experience shall be provided for the duration of his/her absence, after due intimation to DD News, failing which the amount equivalent to remuneration of the absent employee shall be deducted from the monthly bill.

10.6 ON SITE HARDWARE AND SOFTWARE REQUIREMENT

10.6.1 DD News and DD India are presently utilizing 4 studios and 4 PCs for production of News bulletins and current affairs programmes for DD News and DD India channels.

10.6.2 The bidder has to provide complete graphics infrastructure for the assignment. The bidder will have to bring graphics machine compositing systems with real time 3D graphics delivery capability, Visual Effects Machine, Rendering Machines, and NLE for compositing etc.

10.6.3 The graphics infrastructure should include all necessary hardware and software for smooth functioning of graphics requirements for the news channel. The proposed system should be capable enough to accept every upgrade and plugins released by Original Equipment Manufacturer (OEM)/ Product Developer.

10.6.4 The offered graphics software solution should be ~~the~~ of the latest version and it should be authorized by the original equipment manufacturer (O.E.M) /Product Developer. O.E.M certificate for the same should be provided.

10.6.5 All hardware deployed for the project should be of the latest model, date of Purchase of which should not be prior to 31st January, 2025.

10.6.6 System should have the capability to handle a mix of all SDI, NDI and IP inputs and outputs simultaneously.

10.6.7 System should be ready to be cloud hosted. Disaster data should be on cloud.

10.6.8 Manual data entry for ticker should be possible from any location through the HTML interface. For advanced developments it should be possible to develop custom applications/ transformations to populate ticker data automatically.

10.6.9 Virtual System should support Unreal 5 integration. It should be possible to control unreal and virtual systems through the same interface. Control interface should have direct integration with unreal and allow flexibility to control all the unreal assets and animations from the control application directly without switching to unreal interface.

10.6.10 System should support both Active X and HTML based Newsroom Integration with NRCS.

10.6.11 System should have the capability to handle Social Media like Instagram, WhatsApp, LinkedIn, Twitter, Facebook etc, and should have curating and filtering capabilities.


10.6.12 Design systems must offer photorealistic capabilities such as GI, AO, DOF, FOG etc.

10.6.13 The system should have capability to host multiple instances on one machine.


10.6.14 During the tenure of the contract, or any other patches or plugins released by —



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Ashok Kumar / Ashok Kumar
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दूरदर्शन, नई दिल्ली / Doordarshan, New Delhi
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Original Equipment Manufacturer (OEM) Product Developer, it shall be the responsibility of the bidder for timely upgrade of the systems (without any financial assistance from Doordarshan News). The infrastructure should include minimum following indicative hardware/software:

TENTATIVE BILL OF MATERIAL


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Deputy Director General (Engg.)
Doordarshan News
New Delhi - 110001

S. No	Item	Make/ Model (to be filled by the bidder)	Quantity
			Total
1	Offered Graphics Software Solution		For both DD News and DD India
2	<p>Graphics Machine for DESIGNING on-line Graphics:</p> <ul style="list-style-type: none"> Proposed Design Stations will be used for designing online graphics templates Proposed system should have HD SDI output and Proposed system should include all plugins provided by the Original Equipment Manufacturer (OEM)/ Product Developer, including the ability to import and use in real time Cinema4D files. Proposed system should be upgradeable to use all the latest plugins released by Original Equipment Manufacturer (OEM)/Product Developer. 		6 Nos. 3 for DD News and 3 DD India

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अशोक कुमार पाथक / Ashok Kumar Pathak
जनसंपर्क निदेशक / Publicity Director General

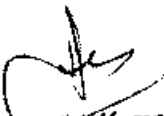
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3	<p>Machine for DELIVERING real time Graphics ON-AIR:</p> <ul style="list-style-type: none"> Proposed system should have SDI-HD Output for delivering real time graphics ON-AIR Proposed system should have all plugins Out of 6 systems at least 3 systems should have 8 video inputs. Proposed system should have SNMP Support Proposed system should include all plugins provided by Original Equipment Manufacturer (OEM) Product Developer 		8 Nos
4	<p>Machine for TRIGGERING Graphics ON-AIR:</p> <ul style="list-style-type: none"> Systems for triggering graphics ON-AIR on each of the designated machines. 		8 Nos
5	<p>Machine for DELIVERING online Ticker Graphics ON-AIR:</p> <ul style="list-style-type: none"> Systems for delivering online ticker graphics ON-AIR. 		2 + 2 Nos.
6	<p>Client Machines for updating Ticker Graphics ON-AIR:</p> <ul style="list-style-type: none"> Systems for triggering online ticker graphics ON-AIR. 		2 + 2 Nos. = 4 Nos.



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 निदेशक / Director
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 दूरदर्शन समाचार / Doordarshan News
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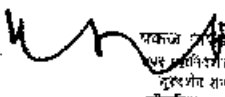

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 सहाय निदेशक / Additional Director General
 दूरदर्शन समाचार / Doordarshan News
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 Deputy Director General (Engg.)
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 New Delhi-110001

7	<p>Online Graphics Machine for Virtual Set for Augmented Reality</p> <ul style="list-style-type: none"> In proposed system Virtual set should handle 5 (1+4) tracked cameras Proposed system should have 1 preview and 1 on-air output Proposed system should have all the plugins Proposed system should be upgradeable to use all the latest plugins released by Original Equipment Manufacturer (OEM)/ Product Developer 		2 No 1) for DD News and 1 DD Indiat
8	Augmented Virtual Reality Tracking device for Jib and crane		1 No.
9	Augmented Virtual Reality Tracking device for Camera Tripods		4 Nos.
10	<p>Online Graphics Machine for TOUCH SCREEN Graphics.</p> <ul style="list-style-type: none"> Proposed system should have all touch plugins Proposed system should have SDE-HD output Proposed system should be upgradeable to use all the latest plugins released by Original Equipment Manufacturer (OEM)/ Product Developer 		1 No + 1 No 2 Nos.
11	<p>Database server for proposed graphics system;</p> <ul style="list-style-type: none"> Proposed system should have centralized workflow Proposed system should be able to manage the graphics and video content-playlist Management 		1 no. + 1 no.



 रितेश चौधरी / Ritesh Chaudhary
 निदेशक / Director
 दूरदर्शन समाचार / Doordarshan News
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 पार्वती राहुल / Parvathy Rahul
 निदेशक (आचार्य) / Director (Admin.)
 दूरदर्शन समाचार / Doordarshan News
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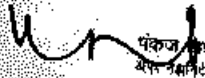

 पंकज पण्डेय / Pankaj Pandey
 अतिरिक्त निदेशक / Additional Director General
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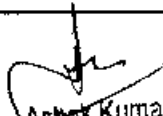

 अशोक कुमार पाथक / Ashok Kumar Pathak
 Deputy Director General (Engg.)
 दूरदर्शन समाचार / Doordarshan News
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12	<p>Integration for NRCS System:</p> <ul style="list-style-type: none"> Proposed systems should be compatible with the NRCS used by Doordarshan News - ENPS and Karthavya Proposed system should allow operator to organize graphics playlist 		2 Sets
13	<p>Clients for NRCS (Graphics Data Entry):</p> <ul style="list-style-type: none"> Proposed software should have plugins for integrating with NRCS used by Doordarshan News - ENPS and Karthavya Proposed system should have preview feature Proposed system should run on existing systems available at Doordarshan News Proposed system should be able to update templates and playlist from NRCS workstations Proposed system should have the ability to integrate with leading NRCS i.e. ENPS, Karthavya or any other NRCSs which are in use by leading broadcasters 		50 Nos 50 Nos
14	<p>NLE Integration System:</p> <ul style="list-style-type: none"> Proposed system should integrate with Doordarshan News Edit Stations Proposed system should enable NLE Operator to select graphics template from template library Proposed system should enable NLE Operator to fill data in graphics templates Proposed system allow to use graphics templates directly on edit time lines on edit stations 		18 Nos.


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पानिका पण्डेय / Panika Pandey
 अतिरिक्त निदेशक / Additional Director General
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 उपनगरीय मार्ग, नई दिल्ली - 110001
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Ashok Kumar Pathak
 Deputy Director General (Encl) 98
 Doordarshan News
 New Delhi-110001

15	<p>Weather Graphics System-software</p> <ul style="list-style-type: none"> Proposed system should have templates of weather graphics Proposed system should be able to import data from 3rd party system (eg. IMD Data) 		1 Set
16	<p>Maps Repository,</p> <ul style="list-style-type: none"> Both National as well as International maps should be provided. Proposed system should be integrated with centralized workflow Proposed system should have street level, political, relief, satellite maps 		1 No.
17	<p>Multi-screen Controller System,</p> <ul style="list-style-type: none"> Proposed system should be integrated with centralized workflow Proposed system should have 8 video inputs 		1-1 No.



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Gopabandhan Marg, New Delhi-110001




अशोक कुमार पाथक / Ashok Kumar Pathak
उप निदेशक (सामान्य) / Deputy Director General (Engg.)
दूरदर्शन समाचार / Doordarshan News
नई दिल्ली-110001 / New Delhi-110001


18	<p>Social Media Integration System:</p> <ul style="list-style-type: none"> Proposed system should able to repurpose video content with template graphics from centralized workflow Proposed system should able to fetch data from social media platforms and populates graphics automatically Proposed system should have moderation tool Proposed system should able to handle geo- location tagged message Proposed system should have mapping solution to generate heatmaps 		1 No.
19	<p>Graphics Machine for DESIGNING off-line Graphics with off-line Graphics Software:</p> <ul style="list-style-type: none"> Graphics workstations for designing offline graphics All machines should have Adobe Photoshop Adobe Creative Cloud 3D Studio Max or cinema 4D Proposed system should include all plugins provided by the Original Equipment Manufacturer (OEM)/ Product Developer. Proposed system should upgradeable to use all the latest plugins released by Original Equipment Manufacturer(OEM)/ Product Developer Bidders shall propose suitable machine for installing and running required off-line graphics software 		4 Nos.



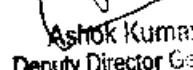
रितेश चौधरी / Ritesh Chaudhary
निदेशक / Director
दूरदर्शन समाचार / Doordarshan News
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पंकज पण्डेय / Pankaj Pandey
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अशोक कुमार पथक / Ashok Kumar Pathak
उपनिदेशक (समाचार) / Deputy Director General (Engrg.)
दूरदर्शन समाचार / Doordarshan News
नई दिल्ली-110001

20	Any other necessary hardware or software or equipment required to create and deliver on-air graphics using the above machines/ systems (Please provide the details (name, Make, Model, quantity) of additional items required to complete the proposed workflow)		Latest
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The above infrastructure will be utilized round the clock, 24X7, for creation and delivery of graphics. The bidder may include additional hardware and software required to complete the assignment specified in the tender. However, the successful bidder may be required to provide additional machines to cater to larger events like elections and budget etc.

10.7. TECHNICAL DETAILS OF AUTOMATION SYSTEM DD NEWS


- 10.7.1 Doordarshan News and DD India are presently running with a fully integrated news automation system. The system includes ENPS NRC S, Karthavya NRC S, Grass Valley Server System, Edius & Adobe Premiere edits, Quantel automation system for production and MCR play out, low resolution editing system, SQ Edit and Grass valley editing systems and other related systems.
- 10.7.2 If DD News or DD India replaces/updates its NRC S, Server or Video editing system, the graphics agency shall make the arrangement for integration with these systems at no extra cost.
- 10.7.3 The successful bidder will be required to provide weather graphics for production of daily weather bulletins. The bidder will also be required to integrate the weather data line being received from IMD through the lease line or through the IMD website directly.
- 10.7.4 The bidders must visit the site to see the installed system in order to understand the existing system and evaluate the essential requirements before submitting the bid.

10.8. PRE-BID MEETING


A Pre-bid Conference will be held prior to the last date of closing of the tender for which the date will be notified on the eproc.gov.in portal.

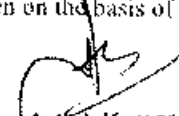
10.9. EVALUATION CRITERIA AND SELECTION PROCESS

- 10.9.1 The tender will be evaluated on Quality and Cost Based Selection (QCBS).
- 10.9.2 Bidders will be evaluated and scored based on Technical and Financial Proposal submitted.
- 10.9.3 The Technical Score will be given a weightage of 80% and the Financial Score will be given a weightage of 20%.
- 10.9.4 Scoring Matrix: Technical Marks (M) will be given on the basis of criteria


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 निदेशक / Director
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पार्वती राहुल / Parvathy Rahul
 निदेशक (प्रशासन) / Director (Admin.)
 दूरदर्शन समाचार / Doordarshan News
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 Deputy Director General (Engg.)
 दूरदर्शन समाचार
 नई दिल्ली-110001

mentioned in the Scoring Matrix below. Failing to secure less than 70 Technical Marks in the Scoring Matrix will lead to rejection of the bid. Scoring Matrix will be based on following criteria.

Scoring Matrix

Sr. No.	Sub-Criteria	Sub-Criteria Mark Range	Sub-Criteria Maximum Marks
1	Experience of the Bidder		30
1.a	Number of years of relevant experience	For experience of 5 years – 1 mark Additional 1 mark for every subsequent years of experience with a maximum of 10 marks.	(10)
1.b	Bidder's Experience/ OEM / Software Experience. Number of completed or ongoing graphics service projects executed by the bidder or Number of completed or ongoing projects where the proposed OEM/software has been successfully implemented. <i>Note: Only one work order from each organisation will be considered, regardless of the number of projects executed using the same software</i>	2 mark for every work order with a maximum of 20 marks	(20)
2	Financial Strength of the Bidder (Average Annual Turnover for last 3 FY 2022-23, 23-24 and 24-25 of bidder/joint members of JV)	Minimum Avg annual turnover ₹20 cr – 1 mark Additional 1 mark for every subsequent turnover of ₹5 cr with a maximum of 10 marks	10
3	Resources, Approach & Methodology, Technical Presentation / Proof of Concept		60

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समन्वयक भवन, नई दिल्ली - 110001
Co-ordinating Bldg, New Delhi-110001

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दूरदर्शन समाचार, नई दिल्ली-110001
New Delhi-110001

Bidder	Technical Score	Financial Score	Weighted Technical Score	Weighted Financial Score	Composite Score
	(X)	(Y)	(80% of X)	(20% of Y)	(F=D+E)
A	B	C	D	E	F

10.10. COMMERCIAL CONDITIONS


10.10.1 Payment will be made within 45 days of receipt of invoice including the competent authority of Doordarshan News is satisfied that the services provided have been satisfactory according to the work defined. No Advance payment will be made.


10.10.2 The company will have to give an affidavit that the work will be carried out as per the requirements of Doordarshan News.


10.10.3 A performance bank guarantee of five percent (5%) of the bid amount must be given to Doordarshan News at the time of signing the agreement. In case the party terminates the contract without any valid reason, the bank guarantee shall be encashed by Doordarshan News. In case of unsatisfactory performance despite advice to improve the same, Doordarshan News reserves the right to encash the bank guarantee. The encashment will be over and above the imposition of penalty for poor quality work.

10.11. TIMELINES

For the deliverable items included in this contract, following timelines shall be strictly followed:


रितेश चौधरी / Ritesh Chaudhary
 निदेशक / Director
 दूरदर्शन समाचार / Doordarshan News
 नई दिल्ली / New Delhi-110001


पार्वती राहुल / Parvathy Rahul
 निदेशक (प्रशासन) / Director (Admin.)
 दूरदर्शन समाचार / Doordarshan News
 नई दिल्ली-110001 / New Delhi-110001


पंकज पण्डेय / Pankaj Pandey
 निदेशक (प्रशासन) / Additional Director General
 दूरदर्शन समाचार / Doordarshan News
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Ashok Kumar Pathak
 Deputy Director General (Engg.)
 Doordarshan News
 New Delhi-110001

3 a	Qualification of proposed manpower (Based on CVs as per Point 3. Clause 4.5) 10.5	20	
3 b	Hardware & Software details (To be submitted as per Point 3. Clause 4.6 - Tentative Bill of Material) 10.6	10	
3 c	Approach & Methodology	10	
3 d	Technical Presentation / Proof of Concept	20	

(A table of summary shall be mandatorily provided with details of documents submitted for each sub-criteria and their page numbers)

10.9.5 The selection of the successful bidder will be based on the highest marks in the **Composite Score**.

10.9.6 Marking methodology will include normalization of **Technical Score** and **Financial Score**.

10.9.7 Methodology for calculating Technical Score (X):

The bidder who secures maximum Technical Mark in Scoring Matrix shall be given a technical score of 100. The Technical Scores of other Bidders for the project shall be computed as follows.

Technical Score of Bidder (X) = 100 x (Marks secured by the respective bidder in the Scoring Matrix (M1) divided by (Highest Marks Secured in the Scoring Matrix).

10.9.8 Methodology for calculating Financial Score (Y):

The Financial proposals shall be evaluated on the basis of total lump sum charges offered by the bidder for ~~24 months~~ **3 years**. Any monetary figure in decimal shall be rounded off to the nearest integer.

The financial scores of other bidders for the project shall be computed as follows:

Financial Score of Bidder (Y) = 100 x (Lowest offer quoted by the qualified bidder) divided by (Offer quoted by the respective bidder).

10.9.9. Composite Score of the Bidders

Composite Score of the Bidders of the bid shall be worked as under:

पार्वती राहुल / Parvathy Rahul
निदेशक (प्रशासन) / Director (Admin.)
दूरदर्शन समाचार / Doordarshan News
नई दिल्ली-110001 / New Delhi-110001

पंकज पंडेय / Pankaj Pandey
अतिरिक्त निदेशक / Additional Director General
दूरदर्शन समाचार / Doordarshan News
कोपेनिकस मार्ग, नई दिल्ली - 110001
Copernicus Marg, New Delhi-110001

अशोक कुमार पथक / Ashok Kumar Pathak
उप निदेशक (सहायक) / Deputy Director General (Engg.)
दूरदर्शन समाचार / Doordarshan News
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S.No.	Deliverable Item	Timeline
i.	Changing Look & feel of DD News DD India	60 days from the date of intimation to Project Manager
ii.	Changing Workflow Set Up for DD News DD India	45 days from date of issue of Letter of Intimation
iii.	Special Creatives for General State Elections Union Budget other events	Special creatives should be ready 7 days prior to the event.

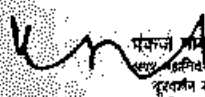
10.12.


PENALTY CLAUSE

10.12.1 The successful bidder is expected to meet all the terms of the agreement of the tender and is expected to provide satisfactory service. However, in the event of the bidder failing to provide satisfactory services including special creatives, penalty will be imposed. The penalty has been categorized in three categories viz. Critical, Very Critical, Extremely Critical, details of which is given below:


 रितेश चौधरी / Ritesh Chaudhary
 निदेशक / Director
 दूरदर्शन समाचार / Doordarshan News
 नई दिल्ली / New Delhi-110001


 पार्वती राहुल / Parvathy Rahul
 निदेशक (प्रशासन) / Director (Admn.)
 दूरदर्शन समाचार / Doordarshan News
 नई दिल्ली-110001 / New Delhi-110001


 पंकज पण्डेय / Pankaj Pandey
 अतिरिक्त निदेशक / Additional Director General
 दूरदर्शन समाचार / Doordarshan News
 कोपरगिरीस मार्ग, नई दिल्ली - 110001
 Copernicus Marg, New Delhi-110001



 Ashok Kumar Pathak
 Deputy Director (Finance) (Sgtt)
 Doordarshan News
 New Delhi-110001/2 of 98

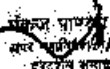
Category	Penalty	Remarks
Critical	Rs 5,000/- per instance	Where the output on-air is indirectly affected eg. delay in creation of graphics elements, montages, promos etc
Very Critical	Rs 10,000/- per instance	Where the output on-air is directly affected eg. firing of faulty graphics on air, delay of Graphics Operator in panel resulting in delay of bulletin etc
Extremely Critical	2% of the combined monthly bill for DD News and DD India	Faults/issues which are viewed by DD News/DD India as of extremely critical nature. This will include works related to Special Creatives.
Delay in delivery of New Look and Feel as mandated in Point i) of Clause 10.1 - Timelines	0.1% of the combined monthly bill for DD News and DD India for each day of delay post 60 days of intimation to Project Manager The penalty amount is capped at Rs.5,00,000/-	
Delay in setting up Workflow set-up as mandated in Point ii) of Clause 10.1 - Timelines	If the time is extended for setting up of graphics system beyond 45 days from the date of issue of Letter of Intent, the combined monthly amount quoted for both DD News and DD India will be recovered on a pro-rata basis from 46 th days onwards, till the setting up of Workflow set up. In the event of delay beyond 75 days, the contract will be liable for termination and FMD/PBG can be forfeited.	


10.12.2 DD News/DD India solely reserves the right to decide the category of penalty.

10.12.3 If the numbers of penalties imposed in a month exceed more than five, it will be treated as unsatisfactory service and the contract is liable to be terminated prematurely.


रितेश चौधरी / Ritesh Chaudhary
 निदेशक / Director
 दूरदर्शन समाचार / Doordarshan News
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पार्वती राहुल / Parvathy Rehul
 निदेशक (प्रशासन) / Director (Admin.)
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पंकज पाण्डेय / Pankaj Pandey
 अवर निदेशक (प्रशासन) / Additional Director General
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 नई दिल्ली - 110001
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Ashok Kumar Pathak
 Deputy Director General (Engg.)
 दूरदर्शन समाचार / Doordarshan News
 नई दिल्ली-110001

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Authorized Person

COMMERCIAL BID FORMAT

RFP

PART II. TERMS OF REFERENCE

Hiring of Graphics services for DD News & DD India.

Tender no.
Specification no
Specification for
Name of Bidder

Sr. No	Particulars Of Scope of Work	Clause No. Of Part II Terms of Reference	Offered by bidder	HSN Code	Applicable GST Percentage (%)	Cost for DD News (A)	Cost for DD India (B)	Total cost for DD News and DD India (C = A + B)	Total cost for one hour time (D = C x 1)	GST Amount (E)	Total Cost (Rs.) incl. of GST (D + E)
C1 (One time cost)											
1	Change of look & Feel	10.1						0	0		0
			Offered by bidder	HSN Code	Applicable GST Percentage (%)	Manpower (no. for both DD News and DD India (A)	Monthly Cost per person (Rs.) (B)	Total Monthly cost (C = A x B)	Total cost for 3 years (D = C x 36)	GST Amount (E)	Total Change s (Rs.) for 3 years incl. of taxes (D + E)

Rajesh Choudhary
Rajesh Choudhary
Add'l Director for
DD News
45, 1st Floor, 110001

Parvathy Rani
Parvathy Rani
Add'l Director (Admin)
45, 1st Floor, 110001 / New Delhi-110001

Parvathy Rani
Parvathy Rani
Add'l Director General
45, 1st Floor, 110001 / New Delhi-110001

Asish Kumar Patra
Asish Kumar Patra
Deputy Director General (Engg)
45, 1st Floor, 110001 / New Delhi-110001

C2 (On - site Manpower requirement for 3 years)

10.5

1	Project Manager	1	0	0	0
2	Creative Designer	2	0	0	0
3	Creative Designer	2	0	0	0
4	Online Graphics	15	0	0	0
5	Offline Graphics	8	0	0	0
6	Promo Producer	4	0	0	0
7	Promo Editor	4	0	0	0
8	Software Developer (IT Head)	1	0	0	0
9	IT Engineer	6	0	0	0
10	Graphics Operators	12	0	0	0

C3 (On - site charges for On Site)

10.6

Offered by bidder	HSN Code	Applicable GST Percentage (%)	Total Quantity for both DD News and DD India (A)	Monthly Cost per Item (Rs.) (B)	Total Monthly Cost (C = A x B)	Total cost for 3 years (D = C x 36)	GST Amount (E)	Total Cost for 3 years Incl. of GST (D+E)
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Rishi

[Signature]

Pradeep Singh / Parvathy Rahul
 Director / Director (Admin)
 Director / Director (Administration)
 New Delhi-110001

[Signature]

Pradeep Singh / Pradeep Pindoriya
 Director / Director (Admin)
 Director / Director (Administration)
 New Delhi-110001

Pradeep Singh / Pradeep Pindoriya
 Director / Director (Admin)
 Director / Director (Administration)
 New Delhi-110001

Hardware and Software Requirements for three years)

	Latest version	0	0	0
1 Graphics software for Machines for Designing on-line graphics	6	0	0	0
2 Machines for delivering real time graphics and virtual set including preview for each tracking camera	13	0	0	0
3 Machines for Triggering graphics on air	8	0	0	0
4 Machines for Delivering online ticker graphics on air	4	0	0	0
5 Client machines for updating ticker graphics on air	4	0	0	0
6 Online graphics platforms for virtual broadcasting for New Delhi locality	2	0	0	0

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University of Pennsylvania
 3730 Locust Walk
 Philadelphia, PA 19104-6308
 Tel: 215/896-1400 Ext: 3100

Dr. Pankaj Pandey
Associate Professor, Department of Chemistry
University of Allahabad, Allahabad-202002
E-mail: pankaj_pandey@yahoo.co.in


 Abdul Karim Pasha
 Deputy Director General (E-108)
 Doordarshan News
 New Delhi-110001


graphics using the
above
machines/systems


GRAND TOTAL (C1 + C2 + C3) incl of GST


0


Terms & Conditions

1. Evaluation in QCBS on basis of Grand Total Value.
2. Net Price should be quoted firm in INR, F.O.B Destination by Bidder.


श्रीमती पार्वती / Parvathy Rahul
प्रमुख (प्रशिक्षण) / Director (Acadm.)
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