

6. The Cover Should be Superscribed with the following :
 - a. Name of the work for which quotation is enclosed
 - b. Reference of letter of enquiry
 - c. Due date of opening Quotation
7. **The bidder should submit two separate sealed covers**
 - a. **Past experience**
 - b. **Price bid**

These two sealed cover must be placed together inside one sealed cover. Each inner cover should be clearly labelled with the name of the bid i.e. Past Experience or Price bid.
8. **The bidders should submit separate sealed cover for Technical bid and price bid . These two covers to be kept in One single cover . On cover Name of the bid i.e Technical or Price bid should be mentioned.**
9. **Gurantee/Waranty** : The work shall be guaranteed for a period of One year from the date of commissioning. Any failure/fault in the work carried out during guarantee period shall be repaired/replaced free of charges by the contractor at the site
10. **Delivery Period:** Work should be completed within 30 days from the date of Work Order.
11. **Eligibility Creteria** : Firm should have carried similar work in any of AIR/DD/Govt/PSU organisations Purchase orders/Satisfactory work completion letters should be enclosed. **The firms quotations shall be rejected if eligibility creteria not fulfilled**
12. All the above have to be carried out in the presence of station head/ Incharge
13. **Payment terms** : 100% Payments will be made after completion of all works satisfactorily.
14. The bidders should mention both PAN and GST No. on on your quotation
15. The Additional Director (E) (SZ) , AIR&DD reserves the right to reject lowest or all quotations without assigning any reason.
16. The contractor shall indemnify and hold harmless the purchase against all claims in respect of injury or life to any person howsoever arising out of the work in the couese in respect of such installation/work. The contractor shall discharge his entire obligation under the Indian Workmen Compensation Act in as for as it affects workmen in his employment.

P. Karthikeyan

(P.Karthikeyan)
Asst.Dircetor (Engg)
For ADG(E-SZ) (BO)

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O/o The Additional Director General (A)(SZ)
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