

PRASAR BHARATI
INDIA'S PUBLIC SERVICE BROADCASTER
AKASHWANI: CIVIL CONSTRUCTION WING
INFORMATION AND INSTRUCTIONS FOR BIDDERS FOR e-TENDERING FORMING PART OF BID
DOCUMENT AND TO BE POSTED ON WEBSITE

The Assistant Engineer (Civil), Civil Construction Wing, Akashwani, 2nd floor, Broadcasting House, New Delhi-110001, invites on behalf of President of India **Online Percent Rate e-Tenders** from enlisted contractors of appropriate class in **Horticulture/Building Category** of CPWD / MES / Railway / Department of Post and PSUs / any State Govt. in India, upto **1100 hrs on 09.06.2026** for the following works.

Sl. No	NIT No.	Name of work & Location	Estimated cost put to bid	Earnest Money	Period of Completion	Last date & time of submission of EMD.	Last date & time of submission of bid.	Time & date of opening of bid.	Period during which EMD, Cost of bid document, E-tender processing fee and other documents shall be submitted in the office of AE@ CCW -AIR.
1	2	3	4	5	6	7	8	9	10
1.	24/EE(C) MHPD/NBH/ 2026-27/08	Maintenance of BH & NBH gardens including twin gardens adjoining to Akashwani Rang Bhawan and Garden under Tower area and area near cascade at Akashwani Bhawan, New Delhi during April'2025 to March'2026. (SH: Providing and planting thevarious plants/shrubs etc. at Broadcasting House, New Delhi.)	₹ 1,99,627/-	₹ 3,993/-	02 (Two) Months	08.06.2026 Upto 04:00 PM	09.06.2026 Upto 11.00 am	At 11.30 am on 09.06.2026	Within 07 (Seven) days from opening of tender by the lowest bidder.

1. The intending bidder must read the terms and conditions of CPWD-6 carefully. He should only submit his bid if he considers himself eligible and he is in possession of all the documents required.
2. Information and Instructions for bidders posted on website shall form part of bid document.
3. The bid document consisting of plans, specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen and downloaded from website <https://prasarbharati.eproc.in> free of cost.
 - i) But the bid can only be submitted after depositing processing fee in favour of "C1 India Company" through their e-gateway provision.
 - ii) Uploading the mandatory scanned documents such as Demand Draft or pay order or Banker's cheque or Deposit at call receipt or fixed deposit receipts and bank guarantee of any scheduled bank towards EMD in favour of respective Executive Engineer and other documents as specified.
 - iii) The amount of EMD can be paid by multiple Demand Draft/Pay Order /Banker's Cheque /Deposit at call receipt/FDR's along with multiple Bank Guarantee of any schedule bank, if EMD is also acceptable in the form of Bank Guarantee.
 - iv) Detailed procedure can be seen in the CPWD -6 for e-tendering.
4. Those contractors not registered on the website mentioned above, are required to get registered beforehand. If needed they can be imparted training on online bidding process as per details available on the website.
5. The intending bidder must have **valid class-III digital signature** to submit the bid.
6. On opening date, the contractor can login and see the bid opening process.
7. Contractor can upload documents in the form of JPG / PDF format.

8. Contractor must ensure to quote rate of each item. The column meant for quoting rate in figures appears in pink colour and the moment rate is entered, it turns sky blue. In addition to this, while selecting any of the cells a warning appears that if any cell is left blank the same shall be treated as "0".

Therefore, if any cell is left blank and no rate is quoted by the bidder, rate of such item shall be treated as "0" (ZERO).

9. It is pertinent to mention, that following charges have already been considered in the Eproc portal.

Estimated Value	Processing Fees per Tender per Bidder
Less than or Equal to Rs. 10 Lakhs	Rs. 475.00 + 18 % GST
More than 10 Lakhs but Less than or equals to 50 Lakhs	Rs. 925.00 + 18 % GST
More than 50 Lakhs	Rs. 1150.00 + 18% GST

List of Documents other than financial instruments to be scanned and uploaded within the period of bid submission:

1. Treasury challan/ Demand Draft/ Pay order or Banker's Cheque/ Deposit at Call Receipt/ FDR/ Bank Guarantee of any scheduled Bank against EMD.
2. Receipt of deposition of original EMD. (EMD can be deposited either in the office of EE(C) MHPD, CCW: Akashwani, New Delhi or concerned Sub Division office).
3. Enlistment order of the Contractor/ Agency.
4. **Certificate of Horticulture work experience. (As per NIT).**
5. GST of concerned state and an undertaking. **(As per NIT).**
6. GST acknowledgement of up to date filed return as per NIT stipulation.
7. Copy of pan card.
8. **Affidavit as mentioned on NIT on non-judicial stamp paper of Rs. 100/- duly notarized. (Name of work and NIT No. clearly elaborated on first page of affidavit).**

Assistant Engineer (C) NBH

No: AE(C)/NBH/NIT/2026-27/118-128

Dt. 03.06.2026

Copy with a request for wide publicity (By hand/By e-mail/ By Ordinary Post) to:-

1. The EE(C)MHP Division, CCW, Akashwani, 5th floor, Soochna Bhawan, New Delhi with a request for display in the tender notice board till the opening of the tender.
2. The EE(C), Division-III, CCW, Akashwani, 5th floor, Soochna Bhawan, New Delhi.
3. The EE(C), CCW, Akashwani, Metro Division-I, 5th floor, Soochna Bhawan, New Delhi.
4. The EE(C), CCW, Akashwani, Metro division-II, 5th floor, Soochna Bhawan, New Delhi.
5. CPWD. Contractors Association, Y-Shape Building I.P. Estate, New Delhi.
6. The Hony. Secretary, Central Builders Association, 44, Regal Building, New Delhi.
7. India Contractors and Builders Association, G-80, 07 Main Bazar, Laxmi Nagar, New Delhi.
8. The Deputy Director General, Akashwani, 6th floor New Broadcasting House, New Delhi for kindly publicity in website www.allindiaradio.gov.in.
9. Assistant Engineer(C) AKB, CCW, Akashwani, 4th floor, Akashwani Bhawan, New Delhi.
10. Assistant Engineer (C) CCW, Akashwani, Mandi House Sub-Division, New Delhi.
11. Notice Board.

Assistant Engineer (C) NBH