सत्यमेव जयते

प्रसारभारती/ PRASAR BHARATI
भारतकालोकसेवाप्रसारक/ India's Public Service Broadcaster
दूरदर्शनकेंद्र: गुवाहाटी-781024 / Doordarshan Kendra:
Guwahati – 781024.
Email: ddgeng.ghy@gmail.com :: :: TeleFax: 0361 – 2203407
GST NO.18AAAJP0288R2ZD

दूरदर्शन
सत्यम् शिवम् सुन्दरम्

No. NIT-06/DDK/GHY/Engg/2026-27/2160 Date: 10/11/2026

NOTICE INVITING QUOTATION

Sub: Notice Inviting Quotation (sealed Bids) for "Supply of Spares for Central AC Plant, Make: VOLTAS, (Water Cooled) 60 TR x 4 (Model No: CWCDR600MNT) and 50 TR x 4 (Model No: CWCDR0500MNT) at Doordarshan Kendra, Guwahati".

This office invites sealed quotation (single bid) from eligible Bidders for **"Supply of Spares for Central AC Plant, Make: VOLTAS, (Water Cooled) 60 TR x 4 (Model No: CWCDR600MNT) and 50 TR x 4 (Model No: CWCDR0500MNT) at Doordarshan Kendra, Guwahati"**.

1	Tender No.	No. NIT-06/DDK/GHY/Engg/2026-27 Dated: 10/11/2026
2	Name of Tender	**"Supply of Spares for Central AC Plant, Make: VOLTAS, (Water Cooled) 60 TR x 4 (Model No: CWCDR600MNT) and 50 TR x 4 (Model No: CWCDR0500MNT) at Doordarshan Kendra, Guwahati"**
3	Tender to be submitted offline only at	Doordarshan Kendra, R.G.B. Road, Guwahati
4	Earnest Money	Nil
5	Estimated cost	**Rs. 6,00,000/- (Rupees Six Lakh) only**
6	EMD to be issued in favour of	NA
7	Bid Validity	120 days from the date of opening Bid
8	Performance Security Deposit	Nil
9	Correspondence Address	**Assistant Director (Engg stores) Doordarshan Kendra R.G.B. Road, Guwahati – 781024**
10	Paying Authority	**Dy. Director General (Engg.), Doordarshan Kendra, Guwahati**
11	Last Date & time of submission of Tender offline	23.11.2026 at 14:00 hrs
12	Opening Date & Time of Bid	23.11.2026 at 16:00 hrs

Note: Submission of duly filled Annexure – 2 and Annexure – 3 along with all tender documents as mentioned in checklist are mandatory.

2. The quotation should specifically mention the Name of Tender.

The Prices given should be firm and as under.

(a) The amount quoted shall remain fixed during the entire period of supply/contract and shall not be subject to variation on any account. A bid submitted with an adjustable price quotation is likely to be treated as non-responsive and rejected.
(b) **The rates and taxes should be mentioned separately and as per the price bid format.**

3. The tender shall consist of:

(a) **EMD:** Earnest Money amounting for this tender is **Rs. Nil**
(b) **SECUIRTY DEPOSIT: Nil**

4. **TAXES**: GST will be paid only if GST No. is mentioned in the quotation and Bill.

5. Printed terms and conditions of tendering firms will not be considered as forming parts of their tender.

6. Supply Materials/Work should reach Doordarshan Kendra, Guwahati within 15 (Fifteen) working days after placing the Supply order/Work order.

7. **TERMS OF PAYMENT:** Payment will be released on successful supply of materials.

8. The quotation (single bid) should be sent in a sealed cover addressed to the undersigned, by name, **PRASAR BHARATI, (India's Public Service Broadcaster), DOORDARSHAN KENDRA, R.G.B. Road, Guwahati – 781024. Bids will be received upto 23.11.2026 at 14:00 hrs.**

THE COVER SHOULD BE SUPERSCRIBED WITH THE FOLLOWING:

a. Works/Stores for which quotations are enclosed.
b. Reference letter of enquiry.
c. Due date of opening quotation.

9. Bids will be opened in this office on 23.11.2026 at 16:00 hrs. in the presence of tenderers or their agents such as they may choose to attend.
10. QUOTATIONS NOT PROPERLY SUPERSCRIBED WILL NOT BE CONSIDERED.
11. The quotations submitted shall remain open for acceptance for a period of 120 (One Hundred and Twenty days) from the date of opening of the Tender. If any Tenderer/Suppliers withdraws his Tender/Quotation before the said period or makes any modifications in the Terms & Conditions on the Tender/Quotation which are not acceptable to the Department, then the Government shall, without prejudice to any other right or remedy, be at the liberty ti firfeut 50% of the Earnest Money as aforesaid.
12. Both your PAN – Permanent Income Tax Account Number and Income Tax Circle & your GST – Goods & Service tax number and the Tax circle should be definitely indicated in your quotation.
13. **RIGHT OF ACCEPTANCE:** The undersigned reserves the right to reject the lower tender or all the tenders without assigning any reasons whatsoever. Further, the undersigned reserves himself the right to increase or decrease upto 50% of the quality of goods and services specified in the schedule of the requirement without any change in the unit price of the order quantities or other terms and conditions at the time of award of contract. All Quotations/Tenders in which any of the prescribed conditions are not fulfilled or are incomplete in any respect are liable to be rejected. The competent authority on behalf of Prasar Bharati reserve himself the right of accepting the while or any part of the Tender shall be bound to perform the same at the rate quoted.
14. Canvassing whether directly or indirectly, in connection with Tender/quotation is strictly prohibited and the Tender/quotation submitted by the Contractors/suppliers who resort to canvassing will be liable to rejection.
15. **LANGUAGE/UNITS:** All Information supplied by the Tenderer & all markings, notes, designation on the drawings & associated write-ups shall be in "**English/Hindi language**"

only. All dimensions, units on drawings, all references to weights, measures & quantities shall be vin MKS.

16. Eligibility Criteria: The tenderer in Assam preferably those who have registered office in the Guwahati Municipality should attach **documentary proof of experience certificate for having supplied/executed similar type of material/work and should attach the relevant documents/certificate. Tenders without qualification certificate/Experience proof will be rejected.**
17. **ARBITRATION OF CONTRACTUAL DISPUTES:**
    If a dispute arises out of or in connection with the contract, or in respect of any defined legal relationship associated therewith or derived there from, the parties agree to submit that dispute to arbitrator under ICADR Arbitration Rules; 1996. The authority to appoint the arbitrator(s) shall be the International Centre for Alternative dispute resolution.

    The International Centre for Alternative Dispute Resolution will provide administrative services in accordance with the ICADR Arbitration Rules; 1996.

    a. The number of Arbitrator(s) shall be one who has legal as well as Technical background.
    b. The place of arbitration proceedings shall be **Guwahati only.**
18. **FORCE OF MAJEURE:**
    a. If any time during the continuance of the contract the performance in whole or in part by the contractor shall be prevented or delayed by reason of any war, hostility acts of the public enemy. Civil commotion, sabotage, fires, floods, explosions, epidemics, Quarantine restrictions, strikes, lock-outs or acts of God (therein after restriction refer to as events) and provided notice of happenings of any such eventuality is given by the contractor within 21 days from the date of occurrence thereof, the purchases shall by reason of such event, neither be entitled to cancel this order nor shall have any claim for damages against the contractor in respect of such non-performance or delay in performance and delivery shall be resumed as soon as practicable after such events have come to an end or ceased to exist.
    b. Provided further that if the performance in whole or part or any obligation under this order is prevented or delayed by reasons of any such event for a period exceeding 180 days, the purchaser and the contractor shall meet to find a neutral agreement to any effect resulting the reform or the purchase may at his option cancel order provided also if the order is cancelled under this clause, the purchaser shall be at liberty to take over from the contractor at order prices all unused, undamaged and acceptable material bought out components and stores in course of manufacture in the possession of the supplier at the time of such cancellation or such portion thereof as the purchaser may deem fit accepting such material, bought out components and stores as the supplier may with the concurrence of the purchaser elect to retain.
19. **Warranty/Guarantee: As applicable**
20. **CANCELLATION:** The purchaser reserves the right to cancel the order in the event of non-performance/delay in extension of the work or un-satisfactory performance by the contractor and recover payment already made if any, along with losses/damages incurred.
21. **GENERAL:** All the pages of the tender document should be duly signed, stamped and serially numbered on submission, failing which the tender may not be considered as qualified tender.
22. **INSPECTION:** If the firms who are interested in filling the quotations and if want to inspect the site, may visit the Doordarshan Kendra on working days between 11:00 AM to 04:00 PM.

Assistant Director (Engg. Stores)
For Dy. Director General (E)
DDK: Guwahati

दीपक कुमार शर्मा
Dipak Kumar Sarma
सहायक निदेशक (अभि.)
Assistant Director (Engineering)
दूरदर्शन केन्द्र, गुवाहाटी
Doordarshan Kendra, Guwahati

Copy to:

1. CPP Portal (e-publishing).
2. webupdates.pbns@gmail.com with a request to publish the Notice Inviting Quotation on prasarbharati.gov.in
3. prasarbharatisupport@c1india.com with a request to publish the Notice Inviting Quotation on prasarbharati.gov.in
4. Notice Board.

CHECK LIST FOR BID

Please ensure to check the following before submitting in the bid, otherwise quotation will be liable for rejection:

Sl. No.	Checklist Point	Compliance by Tenderer Yes/No	Remarks
1	Price should be quoted in the Price Bid format (*Taxes to be clearly mentioned *Amount should be quoted both in Numerical and words correctly)		
2	Copy of PAN Card		
3	Copy of GST Number (Registration copy of GST)		
4	**Eligibility Criteria,** documentary proof. (Documentary proof showing proof for supply of spare parts for centralized water cooled AC Plants (as per clause No.16 page No.3)		
5	**Bid Securing Declaration** (As given in the attached format Annexure-2)		
6	**Company Profile** (As given in the attached format Annexure-3)		
7	All the pages of Tender submitted signed, stamped and serially numbered		

Price Bid/Financial Bid format:

For Tender No. NIT-06/DDK/GHY/Engg/2026-27

For "Supply of Spares for Central AC Plant, Make: VOLTAS, (Water Cooled) 60 TR x 4 (Model No: CWCDR600MNT) and 50 TR x 4 (Model No: CWCDR0500MNT) at Doordarshan Kendra, Guwahati".

Sl.No.	Description of works	Required Quantity	Unit Rate (Rs.)	GST %	Amount (Rs.)
1.	Condenser pressure relief valve	1			
2.	Refrigerant R22 Gas with Cylinder	4 Cylinders (61 Kg each)			
3.	Nitrogen with cylinder	3 Cylinder.			
4.	Compressor Oil (sealed pack)	50 Ltrs.			
5.	Spider for Condenser Pump (L110)	4			
6.	Connecting Rod	3			
7.	Gurgeon Pin	3			
8.	Piston	3			
9.	Half section bearing	6			
10.	S. Reed	3			
11.	D. Reed	3			
12.	MVPD	1			
13.	Timer	1			
14.	Condenser Pump	2			
15.	Mechanical shaft seal	2			
		Total Amount			
				Total Incl. GST	

(Rupees in words:)

- **The spares should be compatible with the existing item/equipment, otherwise it will be rejected.**
- **Firm may visit the site for on spot inspection and compatibility with the existing item/equipment.**
- **Firm may contact undersigned for any query.**
- **The total amount will be evaluated to fix L1 of the tenderers quote of different rates.**

Signature and stamp of the firm.

Annexure-1

A) GENERAL INSTRUCTIONS TO BIDDERS:

1. The scope of work for stores to be tendered are available in the complete bid documents which can be viewed/downloaded free of cost from e-tender portal of DD https://eprocure.gov.in(CPPP)
2. The Financial Bid will be submitted concurrently in separate envelop by offline process.
3. No claim shall be entertained on account of disruption of courier/postal services being used by bidders. Bidders are advised to submit their bids well in advance to avoid last minute technical snags.
4. All Corrigendum/Amendment/Corrections, if any, will be published on the website https://eprocure.gov.in
5. All documents/papers submitted by the bidder must be legible.
6. Page No. shall be given on each and every paper/documents serially submitted in the technical bid.
7. Tenders shall separately indicate the rate and amount of GST/Taxes etc., as applicable on the date of tendering in their offer failing which the offer will be summarily rejected.
8. **Payments terms:** Payment will be released on completion of the work.
9. **Warranty/Guarantee period:** NA.

B) LIST OF MANDATORY DOCUMENTS

1. DD Tender Document complete along with all Annexure/Appendix stamped and signed.
2. Any other document asked for in this tender document.
3. The tender should attach documentary proof of experience certificate for having successfully supplied, repaired, designed, fabricated, installed and commissioned similar type of work. The tenders without qualification certificate will be rejected on date of opening without further intimation.
4. Submission of duly filled Annexure-2 along with all tender documents is mandatory.

Annexure-2

Appendix to Bid Submission sheet
(Public Body to delete this form if a Bid Security is requested)

BID SECURING DECLARATION FORM

By subscribing to the undertaking in Bid Submission Sheet:

I/We accept that I/We* may be disqualified from bidding for any contract with any Public Body for the period of time that may determine by the Procurement Policy Office under Section 35 of the Public Procurement Act, if I am/we are* in breach of any obligation under the bid conditions. Because I/We

a. Have modified or withdrawn my/our* Bid after the deadline for submission of bids during the period of bid validity specified by the Bidder in the Bid Submission Sheet: or
b. Have refused to accept a correction of an error appearing on the face of the Bid: or
c. Having been notified of the acceptance of our Bid by the (insert name of public body) during the period of bid validity. (i) Have failed or refused to execute the Contract if required. Or (ii) Have failed or refused to furnish the Performance Security in accordance with the Instructions to Bidders.

I/We* understand this Bid Securing Declaration shall cease to be valid (a) in case I/We am/are the successful bidder, upon our receipt of copies of the contract signed by you and the Performance Security issued to you by me/us: or

(b) if I am/we are* not the successful Bidder. Upon the earlier of (i) the receipt of your notification of the name of the successful Bidder: or (ii) thirty days after the expiration of the validity of my/our* Bid.

In case of Joint Venture, all the partners of the Joint Ventures shall be jointly and severally liable.

* Delete as appropriate



Form of Bid-Securing Declaration

The Bidder shall submit this Bid Securing Declaration with the Bid and by clicking on "I Agree" the bidder is signing the Bid Securing Declaration by using e-signature (password).

We, the undersigned, declare that:

We understand that according to your conditions, Bids must be supported by a Bid-Securing Declaration. We accept that we are required to pay the Bid Security amount specified in the term and condition, failure to do so will automatically exclude us from being eligible for Bidding or submitting Bid in any contract with the Employer for the period of two years if we are in breach of our obligation(s) under the terms and condition prescribed for ticketing vide invitation.

Letter No:.....

a) Have withdrawn our bid during the period of Bid Validity specified by the bidder in the Form of Bid;
   Or
b) Having not accepted the correction of errors in accordance with the instruction of Bidders ITB 30.2;
   Or
c) Having been notified of the acceptance of our Bid by the Employer during the period of Bid validity (i) fail or refuse to furnish the performance security in accordance with the ITT, or (ii) fail or refuse to execute the Contract in accordance with the ITB 36.

We understand this Bid Securing Declaration shall expire if we are not successful Bidder, upon the earlier of (i) our receipt of your notification to us of the name of the successful Bidder; or (ii) thirty (30) days after the expiration of our Bid.

Signature and Seal

Name of authorized official

Legal Stamp

Annexure-3

Prasar Bharati
India's Public Service Broadcaster
Doordarshan Kendra: Guwahati

Vendor profile/Company Details

Name of the Firm: .....

Regd. Office/Address: .....

.....

.....

.....

Work Office Address: .....

.....

Name of Contact person: .....

Tel No./Mob.No: .....

Email id: .....

Nature of Business (Please Tick)

Manufacturing.....Partnership/LLP.....Private.....Public Ltd.....Others.....Dt of Establishment.....

Tax/PAN Credentials. PAN No: .....

Name of the items produced/Products/Processed/Service provided

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Bank Details: Name of Bank .....Bank A/C No:.....

Branch code .....IFSC .....MICR.....

Any of your relative is working in this office: Yes.....No.....Pl provide details

Declaration:

The above information is true in all respect and we undertake to inform you if any change in the above particulars regarding our business from time to time.

Place: Signature of Authorized representative of the firm with proper seal

Date:

*Note: Vendors are required to attach the documentary proof of the information filled.